

AGENDA
HARMONY CITY COUNCIL
HARMONY ECONOMIC DEVELOPMENT AUTHORITY
Some members may participate by telephone or other electronic means
Regular Meeting

August 8, 2023
7:00 P.M.

Council Room
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a) Minutes Regular
 - b) Claims and July Checks
 - c) Cash in CD
 - d) Cash Balances
5. New Business
 - a) Feasibility Study Request – Brett Grabau, Stantec
 - b) Generation X Retainage Pay Request
 - c) Water Tower Maintenance – Approve Maguire Iron Quote
 - d) Harmony Chamber Request
 - e) Community Center Door Opener Replacement
 - f) Mediacom installation of fiber in utility right of way
 - g) Personnel – 6-month City Clerk review and compensation
6. Reports
 - a) Building & Maintenance Report
 - i. WWTP Report
 - b) EDA Board
 - c) Harmony Chamber
 - d) Park Board
 - i. DNR Drought Warning
 - e) Library Board
 - f) Arts Board
 - g) Fire Department
 - h) Sheriff Report
7. Adjourn



July 11, 2023

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Kyle Scheevel, Jesse Grabau, Domingo Kingsley and Michael Himlie; City Clerk/Ambulance Director Samantha Grabau, Deputy Clerk Lisa Morken and Attorney Greg Schieber.

Also present were Hannah Wingert, (Fillmore County Journal), Jerome Illg, Terry Bigalk, Miles Petree, Lisa Miller, Erica Thilges, Alison Whalen, Kelsey Larsen (Abdo) Tanya Lawler-Reicks (arrived late ~ after Public Forum), Sherriff DeGeorge.

PUBLIC FORUM: None

CONSENT AGENDA: Councilmember Grabau motioned to approve the consent agenda. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

ABDO AUDIT PRESENTATION: Kelsey Larson, CPA, gave an overview of the 2022 Financial Statement Audit. The General Fund balance increase was due to insurance and claims and street and road projects staying under budget. The Water Fund is very healthy. The Sewer fund is okay. The last PFA payment is in 2023. Refuse rates may need to be reviewed. The Electric Fund is good. Storm Water Fund is also good. It is healthy for any capital outlay projects. Taxes are slightly higher than our peers.

GREENFIELD LUTHERAN CHURCH SEWER FORGIVENESS: There has been a water leak at the church since October 2022. Per Greenfield Lutheran Church, the water was leaking underneath the building and not going into the sewer. Greenfield Lutheran Church would like partial forgiveness for the sewer bill since the leaking water didn't go through the sewer. Councilmember Grabau motioned to forgive \$600 of sewer charges. Mayor Donney seconded the motion. Discussion was had and several Councilmembers questioned why the leak and possible sewer over-charge wasn't reported sooner. A vote was held. All in favor. Motion carried.

RESOLUTION 23-06 ACCEPTNG LIBRARY DONATION: \$1,820 has been donated to the Harmony Public Library to be used for the new circulation desk. Councilmember Kingsley motioned to accept the donation. Councilmember Himlie seconded the motion. A vote was held. All in favor. Motion carried.

REPORTS:

BUILDING & MAINTENANCE: New maintenance truck has been delivered. The cost was \$46,400. A light will be installed on truck roof. New tractor has been delivered and is in use. The next time we order a tractor, bucket options should be reviewed.

WWTP: May & June reports are in the packet.

EDA: The EDA is forming an affordable housing discussion group. EDA meeting minutes are in the packet.

HARMONY CHAMBER: Alison Whalen, Chamber Director would like to thank the City of Harmony employees for all of their help with the 4th of July festivities.

PARK BOARD: Forty-one trees have been ordered. Another park tour is being scheduled to review park equipment and park conditions. Splash Pad hours will remain the same.

LIBRARY BOARD: Patronage is still strong.

ARTS BOARD: A Community Sings event is being planned.

FIRE DEPARTMENT: 4th of July fireworks show was a success. Thank you to Blaine Gatzke who retired from the Harmony Fire Department after 30 years of service.

SHERIFF'S REPORT: Report is in the packet.

DISCUSSION OVERNIGHT TRUCK PARKING: Councilmember Grabau stated that he has been contacted by several truck drivers in town that are feeling ignored due to the new parking ordinance. Tanya Lawler-Reicks stated that accommodations are being made for one business in the industrial park, but not for the truck drivers. Lawler-Reicks also stated that she might be open to buying a lot in the industrial park to create parking space for rent. Mayor Donney stated that when the industrial park lots were vacant overnight parking was allowed there. Since the lots are no longer vacant, we should find another spot for overnight parking. A temporary solution is to allow semi-trucks to park south of the Gundersen Care Center.

FILLMORE COUNTY SHERIFF'S OFFICE CONTRACT: Sheriff DeGeorge would like to share some information and possibly make some changes to our service contract for budgeting clarity. No action is needed at this time. There are currently six cities that contract with the Fillmore County Sheriff's Department. Contact services started 23 years ago with three cities and three full-time Deputies. This system is not accurate for budgeting. Open shifts in Harmony, Canton, and Mabel used to be filled with part-time Deputies. Part-time Deputies are no longer available. Currently, Fillmore County Deputies fill the open shifts in Harmony, Canton, and Mabel. The 2024 Sheriff's Office Contract will be an hourly based contract service, for example at \$61 per hour. The rest of MN contracts this way. Each city will have a primary day-shift contact.

Upon no further business, Mayor Donney adjourned the meeting.

Lisa Morken, Deputy Clerk

Mayor Steve Donney

CITY OF HARMONY
City Council Claims for Review

August 8, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union Pension	\$295.47
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance	\$4,260.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$16.00
General Fund	Health Insurance	SOUTHEAST SERVICE CO-OP	July Health Insurance	\$3,010.37
General Fund	Life Insurance	USABLE LIFE	101421301G	\$62.50
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Paper, paperclips, packing tape disp.	\$66.16
General Fund	General Operating Supplies	HARMONY FOODS	Coffee/Coffee Filters/Plastic cutlery/napkin	\$36.62
General Fund	Postage	QUADIEN, INC.	Postage for machine	\$25.00
General Fund	Repair/Maint Office Equipment	METRO SALES	Copier/printer contract	\$75.82
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Civil Defense	\$91.26
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Civil Defense	\$91.26
General Fund	Cleaning Supplies	DALCO	Gloves	\$71.56
General Fund	Cleaning Supplies	DALCO	Comm Center - Toilet bowl cleaner	\$16.99
General Fund	Cleaning Supplies	DALCO	Comm Center - Bathrrrom cleaner	\$17.29
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Comm Center electric	\$761.04
General Fund	Gas Utilities	MINNESOTA ENERGY	Comm Center gas utilities	\$26.53
General Fund	General Operating Supplies	DALCO	Comm Center toilet tissue	\$51.83
General Fund	General Operating Supplies	DALCO	Comm Center hand towels	\$66.05
General Fund	General Operating Supplies	HARMONY FOODS	Dish Soap	\$9.88
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	CC-Thread Sealant/Batteries/Lightbulbs/FI	\$85.91
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Terry Fuel-Community Center	\$77.39
General Fund	Repair/Maint Other Equipment	FIRE SAFETY USA, INC	Fire Extinguisher inspection CC	\$152.00
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Comm Center sewer	\$48.94
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Admin phone	\$229.27
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Admin phone	\$233.05
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Comm Center water	\$32.63
General Fund	Program Services	DOWE, BETTY	Golden Happenings Harmony bucks, meals	\$150.50
General Fund	Program Services	HARMONY FOODS	Golden Happenings Snacks	\$15.65
General Fund	Travel Expenses	GRABAU, SAMANTHA	Mileage for training	\$178.03
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	July Plow Truck Fuel	\$62.94
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	July Legal Fees	\$360.00
General Fund	General Operating Supplies	CULLIGAN	Drinking water and dispenser rent	\$64.40
General Fund	Contractual Services	FILLMORE COUNTY AUDITOR	2nd Quarter Policing Services	\$32,126.85
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Police phone	\$44.59
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Police phone	\$45.04

