

AGENDA
HARMONY CITY COUNCIL
HARMONY ECONOMIC DEVELOPMENT AUTHORITY
Some members may participate by telephone or other electronic means
Regular Meeting

September 12, 2023
7:00 P.M.

Council Room
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a) Minutes Regular
 - b) Claims and August Checks
 - c) Cash in CD
 - d) Cash Balances
 - e) PSN Service Agreement Amendment for PayPal, Pay Later, Venmo
5. New Business
 - a) Feasibility Report – Brett Grabau, Stantec
 - b) Library Gift - Resolution 23-08
 - c) Preliminary Levy – Resolution 23-07
 - d) WWTP Washer Compactor Quote
 - e) Harmony Spirits Liquor License Approval
 - i. Request forgiveness of prior years' missed fees
 - f) Street Light Quote – Approve purchase
 - g) SMG Website Redesign and Update
 - h) Well #1 Pump Upgrade and Inspection
 - i) Utility Meter Reader Update/Upgrade
6. Reports
 - a) Building & Maintenance Report
 - i. WWTP Report
 - b) EDA Board
 - c) Harmony Chamber
 - d) Park Board
 - e) Library Board
 - f) Arts Board
 - g) Fire Department
 - h) Sheriff Report
7. Adjourn



A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Kyle Scheevel, Jesse Grabau, Domingo Kingsley and Michael Himlie; City Clerk/Ambulance Director Samantha Grabau, Deputy Clerk Lisa Morken, Attorney Greg Schieber (arrived at 7:28 pm) and City Engineer Brett Grabau, Stantec.

Also present were Terry Bigalk, Hannah Wingert, (Fillmore County Journal), Jerome Illg, Lisa Miller, Erica Thilges, Alison Whalen, Janell Randa, Jessica Heminway and Sharon Kiehne.

PUBLIC FORUM: Sharon Kiehne asked about the road repair budget and stated that the City can do a better job at filling potholes. Kiehne also stated that after a utility repair under the road, sand needs to be tamped down before new asphalt is put on.

CONSENT AGENDA: Minutes Regular, Claims and July Checks, Cash in CD, Cash Balances. Councilmember Kingsley motioned to approve the consent agenda. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

FEASIBILITY STUDY REQUEST: Feasibility report proposal letter has been submitted by Brett Grabau. Grabau met with City Staff and the proposed 2024 capital improvement areas were selected -

1. Fourth Street (Approximately 650' West of Second Ave. NW to Fourth Ave. NE)
2. Snake Alley (Fifth Street NE from TH 52 to its Eastern Termination, Second Ave. NE from Fifth Street NE to Fourth Street NE)
3. Alley Improvements (Adjacent to Main Street, Between First Street NE and Center Street East)

Councilmember Grabau motioned to move forward with the Feasibility Study. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

GENERATION X: Retainage request - Councilmember Grabau motioned to pay Generation X retainage. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

WATER TOWER MAINTENANCE: Maguire Iron Quote in packet. This repair will help preserve the water tower. Councilmember Kingsley motioned to approve Maguire's water tower maintenance quote. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

HARMONY CHAMBER REQUEST: Erica Thilges stated that the Harmony Area Chamber of Commerce would like the City to consider increasing the Chamber's annual budget in 2024 to properly compensate the Chamber Director. The Chamber is asking for a \$22,000 increase to the current annual budget. A vote will be held next month. There is currently one part-time staff member who will be eliminated and there are no benefits offered to the Director. Without additional funding, the chamber will have to return to a part-time director position. Programs that have more associated costs and events that are time consuming to plan may be eliminated.

COMMUNITY CENTER DOOR OPENER: Decorah Auto Glass submitted a quote in the amount of \$2,300 to install a new automatic door opener at the Community Center. The current door opener isn't strong enough to open that heavy of a door. If the current door opener is replaced it can be installed on the

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***Check Summary Register©**

August 2023

Name		Check Date	Check Amt	
10101	1st Southeast Bank-G			
723e	WEX BANK	7/27/2023	\$587.42	Ambulance Fuel
724e	SOUTHEAST SERVICE CO-OP	8/1/2023	\$3,010.37	July Health Insurance
725e	PSN	8/3/2023	\$533.38	August PSN Charge
67976	MINNESOTA AMBULANCE ASSO	10/11/2022	(\$321.50)	2023 MN Amb. Assoc. Dues
68685	ANCOM TECHNICAL CENTER	8/8/2023	\$5,410.00	10 pagers with maint. plan and programming
68686	BAKER & TAYLOR	8/8/2023	\$1,025.93	Movies on DVD
68687	BIGALK, TERRY	8/8/2023	\$30.00	Lunch at water school - Rushford
68688	BRUENING ROCK PRODUCTS, IN	8/8/2023	\$479.55	3/4" class A road rock - Alley's
68689	CANON FINANCIAL SERVICES, I	8/8/2023	\$44.00	Copier lease
68690	CENTRAL PENSION FUND	8/8/2023	\$295.47	Union Pension
68691	CLAREY'S SAFETY EQUIPMENT,	8/8/2023	\$875.00	Fire Boots
68692	CULLIGAN	8/8/2023	\$64.40	Drinking water and dispenser rent
68693	DAKOTA SUPPLY GROUP	8/8/2023	\$55.63	Pipe nipples, Mall iron
68694	DALCO	8/8/2023	\$399.91	Shop - Paper towels
68695	DECORAH AUTO CENTER	8/8/2023	\$286.42	Oil change/replace air filter
68696	DEMCO	8/8/2023	\$233.33	Media pouches, spine labels
68697	DOWE, BETTY	8/8/2023	\$150.50	Golden Happenings Harmony bucks, meals
68698	CARDMEMBER SERVICES	8/8/2023	\$2,256.86	curb box wrench, flouride, gate valve key exten
68699	EMERGENCY MEDICAL PRODUC	8/8/2023	\$215.00	Zoll O2 sensor
68700	ENVIRONMENTAL WATER SERVI	8/8/2023	\$1,500.00	Wastewater operations - July
68701	FARM CHARM	8/8/2023	\$200.00	Social Media mgmt - Becky Jones
68702	FILLMORE COUNTY AUDITOR OF	8/8/2023	\$32,126.85	2nd Quarter Policing Services
68703	FIRE SAFETY USA, INC	8/8/2023	\$1,010.00	Fire Extinguisher inspection VC
68704	FIRST SOUTHEAST BANK	8/8/2023	\$25.00	Harmony Bucks, Energy Star Rebate
68705	GENERATION X CONSTRUCTION	8/8/2023	\$2,069.75	Pay request # 1 retainage - SplashPad
68706	GOPHER STATE ONE CALL, INC	8/8/2023	\$12.15	9 locate tickets
68707	GRABAU, SAMANTHA	8/8/2023	\$178.03	Mileage for training
68708	HARMONY FOODS	8/8/2023	\$141.70	Snacks for SRP activities
68709	HARMONY PUBLIC UTILITIES	8/8/2023	\$12,764.76	Streetlights
68710	HARMONY TELEPHONE COMPA	8/8/2023	\$1,367.84	Admin phone
68711	HAWKINS, Inc.	8/8/2023	\$1,239.80	3-Chlorine Cylinders
68712	I.U.O.E. LOCAL 49 FRINGE BENE	8/8/2023	\$4,260.00	Union health insurance
68713	INGRAM LIBRARY SERVICES, IN	8/8/2023	\$228.97	Audio Books on CD
68714	IRONSIDE TRAILER SALES	8/8/2023	\$551.00	Patched tire - new Chevy
68715	IUOE LOCAL #49	8/8/2023	\$105.00	Union dues
68716	KINGSLEY MERCANTILE	8/8/2023	\$478.97	Vistor Center-Key made
68717	Kirby Built Quality Products	8/8/2023	\$221.16	Replacement benchboards
68718	KWIK TRIP, INC	8/8/2023	\$1,007.68	Terry Fuel-Community Center
68719	LOFFLER Companies, Inc	8/8/2023	\$27.20	Copier maintenance fee
68720	METRO Sales	8/8/2023	\$75.82	Copier/printer contract
68721	MIENERGY COOPERATIVE	8/8/2023	\$70,542.47	Overhead triplex
68722	Brian Michel	8/8/2023	\$30.00	Water School-Rushford-Lunch
68723	MINNESOTA ENERGY	8/8/2023	\$26.53	Comm Center gas utilities
68724	MOREM ELECTRIC, INC	8/8/2023	\$3,747.66	Underground work done on Allan Dahl duplex
68725	NCPERS Group Life Ins.	8/8/2023	\$16.00	511800
68726	Nethercut Schieber Attorneys,	8/8/2023	\$360.00	July Legal Fees
68727	NORBY TREE SERVICE LLC	8/8/2023	\$4,200.00	Removed Trees behind Corey Whalen's (power
68728	NUTRIEN AG SOLUTIONS	8/8/2023	\$151.80	Makaze (hericide)
68729	PENNING, MARK	8/8/2023	\$154.70	Utility deposit interest
68730	PLUNKETTS PEST CONTROL, IN	8/8/2023	\$85.20	Rodent Control program
68731	PRESTON AUTO PARTS	8/8/2023	\$39.99	String trimmer head
68732	Quadiant, Inc	8/8/2023	\$25.00	Postage for machine
68733	QUILL CORPORATION	8/8/2023	\$191.52	6 packs Scotch 2 side tape
68734	RICHARDS SANITATION, LLC	8/8/2023	\$7,944.21	Trash & Recycling Service

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	Name	Check Date	Check Amt	
68735	RUN RIGHT POWER LLC	8/8/2023	\$3,123.27	Service Husqvarna mower
68736	SHERWIN-WILLIAMS	8/8/2023	\$1,456.92	Hydrant paint, street paint
68737	SOUTHEASTERN LIBRARIES CO	8/8/2023	\$131.96	PC support and Software serv fees
68738	SPRING VALLEY PUBLIC LIBRAR	8/8/2023	\$8.99	Book "Turkey's Sand tastic Beach Day"
68739	STEM SUPPLIES	8/8/2023	\$190.29	Lego supplies
68740	USABLE LIFE	8/8/2023	\$62.50	101421301G
68741	UTILITY CONSULTANTS, INC	8/8/2023	\$1,228.72	WWTP samples 6/21, 28; 7/6,12, 19
68742	VISU-SEWER	8/8/2023	\$19,831.50	Install 8" National Liner CIPP
68743	WHALEN, COREY	8/8/2023	\$90.26	Mileage to Rochester/UA Test
68744	WINNESHIEK MEDICAL CENTER	8/8/2023	\$496.00	Ambulance intercept 2023-07-25
68745	ZOLL MEDICAL CORP.	8/8/2023	\$310.00	Annual maintenance
68746	SCARCELY LTD	8/25/2023	\$650.00	Lead Assessment-150 4th St NE
500403e	Monthly ACH	8/30/2023	\$29,886.61	
	Total Checks		\$220,205.45	

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Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	Flexible Spending Account	BPAS	August BPAS VEBA	\$132.50
General Fund	Flexible Spending Account	BPAS	July BPAS VEBA	\$132.50
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union pension	\$307.14
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance EE	\$1,053.00
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance ER	\$3,207.00
General Fund	Medicare	INTERNAL REVENUE SERVICE	August Medicare Paid	\$1,191.00
General Fund	Federal Tax Withholding	INTERNAL REVENUE SERVICE	August Federal Tax Withholding	\$3,309.86
General Fund	Medicare	INTERNAL REVENUE SERVICE	July Medicare Paid	\$1,123.46
General Fund	Federal Tax Withholding	INTERNAL REVENUE SERVICE	July Federal Tax Withholding Paid	\$3,001.81
General Fund	Social Security	INTERNAL REVENUE SERVICE	July Social Security Paid	\$4,803.72
General Fund	Social Security	INTERNAL REVENUE SERVICE	August Social Security Paid	\$5,092.34
General Fund	Union Dues	IUOE LOCAL #49	Union dues Sept 2023	\$105.00
General Fund	Child Support	MN CHILD SUPPORT PAYMENT CTR	August Child Support Paid	\$565.00
General Fund	State Tax Withholding	MN DEPT OF REVENUE (STATE W/H)	August State Tax Withholding	\$1,469.72
General Fund	State Tax Withholding	MN DEPT OF REVENUE (STATE W/H)	July State Tax Withholding	\$1,373.13
General Fund	Nationwide Retirement	NATIONWIDE RETIREMENT SOLUTIO	August Payroll Contribution	\$500.00
General Fund	Nationwide Retirement	NATIONWIDE RETIREMENT SOLUTIO	July Payroll Contribution	\$500.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$16.00
General Fund	PERA	PERA	July 511800 PERA	\$4,145.93
General Fund	PERA	PERA	August 511800 PERA	\$4,393.01
General Fund	Life Insurance	USABLE LIFE	101421301G	\$62.50
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	MN Mayor Association membership	\$30.00
General Fund	General Operating Supplies	BECKLEY S INC.	Shredded old documents	\$214.00
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Paper, Amazon	\$70.20
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Correction tape	\$11.98
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Monitor stand	\$27.99
General Fund	General Operating Supplies	ULINE	Keyboard Cleaning Air in a Can-(2) plus fre	\$30.16
General Fund	Media-Periodicals	AMERICAN LEGAL PUBLISHING CORP	2023 MN Basic Code of Ordinances	\$400.00
General Fund	Penalties & Fines	QUADIENT, INC.	Finance charge postage machine rent	\$1.13
General Fund	Postage	ELAN FINANCIAL SERVICES	IRS Return	\$8.00
General Fund	Postage	QUADIENT, INC.	Postage Machine	\$64.55
General Fund	Repair/Maint Office Equipment	METRO SALES	Printer/Copier contract base & usage	\$101.45
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Civil Defense Telephone	\$91.26
General Fund	Cleaning Supplies	DALCO	CC Baseboard Stripper	\$22.47
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Comm Center Electric	\$944.74
General Fund	General Operating Supplies	DALCO	CC Trash Can Liners/Toilet Bowl Cleaner	\$140.78

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Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	General Operating Supplies	DALCO	CC Toilet Paper	\$51.83
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Rubber bands	\$14.38
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Batteries, Hooks, Fly paper	\$99.23
General Fund	Motor Fuels/Lubricants	KWIK TRIP, INC	Terry Fuel-Community Center	\$40.48
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Comm Center Sewer	\$55.08
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Administration Telephone	\$222.26
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Comm Center Water	\$36.68
General Fund	Engineering Fees	STANTEC CONSULTING SERVICES, I	Gen Engineering, seal coat mgmt, cap imp	\$813.88
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	LMC membership dues	\$1,402.00
General Fund	General Operating Supplies	HARMONY FOODS	Batteries for microphones	\$20.97
General Fund	Financial Services Fees	WEX HEALTH, INC.	September WEX Admin Fee	\$13.75
General Fund	General Operating Supplies	COMPASS MINERALS AMERICA	Road salt	\$2,629.77
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Criminal legal fees 12/21/22-8/3/2023	\$650.00
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Court file no. 23-CR-23-263	\$108.00
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	August legal fees	\$600.00
General Fund	General Operating Supplies	CULLIGAN	Drinking water and dispenser rent	\$125.10
General Fund	Medical and Dental Fees	St Louis MRO, Inc	Drug Screen Testing	\$50.00
General Fund	Planning & Development Fees	WIDSETH SMITH NOLTING & ASSOC	Comprehensive Plan	\$2,972.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Police Telephone	\$44.75
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Shop Electric	\$131.57
General Fund	General Operating Supplies	HARMONY FOODS	Toilet paper for Shop	\$10.99
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Wasp spray, bee trap, coupler, rake, hose	\$104.17
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent Control Program	\$85.20
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Shop Telephone	\$44.95
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Shop Water	\$22.69
General Fund	Repair/Maint Other Improve	CHUCK LARSON DUST CONTROL	Dust Control-4th ST NW	\$5,220.00
General Fund	Repair/Maint Other Improve	TLC EXCAVATING	Tear out old asphalt and replace with grav	\$4,000.00
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	Replace 2 tire tubes on Skidsteer	\$100.70
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	3/4" Class A Road Rock	\$749.53
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	3/4" class A road rock	\$296.31
General Fund	Street Maint Materials	TLC EXCAVATING	Replaced asphalt with gravel in alley west	\$1,000.00
General Fund	Cleaning Supplies	DALCO	VC Nitrile Gloves	\$60.00
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Visitor Center Electric	\$194.75
General Fund	General Operating Supplies	DALCO	VC Hand towels	\$66.05
General Fund	General Operating Supplies	DALCO	VC Toilet Paper	\$51.83
General Fund	General Operating Supplies	DALCO	VC Paper Towel/Toilet Bowl Cleaner	\$83.04
General Fund	Motor Fuels/Lubricants	KWIK TRIP, INC	Terry Fuel-Visitors Center	\$40.49
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Visitor Center Sewer	\$60.08

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Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Visitor Center Water	\$39.97
101 General Fund				\$60,955.81
211 Library Fund				
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Canary Girls, Prom Mom, Tom Lake, ect	\$168.00
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Wedding Confession, Wife App	\$45.83
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Bone Hacker, Hello Beautiful	\$47.56
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Long Way Back	\$27.49
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	After Death	\$24.94
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Gone Tonight, Lessons in Chemistry	\$55.74
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	None of This is True	\$28.24
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	After That Night, Breakaway, Lion & Lamb	\$78.65
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Learned by Heart	\$23.81
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Café at Beach End, Summers Gift	\$103.29
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$69.90
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$107.59
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$306.35
Library Fund	Media-Books	INGRAM LIBRARY SERVICES, INC	Just 1 Fling	\$15.62
Library Fund	Media-Books	INGRAM LIBRARY SERVICES, INC	Just 1 Chance, Kiss, Night, Scandal...	\$93.54
Library Fund	Media-Video	BAKER & TAYLOR	Machine, S. Kurtzuba	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Sasha Calle, Flash	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Horse Camp: Treasure Tail, R. Sowers	\$14.62
Library Fund	Media-Video	BAKER & TAYLOR	About My Father	\$44.97
Library Fund	Media-Video	BAKER & TAYLOR	Nefarious, Sean Patrick Flanery	\$11.99
Library Fund	Media-Video	BAKER & TAYLOR	Fast X Book/DVD combo	\$29.99
Library Fund	Media-Video	BAKER & TAYLOR	Nataliya Denisenko, Mavka: Forest Song	\$14.98
Library Fund	Media-Video	ELAN CITY, INC	Cancel Ck in Check Writer	-\$7.71
Library Fund	Media-Video	ELAN CITY, INC	Thriftbooks 46615922	\$7.71
Library Fund	Media-Video	ELAN FINANCIAL SERVICES	DVD Love Takes Wings, Thiftbooks	\$7.71
Library Fund	Office Accessories	QUILL CORPORATION	Ink for activities printer	\$58.00
Library Fund	Office Equip	ELAN CITY, INC	Cancel Ck in Check Writer	-\$30.73
Library Fund	Office Equip	ELAN CITY, INC	Office chair replacement wheels - Amazon	\$30.73
Library Fund	Office Equip	ELAN FINANCIAL SERVICES	Office chair rollers, Amazon	\$30.73
Library Fund	Office Equip	SOUTHEASTERN LIBRARIES COOP	Bluetoothe barcode scanner	\$240.69
Library Fund	Program Supplies	HARMONY FOODS	Snacks for programs	\$8.58
Library Fund	Program Supplies	HARMONY FOODS	Paid for SRP D & D Snacks twice	-\$30.94
Library Fund	Program Supplies	HARMONY FOODS	Snacks for programs	\$38.41
Library Fund	Program Supplies	MICHAELS COMPANIES	Prizes for Story Hour	\$65.83

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Library Fund	Program Supplies	MICHAELS COMPANIES	Returned Embroidery hoops	-\$31.68
Library Fund	Program Supplies	MICHAELS COMPANIES	Supplies for Story Hour	\$50.94
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copier maintenance fee	\$24.91
Library Fund	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic services & Tech Support	\$331.98
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Library Telephone	\$52.36
211 Library Fund				<u>\$2,257.10</u>
222 Fire Fund				
Fire Fund	Equipment Parts	IRONSIDE TRAILER SALES & SERVI	Toggle Switch for old fire truck	\$105.63
Fire Fund	General Operating Supplies	KINGSLEY MERCANTILE	Batteries	\$10.98
Fire Fund	Motor Fuels/Lubricants	HOVEY OIL COMPANY, INC	Diesel for Generator	\$217.04
Fire Fund	Motor Fuels/Lubricants	WEX	Fire Truck Fuel	\$210.25
Fire Fund	Repair/Maint Vehicles	HANSON TIRE SERVICE, INC	2 steer tires/labor/balance/disposal	\$1,383.51
Fire Fund	Training Fees	MN FIRE SERVICE CERTIFICATION	Firefighter 1 cert exam-B. Roeder	\$126.00
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Fire Dept Electric	\$327.79
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Fire Dept Sewer	\$27.89
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire Telephone	\$45.61
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Fire Dept Water	\$18.76
222 Fire Fund				<u>\$2,473.46</u>
223 Ambulance Fund				
Ambulance Fund	Contractual Services	EMS MANAGEMENT & CONSULTANT	One time boarding fee.	\$1,500.00
Ambulance Fund	Dues	ELAN FINANCIAL SERVICES	MN Ambulance Assoc	\$321.50
Ambulance Fund	Employer PERA	PERA	July 928900 Ambulance PERA	\$1,055.00
Ambulance Fund	Employer PERA	PERA	August 928900 Ambulance PERA	\$955.00
Ambulance Fund	Financial Services Fees	EMS MANAGEMENT & CONSULTANT	68 trips coded	\$1,904.00
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept fee 23-81376	\$413.00
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Lancet, oxygen mask, probe covers	\$56.76
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen	\$48.54
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen	\$113.39
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical Oxygen	\$48.59
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP, INC	Ambulance Fuel	\$343.25
Ambulance Fund	Motor Fuels/Lubricants	WEX	Ambulance Fuel	\$117.65
Ambulance Fund	Repair/Maint Other Equipment	MISSISSIPPI WELDERS SUPPLY CO	Hydrotest on Cylinder	\$26.00
Ambulance Fund	Telephone	AT&T MOBILITY	Ambulance cell phone and hotspot	\$56.48
223 Ambulance Fund				<u>\$6,959.16</u>

