

**AGENDA**  
**HARMONY CITY COUNCIL**  
**HARMONY ECONOMIC DEVELOPMENT AUTHORITY**  
**Some members may participate by telephone or other electronic means**  
**Regular Meeting**

November 14, 2023  
7:00 P.M.

Council Room  
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
  - a. Minutes Regular
  - b. Claims and October Checks
  - c. Cash in CD
  - d. Cash Balances
  - e. 2024 CEDA Contract
5. PUBLIC HEARING: 2024 Street Project
6. New Business
  - a. Request approval: Remaining tasks for 2024 Street/Utilities project proposal
  - b. WWTP UV Design Request – Brett Grabau, Stantec
  - c. Development Agreement Compliance
    - i. Recommend hiring outside legal counsel to pursue legal action/collection on Twin City Trimmers
  - d. Personnel Committee
    - i. Approve wage recommendation by Personnel Committee post yearly reviews
  - e. Union Contract
  - f. Resolution 23-12 – Temporary Construction Leases
  - g. Resolution 23-13 – Approve transfer to TIF-7 district
7. Reports
  - a. Building & Maintenance Report
    - i. WWTP Report
  - b. EDA Board
  - c. Harmony Chamber
  - d. Park Board
  - e. Library Board
  - f. Arts Board
  - g. Fire Department
  - h. Sheriff Report
8. Adjourn



A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Kyle Scheevel, Jesse Grabau, Domingo Kingsley and Michael Himlie; City Clerk/Ambulance Director Samantha Grabau, Deputy Clerk Lisa Morken, Attorney Greg Schieber and City Engineer Brett Grabau, Stantec.

Also present were Terry Bigalk, Hannah Wingert, (Fillmore County Journal), Lisa Miller, Miles Petree, Erica Thilges, and Brad Thacher.

PUBLIC FORUM: None.

CONSENT AGENDA: Councilmember Grabau motioned to approve the consent agenda which consisted of minutes, claims and September checks, cash in CD, cash balances and MMUA Renewal.

Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

NOTICE OF OIAN HEARING: There is a lead abatement on the property at 40-422<sup>nd</sup> AVE SW. A notice was sent to the owner in July of 2023. Councilmember Kingsley motioned to declare the property a nuisance. The owner has 30 days to remove the lead painted siding. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

2024 STREET PROJECT PRELIMINARY SURVEY: Brett Grabau, Stantec asked Council to approve task 3 of the proposal which includes contacting Gopher 1 Call and completing the surveying piece of the project. A public hearing will be held next month and we will be ready for the design piece of the project. The cost of task 3 is \$27,554. Councilmember Grabau motioned to approve task 3. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

SPLASH PAD: The concrete at the Splash Pad is chipping and cracking. Bids have been received to correct this issue. The Park Board recommends the bid from Midwest Surfacing for \$14,000 with a 15-year warranty. The work can be completed this year. The Park Board does not have funds available to complete this repair. Funding could come from capital improvements budget, donations or other improvements? Mayor Donney asked how much is left in the Wilkin fund? City Clerk Grabau stated that there is approximately \$55,000 left and it's in the 401-capital improvement fund. Mayor Donney motioned to barrow money from other city funds and proceed with the recommended bid. Councilmember Grabau seconded the motion. A vote was held. Mayor Donney, Councilmembers Grabau, Kingsley and Scheevel in favor. Councilmember Himlie opposed. Motion carried.

MINI SPLIT QUOTE: The heating and cooling units in the Council Room need to be repaired or replaced. The Utility Committee recommends replacing the current PTAC with a mini split with 2 heads purchased from and installed by Kingsley Mercantile. Mayor Donney motioned to approve the quote for Kingsley Mercantile, option 1. Councilmember Scheevel seconded the motion. A vote was held. Mayor Donney. Councilmembers Grabau, Himlie, and Scheevel in favor. Councilmember Kingsley abstained. Motion carried.