CITY OF HARMONY
City Council Claims for Review

August 8, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Cleaning Supplies	DALCO	Shop - Paper towels	\$90.08
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Shop electric	\$22.06
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Shop-Threadlocker/cleaner pads/file/wood	\$44.65
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent Control program	\$85.20
General Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection Shop	\$329.00
General Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	High impact wrench with frict. Ring	\$138.90
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Shop	\$40.02
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Shop	\$37.37
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Shop water	\$120.15
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	3/4" class A road rock - Alley's	\$479.55
General Fund	Street Maint Materials	SHERWIN-WILLIAMS	Hydrant paint, street paint	\$1,456.92
General Fund	Cleaning Supplies	DALCO	Visitor Center - Bathrrom cleaner	\$17.29
General Fund	Cleaning Supplies	DALCO	Visitor Center - Toilet bowl cleaner	\$16.99
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Visitor Center electric	\$161.30
General Fund	General Operating Supplies	DALCO	Visitor Center toilet tissue	\$51.83
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Vistor Center-Key made	\$1.87
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Terry Fuel-Visitors Center	\$77.39
General Fund	Repair/Maint Other Equipment	FIRE SAFETY USA, INC	Fire Extinguisher inspection VC	\$28.00
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Visitor Center sewer	\$83.76
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Visitor Center water	\$55.58
Fund 101 General Fund				\$46,401.73
Fund 211 Library Fund				
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio Books on CD	\$55.75
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio Books on CD	\$38.68
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio Books on CD	\$45.83
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio Books on CD	\$88.71
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$84.68
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$38.85
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$52.94
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$442.88
Library Fund	Media-Books	SPRING VALLEY PUBLIC LIBRARY	Book "Turkey's Sand tastic Beach Day"	\$8.99
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$14.98
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$81.34
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$56.23
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$239.04
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$14.99
Library Fund	Office Accessories	DEMCO, INC	CD album pages	\$152.11

CITY OF HARMONY
City Council Claims for Review

August 8, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Library Fund	Office Accessories	DEMCO, INC	Media pouches, spine labels	\$81.22
Library Fund	Office Accessories	ELAN FINANCIAL SERVICES	Wal-Mart colored pencils, mirror	\$11.64
Library Fund	Office Accessories	QUILL CORPORATION	Two 3 packs ink, Elena's printer	\$97.98
Library Fund	Office Accessories	QUILL CORPORATION	6 packs Scotch 2 side tape	\$93.54
Library Fund	Program Supplies	HARMONY FOODS	Library Dungeons & Dragons Snacks	\$30.94
Library Fund	Program Supplies	HARMONY FOODS	Snacks for SRP activities	\$30.94
Library Fund	Program Supplies	STEM SUPPLIES	Lego supplies	\$190.29
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copier maintenance fee	\$27.20
Library Fund	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	PC support and Software serv fees	\$131.96
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Library phone	\$51.02
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Library phone	\$49.09
Fund 211 Library Fund				\$2,255.82
Fund 222 Fire Fund				
Fire Fund	Chemicals and Chem Products	CLAREY S SAFETY EQUIPMENT, INC	SILV-EX Plus Firefighting Foam	\$450.00
Fire Fund	General Operating Supplies	HARMONY FOODS	Dawn PowerWash	\$17.67
Fire Fund	General Operating Supplies	KINGSLEY MERCANTILE	Fire Dept. -Batteries	\$131.89
Fire Fund	Motor Fuels/Lubricants	WEX	Fire Dept. Fuel	\$75.51
Fire Fund	Other Equipment	CLAREY S SAFETY EQUIPMENT, INC	Fire Boots	\$425.00
Fire Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection FD	\$457.00
Fire Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	2016 Grass Rig oil and filter change	\$152.00
Fire Fund	Small Tools and Minor Equip	ANCOM TECHNICAL CENTER	10 pagers with maint. plan and programmi	\$5,410.00
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Fire Station electric	\$299.22
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Fire Station sewer	\$27.89
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire Dept phone	\$45.61
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire Dept phone	\$45.61
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Fire Station water	\$18.76
Fund 222 Fire Fund				\$7,556.16
Fund 223 Ambulance Fund				
Ambulance Fund	Contractual Services	ZOLL MEDICAL CORP.	Annual maintenance	\$310.00
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Child/Infant CPR cert cards	\$36.39
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept	\$334.55
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept	-\$334.55
Ambulance Fund	Medical and Dental Fees	WINNESHIEK CO. MEMORIAL HOSPIT	Ambulance intercept 2023-07-25	\$248.00
Ambulance Fund	Medical and Dental Fees	WINNESHIEK CO. MEMORIAL HOSPIT	Ambulance intercept 2023-07-26	\$248.00
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Zoll O2 sensor	\$215.00

CITY OF HARMONY
City Council Claims for Review

August 8, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance July Fuel	\$425.25
Ambulance Fund	Motor Fuels/Lubricants	WEX	Ambulance Fuel	\$161.08
Ambulance Fund	Repair/Maint Vehicles	DECORAH AUTO CENTER	Oil change/replace air filter	\$286.42
Fund 223 Ambulance Fund				\$1,930.14
Fund 251 Park Fund				
Park Fund	Chemicals and Chem Products	NUTRIEN AG SOLUTIONS	EC QUICK 2 GRO 20#	\$68.20
Park Fund	Chemicals and Chem Products	NUTRIEN AG SOLUTIONS	Makaze (hericide)	\$83.60
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric	\$288.74
Park Fund	Equipment Parts	RUN RIGHT POWER LLC	Oil filter	\$22.15
Park Fund	General Operating Supplies	KINGSLEY MERCANTILE	Parks-Mulch/plunger/brushes/paint suppl	\$214.65
Park Fund	General Operating Supplies	PRESTON AUTO PARTS	String trimmer head	\$39.99
Park Fund	General Operating Supplies	RUN RIGHT POWER LLC	AC cartridge, Foam wrap	\$32.55
Park Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	July Lawn Mower/UTV Fuel	\$364.71
Park Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	Synthetic blend 20W-50	\$19.98
Park Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	Fuel premix 1 quart	\$47.94
Park Fund	Other Equipment	ELAN FINANCIAL SERVICES	Bench boards return shipping	\$54.24
Park Fund	Other Equipment	KIRBY BUILT SALES	Replacement benchboards	\$221.16
Park Fund	Other Equipment	RUN RIGHT POWER LLC	Bluebird Power Rake	\$2,899.00
Park Fund	Repair/Maint Land	NORBY TREE SERVICE LLC	Removed 2 Boxelder's by Splash Pad	\$1,000.00
Park Fund	Repair/Maint Machinery/Equip	IRONSIDE TRAILER SALES & SERVI	Repaired tire - Ford	\$29.00
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Service Altoz Mower	\$60.99
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Service Husqvarna mower	\$40.66
Park Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer	\$70.52
Park Fund	Taxes, Licenses & Permits	ELAN FINANCIAL SERVICES	Splash Pad discharge samples	\$206.00
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water	\$78.71
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Splash pad water	\$3,609.78
Fund 251 Park Fund				\$9,452.57
Fund 401 Capital Projects Fund				
Capital Projects Fund	Buildings and Structures	GENERATION X CONSTRUCTION, LLC	Pay request # 1 retainage - SplahPad	\$2,069.75
Fund 401 Capital Projects Fund				\$2,069.75
Fund 601 Water Fund				
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	3-Chlorine Cylinders	\$30.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Pumphouses 1, 2, 3	\$1,436.09
Water Fund	Travel Expenses	BIGALK, TERRY	Lunch at water school - Rushford	\$15.00
Water Fund	Travel Expenses	MICHEL, BRIAN	WW School-Rushford-Lunch	\$15.00