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Fund Descr	Object of Expense	Vendor	Comments	Amount
251 Park Fund				
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks Electric	\$341.43
Park Fund	General Operating Supplies	KINGSLEY MERCANTILE	Wasp spray, faucet aerator, 2 brushes	\$58.72
Park Fund	General Operating Supplies	RUN RIGHT POWER LLC	Fuel Premix-1 Quart(2)	\$17.98
Park Fund	General Operating Supplies	ULINE	Graffiti Remover wipes and spray plus frei	\$39.27
Park Fund	Landscaping Materials	HARMONY GARDENS & FLORAL, LLC	Splash Pad/Grinder Pump Landscaping	\$264.04
Park Fund	Landscaping Materials	SOLBERG WELDING	Material and Labor for Grill Stand	\$58.43
Park Fund	Motor Fuels/Lubricants	KWIK TRIP, INC	Mower/UTV/Ford Truck Fuel	\$384.88
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Plugged leak, tested, reinstalled tire	\$51.83
Park Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks Sewer	\$33.87
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Splash Pad Water	\$3,153.16
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Parks Water	\$54.56
251 Park Fund				<u>\$4,458.17</u>
261 Arts Fund				
Arts Fund	Program Services	ELAN FINANCIAL SERVICES	Fall event - Amazon	\$73.72
261 Arts Fund				<u>\$73.72</u>
401 Capital Projects Fund				
Capital Projects Fund	Repair/Maint Other Improve	PEARSON BROS., INC	2023 Seal Coat Project	\$39,859.00
401 Capital Projects Fund				<u>\$39,859.00</u>
601 Water Fund				
Water Fund	MN Water Testing Fee Due	MN DEPT OF HEALTH	Quarterly Water Connection Fee	\$1,462.00
Water Fund	Dues	MINN RURAL WATER ASSOC	Associate Membership Sept. 2023-Aug. 20	\$400.00
Water Fund	Postage	ELAN FINANCIAL SERVICES	Water samples USPS	\$5.50
Water Fund	Postage	ELAN FINANCIAL SERVICES	Water samples USPS	\$37.20
Water Fund	Postage	ELAN FINANCIAL SERVICES	Water samples USPS	\$28.25
Water Fund	Software Service Fees	ITRON, INC	Software support for Itron program	\$598.26
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine Cylinders-(3)	\$30.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Pumphouse 1, 2, 3 Electric	\$1,502.93
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Coliform testing 8/20	\$46.20
Water Fund	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Safety Mgmt Program July, August, Septe	\$1,184.91
Water Fund	Motor Fuels/Lubricants	HOVEY OIL COMPANY, INC	Diesel for Generator	\$217.05
Water Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Crescent wrench - Amazon	\$78.12
Water Fund	Utility Maint Materials	KINGSLEY MERCANTILE	Hex bush 1/2 x 3/8	\$5.37
Water Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	4 low lead bare meter, 55 gal 6D HRE	\$1,594.81
601 Water Fund				<u>\$7,190.60</u>

CITY OF HARMONY

City Council Claims for Review

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Fund Descr	Object of Expense	Vendor	Comments	Amount
602 Sewer Fund				
Sewer Fund	Software Service Fees	ITRON, INC	Software support for Itron program	\$598.26
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine Cylinder	\$10.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Bionutralizer Tabs/freight/freight charge	\$3,539.40
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	WWTP Operations/mgmt August	\$1,500.00
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	WWTP + Lift Stations 1 & 2 Electric	\$1,659.88
Sewer Fund	Equipment Parts	ELAN FINANCIAL SERVICES	O2 sensor for Gas Monitor	\$140.00
Sewer Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	6ft diameter tape measure	\$13.00
Sewer Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	3-tine Cultivator	\$22.29
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	WWTP samples 7/25, 26; 8/2, 9, 11, 16	\$1,753.11
Sewer Fund	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Safety Mgmt Program July, August, Septe	\$1,184.92
Sewer Fund	Motor Fuels/Lubricants	HOVEY OIL COMPANY, INC	Diesel for Generator	\$651.05
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	WWTP + Lift Stations 1 & 2 Sewer	\$2,057.45
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Sewer Dialers/Lifts Telephone	\$133.78
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	Training Cert - MN Pollution Control	\$56.18
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	Training Cert - MN Pollution Control	\$56.18
Sewer Fund	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Lift station degreaser, Copper sulfate	\$4,832.00
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	WWTP + Lift Stations 1 & 2 Water	\$1,356.37
602 Sewer Fund				\$19,563.87
603 Solid Waste Fund				
Solid Waste Fund	Motor Fuels/Lubricants	WEX	Corey Truck Fuel	\$388.81
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Trash & Recycling Service	\$7,944.21
603 Solid Waste Fund				\$8,333.02
604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$76,141.34
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric Car Charger	\$18.99
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Streetlights Electric	\$1,119.59
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Town Clock	\$14.11
Electric Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Padlock Seal - American Casting	\$199.40
Electric Fund	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Safety Mgmt Program July, August, Septe	\$1,184.92
Electric Fund	Motor Fuels/Lubricants	WEX	Brian Truck Fuel	\$128.93
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	25 locate tickets	\$33.75
Electric Fund	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	4 URD transformers - 2024 Proj	\$11,145.16
Electric Fund	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	Hook-up New Service 7/10 & 7/11/2023	\$870.00
Electric Fund	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	Storm Damage Repair	\$725.00
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Street Light Repair (8 locations)	\$1,982.05

CITY OF HARMONY
City Council Claims for Review

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September 12, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Electric Fund	Repair/Maint Vehicles	KELLY PRINTING & SIGNS	Lettering for Brian's truck	\$226.25
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Net metering radio boards (2) - Morem sol	\$316.06
Electric Fund	Financial Services Fees	PSN	PSN September Invoice	\$571.60
Electric Fund	Program Services	FIRST SOUTHEAST BANK	Harm. Bucks, Energy Star D. Peterson	\$25.00
Electric Fund	Software Service Fees	ITRON, INC	Software support for Itron program	\$598.26
Electric Fund	Taxes, Licenses & Permits	MN DEPT OF COMMERCE	2nd Qtr Permitting Assessment	\$57.79
604 Electric Fund				<u>\$95,358.20</u>
605 Storm Water Fund				
Storm Water Fund	Repair/Maint Other Improve	TLC EXCAVATING	Culvert Project behind 115 2nd Ave NW	\$3,250.00
605 Storm Water Fund				<u>\$3,250.00</u>
620 Economic Development Authority				
Economic Development	Advertising	FARM CHARM	Social Media mgmt - Becky Jones	\$225.00
Economic Development	Housing Incentives	OPSETH, DAVID	New home rebate 855 3rd Ave SE	\$11,500.00
Economic Development	Housing Incentives	SANDERS, ROGER & MARY	New home rebate, 625 6th ST SE	\$20,000.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA Telephone	\$41.31
620 Economic Development Authority				<u>\$31,766.31</u>
				<u>\$282,498.42</u>

CITY OF HARMONY

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***Cash Balances**

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Cash Account: 10101

September 2023

Fund	2023 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
10101 - 1st Southeast Bank-G								
101 - General Fund	(\$1,325,754.19)	\$1,261,192.48	(\$1,623,658.83)	\$0.00	(\$44,562.28)	\$64,864.52	(\$1,667,918.30)	In Balance
201 - DTED Revolving Loan Program	\$108,967.62	\$33,101.71			\$1,868.22		\$143,937.55	In Balance
202 - CDBG Rehab Loan Program	\$41,510.99	\$1,450.00	(\$27,100.00)		\$288.40		\$16,149.39	In Balance
211 - Library Fund	\$30,042.59	\$79,842.89	(\$33,455.57)		\$167.80	(\$62,251.03)	\$14,346.68	In Balance
222 - Fire Fund	\$121,337.39	\$32,845.48	(\$40,214.88)		\$1,857.42	(\$509.11)	\$115,316.30	In Balance
223 - Ambulance Fund	\$161,816.39	\$67,402.21	(\$35,903.81)		\$2,408.50	(\$60,903.51)	\$134,819.78	In Balance
251 - Park Fund	\$60,228.82	\$48,557.22	(\$45,269.20)		\$680.00	(\$22,897.85)	\$41,298.99	In Balance
261 - Arts Fund	\$14,157.28	\$3,359.46	(\$3,777.87)		\$190.35		\$13,929.22	In Balance
314 - G.O. Impr Bonds, 2010A-3rdStSW	\$0.27						\$0.27	In Balance
315 - G.O. Tax Abate Refund 2013A-CC	\$37,018.37	\$10,059.79	(\$352.00)		\$594.50		\$47,320.66	In Balance
316 - GO Tax Abatement Bonds 13B-HG	(\$0.15)	(\$13.22)					(\$13.37)	In Balance
317 - GO Impr Bond-2014A-1st Ave SW	\$37,559.17				\$478.84		\$38,038.01	In Balance
318 - G.O. Bond 2021 (refi)	\$211,010.07	\$60,878.47	(\$110,676.50)		\$923.79		\$162,135.83	In Balance
319 - 2020 Street GO BOND	\$406,169.51	\$67,182.30	(\$233,479.00)		\$2,784.56		\$242,657.37	In Balance
321 - 21-A MiEnergy loan	(\$0.25)		(\$10,631.25)				(\$10,631.50)	In Balance
401 - Capital Projects Fund	\$646,004.62	\$38,675.00	(\$135,011.25)		\$9,639.15		\$559,307.52	In Balance
405 - TIF District #1	\$0.07						\$0.07	In Balance
410 - Trailhead Project	\$138.85				\$2.07		\$140.92	In Balance
420 - TIF District #6 (HECO)	\$0.11		(\$50.00)				(\$49.89)	In Balance
421 - First Ave SW Project	(\$0.10)						(\$0.10)	In Balance
423 - 2017 Street & Utility Project	\$0.46						\$0.46	In Balance
424 - 2020 Street Project	(\$0.40)						(\$0.40)	In Balance
425 - Dairyland TIF 1-7	\$0.11	\$45,853.18	(\$3,630.50)		\$273.13		\$42,495.92	In Balance
426 - TIF 1-8 Oconnor	(\$0.36)						(\$0.36)	In Balance
601 - Water Fund	\$397,672.41	\$192,966.53	(\$88,513.84)		\$6,585.63	(\$41,876.98)	\$466,833.75	In Balance
602 - Sewer Fund	(\$64,607.89)	\$249,872.96	(\$214,271.84)		\$0.00	(\$46,927.33)	(\$75,934.10)	In Balance
603 - Solid Waste Fund	\$41,023.65	\$84,052.23	(\$75,483.05)		\$705.72	(\$9,321.83)	\$40,976.72	In Balance
604 - Electric Fund	\$827,930.96	\$768,285.00	(\$653,113.41)		\$12,401.51	(\$21,200.92)	\$934,303.14	In Balance
605 - Storm Water Fund	\$80,938.31	\$23,375.28	(\$17,011.98)		\$1,210.20	(\$5,382.27)	\$83,129.54	In Balance
620 - Economic Development Authority	\$53,982.56	\$140,588.48	(\$105,079.34)		\$1,502.49	(\$504.19)	\$90,490.00	In Balance
902 - Long Term Debt Account Group	\$0.37						\$0.37	In Balance
	\$1,887,147.61	\$3,209,527.45	(\$3,456,684.12)	\$0.00	\$0.00	(\$206,910.50)	\$1,433,080.44	

ADDITIONAL SCHEDULE "B"
TO THE PSN SERVICE AGREEMENT

By signing below, Account Holder ratifies the Service Agreement by and between City of Harmony and Payment Service Network, Inc. ("PSN"), and its Schedule A, previously executed by the Account Holder (as may have been amended) as well as ratifies the listing of Transaction Fees and related services listed on Schedule B and any Additional Schedule B's, previously agreed to by the parties. The effective date of this Additional Schedule B is the last date noted on the signature lines below (the "Effective Date").

1. Depository Account(s):

The Account Holder's previous designated depository account(s) in Schedule B will continue to be used

2. Additional Services and Transaction Fees

For Billers where fees are paid by their payers:

Fees for PayPal Brands (eg., PayPal, Pay Later, Venmo) will be equal to current credit card fees as provided in the Biller Order Form. For example, if Payers are paying 3.95% for credit card, they will pay 3.95% for PayPal Brand payment transactions. Similarly, if Payers are paying \$4.95 per credit card transaction, they will pay \$4.95 per PayPal Brand payment transaction.

For Billers who absorb both passthrough credit card and processing costs:

Instead of Credit Card Interchange, dues, assessments, and processing fees Billers will be charged 1.50% of the payment amount for each PayPal Brand payment transaction. For example, for a \$100.00 transaction, the passthrough cost will be \$1.50.

In addition, Billers will also pay current credit card fees as provided in the Biller Order Form. For example, if you pay \$4.95 per credit card transaction, you will pay \$4.95 per PayPal Brand payment transaction. Or, if you pay 2.0% (200 BPs), you will pay \$2.00 on a \$100 transaction.

For Billers who pay a credit card transaction fee, but do not absorb Credit Card Interchange, dues, assessments, and processing fees:

Fees for PayPal Brands will be equal to current credit card fees as provided in the Biller Order Form. For example, if you pay 3.95% per credit card transaction, you will pay 3.95% per PayPal Brand payment transaction.

3. Annex 1-Terms and Conditions to this Additional Schedule B are agreed to and incorporated by reference as of the Effective Date, and shall apply to the Agreement, any Schedule B and all Additional Schedule Bs.

4. Except as otherwise provided in this Additional Schedule B and Annex 1 hereto, the terms and conditions of the Agreement, Schedule A, Schedule B and any other Additional Schedule Bs shall continue to be in full force and effect.

IN WITNESS WHEREOF, the undersigned parties have duly executed this Additional Schedule B to the PSN Service Agreement effective as of the Effective Date.

Biller Name

Payment Service Network, Inc

Signature: _____

Signature: Kevin W. O'Brien

Print Name: _____

Print Name: Kevin O'Brien

Title: _____

Title: President

Date: _____

Date: 8/1/2023

Annex 1 to the Additional Schedule B

Terms and Conditions

“Account Holder’s Designated Depository Account(s)” or “Account Holder’s designated depository account(s)” in the Agreement or any Schedule thereto shall mean any and all accounts, which Account Holder has designated as provided herein, into which payments made by Account Holder’s Customers/Payees are deposited hereunder. Account Holder may only change the Account Holder’s Designated Depository Account(s) upon not less than fifteen (15) days prior written notice to PSN, provided that Account Holder completes and timely delivers to PSN all forms required by PSN to complete the change in designated depository account(s).

Account Holder agrees: (1) that, with respect to PayPal, Venmo, Pay Later transactions and any other transactions, e.g., credit card, ACH, processed by PayPal (if applicable) or other processors, PayPal or other processors, as applicable, will disburse funds to and collect funds from the Account Holder in accordance with instructions provided to such processor by PSN, and as otherwise permitted pursuant to the Account Holder’s applicable agreement with the processor; (2) that PSN is not collecting payments from Account Holder customers and PSN is not a payment intermediary; (3) that Account Holder shall enter into and agree to the PayPal Processing Services Agreement (as may be amended) and other required processor agreements; (4) where PayPal becomes the processor, the Account Holder will become the merchant of record (and not the sub-merchant), and PSN will not be the merchant of record; (5) as well as authorizes that outstanding sums due and owing to PSN, including, but not limited to chargebacks, ACH rejects or reversals, disputes, over-payments, payment errors, and invalidated payments and other refunds or credits (collectively “Chargebacks”), and pass-through costs including interchange, fees, dues, assessment, processing fees, and PayPal fees, will automatically be debited from Account Holder’s Designated Depository Account(s) for such purpose on a daily or monthly basis at PSN’s sole discretion; (6) non-sufficient funds for these debits, or blocking or otherwise rendering inaccessible any Account Holder’s Designated Depository account(s), are grounds for an increase in fees, suspension of the Service or termination of this Agreement. In the event of any such occurrence leading to non-payment of any sums due, PSN reserves the right to withdraw such sums from the Account Holder’s Designated Depository Account(s), offset or net settle these sums (i.e., deduct funds owed from daily disbursements to Account Holder), against future deposits, or withhold future deposits until such sums are paid in full, at any time to ensure payment of the same; (7) adjudication of disputes are made between the applicable payment processor and Account Holder pursuant to Section 4 of the Agreement; and (8) the Cash distribution services are no longer available under this Agreement

Account Holder agrees to pay Transaction Fees and Other Fees as designated in the Agreement, Schedule B or any Additional Schedule B. PSN shall, at PSN’s option, (a) deduct Transaction Fees and Other Fees from Customer payments before such payments are deposited into Account Holder’s designated depository account (b) invoice the Account Holder the Transaction Fees and Other Fees and/or (b) auto-debit from Account Holder’s Designated Depository Account(s) on or around the first of every month the total of all Transaction Fees and Other Fees incurred during the immediately preceding month which were deposited into the Account Holder’s Designated Depository Account(s).

In support of the Account Holder’s agreement with the payment processor (including PayPal), PSN will support efforts toward the deposit of Customer payments into Account Holder’s Designated Depository Account(s) within three (3) banking days of payment, however, Account Holder acknowledges that it may take up to five (5) banking days to complete such deposits due to bank notification times and different deposit frequencies from the credit card processors to PSN. A “banking day” is a day of the week on which a bank or financial institution is open to the public for carrying on all of its banking functions (i.e., Monday through Friday, excluding Saturday, Sunday and legal holidays).

In the event of a conflict between these Terms and Conditions, the Agreement, Schedule B and any Additional Schedule B, these Terms and Conditions shall control.

PayPal Processing Services Agreement

This PayPal Processing Services Agreement (this "Agreement") is between PayPal, a Delaware corporation whose address is 2211 North First Street, San Jose, CA 95131 and you, the entity who enters into this Agreement, and governs your use of the services provided by PayPal on or through Invoice Cloud ("Invoice Cloud") to enable you to accept bill payments from your customers. This Agreement is effective as of the date you accept this Agreement in writing or online. You agree to the terms and conditions of this Agreement. You agree that PayPal may amend this agreement by arranging with Invoice Cloud to provide you with notice of amended terms and by posting a revised version on our website. You appoint Invoice Cloud as your agent for purposes of receiving notice of amendments to this Agreement and your use of the Services after the effective date of the posted amendment shall constitute acceptance of such amendment.

This Agreement includes and incorporates by reference the Commercial Entity Agreements which are required by the card networks so that you may accept Visa and MasterCard and Discover card payments.

1. PayPal Processing Services. "PayPal Processing Services" or the "Services" means the payment processing services offered by PayPal and solely through Invoice Cloud which provide you with the ability to accept PayPal payments, ACH/E-Check, credit cards, debit cards and other payment types for bill payments from your customers, as applicable per your agreement with Invoice Cloud.

2. Invoice Cloud Services. Invoice Cloud may provide certain services to you in relation to the PayPal Processing Services, including pricing for the services. The services provided by Invoice Cloud are governed by your agreement with Invoice Cloud and are not provided by PayPal.

3. Indirect Processing Transaction Volume. "Indirect Processing Transaction Volume" refers to funds from payments processed by payment processing services other than PayPal, in each case under a direct agreement you and Invoice Cloud have with each such third party payment processing service provider and which you have instructed to settle funds to PayPal on your behalf.

4. Settlement Account and Payouts. PayPal will arrange to settle payment processing funds including Indirect Processing Transaction Volume to the bank account that you designate to Invoice Cloud and as provided to us by Invoice Cloud (the "Settlement Account") and on a schedule communicated to us by Invoice Cloud, net of any amounts owed to Invoice Cloud (including for fees and/or invalidated payments (described below)). You agree that we may debit your Settlement Account for the applicable amounts, and/or setoff the applicable amounts against future payouts. Payouts to your Settlement Account,

including timing thereof, will be in accordance with terms and conditions established by, and communicated to you by, Invoice Cloud.

5. Compliance with Applicable Laws. You must use the Services in a lawful manner, and must obey all laws, rules, and regulations ("Laws") applicable to your use of the Services and to transactions and comply with any rule, guideline, or bylaw of any of the card networks (e.g., Visa, Mastercard, American Express and Discover) or of the Platform.

6. Liability for Invalidated Payments. You are liable for all claims, expenses, fines and liabilities we incur arising out of: a chargeback, refund, over-payment, payment error, or other invalidated payment you cause ("Invalidated Payment"); b. any error, negligence, misconduct or fraud by you, your employees, or someone acting on your behalf; and c. any losses resulting from your failure to comply with the terms of this Agreement, or your usage of the PayPal Processing Services. Notwithstanding any other provision in this Agreement, PayPal is not liable for any losses resulting from the settlement and payout of the Indirect Processing Transaction Volume in accordance with Invoice Cloud's direction.