ARTS BOARD, NEW STUDENT MEMBER: Maddy Bergey has left for college. The Arts Board would like Brielle Hjemeland to fill the vacant student representative position. Mayor Donney thanked Maddy

Bergey for her service on the Arts Board. Councilmember Grabau motioned to approve Brielle Hjemeland as the new Arts Board student representative. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

**PERSONNEL COMMITTEE:**

- Rory Kramer has resigned as Finance Clerk, effective October 6<sup>th</sup>. The Personnel Committee would like to post an ad to fill this vacant part-time position. Councilmember Grabau motioned to approve the post for a part-time fiancé clerk. Mayor Donney seconded the motion. A vote was held. All in favor. Motion carried.
- Lisa Morken has completed 1-year of employment as full-time Deputy Clerk. The Personnel Committee recommends promoting Lisa Morken to a grade 4, step 2 effective immediately for October payroll cycle. Councilmember Himlie motion to approve promote Lisa Morken to a grade 4, step 2 effective immediately. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

**UTILITY ASSESSMENTS:** Resolution 23-09, a homeowner would like cost of street patch and repair assessed to his property. No money was borrowed by the City to complete this repair. All work has been completed. Councilmember Grabau motioned to adopt resolution 23-09. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

Resolution 23-10 A homeowner would like past due utility assessed to his property. Going forward his monthly utility payments will be paid automatically by ACH. Councilmember Grabau motioned to adopt resolution 23-10. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

**REPORTS:**

**BUILDING & MAINTENANCE:** The winning maintenance truck bid of \$10,400 was submitted by Trevor Torgerson. Councilmember Himlie motioned to accept Trevor Torgerson's truck bid. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

**WWTP:** Report is in agenda packet.

**EDA:** The Chamber is planning to hire a part-time director going forward. A \$2,000 budget increase has been requested. There will be a Bike Trail/DNR meeting in the Council Room on October 26<sup>th</sup> at 10:30 am.

**CHAMBER:** Erica Thilges spoke for the Chamber. The Chamber appreciates all that Allison Whalen did as Chamber Director and wish her all the best. The membership drive has begun. The Chamber would like the city maintenance staff to hang "History Center" and "Parking" signs. No garland will be ordered for holiday decoration. Streetlight poles will be wrapped in lights only.

**PARK BOARD:** Splash Pad concrete was discussed earlier.

**ARTS BOARD:** New Arts Board student representative was discussed earlier.

**FIRE DEPARTMENT:** There will be a Fire Prevention Week open house October 11, from 5:30 to 7:00 pm at Fire Hall. All are welcome to attend.

**SHERIFF'S REPORT:** Report is in agenda packet.

Upon no further business, Mayor Donney adjourned the meeting.

**CITY OF HARMONY**  
**City Council Claims for Review**

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Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union pension	\$293.68
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance	\$4,260.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800 Life insurabce	\$16.00
General Fund	Life Insurance	USABLE LIFE	101421301G Life insurance	\$57.20
General Fund	General Operating Supplies	HARMONY FOODS	Coffee, paper plates, plastice liverware, kle	\$30.24
General Fund	Postage	MORKEN, LISA	Half ounce stamps	\$4.80
General Fund	Repair/Maint Office Equipment	BLUFF COUNTRY COMPUTER WORKS	Backing up emails	\$62.50
General Fund	Repair/Maint Office Equipment	METRO SALES	Printer/Copier contract base & usage	\$237.77
General Fund	Training Fees	THE LEADERSHIP GROWTH GROUP	Leadership Growth series meeting 2	\$200.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Civil defense telephone	\$82.97
General Fund	Cleaning Supplies	DALCO	Gloves	\$35.78
General Fund	Cleaning Supplies	DALCO	Toilet cleaner - Comm Center	\$16.99
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electricity, Comm Center	\$636.22
General Fund	General Operating Supplies	DALCO	Trash can liners - Comm Center	\$76.09
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Clock, screws, square - Comm Center	\$45.97
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer, Comm Center	\$53.33
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Administration telephone	\$251.85
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water, Comm Center	\$35.52
General Fund	Planning & Development Fees	STANTEC CONSULTING SERVICES, I	Engineer - City Council, feasability rep, cor	\$7,227.50
General Fund	Program Services	DOWE, BETTY	Gold. Hap. Harmony bucks for Bingo	\$140.00
General Fund	Wages & Salaries	RICHARDS SANITATION, LLC	Trash & recycling service - Oct.	\$8,120.23
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	Washed concrete sand	\$415.52
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	Washed concrete sand	\$811.19
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Criminal legal fees 23-CR-23-362	\$461.50
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Criminal legal fees 23-CR-23-309	\$167.50
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	October /September legal fees	\$785.00
General Fund	General Operating Supplies	CULLIGAN	Drinking water and dispenser rent	\$56.30
General Fund	Medical and Dental Fees	St Louis MRO, Inc	FMCSA clearinghouse query fee 2023	\$50.00
General Fund	Contractual Services	FILLMORE COUNTY AUDITOR	3rd Quarter Policing Service	\$19,901.31
General Fund	Equipment Parts	CUSTOM ALARM	Replaced fire alarm batteries	\$69.40
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Police telephone	\$44.47
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric - Maintenance Shop	\$105.91
General Fund	General Operating Supplies	DALCO	Hand towels white roll wiper - Shop	\$90.08
General Fund	General Operating Supplies	HARMONY FOODS	Trash bags	\$3.59
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent Control Program	\$85.20