CITY OF HARMONY
City Council Claims for Review

August 8, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Water Fund	Travel Expenses	WHALEN, COREY	Water School Lunch-Rushford	\$15.00
Water Fund	Utility Maint Materials	DAKOTA SUPPLY GROUP	Pipe nipples, Mall iron	\$55.63
Water Fund	Utility Maint Materials	ELAN FINANCIAL SERVICES	Steel pipe, threaded pipes, nipples, fittings	\$33.96
Water Fund	Utility Maint Materials	ELAN FINANCIAL SERVICES	curb box wrench, flouride, gate valve key	\$745.69
Fund 601 Water Fund				<u>\$2,346.37</u>
Fund 602 Sewer Fund				
Sewer Fund	Taxes, Licenses & Permits	ELAN FINANCIAL SERVICES	Biosolids application fee	\$15.32
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	MN Rural Water - Exam Refresher Terry	\$265.00
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	MN Rural Water - Exam RefresherBrian	\$265.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Bionutralizer Tabs/Freight charge	\$1,209.80
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	Wastewater operations - July	\$1,500.00
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	WWTP and Lift stations electric	\$1,253.95
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	WWTP samples 6/21, 28; 7/6,12, 19	\$1,228.72
Sewer Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection WWTP	\$44.00
Sewer Fund	Repair/Maint Other Improve	VISU-SEWER	Install 8" National Liner CIPP	\$19,831.50
Sewer Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	Ram 5500 oil and filter change	\$341.00
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	WWTP and Lift stations sewer	\$1,902.04
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Sewer dialers/Lifts	\$133.66
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Sewer dialers/Lifts	\$146.34
Sewer Fund	Travel Expenses	BIGALK, TERRY	Lunch at WW school - Rushford	\$15.00
Sewer Fund	Travel Expenses	MICHEL, BRIAN	Water School-Rushford-Lunch	\$15.00
Sewer Fund	Travel Expenses	WHALEN, COREY	WW School Lunch-Rushford	\$15.00
Sewer Fund	Travel Expenses	WHALEN, COREY	Mileage to Rochester/UA Test	\$60.26
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	WWTP and Lift stations water	\$1,405.40
Fund 602 Sewer Fund				<u>\$29,646.99</u>
Fund 603 Solid Waste Fund				
Solid Waste Fund	Motor Fuels/Lubricants	WEX	Corey Fuel	\$283.35
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Trash & Recycling Service	\$7,944.21
Fund 603 Solid Waste Fund				<u>\$8,227.56</u>
Fund 604 Electric Fund				
Electric Fund	Utility Deposits	PENNING, MARK	Utility deposit return	\$150.00
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$70,136.50
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Car charger	\$21.36
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Town clock electric	\$14.11
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Streetlights	\$1,052.73

CITY OF HARMONY
City Council Claims for Review

August 8, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Electric Fund	Motor Fuels/Lubricants	WEX	Brian Truck Fuel	\$67.48
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	9 locate tickets	\$12.15
Electric Fund	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	Overhead triplex	\$405.97
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Disconnect old meter at Kwik Trip	\$75.00
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Underground work done on Allan Dahl dup	\$1,513.80
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Underground work done on Roger Sanders	\$1,516.40
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repair Meter Hub on Niagara Court 7/24/2	\$245.09
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repair @ 1st ST SE & 4th Ave SE Triplex	\$397.37
Electric Fund	Repair/Maint Other Improve	NORBY TREE SERVICE LLC	Removed Trees behind Corey Whalen's (p	\$1,200.00
Electric Fund	Repair/Maint Other Improve	NORBY TREE SERVICE LLC	Removed 1 storm damaged maple	\$2,000.00
Electric Fund	Repair/Maint Vehicles	ELAN FINANCIAL SERVICES	RHA under seat storage	\$139.98
Electric Fund	Repair/Maint Vehicles	ELAN FINANCIAL SERVICES	Full size truck bed mat - new truck	\$217.43
Electric Fund	Repair/Maint Vehicles	ELAN FINANCIAL SERVICES	Mud guards - new truck	\$54.28
Electric Fund	Repair/Maint Vehicles	ELAN FINANCIAL SERVICES	Amazon return	-\$53.12
Electric Fund	Repair/Maint Vehicles	ELAN FINANCIAL SERVICES	Floor mats - new truck	\$59.99
Electric Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	Patched tire - new Chevy	\$29.00
Electric Fund	Deposit Interst Paid	PENNING, MARK	Utility deposit interest	\$4.70
Electric Fund	Financial Services Fees	PSN	August PSN Charge	\$533.38
Electric Fund	Program Services	FIRST SOUTHEAST BANK	Harmony Bucks, Energy Star Rebate	\$25.00
Fund 604 Electric Fund				\$79,818.60
Fund 620 Economic Development Authority				
Economic Development	Advertising	FARM CHARM	Social Media mgmt - Becky Jones	\$200.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA phone	\$43.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA phone	\$41.62
Fund 620 Economic Development Authority				\$284.65
				\$189,990.34