7. Taxes. You are solely responsible for and obligated to pay any and all taxes, fees and other charges imposed by any governmental authority ("Taxes"), including any value added tax, goods and services tax, provincial sales tax and/or harmonized sales tax on the Services provided under this Agreement. If you are tax-exempt, you may be asked to provide us with an original certificate, or other evidence of tax exemption, that satisfies applicable legal requirements attesting to your tax-exempt status

8. Term and Termination. The term of this Agreement shall commence as of the earlier of the date you accept this Agreement online or you begin using the PayPal Processing Services through Invoice Cloud and shall continue for as long as you are enabled to use the PayPal Processing Services through Invoice Cloud. After permitted termination by either party, you shall no longer have access to, and shall cease all use of the PayPal Processing Services. Any termination of this Agreement does not relieve you of any obligations to pay any fees, costs, penalties, chargebacks or any other amounts owed by you to us as provided under this Agreement, whether accrued prior to or after termination.

9. Notices. Any notices required by this Agreement will be provided to you by Invoice Cloud on our behalf. Electronic notices and disclosures will have the same meaning and effect as if we had provided you with a paper copy. Any notices to PayPal shall be considered valid only if sent by postal mail to PayPal, Inc., Attn: Legal Department, 2211 North First Street, San Jose, CA 95131.

10. Governing Law and Venue. The laws of the State of California, without regard to principles of conflict of laws, will govern this Agreement and any claim or dispute that has arisen or may arise between

the parties. The parties agree that any dispute arising from this Agreement will be resolved in a court of competent jurisdiction in (a) Santa Clara County, California if PayPal is the defendant, or (b) the county where your business is headquartered if you are the defendant.

11. Entire Agreement. This Agreement sets forth the entire agreement and understanding of the parties in respect to the subject matter contained herein, and supersedes all prior agreements, promises, arrangements, communications, representations or warranties, whether oral or written, by any officer, partner, employee or representative of any party. This Agreement shall be binding upon and shall inure only to the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement is intended to confer or shall be deemed to confer upon any persons or entities not parties to this Agreement, any rights or remedies under or by reason of this Agreement.

PARTNER BILLER

By: _____

Name: _____

Title: _____

Date: _____



Stantec Consulting Services Inc.
3800 Highway 52 N
Suite 130
Rochester MN 55901
Tel: (507) 282-2100

September 5, 2023
File: 193800601

Attention: Mrs. Samantha Grabau – City Clerk
City of Harmony
225 3rd Avenue SW
P.O. Box 488
Harmony, MN 55935-0488

Dear Mayor and City Council,

Reference: 2024 Street and Utility Improvements

Transmitted here with is our report on the City of Harmony's 2024 Street and Utility Improvements project. This report examines the recommended street and utility improvements of three previously identified project areas in need of roadway and utility improvements within the City of Harmony.

It is our understanding that the City costs associated with the project would likely be funded by issuance of a general obligation improvement bond, which would be paid back by a combination of sources including general funds, utility enterprise funds and special assessments. The improvements set forth in this report are proposed to be constructed in the summer of 2024.

We would be pleased to meet with the City Council or Staff at any convenient time to discuss the contents of this report.

Regards,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, appearing to read "Brett A. Grabau".

Brett Grabau, PE
Associate
Phone: (507) 529-6030
Fax: (507) 282-3100
brett.grabau@stantec.com

Attachment: 2024 Street and Utility Improvements Feasibility Report



2024 Street and Utility
Improvements
Feasibility Report

September 5, 2023

Prepared for:
City of Harmony

Prepared by:
Brett A. Grabau



2024 STREET AND UTILITY IMPROVEMENTS

This document entitled 2024 Street and Utility Improvements was prepared by Stantec Consulting Services Inc. ("Stantec") for the account of City of Harmony (the "Client"). Any reliance on this document by any third party is strictly prohibited. The material in it reflects Stantec's professional judgment in light of the scope, schedule and other limitations stated in the document and in the contract between Stantec and the Client. The opinions in the document are based on conditions and information existing at the time the document was published and do not take into account any subsequent changes. In preparing the document, Stantec did not verify information supplied to it by others. Any use which a third party makes of this document is the responsibility of such third party. Such third party agrees that Stantec shall not be responsible for costs or damages of any kind, if any, suffered by it or any other third party as a result of decisions made or actions taken based on this document.

Prepared by Brett A. Grabau
(signature)

Brett A. Grabau



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Introduction

The purpose of this Feasibility Study is to analyze the roadway and utility infrastructure needs within three areas of the City that have been identified as possible corridors in need of improvement, and to evaluate the potential costs of the necessary improvements for the City of Harmony.

This report was preceded by the City Assessment Policy that was adopted in 2013. The assessment data presented within this report follows the guidelines outlined within the policy.

After discussions with City Staff along with the Street and Utility Committee, and a cursory review of the condition of the roadway and underlying utilities, along with estimated project costs, it was decided that a complete feasibility report was necessary. The three areas to be discussed include the following:

- Area 1: Fourth Street North
- Area 2: Snake Alley (Portions of Second Avenue NE and Fifth Street NE)
- Area 3: Main Street Alleyway (Alley between First Street NE and Center Street E)



2024 STREET AND UTILITY IMPROVEMENTS

Proposed Improvements

PROPOSED IMPROVEMENTS

AREA 1: FOURTH STREET NORTH

ROADWAY IMPROVEMENTS

The Fourth Street North improvement corridor includes approximately 2,800-Feet of residential roadway including portions that are existing as aggregate surfaced rural sections, bituminous surfaced rural section and bituminous surfaced urban sections with concrete curb and gutter. Existing street widths vary from approximately 22-Feet in width to 30-Feet in width. With the business and amenities along this corridor, localized traffic is heavy at times and the street surface and widths are in need of reconstruction. This full reconstruction is also driven by the necessary utility improvements that will be discussed later within this report.

West of Second Avenue NW we are proposing the shaping and surfacing of the existing aggregate base to create a 22-Foot wide paved surface with 2-Foot aggregate shoulders, producing a total top surface of 26-Feet.

Between Second Avenue NW and TH 52 we are proposing a reconstruction of the roadway, creating a 28-Foot face to face urban section including concrete curb and gutter.

From TH 52 to Second Avenue NE we recommend a full reconstruction of the existing urban section roadway while maintaining the existing width of 29.5-Feet face to face.

East from Second Avenue NE to Fourth Avenue NE we are recommending a full reconstruction of the roadway matching the 22-Foot wide bituminous pavement section with 2-Foot aggregate shoulders used on the west end of the project corridor.

The proposed roadway reconstruction section for all street improvements within Area 1 includes geotextile fabric, 12-Inches of select granular borrow, 8-Inches of class 5 aggregate base and 3.5-Inches of bituminous surfacing pavement.

The engineers' estimate of probable project costs associated with the street improvements are detailed within the appendix of this report. Figures 1 & 2 within the appendix illustrate the proposed roadway improvements within Area 1.

WATER DISTRIBUTION IMPROVEMENTS

Multiple deficiencies to the water distribution system within the Area 1 corridor exist, primarily consisting of undersized trunk main capacity as well as non-looped systems. These deficiencies cause issues such



2024 STREET AND UTILITY IMPROVEMENTS

Proposed Improvements

as stagnant water supply, substandard fire suppression coverage, and in many cases cause large areas of the City to be shut down and without potable water supply during breaks and maintenance issues. We are proposing to replace all water mains with a minimum diameter of 6-Inch C900 DR 18 water main with the exception for the piping between the off-set of Second Avenue NE along Fourth Street NE with 10-Inch diameter piping.

The engineers' estimate of probable project costs associated with the water distribution improvements are detailed within the appendix of this report. Figures 1 & 2 within the appendix illustrate the proposed water distribution improvements within Area 1.

SANITARY SEWER COLLECTION IMPROVEMENTS

The only sanitary sewer on the west side of TH 52 exists to serve the three properties south of Kwik Trip. Those properties are tied together with joint services that travel under buildings. We are proposing the installation of an 8-Inch main west from TH 52 to a termination point that will serve all three of these properties with their own dedicated sanitary sewer service.

East of TH 52 the existing VCP main is in poor condition and in need of replacement. We are proposing replacement of this main along with all services and manhole structures through Second Avenue NE (North).

The engineers' estimate of probable project costs associated with the sanitary sewer collection improvements are detailed within the appendix of this report. Figures 1 & 2 within the appendix illustrate the proposed sanitary sewer collection improvements within Area 1.

AREA 2: SNAKE ALLEY (PORTIONS OF SECOND AVENUE NE AND FIFTH STREET NE)

ROADWAY IMPROVEMENTS

The existing pavement surfacing within Area 2 are showing fatigue and failure. Although the surfacing pavement is in need of replacement, it is believed that the existing aggregate base and concrete curb and gutter is adequate for this residential corridor and is able to be utilized as is. We are proposing the reclamation of the existing bituminous surface, salvaging of excess aggregate base, shaping and the paving of a new 3.5-Inch bituminous surface. As necessary, panels of concrete curb and gutter will be replaced prior to the paving improvements. The salvaged aggregate base I proposed to be utilized on-site for rebuilding the roadway section disturbed by the installation of the new storm sewer system detailed later within this report.



2024 STREET AND UTILITY IMPROVEMENTS

Proposed Improvements

The engineers' estimate of probable project costs associated with the street improvements are detailed within the appendix of this report. Figure 3 within the appendix illustrate the proposed street improvements within Area 2.

WATER DISTRIBUTION AND SANITARY SEWER COLLECTION IMPROVEMENTS

The water distribution system within Area 2 is believed to be in fair/ good condition and are not proposed to be replaced. All valves will be adjusted as necessary for the new surfacing improvements.

The engineers' estimate of probable project costs associated with the water distribution improvements are detailed within the appendix of this report. Figure 3 within the appendix illustrate the proposed improvements within Area 2.

SANITARY SEWER COLLECTION IMPROVEMENTS

The sanitary sewer system within Area 2 is poor condition as the VCP piping has begun to fail in multiple places. With the attempt to salvage a majority of the roadway, we are proposing the lining of the sanitary sewer main with a CIPP improvement. This CIPP liner will rehabilitate the sanitary sewer trunk main making it serviceable for the remaining life of the roadway while eliminating costs to fully reconstruct the roadway. All structures will be adjusted as necessary for the new surfacing improvements.

The engineers' estimate of probable project costs associated with the sanitary sewer collection improvements are detailed within the appendix of this report. Figure 3 within the appendix illustrate the proposed improvements within Area 2.

STORM SEWER COLLECTION IMPROVEMENTS

Within this corridor, the low point at the intersection of Second Avenue NE and Fifth Street NE does not drain properly and causes localized flooding and maintenance issues. We are proposing the installation of catch basins within this intersection and the routing of this storm water drainage back to the west collection system tied to TH 52. The necessary roadway improvements within this storm water trench is proposed to be constructed utilizing salvaged aggregate from the reclamation process.

The engineers' estimate of probable project costs associated with the storm sewer collection improvements are detailed within the appendix of this report. Figure 3 within the appendix illustrate the proposed improvements within Area 2.



2024 STREET AND UTILITY IMPROVEMENTS

Project cost analysis

AREA 3: MAIN STREET ALLEY (BETWEEN 1ST STREET NE AND CENTER STREET E)

ROADWAY IMPROVEMENTS

This improved alleyway has deteriorated beyond its useful life. In the Fall of 2023, the City of Harmony is planning to remove the existing bituminous surface, and in the Spring of 2024 there are plans for the installation of underground electrical distribution. Following these improvements, we recommend the reconstruction of the alleyway subgrade and surfacing.

The engineers' estimate of probable project costs associated with the street improvements are detailed within the appendix of this report. Figure 4 within the appendix illustrate the proposed street improvements within Area 3.

PROJECT COST ANALYSIS

ESTIMATED PROJECT COSTS

Detailed cost estimates for the improvements presented withing Areas 1-3 of this report have been itemized in the Appendix at the end of this document. The project costs estimates include anticipated 2024 construction costs, along with a 15% contingency, design engineering and construction services and administration.

The Engineers' Estimate of project costs on a per area basis is shown in Table 1 below:

Table 1: Estimated Project Costs Per Improvement Area

Project Area	Estimated Project Cost
Area 1: Fourth Street North	\$ 1,754,084.37
Area 2: Snake Alley	\$ 434,113.88
Area 3: Main Street Alleyway	\$ 116,050.92
Total Estimated Project Costs	\$ 2,304,249.17

Estimated project costs can be categorized into the following six types of improvements:

- Street Improvements
- Sanitary Sewer Collection Improvements
- Water Distribution Improvements
- Storm Sewer Collection Improvements
- Water Service Improvements



2024 STREET AND UTILITY IMPROVEMENTS

Project cost analysis

- Sanitary Sewer Service Improvements

The estimated project costs associated with the proposed improvements are summarized in the following table:

Table 2: Estimated Project Costs Per Improvement Type

Type of Improvement	Estimated Project Cost
Street Improvements	\$ 1,481,070.20
Sanitary Sewer Main	\$ 211,077.90
Water Main	\$ 404,323.44
Storm Sewer	\$ 94,915.02
Water Services	\$ 74,858.10
Sewer Services	\$ 38,004.51
Total Project Costs	\$ 2,304,249.17

SPECIAL ASSESSMENTS

It is our understanding that the City would finance the project by the issuance of a general obligation improvement bond. These funds would then be paid back by revenue generated through project special assessments, utility enterprise funds and general tax revenue.

Based upon the City of Harmony assessment policy, the project costs that could be partially assessed are the street reconstruction improvements, street surfacing improvements, sanitary sewer service improvements and water service improvements. The assessment policy sets forth the portion of the improvements that are to be assessed versus the portion to be borne by the City. City assessment policy provisions that relate to this improvement are as follows:

- *Reconstructed Urban Streets:* When an urban street is reconstructed, 40% of the project costs shall be assessed to the benefiting property owners based upon a standard width urban section roadway, not to exceed 32' in width (non-industrial) with geotextile fabric, 12" of aggregate base, and 4" of bituminous surfacing. The City pays the remaining 60% plus any street oversizing costs.
- *Rehabilitated/Reconstructed Rural Streets:* The costs of rural streets that are rehabilitated or are reconstructed as a rural section shall be financed 40% through assessment to the benefiting properties. The remaining 60% of the project costs shall be paid for by the City.
- The City will pay 100% of the costs associated with storm sewer improvements for street reconstruction projects and should utilize funds from the storm sewer utility when available.
- The Public Utility will pay for 100% of the costs of lateral water main improvements.
- The City will pay 100% of the costs associated with sanitary sewer replacement.
- Costs associated with water and/ or sewer service replacement will be assessed 100% to the benefitting property owner.



2024 STREET AND UTILITY IMPROVEMENTS

Project cost analysis

- The "project costs" of an improvement shall be deemed to include the costs of all necessary construction work required to accomplish the improvement, plus engineering, legal, administrative, financing, and other contingent costs.
- City-owned properties, including municipal buildings, buildings, building sites, parks and playgrounds, but not including public streets and alleys, shall be regarded as being assessable on the same basis as if it was privately owned. Other tax-exempt properties, such as schools, churches, cemeteries, county, and state-owned lands, shall be regarded as assessable on the same basis as if such property was privately owned with the exception of minimum and maximum lot frontages. This is in accordance with Minnesota Statue 429.061, subdivision 4.

The following table summarizes the estimated assessments using the City's assessment policy.

Table 3: Estimated Street and Service Improvement Assessments

Assessment Area	Assessment Type	Estimated Units (Front Foot or Each)	Estimated Assessment Rate	Policy Assessment Totals
Area 1: Fouth Street North	Street	3652	\$ 118.06	\$ 431,207.57
	Water Service	19	\$ 3,939.90	\$ 74,858.10
	Sewer Service	14	\$ 2,714.61	\$ 38,004.51
Area 2: Snake Alley	Street	2002	\$ 54.53	\$ 109,142.14
Area 3: Main Street Alleyway	Street	1067	\$ 43.50	\$ 46,420.37
Estimated Total Assessment				\$ 699,632.69

The total assessment of \$699,632.69 is approximately 30.36% of the estimated \$2,304,249.17 project costs.



CONCLUSIONS AND RECOMMENDATIONS

The improvements described in this report are feasible relative to engineering concerns. The following recommendations are presented for the City Council's consideration:

1. We recommend that the 2024 Street and Utility Improvements be reconstructed as presented in this report. The total estimated project cost is \$2,304,249.17.
2. We recommend that the City review options and develop a financial program for this improvement project. The Council and Staff need to determine what portions of the project costs are to be recovered with assessments.
3. If portions of the project cost are assessed, a public hearing is required to obtain public input on the project in accordance with Chapter 429 requirements.
4. A project schedule has been provided in the back of this report for planning purposes. The project schedule will not be definitive until funding and assessment issues are addressed, and City Council authorizations are obtained.

Project Schedule

(Tentative)

<u>Task</u>	<u>Date</u>
Approve Feasibility Report/ Call for a Public Hearing	Sept. 12, 2023
Public Hearing/ Authorize Plans and Specifications	Oct. 10, 2023
2024 Street and Utility Improvements Plans and Specifications	Oct. 2023 – Feb. 2024
Council Approval of Plans and Specifications	Feb. 13, 2024
Submit Advertisement for Bids for Publication	Feb. 2024
Bid Date	March 7, 2024
Award Bid	March 12, 2024
Begin Construction	May, 2024
Substantial Completion	Sept. 2024
Assessment Hearing	Oct. 2024
Final Completion	June 2025

APPENDIX A:
ESTIMATED PROJECT COSTS

CITY OF HARMONY, MINNESOTA
2024 STREET AND UTILITY IMPROVEMENTS
FEASIBILITY REPORT ENGINEERS' ESTIMATE OF CONSTRUCTION COSTS
SEPTEMBER, 2023

AREA 1 - FOURTH STREET

	UNIT	QUANT	UNIT PRICE	ENGINEERS ESTIMATE
PART 1 - SANITARY SEWER:				
1	REMOVE / ABANDON SANITARY SEWER PIPE	LF	764 \$ 10.00	\$ 7,640.00
2	REMOVE SANITARY SEWER MANHOLE	EA	3 \$ 680.00	\$ 2,040.00
3	ADJUST FRAME AND RING CASTING	EA	1 \$ 1,500.00	\$ 1,500.00
4	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	3 \$ 1,000.00	\$ 3,000.00
5	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1 \$ 1,500.00	\$ 1,500.00
6	4' DIAMETER SANITARY MH, INCL R-1642-B CSTG AND CONC ADJ RINGS	EA	4 \$ 5,300.00	\$ 21,200.00
7	8" PVC SANITARY SEWER, SDR 35	LF	1000 \$ 65.00	\$ 65,000.00
8	TELEVISIONING SANITARY SEWER	LF	1000 \$ 1.50	\$ 1,500.00
9	IMPROVED PIPE FOUNDATION	LF	1000 \$ 1.50	\$ 1,500.00
SUBTOTAL PART 1 - SANITARY SEWER				\$ 104,880.00
15% CONTINGENCY				\$ 15,732.00
20% ENGINEERING DES. AND CONST. SERVICES				\$ 24,122.40
TOTAL PART 1 ESTIMATED PROJECT COSTS				\$ 144,734.40
PART 2 - WATER MAIN:				
10	REMOVE / ABANDON WATER MAIN PIPE	LF	1551 \$ 5.00	\$ 7,755.00
11	REMOVE HYDRANT	EA	4 \$ 500.00	\$ 2,000.00
12	REMOVE GATE VALVE AND BOX	EA	5 \$ 260.00	\$ 1,300.00
13	ADJUST GATE VALVE & BOX	EA	1 \$ 420.00	\$ 420.00
14	CONNECT TO EXISTING WATER MAIN	EA	8 \$ 1,580.00	\$ 12,640.00
15	6" GATE VALVE AND BOX	EA	11 \$ 2,400.00	\$ 26,400.00
16	10" GATE VALVE AND BOX	EA	2 \$ 3,500.00	\$ 7,000.00
17	HYDRANT	EA	5 \$ 6,800.00	\$ 34,000.00
18	6" C900 PVC WATER MAIN, DR 18	LF	2418 \$ 60.00	\$ 145,080.00
19	10" C900 PVC WATER MAIN, DR 18	LF	208 \$ 80.00	\$ 16,640.00
20	DUCTILE IRON FITTINGS	LB	942 \$ 14.00	\$ 13,188.00
21	IMPROVED PIPE FOUNDATION	LF	2626 \$ 2.50	\$ 6,565.00
22	TEMPORARY WATER SERVICE	LS	1 \$ 20,000.00	\$ 20,000.00
SUBTOTAL PART 1 - WATER MAIN				\$ 292,988.00
15% CONTINGENCY				\$ 43,948.20
20% ENGINEERING DES. AND CONST. SERVICES				\$ 67,387.24
TOTAL PART 2 ESTIMATED PROJECT COSTS				\$ 404,323.44
PART 3 - SERVICES:				
23	8"x4" PVC WYE, SDR 35	EA	8 \$ 240.00	\$ 1,920.00
24	8"x6" PVC WYE, SDR 35	EA	6 \$ 300.00	\$ 1,800.00
25	4" PVC, SDR 26 SERVICE PIPE	LF	233 \$ 45.00	\$ 10,485.00
26	6" PVC, SDR 26 SERVICE PIPE	LF	190 \$ 55.00	\$ 10,450.00
27	IMPROVED PIPE FOUNDATION	LF	423 \$ 1.50	\$ 634.50
28	CONNECT TO EXISTING SEWER SERVICE	EA	10 \$ 225.00	\$ 2,250.00
29	CONNECT TO EXISTING WATER SERVICE	EA	16 \$ 300.00	\$ 4,800.00
30	1" CURB STOP AND BOX	EA	11 \$ 500.00	\$ 5,500.00
31	1" CORPORATION STOP	EA	11 \$ 275.00	\$ 3,025.00
32	1" SERVICE SADDLE	EA	11 \$ 100.00	\$ 1,100.00
33	1" TYPE "K" COPPER WATER SERVICE	LF	225 \$ 50.00	\$ 11,250.00
34	1.5" YARD HYDRANT	EA	1 \$ 1,000.00	\$ 1,000.00
35	1.5" CURB STOP AND BOX	EA	9 \$ 600.00	\$ 5,400.00
36	1.5" CORPORATION STOP	EA	9 \$ 350.00	\$ 3,150.00
37	1.5" SERVICE SADDLE	EA	9 \$ 100.00	\$ 900.00
38	1.5" TYPE "K" COPPER WATER SERVICE	LF	302 \$ 60.00	\$ 18,120.00
SUBTOTAL PART 2 - SERVICES				\$ 81,784.50
15% CONTINGENCY				\$ 12,267.68
20% ENGINEERING DES. AND CONST. SERVICES				\$ 18,810.44
TOTAL PART 3 ESTIMATED PROJECT COSTS				\$ 112,862.61