**CITY OF HARMONY**  
**City Council Claims for Review**

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Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	PVC, 1/4"bit hex, masks, coupler, cap	\$46.84
General Fund	Small Tools and Minor Equip	MN DEPT OF LABOR & INDUSTRY	UM pressure vessel, 26377 press. Vessel	\$20.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Shop telephone	\$44.95
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water - Maintenance Shop	\$17.90
General Fund	Repair/Maint Land	LAWNPRO	Late spring weed & fertilizer - BLVD	\$164.50
General Fund	Repair/Maint Land	LAWNPRO	Early fall weed & fertilize - BLVD	\$164.50
General Fund	Street Maint Materials	DRIVEWAY SPECIALIST, LLC	Asphalt patching	\$23,537.33
General Fund	Street Maint Materials	DRIVEWAY SPECIALIST, LLC	Crack fill	\$2,850.00
General Fund	Miscellaneous	MOSQUITO CONTROL OF IOWA	2023 Mosquito control spraying	\$6,285.00
General Fund	Cleaning Supplies	DALCO	Nitrile Gloves - Visitor Center	\$35.78
General Fund	Cleaning Supplies	DALCO	Nitrile Gloves - Comm Center	\$35.78
General Fund	Cleaning Supplies	DALCO	Toilet cleaner - Visitor's Center	\$16.99
General Fund	Cleaning Supplies	DALCO	Gloves	\$35.78
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric - Visitors Center	\$112.97
General Fund	General Operating Supplies	DALCO	Trash can liners - Visitor's Center	\$76.09
General Fund	General Operating Supplies	DALCO	Hnad towels - Visitor's Center	\$66.05
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Key - Visitor Center	\$1.87
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer - Visitors Center	\$43.59
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water - Visitors Center	\$29.11
101 General Fund				\$78,621.64
211 Library Fund				
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBoks on CD	\$77.13
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBoks on CD	\$30.10
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBoks on CD	\$19.58
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBoks on CD	\$58.49
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBoks on CD	\$30.97
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$40.34
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$257.69
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$53.55
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$181.96
Library Fund	Media-Books	INGRAM LIBRARY SERVICES, INC	Books	\$39.78
Library Fund	Media-Books	PENWORTHY COMPANY	Children's books	\$168.30
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$168.60
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$19.49
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$22.48
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$59.97