CITY OF HARMONY

08/04/23 9:01 AM

Page 1

*Check Summary Register©

July 2023

Name	Check Date	Check Amt	
10101 1st Southeast Bank-G			
705e DEMCO	7/5/2023	\$279.11	Book covers/Coverings
706e INGRAM LIBRARY SERVICES, IN	7/5/2023	\$283.63	AudioBooks on CD
707e Nationwide Retirement Solution	7/6/2023	\$500.00	June Payroll Contribution
708e PUBLIC EMPLOYEES RETIREME	7/6/2023	\$5,367.03	June 511800 PERA
709e BPAS	7/6/2023	\$132.50	June BPAS VEBA
710e INTERNAL REVENUE SERVICE	7/6/2023	\$8,602.66	June Medicare Paid
711e MN DEPT OF REVENUE	7/6/2023	\$1,287.99	June State Tax Withholding
712e PSN	7/10/2023	\$499.39	June PSN Charges
721e MN DEPT OF REVENUE	7/14/2023	\$6,617.00	MN Solld Waste Tax Due
722e INTERNAL REVENUE SERVICE	7/19/2023	\$9.00	Form 720 Quarterly Fed Excise Tax Reurnt
68614 Abdo	7/11/2023	\$875.00	Review and preparation of Auditor City Reportin
68615 BAKER & TAYLOR	7/11/2023	\$1,043.51	Books
68616 BRUENING ROCK PRODUCTS, IN	7/11/2023	\$598.42	Pea Gravel-18 tons
68617 CANON FINANCIAL SERVICES, I	7/11/2023	\$44.00	Copier lease
68618 Community & Economic	7/11/2023	\$8,689.25	3rd Q. Economic Dev. Resources & Support
68619 CENTRAL PENSION FUND	7/11/2023	\$280.23	Union Pension
68620 CLAREY'S SAFETY EQUIPMENT,	7/11/2023	\$559.00	Pump Plus HO Battery Charger
68621 CULLIGAN	7/11/2023	\$96.60	Water and dispenser rental
68622 DAKOTA SUPPLY GROUP	7/11/2023	\$219.10	Fire Hydrant Paint-3 gallons
68623 DALCO	7/11/2023	\$294.08	Handsoap - Comm Center
68624 DAVID DROWN ASSOCIATES, IN	7/11/2023	\$2,500.00	Consulting Services for 2022 TIF Report
68625 DECORAH MOBILE GLASS, INC	7/11/2023	\$206.00	Transmitter for Visitor Center
68626 CARDMEMBER SERVICES	7/11/2023	\$13,342.82	Water Sample Postage
68627 EMERGENCY MEDICAL PRODUC	7/11/2023	\$647.02	Oxygen sensor, tubing, gloves, wet gel
68628 ENVIRONMENTAL WATER SERVI	7/11/2023	\$3,000.00	Certification service contract - May
68629 FILLMORE COUNTY JOURNAL	7/11/2023	\$148.56	TIF Annual Disclosure Report-6/26/23
68630 FILLMORE COUNTY TREASURER	7/11/2023	\$3,798.00	2023 Assessment Work Completed Charge
68631 FIRST INDEPENDENT BANK-RUS	7/11/2023	\$16,672.50	E 319-47023-610 Debt service semi annual int
68632 FIRST SOUTHEAST BANK	7/11/2023	\$0.00	Series 2021B tax inc fin. Note
68633 FIRST SYSTEMS TECHNOLOGY,	7/11/2023	\$1,404.50	Annual verification of Well 1,2,3 Flow meters
68634 GOPHER STATE ONE CALL, INC	7/11/2023	\$32.40	24 locate tickets
68635 GRABAU, SAMANTHA	7/11/2023	\$152.65	Candy for 4th of July Parade
68636 KRISTEN HALVERSON	7/11/2023	\$100.00	Books, Summer Reading Program
68637 HARMONY CHAMBER OF COMM	7/11/2023	\$15,099.94	2023 Budgeted Funds-2nd Half
68638 HARMONY FOODS	7/11/2023	\$49.91	Golden Happening snacks 5395
68639 HARMONY GARDENS & FLORAL,	7/11/2023	\$224.09	Morken Memorial Flowers
68640 HARMONY PUBLIC UTILITIES	7/11/2023	\$11,840.11	Car charger - Electric utilites
68641 HAWKINS, Inc.	7/11/2023	\$655.13	3-Chlorine Cylinders
68642 HEGG TRUCK & TRAILER REPAI	7/11/2023	\$5,909.78	Replace Air tanks and air bags on 2008 Intl
68643 I.U.O.E. LOCAL 49 FRINGE BENE	7/11/2023	\$4,260.00	Union health insurance
68644 IRONSIDE TRAILER SALES	7/11/2023	\$71.00	Oil Change/Service-Ford Truck
68645 IUOE LOCAL #49	7/11/2023	\$105.00	Union Dues
68646 KINGSLEY MERCANTILE	7/11/2023	\$2,393.05	Sewer Plant Air-Conditioner
68647 KWIK TRIP, INC	7/11/2023	\$907.10	Ambulance June Fuel
68648 LOFFLER Companies, Inc	7/11/2023	\$18.77	Copier maintenance fee
68649 MAYO CLINIC AMBULANCE	7/11/2023	\$670.68	Paramedic Intercept
68650 METRO Sales	7/11/2023	\$85.81	Copy machine contract base & usage
68651 MIENERGY COOPERATIVE	7/11/2023	\$65,205.64	Power for Resale
68652 MINNESOTA ENERGY	7/11/2023	\$414.76	Pumphouse Gas Utilities
68653 MN DEPT OF NATURAL RESOUR	7/11/2023	\$27.30	DNR Sign for Trailhead park
68654 MOREM ELECTRIC, INC	7/11/2023	\$376.10	Repair Overhead Wires Behind Nolan Lumber
68655 MN Public Facilities Authority	7/11/2023	\$81,075.00	04 Sewer note interest
68656 NCPERS Group Life Ins.	7/11/2023	\$16.00	511800
68657 Nethercut Schieber Attorneys,	7/11/2023	\$90.00	June Legal Fees-Council Meeting

CITY OF HARMONY

08/04/23 9:01 AM

Page 2

*Check Summary Register©

July 2023

	Name	Check Date	Check Amt	
68658	NEWEGG	7/11/2023	\$271.97	Speaker with microphones
68659	Nolan Lumber Company	7/11/2023	\$105.60	Lumber for 4th of July fireworks tubes
68660	ELENA PATTERSON	7/11/2023	\$31.98	Plastic trays for kids crafts, SRP
68661	PEARSON BROS., INC	7/11/2023	\$4,365.00	Seal Coating 2023
68662	Platte River Fireworks, LLC	7/11/2023	\$210.00	(2) Fireworks racks w/Tubes
68663	PLUNKETTS PEST CONTROL, IN	7/11/2023	\$85.20	Rodent Control Program
68664	PRESTON AUTO PARTS	7/11/2023	\$159.96	String for Trimmer
68665	Quadient, Inc	7/11/2023	\$73.32	Postage Machine Rental
68666	RCT Sewer & Vac	7/11/2023	\$12,410.80	Annual Sewer Line Cleaning and Video Inspecti
68667	RICHARDS SANITATION, LLC	7/11/2023	\$9,681.20	Trash & Recycling Service-June
68668	RIVERLAND COMMUNITY COLLE	7/11/2023	\$1,500.00	B. Roeder Fire 1, Fire 2, Hazmat training
68669	RUN RIGHT POWER LLC	7/11/2023	\$26.97	Fuel Premix-1 Quart(2)
68670	SOUTHEAST SERVICE CO-OP	7/11/2023	\$300.00	Annual Membership Fee
68671	SOUTHEASTERN LIBRARIES CO	7/11/2023	\$532.00	Basic services and tech support
68672	Star Energy Services	7/11/2023	\$400.00	NOVA Power Portal Renewal
68673	TEAM LABORATORY CHEM. COR	7/11/2023	\$3,054.50	Lift station Degreaser, Mega bugs
68674	ULINE	7/11/2023	\$1,148.83	3 Outdoor Park Grills
68675	USABLE LIFE	7/11/2023	\$62.50	Life/ADD Insurance
68676	UTILITY CONSULTANTS, INC	7/11/2023	\$888.78	Coliform Testing 5.2023
68677	UTILITY LOGIC	7/11/2023	\$318.03	EZ T-Probe
68678	WEX BANK	7/11/2023	\$785.52	Ambulance Fuel
68679	WHALEN, COREY	7/11/2023	\$300.00	Uniform Allowance-Boots
68680	FIRST SOUTHEAST BANK	7/14/2023	\$25.00	Energy rebate, Harmony Bucks
68681	FIRST SOUTHEAST BANK	7/14/2023	\$5,726.50	Series 2021C refinanced loan interest
68682	AUTO LICENSE BUREAU	7/17/2023	\$50.00	Brian's Pickup license 23 Silverado
68683	MIENERGY COOPERATIVE	7/17/2023	\$8,408.25	2021C MiEnergy loan 11/1/2022
68684	MN DEPT OF HEALTH	7/25/2023	\$23.00	Brian Michel Class C Water License
	Total Checks		\$318,722.03	