PART 4 - STREET IMPROVEMENTS:					
39	MOBILIZATION	LS	1	\$ 115,000.00	\$ 115,000.00
40	TRAFFIC CONTROL	LS	1	\$ 5,500.00	\$ 5,500.00
41	REMOVE CONCRETE CURB AND GUTTER	LF	1581	\$ 6.00	\$ 9,486.00
42	REMOVE BITUMINOUS PAVEMENT	SY	5842	\$ 4.50	\$ 26,289.00
43	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	427	\$ 8.00	\$ 3,416.00
44	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	137	\$ 11.00	\$ 1,507.00
45	REMOVE CONCRETE SIDEWALK	SY	118	\$ 11.00	\$ 1,298.00
46	SAWING CONCRETE PAVEMENT	LF	104	\$ 5.00	\$ 520.00
47	SAWING BITUMINOUS PAVEMENT	LF	581	\$ 3.00	\$ 1,743.00
48	COMMON EXCAVATION (P)	CY	4453	\$ 20.00	\$ 89,066.89
49	SUBGRADE EXCAVATION (EV)	CY	1045	\$ 20.00	\$ 20,900.00
50	SUBGRADE CORRECTION (CV)	CY	1045	\$ 32.00	\$ 33,440.00
51	GEOTEXTILE FABRIC, TYPE V	SY	7531	\$ 2.00	\$ 15,062.20
52	AGGREGATE BASE, CLASS 5 (CV)	CY	1674	\$ 38.00	\$ 63,595.96
53	CLASS 2 MODIFIED AGGREGATE BASE	CY	2510	\$ 32.00	\$ 80,331.73
54	CLASS 2 SHOULDERING AGGREGATE	CY	567	\$ 45.00	\$ 25,515.00
55	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) (2" THICK)	SY	7729	\$ 12.00	\$ 92,748.00
56	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) (1.5" THICK)	SY	7729	\$ 9.00	\$ 69,561.00
57	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	386	\$ 3.00	\$ 1,159.35
58	PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING	LS	1	\$ 2,500.00	\$ 2,500.00
59	B618 CONCRETE CURB AND GUTTER	LF	2468	\$ 22.00	\$ 54,296.00
60	SURMOUNTABLE CONCRETE CURB AND GUTTER	LF	120	\$ 26.00	\$ 3,120.00
61	7" THICK VALLEY GUTTER	SY	17	\$ 90.00	\$ 1,530.00
62	4" THICK CONCRETE SIDEWALK	SY	20	\$ 75.00	\$ 1,500.00
63	6" THICK RESIDENTIAL CONCRETE DRIVEWAY PAVEMENT	SY	136	\$ 80.00	\$ 10,880.00
64	7" THICK COMMERCIAL DRIVEWAY PAVEMENT	SY	177	\$ 90.00	\$ 15,930.00
65	TOPSOIL BORROW (CV)	CY	759	\$ 24.00	\$ 18,208.00
66					
	SEED AND HYDROMULCH, INCL SEED MIX 25-151 AND FERTILIZER	SY	6828	\$ 2.50	\$ 17,070.00
67	SEDIMENT CONTROL LOG, TYPE STRAW	LF	350	\$ 5.00	\$ 1,750.00
68	MACHINE SLICED SILT FENCE	LF	2000	\$ 4.00	\$ 8,000.00
69	CB INLET PROTECTION	EA	2	\$ 250.00	\$ 500.00
SUBTOTAL PART 3 - STREET IMPROVEMENTS					\$ 791,423.13
15% CONTINGENCY					118713.4692
20% ENGINEERING DES. AND CONST. SERVICES					182027.3194
TOTAL PART 4 ESTIMATED PROJECT COSTS					\$ 1,092,163.92

AREA 1 - FOURTH STREET	
PART 1 - SANITARY SEWER:	\$ 144,734.40
PART 2 - WATER MAIN:	\$ 404,323.44
PART 3 - SERVICES:	\$ 112,862.61
PART 4 - STREET IMPROVEMENTS:	\$ 1,092,163.92
AREA 1 TOTAL ESTIMATED PROJECT COSTS	\$ 1,754,084.37

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AREA 2 - SNAKE ALLEY

		UNIT	QUANT	UNIT PRICE	ENGINEERS ESTIMATE
PART 1 - SANITARY SEWER:					
1	ADJUST FRAME AND RING CASTING	EA	4 \$	1,500.00 \$	6,000.00
2	8" CIPP LINER	LF	935 \$	45.00 \$	42,075.00
SUBTOTAL PART 1 - SANITARY SEWER					\$ 48,075.00
15% CONTINGENCY					\$ 7,211.25
20% ENGINEERING DES. AND CONST. SERVICES					\$ 11,057.25
TOTAL PART 1 ESTIMATED PROJECT COSTS					\$ 66,343.50
PART 2 - STORM:					
3	ADJUST FRAME AND RING CASTING (STORM)	EA	1 \$	1,500.00 \$	1,500.00
4	CONNECT TO EXISTING STORM SEWER STRUCTURE	EA	1 \$	1,000.00 \$	1,000.00
5					
	2'x3' CATCH BASIN, INCL R-3290-VB CSTG AND CONC ADJ RINGS	EA	4 \$	3,000.00 \$	12,000.00
6	15" RCP PIPE, CLASS III	LF	87 \$	80.00 \$	6,960.00
7	18" RCP PIPE, CLASS III	LF	489 \$	95.00 \$	46,455.00
8	IMPROVED PIPE FOUNDATION	LF	576 \$	1.50 \$	864.00
SUBTOTAL PART 3 - STORM					\$ 68,779.00
15% CONTINGENCY					\$ 10,316.85
20% ENGINEERING DES. AND CONST. SERVICES					\$ 15,819.17
TOTAL PART 2 ESTIMATED PROJECT COSTS					\$ 94,915.02
PART 3 - STREET IMPROVEMENTS:					
9	MOBILIZATION	LS	1 \$	28,000.00 \$	28,000.00
10	TRAFFIC CONTROL	LS	1 \$	1,500.00 \$	1,500.00
11	REMOVE CONCRETE CURB AND GUTTER	LF	656 \$	6.00 \$	3,936.00
12	RECLAIM BITUMINOUS PAVEMENT	SY	3183 \$	4.50 \$	14,323.50
13	REMOVE BITUMINOUS PAVEMENT	SY	685 \$	4.50 \$	3,082.50
14	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	69 \$	8.00 \$	552.00
15	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	32 \$	11.00 \$	352.00
16	SAWING CONCRETE PAVEMENT	LF	36 \$	5.00 \$	180.00
17	SAWING BITUMINOUS PAVEMENT	LF	51 \$	3.00 \$	153.00
18	COMMON EXCAVATION (P)	CY	643 \$	20.00 \$	12,862.89
19	SUBGRADE EXCAVATION (EV)	CY	98 \$	20.00 \$	1,960.00
20	SUBGRADE CORRECTION (CV)	CY	98 \$	32.00 \$	3,136.00
21	GEOTEXTILE FABRIC, TYPE V	SY	814 \$	2.00 \$	1,628.20
22	AGGREGATE BASE, CLASS 5 (CV)	CY	181 \$	38.00 \$	6,874.62
23	CLASS 2 MODIFIED AGGREGATE BASE	CY	280 \$	32.00 \$	8,950.04
24	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) (2" THICK)	SY	3769 \$	12.00 \$	45,228.00
25	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) (1.5" THICK)	SY	3769 \$	9.00 \$	33,921.00
26	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	188 \$	3.00 \$	565.35
27	PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING	LS	1 \$	1,500.00 \$	1,500.00
28	B618 CONCRETE CURB AND GUTTER	LF	647 \$	22.00 \$	14,234.00
29	4" THICK CONCRETE SIDEWALK	SY	4 \$	75.00 \$	300.00
30	6" THICK RESIDENTIAL CONCRETE DRIVEWAY PAVEMENT	SY	69 \$	80.00 \$	5,520.00
31	TOPSOIL BORROW (CV)	CY	145 \$	24.00 \$	3,474.67
32					
	SEED AND HYDROMULCH, INCL SEED MIX 25-151 AND FERTILIZER	SY	1303 \$	2.50 \$	3,257.50
33	MACHINE SLICED SILT FENCE	LF	120 \$	4.00 \$	480.00
34	CB INLET PROTECTION	EA	7 \$	250.00 \$	1,750.00
SUBTOTAL PART 3 - STREET IMPROVEMENTS					\$ 197,721.27
15% CONTINGENCY					\$ 29,658.19
20% ENGINEERING DES. AND CONST. SERVICES					\$ 45,475.89
TOTAL PART 3 ESTIMATED PROJECT COSTS					\$ 272,855.36

AREA 2 - SNAKE ALLEY	
PART 1 - SANITARY SEWER:	\$ 66,343.50
PART 2 - STORM:	\$ 94,915.02
PART 3 - STREET IMPROVEMENTS:	\$ 272,855.36
AREA 2 TOTAL ESTIMATED PROJECT COSTS	\$ 434,113.88

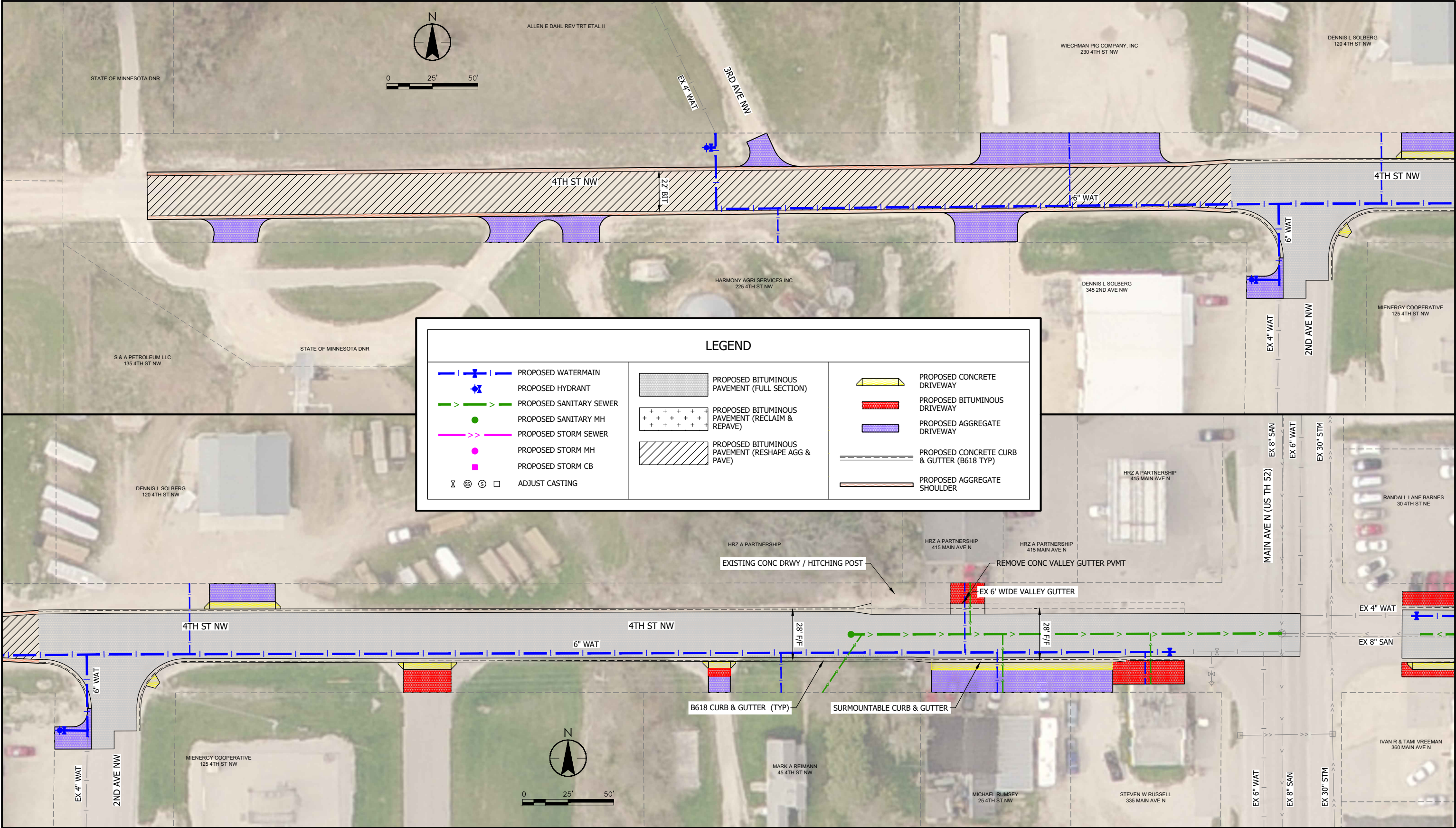
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AREA 3 - ALLEY IMPROVEMENTS

	UNIT	QUANT	UNIT PRICE	ENGINEERS ESTIMATE
PART 1 - STREET IMPROVEMENTS:				
1	MOBILIZATION	LS	1 \$ 5,000.00	\$ 5,000.00
2	TRAFFIC CONTROL	LS	1 \$ 500.00	\$ 500.00
3	COMMON EXCAVATION (P)	CY	699 \$ 20.00	\$ 13,984.44
4	SUBGRADE EXCAVATION (EV)	CY	210 \$ 20.00	\$ 4,196.67
5	SUBGRADE CORRECTION (CV)	CY	210 \$ 32.00	\$ 6,714.67
6	GEOTEXTILE FABRIC, TYPE V	SY	1259 \$ 2.00	\$ 2,518.00
7	AGGREGATE BASE, CLASS 5 (CV)	CY	280 \$ 38.00	\$ 10,628.18
8	CLASS 2 MODIFIED AGGREGATE BASE	CY	420 \$ 32.00	\$ 13,425.07
9	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) (2" THICK)	SY	1259 \$ 12.00	\$ 15,108.00
10	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) (1.5" THICK)	SY	1259 \$ 9.00	\$ 11,331.00
11	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	63 \$ 3.00	\$ 188.85
12	PAVING	LS	1 \$ 500.00	\$ 500.00
SUBTOTAL PART 3 - STREET IMPROVEMENTS				\$ 84,094.87
15% CONTINGENCY				\$ 12,614.23
20% ENGINEERING DES. AND CONST. SERVICES				\$ 19,341.82
TOTAL PART 1 ESTIMATED PROJECT COSTS				\$ 116,050.92

AREA 3 - ALLEY IMPROVEMENTS	
PART 1 - STREET IMPROVEMENTS:	\$ 116,050.92
AREA 3 TOTAL ESTIMATED PROJECT COSTS	\$ 116,050.92