Stantec Consulting Services Inc.
3800 Highway 52 North, Rochester MN 55901-5825

July 31, 2023

Mrs. Samantha Grabau – City Clerk
Harmony City Hall
225 3rd Avenue SW
Harmony, MN 55939

Reference: 2024 Street and Utility Improvements
Feasibility Report Letter Proposal

Honorable Mayor, City Council and Staff,

On May 5th, 2023 I met with City Staff along with the Streets and Utility Committee to discuss a proposed municipal improvement project for the 2024 construction season. At that time, we discussed the City's needs as it pertains to surface and subsurface infrastructure and identified multiple areas that we felt should be evaluated through the feasibility report process for consideration in the proposed 2024 capital improvements project. The proposed improvement areas that have been selected for preliminary consideration by the Committee, Staff and myself include:

1. *Fourth Street (Approximately 650' West of Second Ave. NW to Fourth Ave. NE)*
2. *Snake Alley (Fifth Street NE from TH 52 to its Eastern Termination, Second Ave. NE from Fifth Street NE to Fourth Street NE)*
3. *Alley Improvements (Adjacent to Main Street, Between First Street NE and Center Street East)*

In total, this feasibility report project area includes approximately 4,500 lineal feet of surface and subsurface infrastructure to be reviewed and reported on for Council consideration for inclusion in the proposed 2024 Street and Utility Improvements Project. This proposed report will break down the project areas as described above providing the City the ability to choose the final scope of the improvement as they feel necessary.

Project Assumptions

As part of the feasibility report and this letter proposal, the following assumptions have been made:

1. No topographic surveying of the project area will be completed in conjunction of this report.
2. No geotechnical exploration will be completed in conjunction of this report.
3. Roadway design will be an urban section roadway with road widths being adjusted where feasible, and consistent with prior capital improvements within the community.



July 31, 2023
Page 2 of 3

Reference: 2024 Street and Utility Improvements; Harmony, MN
Feasibility Report

4. Roadway structural design will be consistent with prior capital improvements within the community.
5. Necessary utility replacements and upgrades including sanitary sewer, water distribution and storm water collection will be considered and reported on within this feasibility report.
6. Construction cost estimates will be consistent with actual costs observed within the 2023 construction bidding season, with a determined cost increase factor to best estimate 2024 construction pricing.
7. Preliminary assessment analysis will be reviewed within this feasibility report, however, the final assessments levied against adjacent properties will vary depending on the final design and action by the Council during the design and build process.

Compensation

The enclosed Project Work Plan exhibit indicates our estimated work hours and associated hourly fees, including project expenses. Upon acceptance of this proposal and notification to proceed by the City of Harmony, we will initiate the report services as scoped within this proposal. We proposed to complete this work under our Professional Services Agreement with the City of Harmony. We propose to complete the work detailed in our scope of services on an hourly rate basis not to exceed \$12,961.25, including reimbursable expenses in accordance with the terms and conditions of our Professional Services Agreement with the City of Harmony, MN.

The work detailed within this proposal will be completed per the attached tentative project schedule.

Should you have any questions or concerns, please feel free to contact me at (507) 529-6030.

Regards,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in purple ink that reads "Brett A. Grabau".

Brett A. Grabau, PE
Associate
Phone: (507) 529-6030
Brett.Grabau@stantec.com



July 31, 2023
Page 3 of 3

Reference: 2024 Street and Utility Improvements; Harmony, MN
Feasibility Report

By signing this proposal, the Harmony City Council authorizes Stantec Consulting Services, Inc. to proceed with the services herein described as the 2024 Street and Utility Improvements Feasibility Report, and the Client acknowledges that this work shall be completed in accordance with the City of Harmony Professional Services Agreement.

This proposal is accepted and agreed on the _____ day of _____, 2023.

Per: Harmony City Council

Signature



City of Harmony 2024 Street and Utility Improvements
Feasibility Report Proposal

Summary of Total Estimated Hours and Fees

Major Tasks	Project Manager Engineer	Design Engineer	Project Clerical	Total Hours	Cost
Team Members	Brett Grabau, PE	Tom Moen, PE	Kate Nelson		
Part 1 - Site Evaluation, Project Management and Communications	18	12	1	31	\$4,333.00
Part 2 - Feasibility Report Drafting and Analysis	40	20		60	\$8,480.00
Labor Hours Subtotal (Estimated Hourly)	58	32	1	91	\$12,813.00
Hourly Rates 2023	\$145.00	\$134.00	\$115.00		
Reimbursable Expenses					
Mileage					\$98.25
Printing Report and Figures (8 sets)					\$50.00
Total Reimbursable Expenses					\$148.25
Total Estimated Engineering Services and Expenses =					\$12,961.25



City of Harmony 2024 Street and Utility Improvements
Feasibility Report Proposal

Tasks	Project Manager Engineer	Design Engineer	Project Clerical	Total Hours
Team Members	Brett Grabau, PE	Tom Moen, PE	Kate Nelson	
<i>Part 1 - Site Evaluation, Project Management and Communications</i>				
1.1 - Preliminary site visit to inspect and identify areas requiring repair / reconstruction.	6	6		12
1.2 - Compile and verify existing utility mapping within the project footprint.		6		6
1.3 - Meet with City Staff to review proposed utility and surface improvements/ limits prior to finalizing the report for presentation to Council. Revise limits and improvements as necessary for final report.	6			6
1.4 - Public Hearing coordination, handouts and preparation.	6		1	7
Part 1 - Total	18	12	1	31
<i>Part 2 - Feasibility Report Drafting and Analysis</i>				
2.1 Draft and format preliminary and final written report text consistent with the scope as described within the letter proposal.	16	4		20
2.2 Prepare final figures illustrating the proposed street and utility improvements within the corridor. Bid item project cost take-off.	4	16		20
2.3 - Preliminary assessment evaluation, estimated construction and project cost analysis, and breakdown of project cost type (sanitary, water, storm and street)	12			12
2.4 - Final review of feasibility report with City Staff and presentation to Council.	8			8
Part 2 - Total	40	20		60



City of Harmony 2024 Street and Utility Improvements
Estimated Reimbursable Expenses

	Reimbursable Expenses
Travel	
Mileage (150 miles at \$0.655/mile)	\$98.25
Subtotal	\$98.25
Equipment	
Report Printing (8 sets)	\$50.00
Subtotal	\$50.00
Total Reimbursable Expenses	\$148.25