APPENDIX B:
FEASIBILITY REPORT FIGURES



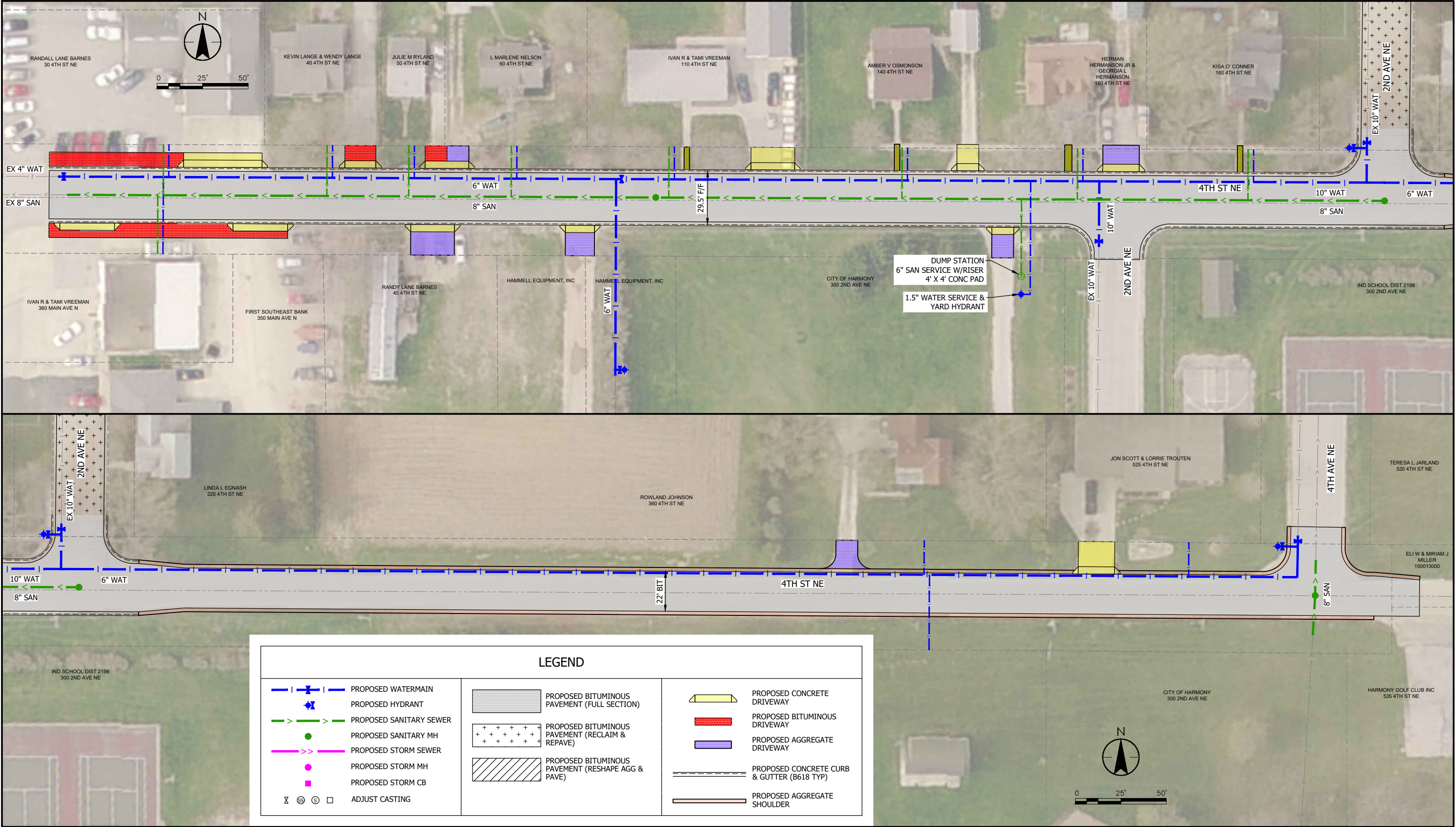
PROPOSED IMPROVEMENTS

CITY OF HARMONY, MINNESOTA
2024 STREET AND UTILITY IMPROVEMENTS FEASIBILITY REPORT

FIGURE 1



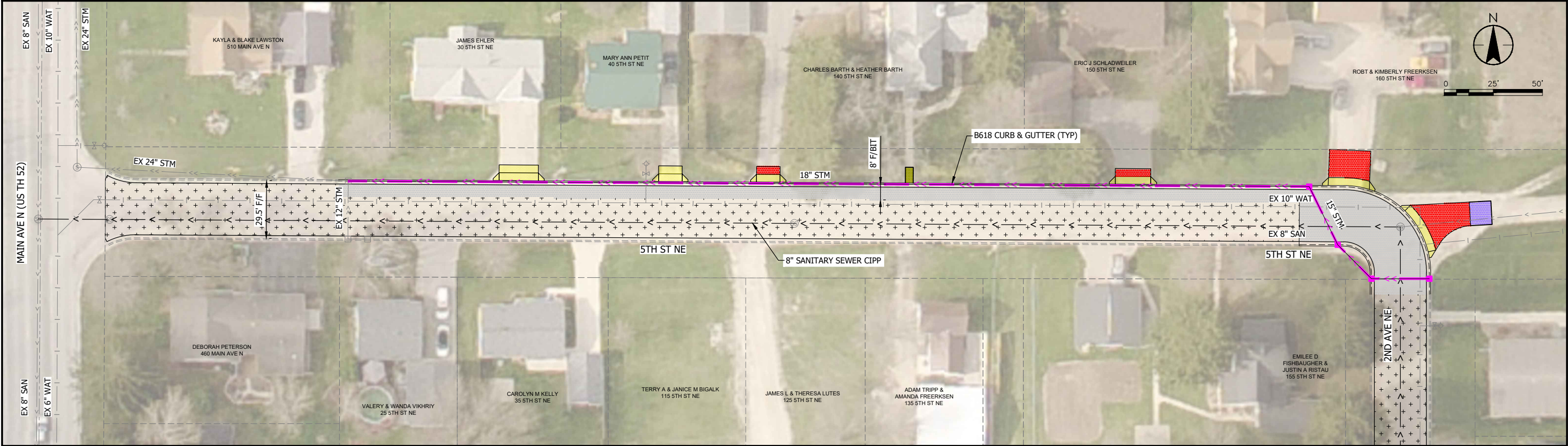
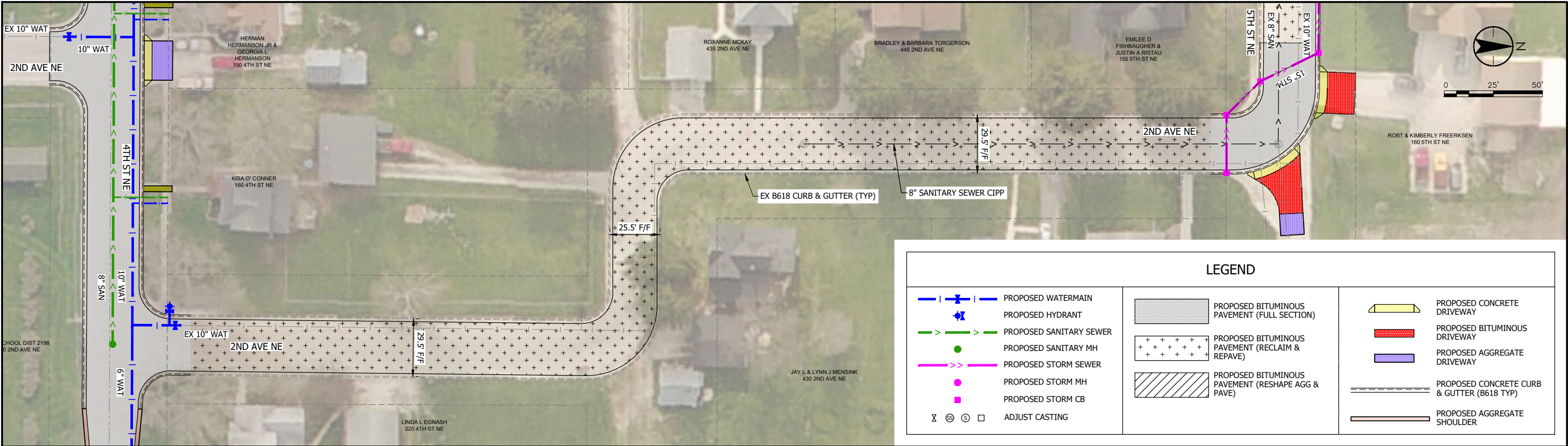
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PROPOSED IMPROVEMENTS

CITY OF HARMONY, MINNESOTA
2024 STREET AND UTILITY IMPROVEMENTS FEASIBILITY REPORT

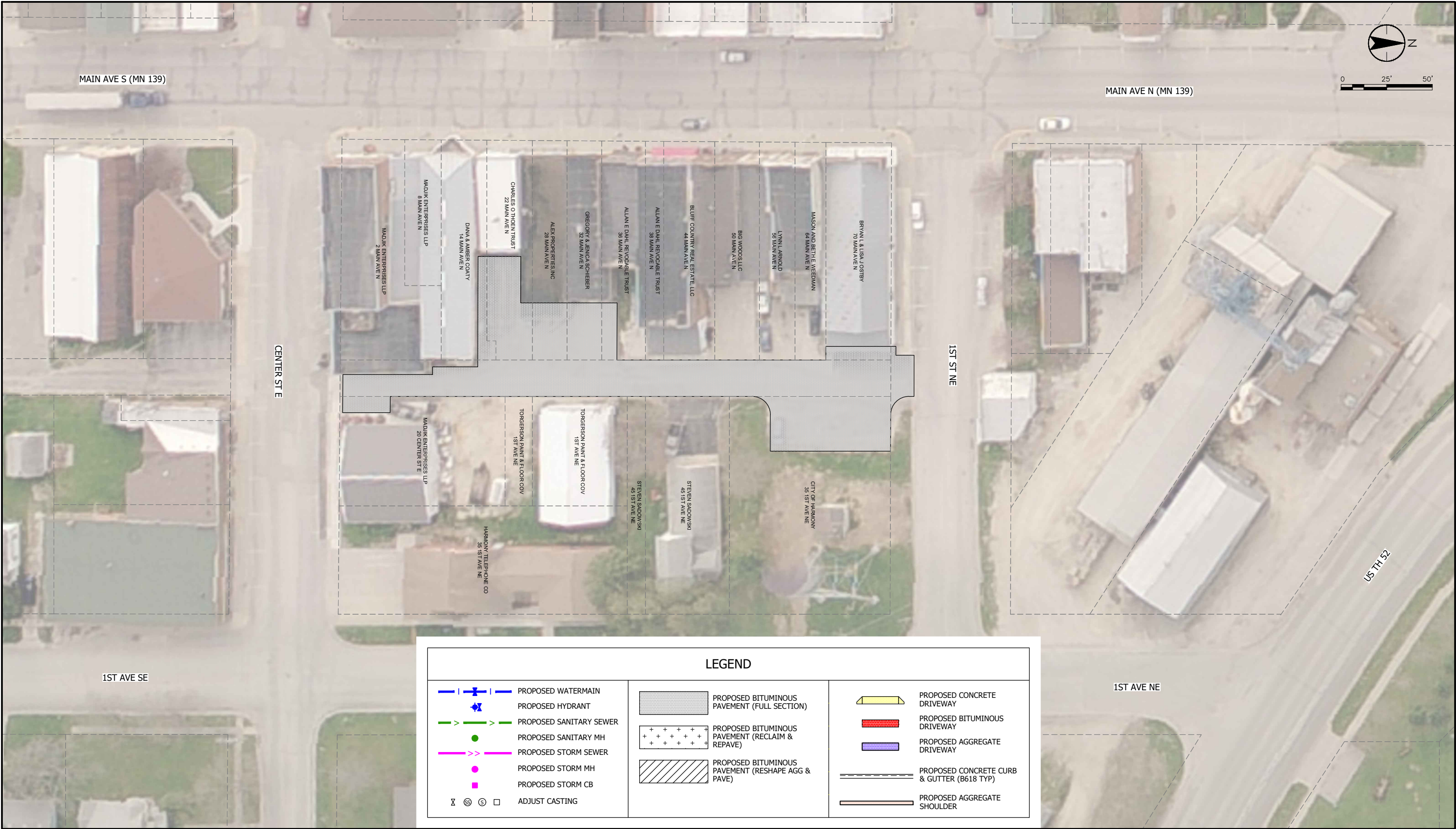
FIGURE 2



PROPOSED IMPROVEMENTS

CITY OF HARMONY, MINNESOTA 2024 STREET AND UTILITY IMPROVEMENTS FEASIBILITY REPORT

FIGURE 3



PROPOSED IMPROVEMENTS

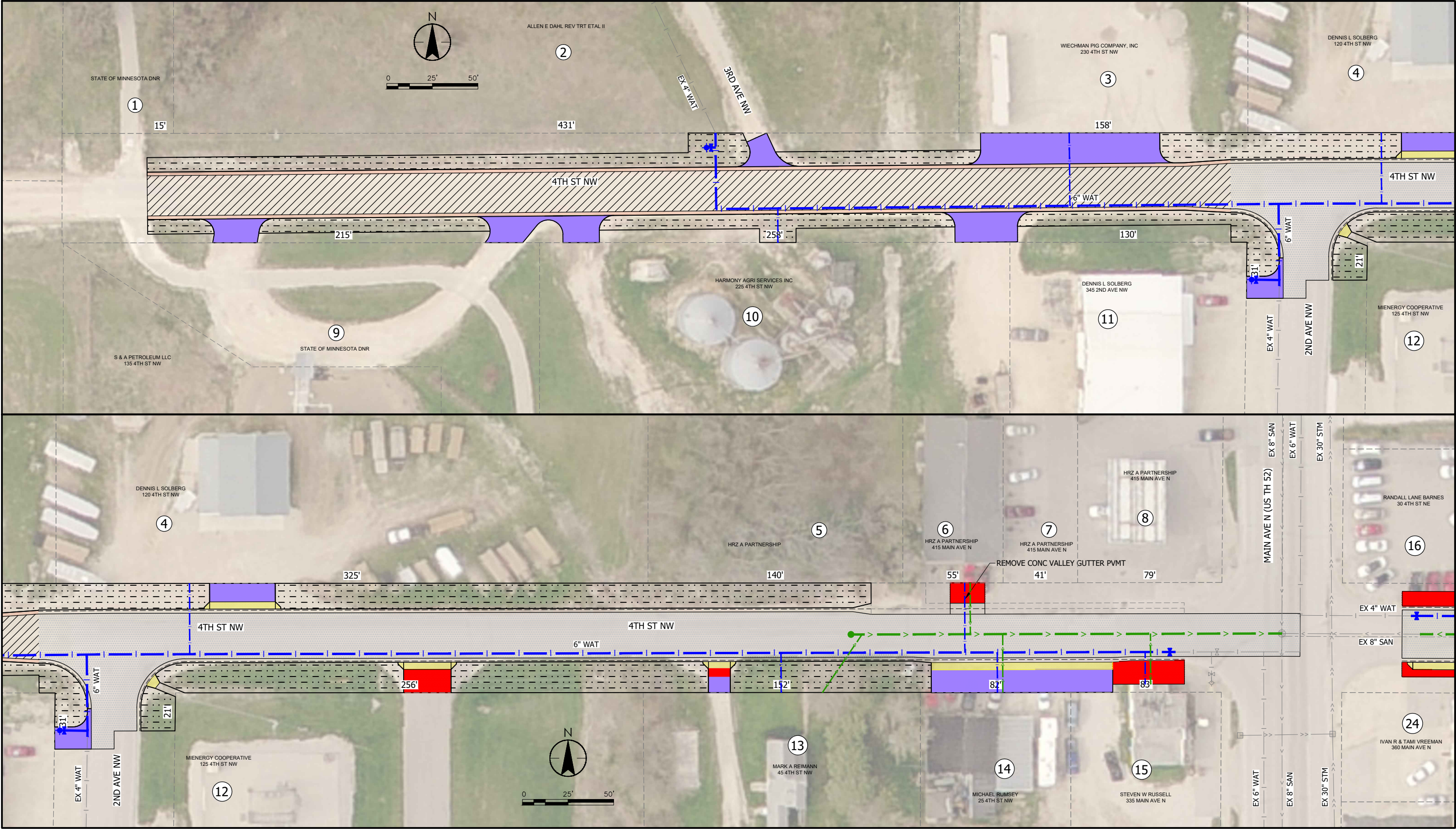
CITY OF HARMONY, MINNESOTA
2024 STREET AND UTILITY IMPROVEMENTS FEASIBILITY REPORT

FIGURE 4

APPENDIX C:
PRELIMINARY ASSESSMENT ROLL AND FIGURES

City of Harmony
2024 Street & Utility Improvement Project
Feasibility Report Assessment List

										Frontage		Assessable		Assessable		Street		Water		Sewer		Total	
Map No.	Owner Name	House / Building No.	Street Name	Mailing Address	City	State	Zip	PID	Actual Frontage	(Min 60, Max 150)	Front (100%) Side (20%)	Frontage to Assess	Water Service	Sewer Service	Sewer Area	Assessment Amount	Assessment Amount	Assessment Amount	Assessment Amount				
1	STATE OF MINNESOTA DNR	-	-	500 LAFAYETTE RD PO BOX 30	ST PAUL	MN	55155	150009040	15	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
2	ALLAN E DAHL REV TRT ETAL II	-	-	160 5TH AVE SE	HARMONY	MN	55939	150009090	431	150	100%	150	0	0	0	1	\$ 17,709.21	\$ -	\$ -	\$ -	\$ 17,709.21		
3	WIECHMAN PIG COMPANY, INC	230	4TH ST NW	PO BOX 628	FREMONT	NE	68026	150009010	158	150	100%	150	1	0	0	1	\$ 17,709.21	\$ 3,939.90	\$ -	\$ -	\$ 21,649.11		
4	DENNIS L SOLBERG	345	2ND AVE NW	PO BOX 273	HARMONY	MN	55939	150009220	31	60	100%	60	0	0	0	1	\$ 17,709.21	\$ -	\$ -	\$ -	\$ 17,709.21		
5	HRZA PARTNERSHIP	120	4TH ST NW	1626 OAK ST, PO BOX 2107	LACROSSE	WI	54602	150009050	140	140	100%	140	0	0	0	1	\$ 16,528.60	\$ -	\$ -	\$ -	\$ 16,528.60		
6	HRZA PARTNERSHIP	415	MAIN AVE N	1626 OAK ST, PO BOX 2107	LACROSSE	WI	54602	150009020	55	60	20%	12	1	1	1	\$ 1,416.74	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 8,071.25			
7	HRZA PARTNERSHIP	415	MAIN AVE N	1626 OAK ST, PO BOX 2107	LACROSSE	WI	54602	150165000	41	60	20%	12	0	0	0	1	\$ 1,416.74	\$ -	\$ -	\$ -	\$ 1,416.74		
8	HRZA PARTNERSHIP	415	MAIN AVE N	1626 OAK ST, PO BOX 2107	LACROSSE	WI	54602	150165010	79	79	20%	16	0	0	0	1	\$ 1,865.37	\$ -	\$ -	\$ -	\$ 1,865.37		
9	STATE OF MINNESOTA DNR	-	-	500 LAFAYETTE RD, PO BOX 30	ST PAUL	MN	55155	150463010	215	150	100%	150	0	0	0	1	\$ 17,709.21	\$ -	\$ -	\$ -	\$ 17,709.21		
10	HARMONY AGRI SERVICES INC	225	4TH ST NW	225 4TH ST NW	HARMONY	MN	55939	150094000	258	150	100%	150	1	0	0	1	\$ 17,709.21	\$ 3,939.90	\$ -	\$ -	\$ 21,649.11		
11	DENNIS L SOLBERG	345	2ND AVE NW	PO BOX 273	HARMONY	MN	55939	150091000	31	60	100%	60	0	0	0	1	\$ 3,069.60	\$ -	\$ -	\$ -	\$ 3,069.60		
12	DENNIS L SOLBERG	345	2ND AVE NW	PO BOX 273	HARMONY	MN	55939	150091000	31	60	100%	60	0	0	0	1	\$ 3,069.60	\$ -	\$ -	\$ -	\$ 3,069.60		
13	MENERGY COOPERATIVE	125	4TH ST NW	31110 COOPERATIVE WAY, PO BOX 626	RUSHFORD	MN	55971	150090010	256	150	20%	30	0	0	0	1	\$ 3,541.84	\$ -	\$ -	\$ -	\$ 3,541.84		
14	MENERGY COOPERATIVE	125	4TH ST NW	31110 COOPERATIVE WAY, PO BOX 626	RUSHFORD	MN	55971	150090010	21	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
15	MARK A REIMANN	45	4TH ST NW	PO BOX 24	HARMONY	MN	55965	150089000	152	150	100%	150	1	1	1	1	\$ 17,709.21	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 24,363.72		
16	MICHAEL BRIAN RUMSEY	25	4TH ST NW	25 4TH ST NW	HARMONY	MN	55939	150081040	82	82	100%	82	1	1	1	1	\$ 9,681.04	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 16,335.55		
17	STEVEN W RUSSELL	335	MAIN AVE N	PO BOX 9251	ROCHESTER	MN	55903	150081020	83	83	20%	17	1	1	1	1	\$ 1,959.82	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 8,614.33		
18	RANDALL LANE BARNES	30	4TH ST NE	410 MAIN ST N	HARMONY	MN	55939	150157000	118	118	100%	118	1	1	1	1	\$ 13,931.25	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 20,585.76		
19	KEVIN LANGE & WENDY LANGE	40	4TH ST NE	40 4TH ST NE	HARMONY	MN	55939	150146000	64	64	100%	64	1	1	1	1	\$ 7,555.93	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 14,210.44		
20	JULIE M RYLAND	50	4TH ST NE	50 4TH ST NE, PO BOX 52	HARMONY	MN	55939	150146010	35	60	100%	60	1	1	1	1	\$ 7,083.69	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 13,738.19		
21	L MARLENE NELSON	60	4TH ST NE	301 W PRAIRIE AVE APT 4	CANTON	MN	55922	150148000	78	78	100%	78	1	1	1	1	\$ 9,208.79	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 15,863.30		
22	IVAN R & TAM VREEMAN	110	4TH ST NE	110 4TH ST NE	HARMONY	MN	55939	150147000	123	123	100%	123	1	1	1	1	\$ 14,521.56	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 21,176.06		
23	AMBER V OSMONSON	140	4TH ST NE	140 4TH ST NE	HARMONY	MN	55939	150149000	92	92	100%	92	1	1	1	1	\$ 10,861.65	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 17,516.16		
24	HERMAN HERMANSON JR & GEORGIA L HERMANSON	150	4TH ST NE	150 4TH ST NE	HARMONY	MN	55939	150150000	92	92	100%	92	1	1	1	1	\$ 10,861.65	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 17,516.16		
25	KISA O'CONNOR	160	4TH ST NE	160 4TH ST NE	HARMONY	MN	55939	150151000	95	95	100%	95	1	1	1	1	\$ 11,215.84	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 17,870.34		
26	IVAN R & TAM VREEMAN	360	MAIN AVE N	110 4TH ST NE	HARMONY	MN	55939	150023000	101	101	20%	20	0	0	1	1	\$ 2,394.84	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 9,039.35		
27	FIRST SOUTHEAST BANK	350	MAIN AVE N	3 MAIN AVE N	HARMONY	MN	55939	150020010	49	60	100%	12	0	0	0	1	\$ 1,416.74	\$ -	\$ -	\$ -	\$ 1,416.74		
28	RANDALL LANE BARNES	45	4TH ST NE	410 MAIN ST N	HARMONY	MN	55939	150021010	95	95	100%	95	0	0	0	1	\$ 11,215.84	\$ -	\$ -	\$ -	\$ 11,215.84		
29	HAMMILL EQUIPMENT INC	-	-	PO BOX 488	CHATHFIELD	MN	55923	150024030	48	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
30	HAMMILL EQUIPMENT INC	-	-	PO BOX 488	CHATHFIELD	MN	55923	150024030	50	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
31	CITY OF HARMONY	300	2ND AVE NE	225 3RD AVE	HARMONY	MN	55939	150024000	214	150	20%	30	1	1	1	1	\$ 3,541.84	\$ 3,939.90	\$ 2,714.61	\$ -	\$ 10,196.35		
32	IND SCHOOL DIST 2198	300	2ND AVE NE	PO BOX 50	PRESTON	MN	55965	150024010	646	646	100%	646	1	0	0	1	\$ 76,267.68	\$ 3,939.90	\$ -	\$ -	\$ 80,207.58		
33	LINDA L EGNASH	220	4TH ST NE	220 4TH ST NE, PO BOX 111	HARMONY	MN	55939	150152000	99	99	20%	20	0	0	0	1	\$ 2,337.62	\$ -	\$ -	\$ -	\$ 2,337.62		
34	LINDA L EGNASH	220	4TH ST NE	220 4TH ST NE, PO BOX 111	HARMONY	MN	55939	150152000	12	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
35	ROWLAND JOHNSON	360	4TH ST NE	360 4TH ST NE	HARMONY	MN	55939	150153000	402	150	100%	150	1	0	0	1	\$ 17,709.21	\$ 3,939.90	\$ -	\$ -	\$ 21,649.11		
36	JON SCOTT TROUTEN & LORRIE TROUTEN	525	4TH ST NE	525 4TH ST NE	HARMONY	MN	55939	150012040	117	117	100%	117	1	0	0	1	\$ 13,813.19	\$ 3,939.90	\$ -	\$ -	\$ 17,753.09		
37	JON SCOTT TROUTEN & LORRIE TROUTEN	525	4TH ST NE	525 4TH ST NE	HARMONY	MN	55939	150012040	9	60	20%	12	0	0	0	1	\$ 1,416.74	\$ -	\$ -	\$ -	\$ 1,416.74		
38	TERESA L JARLAND	620	4TH ST NE	415 4TH AVE NE	HARMONY	MN	55939	150012070	28	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
39	TERESA L JARLAND	620	4TH ST NE	415 4TH AVE NE	HARMONY	MN	55939	150012070	9	60	20%	12	0	0	0	1	\$ 1,416.74	\$ -	\$ -	\$ -	\$ 1,416.74		
40	CITY OF HARMONY	300	2ND AVE NE	225 3RD AVE	HARMONY	MN	55939	150024000	165	150	20%	30	0	0	0	1	\$ 3,541.84	\$ -	\$ -	\$ -	\$ 3,541.84		
41	HARMONY GOLF CLUB INC	535	4TH ST NE	PO BOX 475	HARMONY	MN	55939	150020000	40	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
42	HARMONY GOLF CLUB INC	535	4TH ST NE	PO BOX 475	HARMONY	MN	55939	150020000	19	60	20%	12	0	0	0	1	\$ 1,416.74	\$ -	\$ -	\$ -	\$ 1,416.74		
43	ELI W MILLER, MIRIAM J MILLER	-	-	600 4TH ST NE	HARMONY	MN	55939	150013000	34	60	100%	60	0	0	0	1	\$ 7,083.69	\$ -	\$ -	\$ -	\$ 7,083.69		
										TOTALS	3652	19	14	0	1	1	\$ 431,207.57	\$ 74,858.10	\$ 38,004.51	\$ -	\$ 544,070.18		
23	KISA O'CONNOR	160	4TH ST NE	160 4TH ST NE	HARMONY	MN	55939	150151000	298	150	20%	30	0	0	0	2	\$ 1,635.82	\$ -	\$ -	\$ -	\$ 1,635.82		
24	LINDA L EGNASH	220	4TH ST NE	220 4TH ST NE, PO BOX 111	HARMONY	MN	55939	150152000	202	150	100%	150	0	0	0	2	\$ 8,179.12	\$ -	\$ -	\$ -	\$ 8,179.12		
25	ROXANE M MCKAY	435	2ND AVE NE	435 2ND AVE NE	HARMONY	MN	55939	150143000	105	105	100%	105	0	0	0	2	\$ 5,725.38	\$ -	\$ -	\$ -	\$ 5,725.38		
26	BRADLEY & BARBARA TORGERSOEN	445	2ND AVE NE	445 2ND AVE NE	HARMONY	MN	55939	150144000	100	100	100%	100	0	0	0	2	\$ 5,452.74	\$ -	\$ -	\$ -	\$ 5,452.74		
27	EMILEE D FISHBAUGHER & JUSTIN A RISTAU	155	5TH ST NE	155 5TH ST NE	HARMONY	MN	55939	150145000	99	99	20%	20	0	0	0	2	\$ 1,079.64	\$ -	\$ -	\$ -	\$ 1,079.64		
28	EMILEE D FISHBAUGHER & JUSTIN A RISTAU	155	5TH ST NE	155 5TH ST NE	HARMONY	MN	55939	150145000	164	150	100%	150	0	0	0	2	\$ 8,179.12	\$ -	\$ -	\$ -	\$ 8,179.12		
29	JAY L MENSINK & LYNN J MENSINK	430	2ND AVE NE	430 2ND AVE NE	HARMONY	MN	55939	150142000	80	80	100%	80	0	0	0	2	\$ 4,362.20	\$ -	\$ -	\$ -	\$ 4,362.20		
30	JAY L MENSINK & LYNN J MENSINK	430	2ND AVE NE	430 2ND AVE NE	HARMONY	MN	55939	150142000	109	109	20%	22	0	0	0	2	\$ 1,198.70	\$ -	\$ -	\$ -	\$ 1,198.70		
31	BRUCE MANHART	440	2ND AVE NE	440 2ND AVE NE	HARMONY	MN	55939	150141000	70	70	100%	70	0	0	0	2	\$ 3,816.92	\$ -	\$ -	\$ -	\$ 3,816.92		
32	DEBBIE L SCRABECK	205	5TH ST NE	205 5TH ST NE	HARMONY	MN	55939	150141010	80	80	100%	80	0	0	0	2	\$ 4,362.20	\$ -	\$ -	\$ -	\$ 4,362.20		
33	DAVID N & DANIE KIEHNE	220	5TH ST NE	220 5TH ST NE, PO BOX 244	HARMONY	MN	55939	150018030	66	66	100%	66	0	0	0	2	\$ 3,598.81	\$ -	\$ -	\$ -	\$ 3,598.81		
34	KAYLA LAWSTON, BLAKE LAWSTON	510	MAIN AVE N	510 MAIN AVE NE	HARMONY	MN	55939																

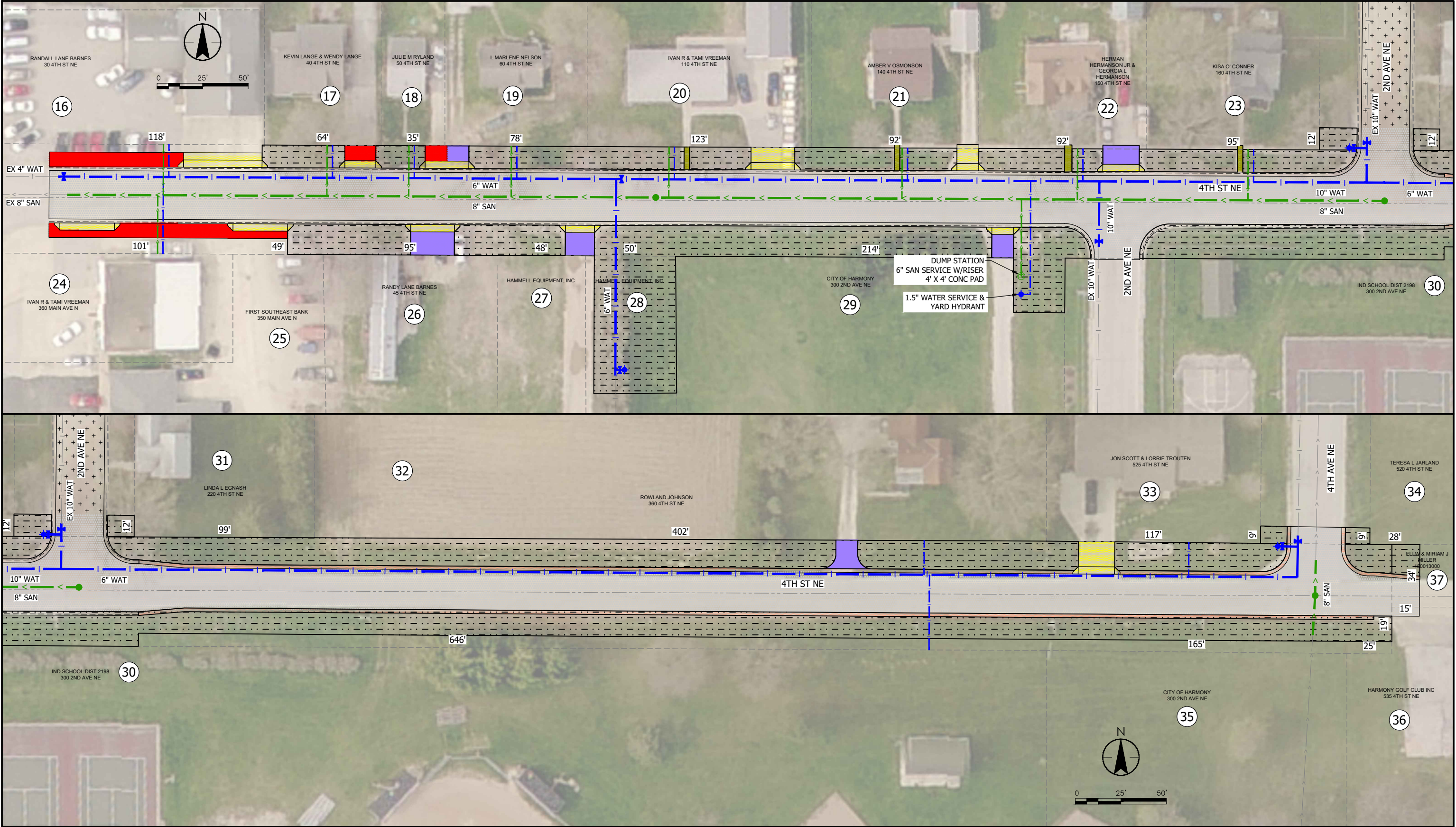


PRELIMINARY ASSESSMENT FRONT FOOTAGE

CITY OF HARMONY, MINNESOTA
2024 STREET AND UTILITY IMPROVEMENTS FEASIBILITY REPORT

FIGURE 1





PRELIMINARY ASSESSMENT FRONT FOOTAGE

FIGURE 2

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PRELIMINARY ASSESSMENT FRONT FOOTAGE

CITY OF HARMONY, MINNESOTA
2024 STREET AND UTILITY IMPROVEMENTS FEASIBILITY REPORT

FIGURE 4

RESOLUTION NO. 23-08
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Harmony is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
LaVonne and James Todd	\$50,000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donations to be used towards content in the SELCO's overdrive account, i.e. e-books and audiobooks, and invest in CDs through SLECO Foundation on behalf of the Harmony Public Library

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARMONY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Harmony, Minnesota this 12th day of September, 2023.

Mayor

Attested:

City Clerk

8-15-23

Harmony Public Library
Board,

You will be receiving
a gift of \$50,000. in the
form of stock holdings
from my account at Ed
Jones. this is to be used
as you determine.

Zacharie Todd

Harmony Public Library Board Special Meeting

August 17, 2023

Meeting was called to order at 5:01pm.

Members Present: Joan, Jon, Harvey, Paula, Michael, Kelli Jo, Vicki.

Sam Grabau from the city.

Sam discussed the capital funds, city resolution to accept the gift. Stocks cannot be held by the library or city. Capital funds do not get interest.

The Harmony Public Library Board graciously accepts the generous gift from LaVonne & James Todd of \$50,000 in McDonalds stock with the intent to sell the stock for cash, which will then be used as follows:

\$40,000 will be invested in multiple CD with the SELCO Foundation, \$10,000 Into the Overdrive ebook/eaudio collection through SELCO.

Kelli Jo made the above stated motion, seconded by Vicki. Motion carried.

Motion by Vicki to appoint the President and the Library Director to be on the Edward Jones account for the library to receive these funds, seconded by Paula. Motion carried.

Meeting was adjourned at 5:31pm.

Respectfully submitted,

Vicki Christianson, Secretary/Treasurer

CITY OF HARMONY CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Samantha Grabau	Meeting Date: September 12, 2023	Agenda Item No. 5c
Agenda Section: New Business	Item: Preliminary Levy	
BACKGROUND: Current preliminary levy presented is at 3.5%. The anticipated 2025 levy increase to afford infrastructure improvements and other city improvements will be approximately 12%, according to our capital improvement plan prepared by Mike Bubany. The capital improvement plan will be looked at again later this fall/winter; however, being aware of the significant increase to the levy next year, now may be a time to take a look at increasing the levy this year to 5% or 6% to offset one large increase next year.		
ATTACHMENTS: Resolution 23-07		
COUNCIL ACTION REQUESTED: Request approval for appropriate increase to allow for capital improvement projects.		

Resolution 23-07

**A RESOLUTION CERTIFYING THE PRELIMINARY PROPERTY TAX LEVY TO
THE COUNTY AUDITOR IN 2023 FOR TAXES PAYABLE IN 2024**

BE IT RESOLVED, by the council of the City of Harmony, Fillmore County, Minnesota that the following sums, be and hereby are, proposed to be levied upon the taxable property in the City of Harmony, County of Fillmore, State of Minnesota, in the year 2023, for taxes payable in 2024, for the following purposes:

LEVY PURPOSE	LEVY
General Fund	319,000
Library Fund	101,225
Fire Fund	45,000
Parks Fund	88,560
Arts Fund	9,000
Economic Development Authority Fund	129,750
General Obligation Improvement Bonds, Series 2021C-Various Streets	82,093
General Obligation Tax Abatement Bonds, Series 2013A-Community Center/General Tax Levy	17,170
General Obligation Improvement Bonds, Series 2020A	71,000
Total Tax Capacity Levies	862,798

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:
Voting Against the Resolution:
Abstained from Voting:
Absent:

Motion carried and resolution adopted this 12th day of September 2023.

Steve Donney, Mayor

ATTEST:

Samantha Grabau, City Clerk

CITY OF HARMONY CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Corey Whalen	Meeting Date: September 12, 2023	Agenda Item No. 5d
Agenda Section: New Business	Item: WWTP Washer Compactor Quote	
BACKGROUND: The Harmony Wastewater Treatment Plant washer compactor is no longer functioning property and is in need of replacement. The Duperon washer compactor would be the best fit within the existing plant versus another type of washer compactor that goes outside of the building and into a dumpster. ARPA funds totaling \$52,221, received in 2021, were reported to be used for WWTP infrastructure improvements such as this.		
ATTACHMENTS: Minnesota Pump Works Washer Compactor Quote		
COUNCIL ACTION REQUESTED: Request approval for purchase and installation of washer compactor.		



DATE: June 13, 2023

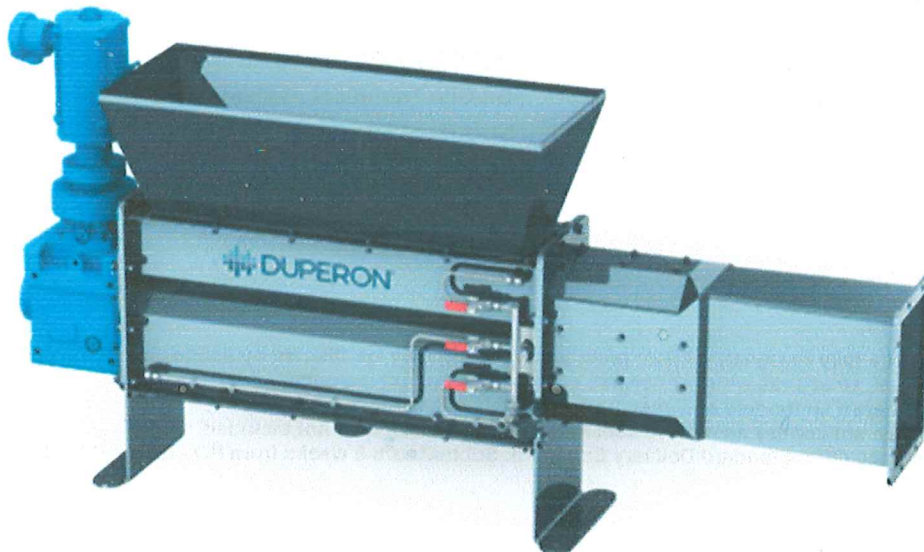
Washer Compactor
Budgetary Proposal Number P13021 Washer Compactor Option
Harmony Mountain WWTP, MN

To:
Harmony Mountain WWTP, MN

Sales Representative:
Jason Draeger
Minnesota Pump Works
(507) 645-8004
jasond@minnesotapumpworks.com

From:
Ed Lloyd
Sales Project Manager
Duperon Corporation
(989) 754-8800
elloyd@duperon.com

Mark Wilson
Regional Sales Manager
Duperon Corporation
(989) 401-7130
mwilson@duperon.com



Thank you for considering Duperon® system solutions for your project. We appreciate the opportunity to provide you with a Budgetary Equipment Scope. Please do not hesitate to contact your Duperon® Team with any questions as we work with you through the design process and ensure a successful project.

Form ES-P19-F04-13

Printed: 6/13/2023 5:20 PM

SCOPE OF SUPPLY:

SCREENINGS PROCESSING:

QTY	UNIT	DESCRIPTION
1	EA	Duperon® Washer Compactor
Includes: 304 SSTL platform support.		Model: WC3.D1.5
		Appx. Footprint: 2 ft wide x 7 ft long
		Motor HP: 1 HP
		Chute Allowance: 10 ft long w/ 1 bend (customizable)
		Material Construction: 304 SSTL

CONTROLS:

QTY	UNIT	Main Control Panel:	1- WC
1	EA	Power:	480V/3ph/60hz
Includes Heater, thermostat, cooling fan and rain hood.		Panel Rating:	NEMA 4X
		PLC/Relay Based:	Relay
See attached Controls Selection Guide for additional options.		Local Pushbutton Station(s):	ThreeButton(E-Stop/Run/Jog/Rev)

TECH/FREIGHT

QTY	UNIT	DESCRIPTION
1	LOT	On-Site Technical Assistance
		Number of Trips: 1 Trip(s)
		Days On-Site per Trip: 1 8-hour man-day(s)
1	LOT	Freight: FOB Jobsite, Full Freight Allowed

Clarifications:

- This is not a fully designed project; preliminary pricing may be affected by scope change/project development
- Operational, structural, wind, or seismic calculations are not included
- Scope is based on models and assumptions widely utilized in the industry
- Scope does not convey an offer to sell; installation and taxes are not included
- For reference only: Standard Delivery Schedule: Submittals 6-8 weeks from PO - Shipped 24-26 week from approval

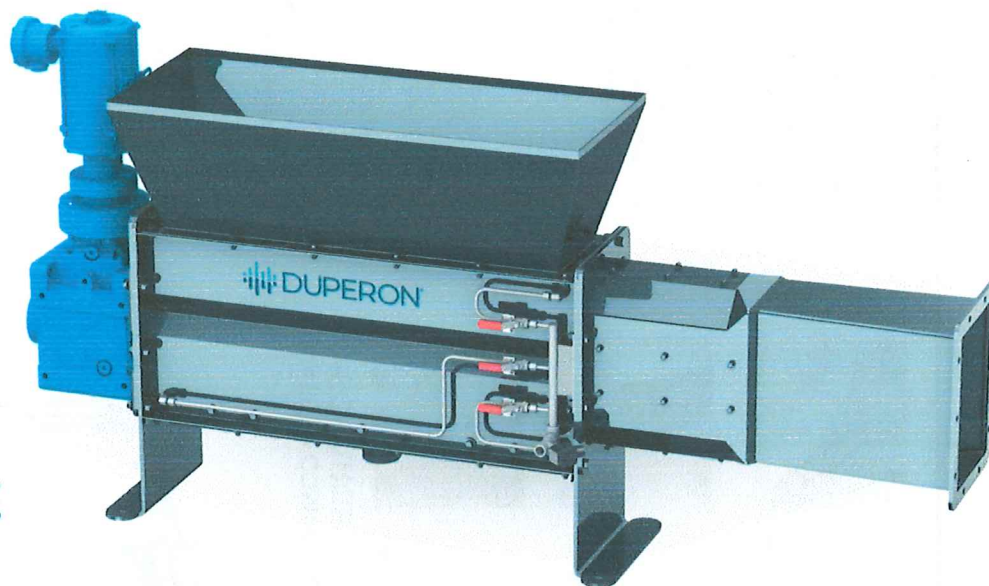
PRELIMINARY BUDGET PRICING:

\$105,000.00



DUPERON® WASHER COMPACTOR DUAL AUGER UNIT

Washer compactors automate the solids handling process efficiently and provide a bottom-line impact to meet hauler requirements and reduce landfill volume. The Duperon Washer Compactor is a patented, dual auger unit, specifically designed to handle the debris variations that a FlexRake® could potentially discharge. It combines mechanical simplicity and strength to achieve reliable performance and lower disposal costs.



THE DUPERON DIFFERENCE

WHAT GOES IN, COMES OUT

- *Positive displacement from patented dual augers processes debris forward, prevents slipping, wrapping, clinging, and bridging*

CONSISTENT COMPACTION

- *The self-regulating compaction zone delivers consistent dry solids, regardless of debris or volume*

FLEXIBLE DISCHARGE

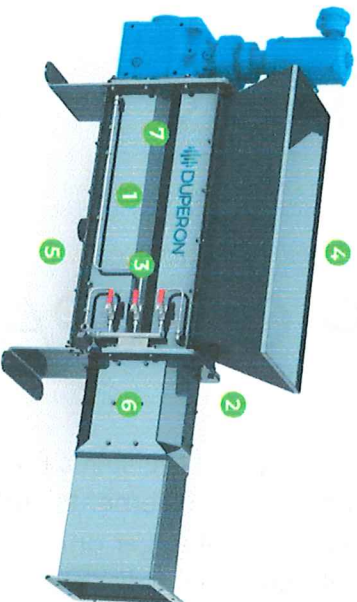
- *The Discharge Extension Option transports compacted screenings up to 40 ft in any direction without additional mechanized conveyance*

HIGH PERFORMANCE TO IMPACT BOTTOM-LINE

- *Reliably provides up to 84% volume reduction and 60% dry solids to minimize odor, meet hauler standards, and reduce landfill costs*



WASHER COMPACTOR FEATURES



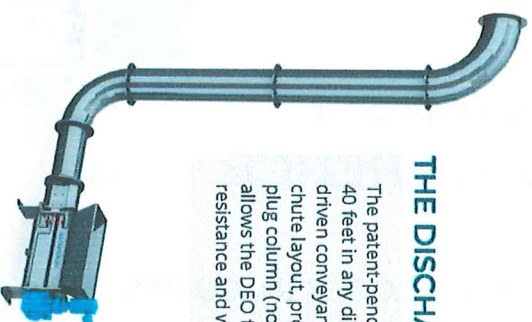
7 POSITIVE DISPLACEMENT
Counter-rotating patented dual augers process debris forward, preventing slipping, wrapping, clinging and bridging

- 1 HOUSING GEOMETRY**
Controls potential for "slip flow" when processing grease, septage and other similar debris
- 2 NON-BATCHING**
Continuous flow
- 3 SELF-CLEANING STRAINER**
Eliminating brushes and relieves clogging
- 4 DESIGNED FOR DUTY**
Designed to process debris variations that a Flexrake® could occasionally discharge, like rocks, grease, clothing, concrete and metal up to 4 inches
- 5 NON-CLOGGING FLOOD WASH PORT**
Ideal for non-potable water
- 6 NO FIXED REDUCTION COMPACTION**
A proprietary self-regulating compaction zone controls pressure, regardless of volume for consistent dry solids

HOW IT WORKS

The Duperon® Washer Compactor is a powerful system that uses self-cleaning dual augers in a counter rotation to prevent wrapping and to help separate organic and inorganic materials. The dual augers use positive displacement, to continuously move debris forward for cleaning, compaction, and discharge. Flood washing ports clean screenings and return organics back to the channel. A proprietary self-regulating compaction zone provides consistent pressure, regardless of volume and debris composition.