Re: City of Harmony, MN
2024 Street and Utility Improvements

TENTATIVE PROJECT SCHEDULE

<u>Task</u>	<u>Date</u>
Stantec and Staff Initiate Project Scoping	Complete
Authorize Feasibility Report	Tuesday, August 8, 2023
Present Feasibility Report w/ Preliminary Assessment Totals	Tuesday, September 12, 2023
Public Hearing for Assessments	Tuesday, October 10, 2023
Authorization to Prepare Plans and Specifications	Tuesday, October 10, 2023
2024 Street and Utility Improvements Plans and Specifications	October 2023 – February 2024
Council Approval of Plans and Specifications	Tuesday, February 13, 2024
Council Approval to Submittal of Ad for Bid	Tuesday, February 13, 2024
Submit Advertisement for Bids for Publication	Wednesday, February 14, 2024
Bid Date	Thursday, March 14, 2024
Award Contract (Special Council Meeting)	Tuesday, March 18, 2024
Begin Construction	Monday, May 6, 2024
Substantial Completion	Friday, September 13, 2024
Assessment Hearing	Tuesday, October 8, 2024
Final Completion	Friday, October 11, 2024



Owner: City of Harmony, 225 3rd Ave. SW, Harmony, MN 55939	Date: June 13, 2022
For Period: 5/01/2022 to 6/13/2022	Request No: 1
Contractor: Generation X Construction LLC, 26204 MN-43, PO Box 490, Rushford MN 55971	

CONTRACTOR'S REQUEST FOR PAYMENT
 SPLASH PAD UTILITY REVISIONS
 STANTEC PROJECT NO. 193800601

SUMMARY

1	Original Contract Amount		\$ <u>41,395.00</u>
2	Change Order - Addition	\$ <u>0.00</u>	
3	Change Order - Deduction	\$ <u>0.00</u>	
4	Revised Contract Amount		\$ <u>41,395.00</u>
5	Value Completed to Date		\$ <u>41,395.00</u>
6	Material on Hand		\$ <u>0.00</u>
7	Amount Earned		\$ <u>41,395.00</u>
8	Less Retainage 5%		\$ <u>2,069.75</u>
9	Subtotal		\$ <u>39,325.25</u>
10	Less Amount Paid Previously		\$ <u>0.00</u>
11	Liquidated damages -		\$ <u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>1</u>		\$ <u><u>39,325.25</u></u>

Recommended for Approval by:
 STANTEC

Bo A. G. H.

Approved by Contractor:
 GENERATION X CONSTRUCTION LLC

Approved by Owner:
 CITY OF HARMONY

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
PART 1: REMOVALS						
1	REMOVE/ ABANDON 6" C900 DR18 PVC WATERMAIN	LF	76	\$ 20.00	76	\$ 1,520.00
2	SALVAGE EXISTING 6" GATE VALVE & BOX	EA	1	\$ 500.00	1	\$ 500.00
3	REMOVE/ ABANDON 1.25" HDPE DR 11 LOW PRESSURE FM	LF	40	\$ 10.00	40	\$ 400.00
4	SALVAGE EXISTING E-ONE GRINDER PUMP AND CONTROLS	LS	1	\$ 1,500.00	1	\$ 1,500.00
5	SALVAGE EXISTING 1.25" CURB STOP AND BOX	EA	1	\$ 500.00	1	\$ 500.00
6	SALVAGE EXISITING 1" CURB STOP AND BOX	EA	1	\$ 400.00	1	\$ 400.00
7	REMOVE/ ABANDON EXISTING 1" HDPE WATER SERVICE	LS	1	\$ 350.00	1	\$ 350.00
8	REMOVE/ ABANDON EXISTING 6" DW HDPE STORM PIPE	LF	345	\$ 10.00	345	\$ 3,450.00
TOTAL PART 1 - REMOVALS						\$ 8,620.00
PART 2: IMPROVEMENTS						
	FURNISH AND INSTALL 6" C900 DR18 WATER MAIN W/ TRACER WIRE	LF	40	\$ 80.00	40	\$ 3,200.00
	INSTALL SALVAGED 6" GATE VALVE AND BOX	EA	1	\$ 1,000.00	1	\$ 1,000.00
	INSTALL SALVAGED 1.25" CURB STOP AND BOX	EA	1	\$ 1,000.00	1	\$ 1,000.00
	INSTALL SALVAGED E-ONE GRINDER STATION COMPLETE W/ ELECTRICAL SERVICE	LS	1	\$ 3,500.00	1	\$ 3,500.00
	FURNISH AND INSTALL 4" SCH. 40 PVCE SEWER SERVICE PIPE	LF	36	\$ 50.00	36	\$ 1,800.00
	FURNISH AND INSTALL 6" 45 DEGREE BEND	EA	1	\$ 650.00	1	\$ 650.00
	FURNISH AND INSTALL 10' HIGH 6" C900 DR18 WATER MAIN RISER PIPE WITH 90 DEGREE BEND	LS	1	\$ 1,100.00	1	\$ 1,100.00
	FURNISH AND INSTALL 6" SCH. 40 PVC STORM SEWER DRAIN PIPE WITH CULVERT CONNECTION	LF	345	\$ 45.00	345	\$ 15,525.00
	SITE EROSION CONTROL AND MULCH STABILIZATION	LS	1	\$ 5,000.00	1	\$ 5,000.00
TOTAL PART 2: IMPROVEMENTS						\$ 32,775.00
BASE BID SUMMARY						
TOTAL PART 1 - REMOVALS						\$ 8,620.00
TOTAL PART 2 - IMPROVEMENTS						\$ 32,775.00
TOTAL BASE BID (PARTS 1-2)						\$ 41,395.00

PROJECT PAYMENT STATUS

OWNER CITY OF HARMONY
 STANTEC PROJECT NO. 193800601
 CONTRACTOR GENERATION X CONSTRUCTION LLC

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/01/2021	06/13/2022	39,325.25	2,069.75	41,395.00

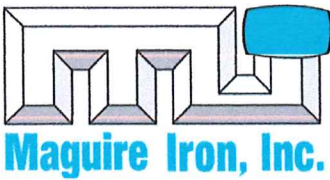
Material on Hand

Total Payment to Date		\$39,325.25	Original Contract	\$41,395.00
Retainage Pay No	1	2,069.75	Change Orders	
Total Amount Earned		\$41,395.00	Revised Contract	\$41,395.00

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Samantha Grabau	Meeting Date: August 8, 2023	Agenda Item No. 5c
Agenda Section: New Business	Item: Water Tower Maintenance	
BACKGROUND: The water tower is needing interior wet renovation including blast cleaning, painting and epoxy coating to seal. Removing and replacing frost jacketing tin and insulation replacement to prevent water freezing. Performing maintenance such as this will help preserve the integrity and life of the water tower.		
ATTACHMENTS: Maguire Iron, Inc. Quote		
COUNCIL ACTION REQUESTED: Approve Maguire Iron, Inc. contract quote as presented.		



CONTRACT FOR SERVICES

This contract made and entered into this 03 day of March, 2023, by and between HARMONY, MN - CITY OF hereinafter called the "Owner" or "Customer" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" or "Company" for and in consideration of the mutual covenants and promises hereinafter contained.