Unlike other technologies, the Duperon Washer Compactor typically compresses debris before it enters the discharge chute, so it does not rely on fixed reduction compaction (using the friction of screenings in the chute to compact). The internally controlled compaction allows Duperon equipment to push a plug column with little to no resistance to extended locations. The captured solids are delivered in an enclosed chute to the desired discharge point, with minimal odor and vector-free.



THE DISCHARGE EXTENSION OPTION

The patent-pending Discharge Extension Option (DEO) can transport debris up to 40 feet in any direction, even vertically, eliminating the need for additional motor-driven conveyance systems. The dual augers, combined with the geometry of the chute layout, produce backpressure. This backpressure allows the weight of the plug column (not friction from the chute) to dewater and compact debris. This allows the DEO to easily transport compacted screenings long distances, without resistance and without requiring the augers to extend to the discharge point.

THE DEO PROVIDES SIGNIFICANT COST SAVINGS BY:

- Reducing the length of the bar screen extending multiple levels
- Eliminating additional conveyance, motors and associated maintenance
- Eliminating manual labor and debris handling of captured screenings

WASHER COMPACTOR DISCHARGE CHUTE ACCESSORIES



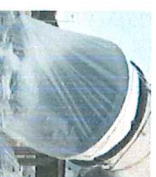
HEAT BLANKET:
The Washer Compactor hopper, compaction zone and discharge chute can be thermally protected from cold temperatures with the addition of the Heat Blanket with integral heat trace.



DROP SLEEVE:
This flexible Drop Sleeve is an economical way to direct and contain downward debris discharge. Also used where waste container handling may cause damage to metal discharge chutes.



HOPPER LEVEL SENSOR:
Used in applications where a sluice discharges into the washer compactor, if the float trips, sluice water will turn off to avoid the hopper overflowing.



BAGGER:
The Bagger System attaches to the discharge chute for applications where bag dispensing and odor control are required. Included is a 90 meter length of continuous feed bags.



CASTER ASSEMBLY:
Optional casters allow for flexible placement of the Washer Compactor and simple movement of the unit.

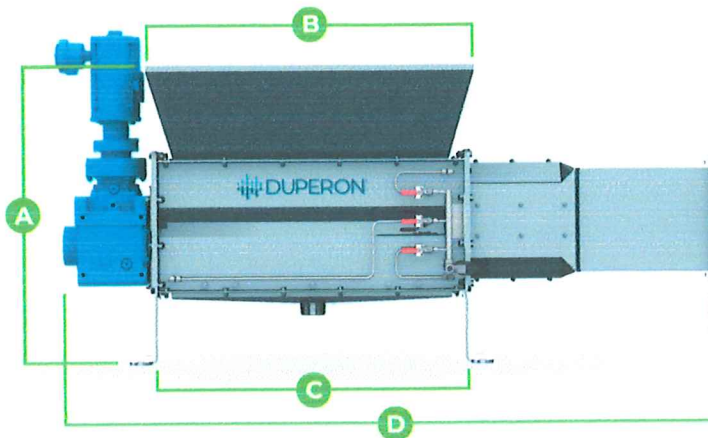


HOPPER BYPASS:
A 6 inch bypass plumbed with Fernco style fittings to avoid hopper overflowing, drains excess debris back into the channel in front of the bar screen to be re-captured.





	BODY SIZE 1	BODY SIZE 2	BODY SIZE 3
A Typical hopper height (in)	38	38	38
B Hopper length (in)	27	43	67
C Distance between washer compactor legs (in)	24	40	64
D Overall length (in)	69	85	109



PRODUCT DATA

SIZING	3 sizes to accomodate site flow and capacities
WATER	<ul style="list-style-type: none"> Utilizes filtered effluent or municipal water Washer consumes 3-10 GPM Requires 40 psi-60 psi Drain connection 3 in NPT Supply connection 1/2 in NPT
UTILITY	120/240 volt, 1 PH 240/480 volt, 3 PH (0.6 kW/2.3 kW/3.8kW)
DRIVE	1 hp, 3 hp, 5 hp inverter duty motors available
MATERIAL OF CONSTRUCTION	304 SSSL or 316 SSSL, SSSL spur gears (17 - 4 PH) Self-lubricating main auger bearings
BAR SCREEN FLOWS	Flows up to 100 MGD* *flow values are based on MOP8 values through a ¼ inch bar screen
PEAK CAPACITY	Available from: 30 cu ft/hr - 150 cu ft/hr
TYPICAL PERFORMANCE	Up to: 30% - 60% dry solids 60% - 70% weight reduction Significantly decreases odor and fecal content
STANDARD CONTROLS	Packages range from simple start/stop to sophisticated automation Motor overload protection provided
OPERATION OPTIONS	Continuous while screen is running with off-delay capability to clear hopper
APPLICATIONS	<ul style="list-style-type: none"> Municipal wastewater Combined sewer overflow Pump stations Lift stations Industrial wastewater Other non-standard applications where debris is variable or difficult

CITY OF HARMONY CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Samantha Grabau	Meeting Date: September 12, 2023	Agenda Item No. 5e
Agenda Section: New Business	Item: Harmony Spirits Liquor License	
<p>BACKGROUND: Harmony Spirits started their distillery in 2019. Last filed for cocktail room was 2020 and has not been renewed since. Last filed for off-sale in 2021. These renewal forms are sent by Minnesota Alcohol and Gambling and to be distributed to businesses when appropriate. Minnesota Alcohol and Gambling relies on City ordinance enforcement to issue the licenses, thus if the forms are not approved and turned in the license at the state level expires.</p> <p>Going forward, Harmony Spirits licensing terms are from 12:01 a.m. July 1 to 12:00 midnight June 30, the same as other liquor licenses issued within the City of Harmony.</p>		
<p>ATTACHMENTS: None</p>		
<p>COUNCIL ACTION REQUESTED: Request approval of current application and forgiveness of prior years' license renewals and issue new going forward and then keeping up-to-date thereafter as outlined above.</p>		

City of Harmony
225 Third Avenue SW
Post Office Box 488
Harmony, MN 55939-0488
Tel 507-886-8122
Fax 507-886-2818

BUSINESS LICENSE APPLICATION

Business

Business Name Harmony Spirits
Trade Name (d/b/a) Harmony Spirits
Mailing Address 40 1st Ave NW Box 104
Harmony Mn 55939
Telephone 507-886-7687
Address to be Licensed 40 1st Ave NW
Harmony Mn. 55939
Number of Years at this Location 4.5
Federal Tax ID or SSN 81-1872614
Minnesota Tax ID 5558766

Owner/Manager

Name Larry Tammel
Title Owner
Street Address 24360 140th St Preston Mn
Mailing Address 24360 140th St.
Preston Mn 55965

Licenses

☐ Liquor On-Sale \$650.00 ☐ Liquor On/Off Sale Combo \$400.00 ☒ Liquor Sunday On-Sale \$125.00
☐ Liquor Off-Sale \$240.00 ☐ Wine On-Sale \$125.00 ☐ 3.2 Beer Off-Sale \$100.00
☐ 3.2 Beer On-Sale \$100.00 ☐ Cannabinoid \$225.00
☒ Micro Distillery Off-Sale w/cocktail room \$750.00
Total Fees \$ 875.00

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 1st day of July, 2023 to 12:00 midnight on the 30th day of June, 2024.

Instructions

- 1) Complete both sides of this form and sign.
- 2) Complete and sign the attached *Proof of Worker's Compensation* form.
- 3) For liquor and wine applications, complete the attached state application forms.
- 4) Attach payment as calculated above and return to the City of Harmony at the above address.
- 5) The license, if approved, will be mailed to you.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Harmony and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Owner/Manager Larry Tammel

Date 9/6/2023



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

Iden 71654 Sunday Sales ☒ Yes ☐ No License Code CKTRM License Expiration 2/15/2021
Issuing Authority Harmony
Licensee Name Harmony Spirits, LLC
DBA Harmony Spirits
Address 40 1st ave NW
Harmony, MN 55939
Business Phone 507-251-1471
License Fees: Off Sale ~~\$0.00~~ ^{\$750.00} On Sale ~~\$125.00~~ Sunday \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2& liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Ferry Tammel [Redacted Signature] 9/6/2023
Licensee Signature Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
(County Board issued licenses only (Signature certifies licensee is eligible for license))

[Signature] 09/07/23
Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

Report below changes of corporate officers, partners, home addresses or telephone numbers:

None

Report below any direct or indirect interest in other liquor establishments:

none

Report below details involving any license rejections or revocations:

none

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

none

City/County Comments:



Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul, Minnesota 55101
651-201-7507

RENEWAL

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

Iden 71655 Sunday Sales ☒ Yes ☐ No License Code License Expiration
MDLOFSL 1/31/2022

Issuing Authority Harmony

Licensee Name Harmony Spirits, LLC

DBA Harmony Spirits

Address 40 1st Ave NW
Harmony, MN 55939

Business Phone 507-251-1471

License Fees: Off Sale \$125.00 On Sale \$0.00 Sunday \$0.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.28 liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Jimmy Tammel

Licensee Signature

(Signature certifies all above information to be correct and license has been approved by city/county.)

9/6/2023

Date

City Clerk/County Auditor Signature

(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

Date

County Attorney Signature

(County Board issued licenses only (Signature certifies licensee is eligible for license))

Date

[Signature]

Police/Sheriff Signature

Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

09/07/23

Date

Report below changes of corporate officers, partners, home addresses or telephone numbers:

none

Report below any direct or indirect interest in other liquor establishments:

none

Report below details involving any license rejections or revocations:

none

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

none

City/County Comments:

CITY OF HARMONY CITY COUNCIL

AGENDA ITEM COVER SHEET

Originating Staff: Brian Michel	Meeting Date: September 12, 2023	Agenda Item No. 5f
Agenda Section: New Business	Item: Street light quote	
BACKGROUND: Remove and replace 7 street lights by Pam's Corner Store and Harmony Foods. Replacement of one (1) streetlight in front of Hammel Equipment will be submitted to insurance for reimbursement.		
ATTACHMENTS: Morem Electric Quote		
COUNCIL ACTION REQUESTED: Request approval for removal and replacement of 8 lights.		

Morem Electric, Inc.

Electrical Contractors

715 Main Ave. N. • PO Box 537 • Harmony, MN 55939

Business: (507) 886-4541 • Fax: (507) 886-2669

moremele@harmonytel.net

Established 1945



City of Harmony
225 3rd Ave SW
Harmony, MN 55939

Re- Replace Streetlights By Harmony Foods & Pam's Liquor

Furnish & Install:

- 5-12' Light Poles w/Flag Holders
- 2- 14' Light Poles w/Flag Holders

Estimate-\$47,100.00

Re- New Streetlight in Front of Hammell Equipment

Furnish & Install-

- 1-16' Light Pole w/Flag Holder

Estimate-\$6,300.00

These estimates include taxes & inspection fees. Feel free to contact me with any additional questions.

Thank you,

Chris Morem
Morem Electric Inc

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Samantha Grabau	Meeting Date: September 12, 2023	Agenda Item No. 5g
Agenda Section: New Business	Item: SMG Website Proposal	
<p>BACKGROUND:</p> <p>Local provider Michelle Haugerud with SMG was requested to put together a proposal and provide a demonstration of their website capabilities. The current website is not user friendly and is very limited in its interaction without investing more. SMG would primarily do the updating; however, city staff would also have the capability to edit and add to the website should immediate changes or notifications need to be placed.</p> <p>Some updates would streamline how the office works, such as allowing online calendar scheduling for the gym and parks, links to utility forms to submit online, etc.</p>		
<p>ATTACHMENTS:</p> <p>SMG Proposal</p>		
<p>COUNCIL ACTION REQUESTED:</p> <p>Request approval for website update at \$1,000 per year</p>		



SMG Web Design

Michelle Quanrud

SMGwebDesign.com

136 St. Anthony Street

Preston, MN 55965

Office: 507-765-2151

Cell: 507-951-4204

Email: michelle@smgwebdesign.com

Website Proposal

**Design, Development and Implementation Services
for the City of Harmony**

August 2023

Benefits of Working with SMG Web Design

- Local small business
- Experience working with other cities and non-profits
- Affordable
- Easy access for support and updates
- Prompt updates and communication
- Knowledge of the town, other communities and the area
- Unique looking and personal branding websites
- Easily add additional pages or sections to pages
- No limits on number of pages

Website Suggestions

- Review content and organize it to be more user friendly and simple
- Improve design by using the logo and more photos of Harmony and the area
- Make it easy for users to access more common areas and forms
- Add a calendar to display meetings, garbage/recycling schedule and community events
- Create sections to post news and urgent/important messages
- Expand on the content – add information that users inquire about often
- Create user logins for those that want to have access to update the website

Suggested Pages

- Home
- City Government
- Public Utilities
- Planning & Zoning
- Parks & Rec
- Economic Development
- Emergency Services
- Community Center
- Calendar
- News
- About
- Living in Harmony
- Business in Harmony
- Visit Harmony
- Contact

COST

The cost includes all of the following:

- Website hosting
- Domain management (if needed)
- Website planning, including user interaction and experience
- Website design and development
- Responsive design layout – site will look good and function on all devices
- ADA compliant theme, layout, fonts, colors, and features
- Unlimited number of pages – Public pages, password protected, and member only.
- Website features, including:
 - Calendars, online forms, website subscriptions, slideshows, galleries, blogging, news posts, embedded videos, directories, search, call to action buttons, and more.
- eCommerce and/or link to existing accounts and payment gateways
- Search Engine Optimization
- Photo editing and optimization
- Graphic design for website elements
- Website content management system, with multiple user options
- Google Analytics and Webmaster Tools
- Unlimited website updates
- Website support and training
- Social media integration
- Website software and plugin updates
- Website security and backups
- Debut the new website in the Fillmore County Journal

Choose ONE of the following payment options:

- Full Price Option - \$4,000 – Total cost one-time payment
This covers four years of service, hosting, domain management, support and updates. Website files immediately owned by the client. However, the client can choose to end the relationship with SMG Web Design before the four years is up.
- Annual Price Option - \$1,000 – Pay each year for a commitment of four years (\$4,000 total)
Can pay off anytime and still receive the four years of service.
- Monthly Price Option - \$99 – Four year commitment/contract.
No down payment. Just start paying the monthly rate.

When the four year contract expires, we can extend the contract one year at a time for the same rates. Annual would be \$1,000 or monthly would be \$99. The services would be the same.

Software and Programs

- Websites developed using WordPress open source software and the Genesis Framework
- WordPress high quality and reputable plugins are used based on features used
- Developer programs include FileZilla and Adobe software
- Website hosting is on a dedicated server at HostGator

Timeline

- 8-12 weeks - A target date will be set

The Process

- Initial meeting
 - Sign contract
 - Set target date and timeline
 - Discuss objectives, priorities, target market, website features, key search phrases, design likes and dislikes, and future website goals.
- SMG Web Design will create a summary of the website pages, features, objectives and design to use as a guide in developing the new website and summarize the items from the initial meeting.
- A domain will be selected and secured, if needed.
- SMG will develop the website on a local server.
- A date will be set to meet and review the website with final changes, additions and notes.
- The final changes will be made.
- Once the website is live, SMG Web Design will set up the analytics, additional SEO, and security. User accounts can be set up for the client.
- A date can be set for website training
- SMG Web Design will continue to be available for website updates and support. Updates are completed promptly and communication is prompt.
- Annual website reviews can be set to review analytics, SEO, website content and any new features.

History and Experience

SMG Web Design was created in the fall of 2009 by Jason Sethre, owner of the Fillmore County Journal in Preston, Minn., out of a need for local and affordable website design for many of the smaller businesses in the area. Our mission has been to build and maintain relationships with our customers so we can assist them with ongoing website needs and goals. Many of our customers who started with us in the beginning are still with us, and have had us redesign their sites every few years to keep current with new layouts and features. The online industry has evolved tremendously over the last decade as well as the technology and software. Keeping current with these changes is important.

Michelle Quanrud joined SMG Web Design in June 2010. She is the General Manager and Main Developer for SMG Web Design. Michelle grew up in northern California and moved to Harmony, Minnesota in 1994. Her work background was in the financial industry working at Bear, Stearns & Co. from 1986 to 1994, at a hedge fund from 1994 to 1996, Think Bank (formally IBM Credit Union) from 1996 to 2002, Harmony State Insurance from 2003 to 2010 until joining SMG Web Design. While she worked full-time she also owned and ran the JEM Movie Theatre in Harmony from 2002 to 2017. Her education includes illustrations at The Academy of Art in San Francisco, computer science at RCTC in Rochester, and web development and design at Southeast Tech in Red Wing. Her background of art, design, computers, technical, finance and business owner bring a unique understanding and knowledge when working with business owners and organizations for their website needs.

Website Examples

We work with many types of businesses and organizations. The websites range from small and simple to larger and more complex. The following are some examples:

Government

- City of Preston prestonmn.org
- City of Canton cantonmn.com
- City of Mabel cityofmabel.com

Customer since 2011 – Created a new and updated website in 2021

Non-Profit / Organizations

- CEDA cedausa.com
- Spring Valley EDA springvalleyeda.org
- Preston Area Chamber prestonmnchamber.com
- Rushford-Peterson Area Chamber rushfordpetersonvalley.com
- Harmony Area Chamber exploreharmony.com
- Chosen Valley Community Foundation cvcfoundation.com
- Foundation for Rushford-Peterson Schools foundationforr-pschools.org
- Root River Bike Trail Towns rootrivertrail.org

- SE MN Area Agency on Aging semaaarochestermn.org
SEMAAA has been with SMG Web Design for many years. We have created two websites over this time.

- Minnesota Deputy Registrar's Association mndep.com
This site is a statewide membership organization promoting common interests of deputy registrars. With almost 200 members, each has a login to the site where they share tools, legislation updates and documents.

Other

- Visit Bluff Country (tourism/magazine) visitbluffcountry.com
Updated annually to match the magazine design and content
- Enchanted Valley Acres (Agri Tourism) enchantedvalleyacres.com
Hired SMG Web Design before they opened for business. Created the logo. The site grows and changes every year as they expand and change their business.
- Harmony Spirits (micro distillery) harmonyspirits.net
Hired SMG Web Design initially to build a site to attract investors. Created the logo. Changed the site to share information about the build and set up. Created a new site once the business was up and running. Encouraged and set up blogging, website subscriptions and contest.
- Rushford-Harmony-Preston Foods rushfordfoods.com
Has been with SMG Web Design since 2010. Have created three websites over the years. Set up website subscriptions to send out weekly ad. Work closely with owners during COVID to set up online shopping options.
- Fillmore County Journal fillmorecountyjournal.com
Most newspapers use companies dedicated to newspaper websites. In 2016, Michelle created the site for the Journal to have total control of content, ads, updates, and layout. The site allows comments on articles to encourage engagement. Users can subscribe to certain types of posts. We add contest forms and submissions throughout the year. Have trained multiple people to add content to the website. Over the last 12 months, there have been over a million pages viewed.

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Brian Michel	Meeting Date: September 12, 2023	Agenda Item No. 5h
Agenda Section: New Business	Item: Well #1 Pump Upgrade and Inspection	
BACKGROUND: A Source Water Protection Plan Implementation Grant Application has been submitted to Minnesota Department of Health for assistance and implementation of wellhead protection objective 5 of pulling the old pump and inspecting the well. Additional work to be done at well #1 includes replacing the turbine top pump with a submersible pump and new flow meter. The current pump is leaking and quite old.		
ATTACHMENTS: Well 1 inspection quote and pump upgrade quotes.		
COUNCIL ACTION REQUESTED: Request approval for pump replacement and flow meter replacement.		



Main Office, Shop & Yard • 590 Citation Dr. - Suite I • Shakopee, MN 55379-1862

"There is No Substitute for Experience"

Date: 8/31/23

Phone: (952) 854-5333 • Fax: (952) 445-1950 Representative: Tim Beres

Quotation #: 202623

Attn: Brian Michel

City of Harmony

PO Box 488

225 SW 3rd Ave

Harmony

MN 55939-0488

"QUOTATION"

McCarthy Well Co disclaims any implied or express warranties or oral representations that this work will result in water of any particular quality, quantity, or duration.

Description

I. McCarthy Well Company will furnish the necessary labor, equipment and materials to remove the pump; measure the well depth, static water level and casing depth; haul the pump to our shop for inspection; return to the site with the pump; chlorinate the well; reinstall the pump and test operation of the system.

This Quote is an Addendum to Quote #202622

Labor to pull old materials, based on 10 hours	\$ 5500
Mobilization / Demobilization	\$ 750
Televis, log and inspect well	\$ 2500
Total	\$8750

Payment Terms: 50% at time of order, balance net 10 days from date of invoice.

Acceptance - If this proposal is acceptable, please sign and e-mail back to tim@mccarthywell.com If you have any questions please call me at (952)854-5333.

Thank You For The Opportunity To Present This Proposal!