Multi-Leg - 100MG

WITNESSETH:

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

Interior Wet Renovation

- Contractor will abrasive blast clean the complete interior (100%) to an SSPC - SP No. 10 "Near White Metal". After abrasive blast cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
- Contractor will apply one (1) prime coat of NSF-61 approved zinc rich primer to the complete interior (100%) shall be applied to manufacturer's recommended film thickness (2.5 - 3.5 mils DFT).
- Contractor will apply one (1) additional coat of NSF-61 approved epoxy to be applied by brush and roller to all edges, weld seams and sharp angles.
- Contractor will apply one (1) intermediate coat of NSF-61 approved epoxy to the complete interior (100%) shall be applied to the manufacturer's recommendations (4.0 - 6.0 mils DFT).
- Contractor will apply one (1) finish coat of NSF-61 approved epoxy to the complete interior (100%) shall be applied to the manufacturer's recommendations (4.0 - 6.0 mils DFT).

Safety Climb

- Contractor will provide and install new exterior galvanized safety climb system meeting current ANSI and OSHA standards.

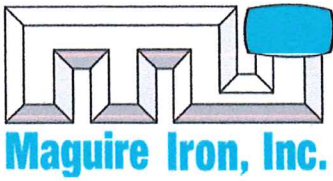
Replacement of Jacketing Tin for Entire Riser

Ladders (Remove Cage Ladder)

- Contractor agrees to remove the existing cage ladder from the tank and will leave on the ground for the owner to dispose.

Interior Wet Disinfection Method

- Contractor will disinfect the interior of the tank as per AWWA Standard C652-02, Chlorine Method #3 prior to the owner filling the tank.
- Water samples and testing is the responsibility of the owner.



WATER TOWER EXPERTS

✉ info@maguireiron.com

📍 1610 N. Minnesota Ave
Sioux Falls, SD 57104

☎ (605) 334-9749

Contract Notes

- Contractor will remove all of the existing frost jacketing tin and replace with new.
- Additional costs for replacement of damaged insulation may be required. This will be determined upon removal of the existing metal and inspection.

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of **\$ 88,800.00** plus applicable sales, excise, and/or use tax shall become due and payable in full.

Terms: Net 30 days from acceptance and invoicing, plus applicable sales, use, excise, transfer or similar taxes required by law. A service charge of 1½% per month (annual rate of 18%) will be charged on past due accounts. During any exterior painting, Owner shall assist in removing any vehicles in the area which might receive paint damage. Contractor will exercise reasonable care and caution to avoid, but will accept no liability for damage to antenna, communication, telemetry and/or electrical system(s) which may be attached to the structure. Removal, repair and/or replacement of the antenna, communication, telemetry and/or electrical system(s) shall be the responsibility of the Owner. Contractor may apply a temporary surcharge to amounts otherwise payable under this Agreement to reflect significant cost increases for materials, supplies, and/or fuel during high inflationary periods. Owner and the authorized agents signing this contract as such agents do hereby expressly warrant that Owner has authority to make and enter into this contract and that it becomes a party hereto pursuant to a lawful resolution duly and regularly adopted by the governing board of said Owner pursuant to the applicable statutes of this State. Customer shall reimburse Company for all travel, meal and entertainment expenses incurred by Company and its employees in connection with Company's performance under the contract. To the extent that any meal or entertainment expenses incurred by Company or its employees are subject to the limitation on deductibility under IRC Section 274(n) (1) and the Regulations thereunder, Customer shall be subject to the limitation and shall reduce its deduction accordingly. **This is included in the contract amount.**

The owner will be responsible to the Company for the cost (at current market rates) of any work that has been performed prior to termination.

HAZARDOUS MATERIAL DISCLAIMER: *In the event that hazardous materials are on the water tank and this information is not addressed in the specification or made known to Maguire Iron, Inc. prior to the price or bid being supplied by Maguire Iron, Inc., any additional means of hazardous material abatement or disposal costs will be born upon the Owner.*

This constitutes the entire contract. No verbal agreements or additions will be honored. Any amendments or additions hereto must be in writing and executed by the duly authorized agents and officers of the parties hereto.

IN WITNESS WHEREOF, we have set our hands and seals the day and year above written.

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Samantha Grabau	Meeting Date: August 8, 2023	Agenda Item No. 5e
Agenda Section: New Business	Item: Door Opener Replacement	
BACKGROUND: The main entrance door opener at the community center is in need of replacement. The current automatic door opener is not strong enough to adequately open the door when the handicap plate is activated. The north library entrance door is more suited for the existing opener and will be moved there by City staff after the new one is installed.		
ATTACHMENTS: Decorah Glass Quote		
COUNCIL ACTION REQUESTED: Approve Decorah Glass quote to install new automatic door opener at the community center.		

**DECORAH MOBILE GLASS, INC.
Bid Proposal**

Phone: 563-382-5878
Fax: 563-382-2129

1818 St. Hwy 9
Toll Free: 800-772-9642
Decorah, IA 52101
Date: 8-3-23

Firm: CITY OF HARMONY By: BARB
ATTN: TERRY
City: HARMONY State: MN Zip: 55939
EMAIL: CITYOFFICE@HRMONY.MN.US

WORK INCLUDED

COMMUNITY CENTER

1 – AUTOMATIC OPERATOR, CLEAR ALUM. FINISH,
TWO 6" STAINLESS STEEL BUTTONS / RECEIVERS
ONE TRANSMITTER
INSTALLED

TOTAL: \$2,300.00

ELECTRICITY TO OPERATORS SUPPLIED BY OTHERS

Exclusions and Qualifications

**Tax: NONTAXABLE
Total Estimate: \$2,300.00**

By: _____ Date: _____

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Samantha Grabau	Meeting Date: August 8, 2023	Agenda Item No. 5f
Agenda Section: New Business	Item: Mediacom fiber installation	
BACKGROUND: LaPointe Utilities, Inc., has requested approval to bury fiber internet within the City of Harmony utility right of way from the Fillmore Central High School to Kwik Trip. Ordinance 93.20 Right-Of-Way Construction Regulations outline permit, fees, restoration and indemnification of the right-of-way, etc.		
ATTACHMENTS: Proposed Mediacom project map.		
COUNCIL ACTION REQUESTED: Approve installation of fiber internet as requested from LaPointe Utilities, Inc.		



Site contact: Carol Sill
608-793-6256

- 60
- 457
- 237
- 724
- 786
- 414
- 140

CITY OF HARMONY CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Personnel Committee	Meeting Date: August 8, 2023	Agenda Item No. 5g
Agenda Section: New Business	Item: 6-month City Clerk Review and Compensation	
BACKGROUND: Samantha Grabau has been performing City Clerk tasks since being appointed in December 2022. At this time, it is recommended that she come off of probation and be given a salary for her duties. The current City Clerk duties are the same as the Administrator duties. Compensation is requested to upgrade salary to grade 11, step 1 to compensate for all duties performed with 30% of the salary coming from the Harmony Ambulance Service and remaining 70% coming from City and Enterprise funds.		
ATTACHMENTS: None		
COUNCIL ACTION REQUESTED: Approve contract as presented (separate from packet).		

Environmental Water Services



Operations &
Maintenance

Water & Wastewater
Services

City Of Harmony

Monthly Council Report

Reporting for the Month of July 2023

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Responded to MPCA letter regarding Biosolids Application.
- 6.) Conference call with Corey Schultz regarding biosolids land application.
- 7.) Conducted Monthly TRC Bench sheet Corey / Rick
- 8.) Followed up on manhole sludge samples for Northshore labs
- 9.) Pulled samples of sludge in Harmony enterprises cut table Corey / Rick
- 10.) Reviewed lab reports.