Page 1 of 1

THIS "QUOTATION", WHEN SIGNED BY AN OFFICER OF MCCARTHY WELL COMPANY WITHIN 30 DAYS OF THE DATE HEREON, WILL BE A BINDING CONTRACT BETWEEN THE PARTIES HERETO AND GOVERNED BY THE TERMS & CONDITIONS PRINTED ON THE FACE & REVERSE SIDE HEREOF.

I Certify That I Am Legally Authorized To Purchase Materials And/Or Labor To Be Furnished.

By _____ Title _____ Date _____

McCarthy Well Company

By _____ Title _____ Date _____

Your 24 Hour Full Service Well & Pump Company

Nation's Oldest • Northwest's Largest Water Producers



Main Office, Shop & Yard • 590 Citation Dr. - Suite I • Shakopee, MN 55379-1862

"There is No Substitute for Experience"

Date: 8/24/23

Phone: (952) 854-5333 • Fax: (952) 445-1950 • Representative: Tim Beres

Quotation #: 202622

Attn: Brian Michel
City of Harmony
PO Box 488
225 SW 3rd Ave
Harmony

MN 55939-0488

"QUOTATION"

McCarthy Well Co disclaims any implied or express warranties or oral representations that this work will result in water of any particular quality, quantity, or duration.

Description

I. McCarthy Well Company will furnish the necessary labor, equipment and materials to remove the pump; measure the well depth, static water level and casing depth; haul the pump to our shop for inspection; return to the site with the pump; chlorinate the well; reinstall the pump and test operation of the system.

This quote will be to remove the current turbine motor and install a new submersible motor/pump

Labor to pull old materials and install new, based on 40 hours	\$18,000 (under 40 will be T&M)
4"x21' Drop Pipe - T&C - 378'	\$11,907
2 - 4" check valve	\$2400
2 = 4"x14" Nipples	\$300
Discharge and materials	\$1500
6/3 Wire - 400'	\$2900
Pump / Motor - 40Hp - 460V - 3 Phase - 250gpm - 455tdh	\$11,304
Shop Labor to stage materials	\$1480
Mobilization/Demobilization	\$1500
Misc. Materials (chlorine, pipe dope, electrical tape, clamps, freight, etc.)	\$1200
Total	\$52,491

Please allow 4-6 weeks for delivery of the materials to our shop.

Payment Terms: 50% at time of order, balance net 10 days from date of invoice.

Acceptance - If this proposal is acceptable, please sign and email back to tim@mccarthywell.com. If you have any

THIS "QUOTATION", WHEN SIGNED BY AN OFFICER OF MCCARTHY WELL COMPANY WITHIN 30 DAYS OF THE DATE HEREON, WILL BE A BINDING CONTRACT BETWEEN THE PARTIES HERETO AND GOVERNED BY THE TERMS & CONDITIONS PRINTED ON THE FACE & REVERSE SIDE HEREOF.

I Certify That I Am Legally Authorized To Purchase Materials And/Or Labor To Be Furnished.

By _____ Title _____ Date _____

McCarthy Well Company
By _____

Title _____ Date _____

Your 24 Hour Full Service Well & Pump Company

Nation's Oldest • Northwest's Largest Water Producers



Electrical Contractors

715 Main Ave. N. • PO Box 537 • Harmony, MN 55939

Business: (507) 886-4541 • Fax: (507) 886-2669

moremele@harmonytel.net

Established 1945



September 7, 2023

City of Harmony
225 3rd Ave SW
Harmony, MN
55939

Re: Well House wiring for new Submersible Pump

Furnish & Install –

- 1 – VFD for a 40 h.p. Submersible Pump
- 1 – Line Filter
- 1 – 75 KVA transformer 240 to 480 volt

Remove the existing controls and wiring.

This estimate includes 4 hours for S&M Controls to adjust and program the controls.

Estimate - \$29,500.00

This estimate includes taxes and inspection fees.

Contact me with any additional questions.

Thank-you,

Stuart Morem

Morem Electric Inc.

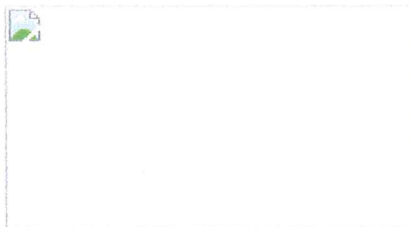
From: "Brian Michel" <brimichel@hotmail.com>
To: "Utilitysuper@harmony.mn.us" <Utilitysuper@harmony.mn.us>
Subject: Fw: 2266 Quote 6" Well 1 Magnetic Flow Meter Replacement
Date: 8/3/2023 1:01:21 PM

P {margin-top:0;margin-bottom:0;}

From: Brad White <bradwhite@calibrationsandcontrols.com>
Sent: Thursday, August 3, 2023 9:54 AM
To: Brian Michel <brimichel@hotmail.com>
Subject: 2266 Quote 6" Well 1 Magnetic Flow Meter Replacement

Calibrations & Controls

In association with First Systems Technology



2266 Quote 6" Well 1 Magnetic Flow Meter Replacement

Harmony MN WTP City of

Brian,

It is my pleasure to submit this quote for your Magnetic Flow Meter Replacement. This quote includes the parts listed below and one technician on-site to guide with installation. If additional technicians are required to assist with the installation, additional cost will be added to this quote. After reviewing the information supplied to Calibrations and Controls, we have determined that this quote will include the items shown below:

Total: \$8975.00

This includes the SMART verification license option and NSF certification for drinking water.

Please reply to this email to accept the quote

See below for quote breakdown.

INCLUDED ITEMS:

- **Project management**

- **Siemens magnetic flow meter**
- **NSF Certified**
- **Smart Verification License with**
- **Grounding Rings**
- **Guidance with removal and install of meter**
 - **One day labor and misc costs**
 - **Travel, miles, on-site labor, consultation with pipe installers**
 - **One technician will be provided for on-site assistance to guide On-site employees with installation of the flow meter. (We can provide full installation, additional expenses will be added for additional technicians and installation personnel)**
 - **On-site personnel are required for installation**
- **Termination of wiring in the flow meter and sensor**
- **Crimp connectors where applicable**
- **Set-up and testing of the meter**
- **Verification after flow meter is installed**

NOT INCLUDED:

- **On-site personnel are required for installation**
- **Installation and removal of equipment**
- **Spool piece, piping, nuts, bolts, etc.**
- **Star flange and misc. parts**
- **Electricians**
- **Conduit and 120 VAC power install**
- **Sensor grounding**
- **Personnel and equipment**
- **Standard shipping/freight costs**
- **Work outside the scope of the project is available at \$155.00/hour plus \$0.85/mile and per diem expenses (usually \$195.00/day)**
- **Any sales or use tax**

Terms and Conditions:

- **This price is good for 30 days from the quote date FOR THE LABOR PORTION ONLY**
- **DUE MARKET FLUCTUATIONS, PARTS PRICES ARE NOT GUARANTEED, ACTUAL PRICES WILL BE ADJUSTED AT TIME OF ORDER**
- **Terms are Net 30**
- **A written purchase order is required before any work can be started**

A Ruby level partner of the Minnesota Rural Water Association

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763-479-1001

www.calibrationsandcontrols.com

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Brian Michel	Meeting Date: September 12, 2023	Agenda Item No. 5i
Agenda Section: New Business	Item: Utility Meter Reader Update/Upgrade	
BACKGROUND: Current meter reading program is facilitated through ITRON. Current handheld reader is out of date and not able to read current meters. Updating ITRON software and handhelds would now allow reading of older meters. Installation of the new equipment throughout the City of Harmony would allow for all meter readings to be done within the office and would be able to be controlled within the office. This same software through Metering and Technology is used in other cities and interfaces well with current billing software.		
ATTACHMENTS: Metering and Technology Quote		
COUNCIL ACTION REQUESTED: Request approval for meter reader update and software changeover.		



**METERING AND
TECHNOLOGY
SOLUTIONS**

Metering And
Technology Solutions
12016 Riverwood Dr
Burnsville MN 55337
United States

Estimate

#EST1338

9/7/2023

Customer

Harmony, City of
PO Box 488
Harmony MN 55939
United States

TOTAL

\$11,364.00

Expires: 10/7/2023

Expires

10/7/2023

Sales Rep

Lee Martin

Quantity	Item	Rate	Amount
1	LORASTARTERPACKAGE Vision LoRa Starter Package: (1) Software, (1) Collector, (24) 2s electric meters with remote disconnect and no monthly fees for 6 months (Enter all as separate line items)	\$0.00	\$0.00
1	ESTIMATE PART NUMBER **Vision Metering will invoice the Utility directly** EndSight Software, Cloud Based, for LoRa or LTE equipped Meters. Software allows for collection of data from Gateways using an IP address and Ethernet Connection. \$5,000.00 (after 6 months).	\$0.00	\$0.00
1	ESTIMATE PART NUMBER **Vision Metering will invoice the Utility directly** EndSight Cloud Software minimum monthly license and maintenance fee for up to 5,000 devices and then \$.10 per device per month after that. \$500.00 per month for 5,000 devices (after 6 months).	\$0.00	\$0.00
1	EL-VM-LORAGATEWAY LoRa enabled Ethernet Gateway, 64 channel, Sentry 250 POE, Surge Protector, Mounting Bracket with GPS Antenna For LoRa Gateway Ethernet, External (MBGPS-38-001), GPS Antenna Cable for Lora Gateway (1 Meter Length), Antenna for LoRa Gateway (3db), and Antenna for LoRa Gateway (6db).	\$6,900.00	\$6,900.00
24	EL-VM-2S-2ETH2P-AMI-LORA 2ETH2P Vision ST-AMI Meter, Form 2S, 240V, 200A, w/Dual Receive LoRa Radio, Remote Disconnect and Polycarbonate Cover.	\$186.00	\$4,464.00
Subtotal			\$11,364.00
Tax Total (0%)			\$0.00
Total			\$11,364.00



**METERING AND
TECHNOLOGY
SOLUTIONS**

Metering And
Technology Solutions
12016 Riverwood Dr
Burnsville MN 55337
United States

Estimate

#EST1340

9/11/2023

Customer

Harmony, City of
PO Box 488
Harmony MN 55939
United States

TOTAL

\$10,270.00

Expires: 10/11/2023

Expires

10/11/2023

Sales Rep

Lee Martin

Quantity	Item	Rate	Amount
1	BEACONENGAGMENT BEACON Engagement Fee; Service1-500 - Badger Meter Beacon fees billed directly to the utility: \$0.99 / Orion Cellular Endpoint (each) / month.	\$10,270.00	\$10,270.00
1	BeaconBillingIntegration 66220-201 Beacon Billing Integration Fee 1-500 - The utility will need to contact their utility billing software vendor for the cost to implement a Beacon interface.	\$0.00	\$0.00
1	CDTDBEACONAMA Getting Started with Beacon AMA Training 69328-203 (Cellular/ SE)	\$0.00	\$0.00

Subtotal \$10,270.00

Tax Total (0%) \$0.00

Total \$10,270.00

Environmental Water Services



Operations &
Maintenance



Water & Wastewater
Services

City Of Harmony

Monthly Council Report

Reporting for the Month of August 2023

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Filled in and helped with WWTP Duties
- 6.) Toured Harmony enterprises and sampled Laser cutting catch basin Rick / Corey
- 7.) Conducted Monthly TRC Bench sheet Corey / Rick
- 8.) Followed up on samples from Harmony Enterprises
- 9.) Tested Digester for Balance Corey / Rick
- 10.) Reviewed lab reports.

Harmony EDA Minutes

September 5, 2023
8:15 AM

Visitor's Center

Present: Steve Donney, Andy Batstone, Greg Schieber, and Michael Himlie

Also Present: Erica Thilges, Allison Whalen, Lisa Miller, Janell Randa, and Sam Grabau

The special meeting began at 8:15 AM.

2024 Chamber Budget Request Discussion

The board met in a special session to discuss in more detail the 2024 budget request proposed by the chamber of commerce. The meeting was for discussion purposes only and no action was taken.

Schieber explained a state statute that limits expenditures by cities to outside organizations for promotions of the community to \$50,000 per year. The definition of promotions were discussed including what could possibly be paid for under normal city or EDA authority, and not count towards this limit.

Donney reported that the city council budget committee was recommending an overall \$10,000 increase to for the EDA budget and discussed how the tax levy/budget process works. He noted that his goal was to keep the tax levy increase to about 3% overall this year.

The group discussed opportunities to have the city take over expenditures from the chamber that were actually more community benefits, such as portable toilets for the 4th of July celebration. Identifying such costs could help solve budget issues and not count towards the statutory limit at the same time.

It was agreed that the chamber should present its budget breakdown of potential city expenditures as well as its budget proposal and supporting documents to the EDA at the regular September meeting.

There was no other business.

The meeting adjourned at 9:00 AM.

Harmony EDA Minutes

September 7, 2023
7:30 AM

Community Center
Council Room

Present: Kerry Kingsley, Steve Donney, Andy Batstone, Greg Schieber, and Michael Himlie

Also Present: Amy Bishop, Aaron Bishop, Erica Thilges, Allison Whalen, Lisa Miller, Janell Randa, Sam Grabau, and Chris Giesen

The regular meeting was called to order at 7:31 AM by Kerry Kingsley.

Minutes

The board reviewed the minutes of the August 3, 2023 meeting. Motion by Schieber, second by Himlie to approve the minutes as presented. Motion carried unanimously.

Financial Reports & Claims

The loan portfolio and new home rebate program schedule were reviewed. Giesen reported that the borrower mentioned at the last meeting with a late payment was now current; that the late payment was due to a simple oversight. There was one claim for payment in the amount of \$225 for a progress payment on the digital marketing assistance from Farm Charm/Becky Jones.

It was noted that all active development agreements were in compliance.

Motion by Donney, second by Kingsley to approve the financial report as presented, including the payment of claims. Motion carried unanimously.

2024 EDA Budget

Giesen reviewed a memo on the status of the 2024 EDA budget proposal discussion started at the previous meeting. He noted that the fundamental budget elements found in every year's budget remained at the same levels discussed at the last meeting and in similar fashion to past year funding levels. He reported that the city council's budget committee gave guidance that they would be supportive of an overall \$10,000 increase to the entire EDA budget, but would be open to recommendations on how such an increase might be allotted. With that guidance in mind and because alternative lower cost/one time funding sources were found, Giesen suggested removing line items from the EDA budget to fund the "Welcome" signage repairs and a new city website. With this, the only two undetermined line items were the possible creation of a revolving major project capital fund and the contribution to the chamber of commerce.

The board reviewed the proposed budget spreadsheet. The spreadsheet detailed \$129,110 in proposed expenditures for 2024, if level funding (\$28,000) was assumed for the chamber contribution. This was \$345 less than the current 2023 budget of \$129,455. With the budget committee's guidance on an increase, it was recommended that the overall 2024 request should not exceed \$139,110.

Giesen noted that if a major project fund was created, additional work would need to be done by the board and city council to define the goals and uses of such a fund. The general idea of the fund would be to put smaller amounts of funding aside each year

(similar to other capital funds the city has) for major development related projects, to fully/partially fund major projects such as development land purchases, infrastructure improvements, grant matches, etc... Such projects would be capital in nature, be strategic investments for the city, and prioritize opportunities to revolve the funds invested with profit to come back to the fund (similar to the revolving loan fund) for future major projects. Currently no sources of cash exist to fund some of the known outstanding projects like extending 1st and 2nd Ave NE or fixing the storm pond in the industrial park or taking ownership/paving 9th Street NE (gravel road near industrial park). It could possibly also be used for major infrastructure improvements, purchasing property for housing development, and other activities that would generate tax base or return the investment. It was noted that a start of such a fund may have been identified with the early pay off of the Hammell House development agreement, but further discussions would need to be held.

The board heard a presentation from Erica Thilges, president of the chamber of commerce. She gave an update on their budget request. She noted that based on several discussions with board and council members since the August meeting, the budget guidance given by the budget committee, and a special EDA meeting held a few days earlier (September 5, 2023) the chamber board is requesting a \$2,000 increase over their 2022 and 2023 allotments; this would bring their 2024 allotment to \$30,000. Thilges and other board members present noted that this would require cutbacks such as reducing hours to a part time level for the director and eliminate the part time help. Based on conversations to date they did not believe a request of more than \$2,000 would be approved and that even a \$10,000 request wouldn't necessarily allow them to keep a full time director, either. They noted that they would rely more heavily on volunteers, committee members, donations, members, and themselves as board members to carry out their projects and events. They wanted to present a reasonable budget request that would allow them to achieve their goals as best possible. The board discussed.

Motion by Himlie, second by Kingsley to recommend that city council approve the budget as presented by staff, adding \$2,000 to the current year's funding (\$30,000 total) for the chamber as requested with a condition that the chamber present monthly financial reports to the EDA, and \$8,000 for a to-be-created major project fund, for a total 2024 budget request of \$139,110. The board held a lengthy discussion.

Conversations about staffing the chamber, the statutory \$50,000 limit, and the chamber request were had. Batstone noted that he would be open to provide one-time funds to assist the chamber in keeping a full time director for this next year so that alternative long-term sources of funding could be secured. He noted that one-time funding would allow the chamber to have the time to fix current issues. Himlie asked about the budget process and requirements for the city and noted that perhaps the board could ask for a higher amount than the budget committee suggested knowing that the final levy set in December could always be lower, in case it is found to be affordable through the remaining budget process. Schieber asked if instead of requesting specific amounts for specific line items for the budget increase, could the EDA simply ask for an unallocated \$10,000 increase over 2023 and continue to work out the details of the chamber's needs. Donney wondered if the board should request an additional \$17,000 instead of \$10,000 with the thought that it would keep the chamber's allotment under the statutory \$50,000 cap when including a value for rents at the visitors center, and provide the best opportunity for the chamber to figure out how to increase additional revenue to afford a full time director. It was discussed that if for some reason the chamber could not make a full time director position work financial even with a larger EDA contribution, the EDA

would not have to actually give such additional funding to the chamber. Kingsley noted concern about the board requesting too much and possibly ruining relationships or trust with the council and public, on this or other projects and was in favor of the motion/the chamber's proposed \$2,000 increase.

Kingsley left the meeting at 9:00 AM. Donney assumed the gavel.

The chair called the question. The motion failed 0-4.

Motion by Donney, second by Schieber to recommend that the city council approve the budget as presented by staff with a \$17,000 increase to the chamber (\$45,000 total) with a condition that the board provide a full time director and monthly financial reports to the EDA, and no funding for a major project fund for a total 2024 budget request of \$146,110. Motion carried 4-0.

Industrial Park Maintenance

Giesen reported that he will be in touch with Randy Mayer to refresh the previous discussion to plant prairie grass on the approximately 8 acres of land in the industrial park being farmed. The plan currently approved by the EDA was to plant prairie grass at a cost of about \$95/acre for seed plus planting costs. The total cost was estimated between \$2,500 - \$5,000, to be paid out of the industrial park fund. Consensus of the board was that this was still a desirable action. It was noted that planting would occur after fall harvest and would require mowing for 2-3 years to knock down early weeds.

Housing Project Committee

Giesen reported that he had spoken to several volunteers interested in meeting to discuss housing; current issues, opportunities, and discuss the potential to spearhead a specific project. Schieber mentioned he would be interested in participating. Giesen plans to get the volunteer group together later in September or in October and envisions several conversations to develop a project that could be achievable for Harmony.

Chamber of Commerce Report

There was no additional chamber report.

Prospects/Community Update

Giesen discussed prospects. He noted that there were a couple of prospects looking at opportunities but nothing that was ready to be discussed yet. He reported that no additional news was received from the DNR in regards to the status of the new bike trail construction. It was noted that perhaps the DNR should trim the trees along the current trail to allow for emergency vehicle access as it has become overgrown. Giesen noted that the small cities block grant work had begun and that property owners have begun to be contacted but that it still might take time to get through to all potentially eligible owners given the complexity of the program.

There was no other business.

Hearing no objections, Donney adjourned the meeting. The meeting adjourned at 9:25 AM.

The next regular meeting is scheduled for October 5, 2023 at 7:30 AM at the Community Center.

FILLMORE COUNTY SHERIFF



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

Date: September 1, 2023
To: Harmony City Council
From: Jason Harmening, Deputy Sheriff
John DeGeorge, Fillmore County Sheriff
Re: September 2023 Monthly Council Report

Calls for Service / Patrol Activity:

Reported Date	Title	Street Name
2023-08-01	Suspicious Activity	3rd AVE
2023-08-02	911 Hang Up	MAIN AVE
2023-08-06	Civil	MAIN AVE
2023-08-07	Information	2nd ST
2023-08-08	Civil	MAIN AVE
2023-08-09	Information	NIAGARA CT
2023-08-10	Civil	4th ST
2023-08-10	Civil	4th ST
2023-08-10	Animal Complaint	1st AVE
2023-08-11	Animal Complaint	2ND AVE
2023-08-14	Mental Health	MAIN AVE
2023-08-16	Suspicious Activity	CENTER ST
2023-08-17	Traffic	HWY 52
2023-08-18	Suspicious Activity	2ND AVE
2023-08-18	MAARC	MAIN AVE
2023-08-18	Information	2nd ST
2023-08-18	Ambulance	MAIN AVE
2023-08-20	Civil	MAIN AVE
2023-08-21	Ambulance	1st Ave

FILLMORE COUNTY **SHERIFF**



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

2023-08-24	Ordinance or Code Violation	2nd Ave
2023-08-25	Crash	HWY 52
2023-08-28	Emergency Management	MAIN ST
2023-08-29	Fraud/Scam	1ST AVE