Harmony EDA Minutes

August 3, 2023
7:30 AM

Community Center
Council Room

Present: Kerry Kingsley, Steve Donney, Andy Batstone, Greg Schieber, and Michael Himlie

Also Present: Amy Bishop, Aaron Bishop, Allan Dahl, Erica Thilges, Cindy Ofstedal, Allison Whalen, Lisa Miller, Janell Randa, Sam Grabau, and Chris Giesen

The regular meeting was called to order at 7:32 AM by Kerry Kingsley.

Minutes

The board reviewed the minutes of the July 6, 2023 meeting. Motion by Himlie, second by Kingsley to approve the minutes as presented. Motion carried unanimously.

Financial Reports & Claims

The loan portfolio was reviewed. One loan payment was late, staff will follow up to get the missed payment current. There was one claim for payment in the amount of \$200 for a progress payment on the digital marketing assistance from Farm Charm/Becky Jones.

The board reviewed follow up information regarding the status of development agreement compliance. Giesen reviewed the status of the Bishop downtown grant noting that since the award was approved knowing the building was under construction, an anticipated timeline to complete the project was needed. He reviewed that timeline with the board, based on the information he confirmed with the recipients. He will include the written detail in the project file for future compliance check purposes.

The Twin City Trimmer project status was discussed. Sam Grabau updated the board on the status of the zoning permitting which had been resolved by the planning and zoning commission the evening before. Giesen noted that the property taxes were not paid yet but he had been in contact with the developer who assured they would be paid. It was noted that the development agreement requires taxes be no more than 90 days late, which would fall on August 15. Consensus of the board was remind the business of the approaching deadline and if the deadline passes without resolution of the issue, to proceed with the terms of collection detailed in the agreement.

Motion by Schieber, second by Himlie to approve the financial report as presented, including the payment of claims. Motion carried unanimously.

2024 EDA Budget

The board reviewed the proposed budget put forward by staff for 2024. Giesen reviewed a memo proposing possible projects given board initiatives and possible upcoming needs, in addition to the usual budget items. Three new initiatives were proposed for discussion: \$20,000 for renovations and repairs of the two "Welcome to Harmony" signs (including a possible 3rd sign on south 139 in 2025), \$20,000 to start a "major project" capital improvement budget to build funds towards needed infrastructure or other major business development project needs, and \$20,000 for a new city website. He noted that perhaps the website could be funded from other one-time sources but that it might be worthwhile

for the board to discuss and put forward a general recommendation. Because the website had other possible funding sources, he noted that the website request was not included in the budget detail worksheet. With the welcome sign repair and major project capital improvement fund, the total budget to be discussed totaled \$158,400 plus the usual prorated city staff expenses that are carried in the EDA budget (amounts to be determined at a later step in the city budget process). Consensus of the board that the budget request looked to be in order and that the new items should be forwarded to council for further discussion. The new website should be considered, but a source of funding was not identified.

The board heard a request from the chamber of commerce board president Erica Thilges and the other chamber board members in attendance. Thilges reported that because of financial sustainability issues with the cost of employing a full time chamber director, the chamber requested that the city create a full time tourism director position, as a city employee. The number of activities and events, as well as the attention and accolades given by visitors and residents for the chamber's great activities were discussed, too. The board discussed the concept and possible solutions and pitfalls, at length. Consensus of the board was that the chamber is a positive force for promoting the community and that the financial realities need to be solved. Three tracks for possible solutions were also discussed at length: continue forward as it has been in the past, create a hybrid city tourism/chamber position similar to what other cities have done, or create a city-only funded tourism director position. No decisions or recommendations were made but it was agreed that the situation should be discussed further by the board and city budget committee. Motion by Himlie, second by Schieber to discuss this matter further with the city budget committee and chamber board prior to the next EDA meeting for further consideration of the matter. Motion carried. Batstone volunteered to attend the meeting with the budget committee on behalf of the board.

Consideration of the proposed 2024 EDA budget was tabled pending further discussions of the chamber position question with the city budget committee.

Housing/Workforce Discussion

The board briefly continued the discussion about workforce and housing issues. Giesen noted that a few possible volunteers had been identified to discuss possible projects and solutions to create more housing in the community. The board agreed that this was a good discussion to pursue and continue.

Prospects/Community Update

Giesen gave a brief update on prospects. The board reviewed the monthly digital marketing report for the housing rebate program and Giesen reported that he was attempting to schedule a meeting with the DNR regarding bike trail project updates/next steps with the trail construction project.

There was no other business.

Hearing no objections, Kingsley adjourned the meeting. The meeting adjourned at 9:52 AM.

The next regular meeting is scheduled for September 7, 2023 at 7:30 AM at the Community Center.

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Samantha Grabau	Meeting Date: August 8, 2023	Agenda Item No. 6d
Agenda Section: Park Board	Item: DNR Drought Warning	
BACKGROUND: The Minnesota DNR has issued a drought warning for the Upper Mississippi-Iowa Watershed district. All water suppliers and consumers are required to reduce their water consumption and implement conservation measures. Reduction measures include: <ul style="list-style-type: none">• Reduce lawn watering to once per week if no rainfall has occurred.• Turn off automatic lawn irrigation systems.• Wash full loads of laundry and use cold water• Take shorter showers		
ATTACHMENTS: None.		
COUNCIL ACTION REQUESTED: None, informational only.		

FILLMORE COUNTY SHERIFF



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

Date: August 1st, 2023
To: Harmony City Council
From: Jason Harmening, Deputy Sheriff
John DeGeorge, Fillmore County Sheriff
Re: August 2023 Monthly Council Report

Calls for Service / Patrol Activity:

Reported Date	Title	Street Name
2023-07-01	Theft	MAIN AVE
2023-07-01	Information	MAIN AVE
2023-07-03	Custody Dispute	2ND ST
2023-07-04	Special Events	
2023-07-04	Juvenile Complaint	4th ST
2023-07-05	Ambulance	MAIN AVE
2023-07-07	Funeral	MAIN AVE
2023-07-07	Papers	3RD AVE SE
2023-07-07	Traffic	US HWY 52
2023-07-11	Court Order Violation	1st AVE
2023-07-11	Theft	MAIN AVE
2023-07-12	Assist	MAIN AVE
2023-07-13	911 Hang Up	1st AVE
2023-07-16	Traffic	4th ST
2023-07-17	Traffic	MAIN AVE
2023-07-17	Traffic	MAIN AVE
2023-07-17	Traffic	MAIN AVE
2023-07-17	Traffic	MAIN AVE
2023-07-17	Civil	1st Ave

FILLMORE COUNTY SHERIFF



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

2023-07-18	Alarm	MAIN AVE
2023-07-19	Death	MAIN AVE
2023-07-20	Juvenile Complaint	MAIN AVE
2023-07-21	Fraud/Scam	5TH ST
2023-07-22	Funeral	1st AVE
2023-07-24	Animal Complaint	1st AVE
2023-07-25	Ambulance	MAIN AVE
2023-07-27	Animal Complaint	CENTER ST
2023-07-27	Information	MAIN AVE
2023-07-30	Mental Health	MAIN AVE
2023-07-30	Traffic	HWY 52
2023-07-31	Assist	9th ST