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$43.47
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$26.24
Library Fund	Media-Video	ELAN FINANCIAL SERVICES	DVD - "Kiss the Ground" RO CO Films	\$9.65
Library Fund	Postage	ELAN FINANCIAL SERVICES	Postage stamps - USPS	\$200.30
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copier maintenance fee	\$34.13
Library Fund	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic services and Tesn Support	\$331.98
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Library telephone	\$51.51
211 Library Fund				\$2,022.19
222 Fire Fund				
Fire Fund	Training Fees	MN FIRE SERVICE CERTIFICATION	Firefighter II cert exam, 9/30 B. Roeder	\$126.00
Fire Fund	Training Fees	RIVERLAND COMMUNITY COLLEGE	SCBA Trailer, 19 participants	\$1,200.00
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric, Fire Station	\$281.97
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer Fire Station	\$34.03
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire dept telephone	\$47.19
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water Fire Station	\$22.81
222 Fire Fund				\$1,712.00
223 Ambulance Fund				
Ambulance Fund	Cleaning Supplies	DALCO	Amb. Hand Sanitizer	\$74.21
Ambulance Fund	General Operating Supplies	DALCO	Hand sanitizer - Visitor Center	\$74.27
Ambulance Fund	Medical and Dental Fees	TRI STATE AMBULANCE SERVICE	Intercept fees. 23-19257	\$250.00
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen	\$50.59
Ambulance Fund	Repair/Maint Other Equipment	ANCOM TECHNICAL CENTER	Program 2 pages to have fire & amb	\$40.00
Ambulance Fund	Software Service Fees	LEXIPOL	EMS Learning Platform	\$653.45
Ambulance Fund	Telephone	AT&T MOBILITY	Ambulance cell phone and hotspot	\$82.96
223 Ambulance Fund				\$1,225.48
251 Park Fund				
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electricity	\$200.95
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Noise in deck	\$38.63
Park Fund	Repair/Maint Other Improve	LAWNPRO	Early fall weed & fertilizer - Selvig	\$221.28
Park Fund	Repair/Maint Other Improve	LAWNPRO	Late spring weed & fertilizer - Selvig	\$221.28
Park Fund	Repair/Maint Other Improve	LAWNPRO	Early spring crabgrass & fert.- Selvig	\$221.28
Park Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer	\$35.00
Park Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Thermometer, plunger, hose, fitting, RV a	\$59.55

**CITY OF HARMONY**  
**City Council Claims for Review**

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Splash Pad	\$23.29
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water	\$55.31
Park Fund	Donations to Civic Org s	FILLMORE CENTRAL DIST. OFFICE	2023 Summer Rec Program	\$4,453.74
251 Park Fund				<u>\$5,530.31</u>
261 Arts Fund				
Arts Fund	Program Services	FIRST SOUTHEAST BANK	Holiday Lights prizes	\$450.00
Arts Fund	Program Services	ROCHESTER CIVIC MUSIC	Elementary school concert program	\$400.00
261 Arts Fund				<u>\$850.00</u>
601 Water Fund				
Water Fund	Software Service Fees	ITRON, INC	Itron software update	\$200.00
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder - Water dept	\$20.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electricity wells 1, 2 & 3	\$1,046.40
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	4 Coliform 6.2023 & 7.2023	\$92.40
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	2 Coliform 10.23	\$46.20
Water Fund	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Safety Mgmt Program- Oct, Nov, Dec	\$1,244.13
601 Water Fund				<u>\$2,649.13</u>
602 Sewer Fund				
Sewer Fund	Software Service Fees	ITRON, INC	Itron software update	\$200.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder - WWTP	\$10.00
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electricity WWTP, Lift station 1 & 2	\$1,277.18
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Sample dates 9/27, 10/4, 11, 18, 25	\$1,369.64
Sewer Fund	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Safety Mgmt Program- Oct, Nov, Dec	\$1,244.13
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer WWTP, Lift station 1 & 2	\$1,990.18
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Sewer dilers/lifts	\$106.85
Sewer Fund	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Mega bugs, super bugs, lift stat degreaser	\$3,784.50
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water WWTP, Lift station 1 & 2	\$1,312.04
602 Sewer Fund				<u>\$11,294.52</u>
604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale - Nov.	\$62,768.69
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric - Town Clock	\$14.16
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electricity - Streetlight	\$992.30
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric - Car Chargers	\$31.29
Electric Fund	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Safety Mgmt Program- Oct, Nov, Dec	\$1,244.13
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	31 locates	\$41.85
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repair street lights	\$795.84

**CITY OF HARMONY**  
**City Council Claims for Review**

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repair street lights	\$140.07
Electric Fund	Program Services	FIRST SOUTHEAST BANK	Harmony Bucks, Energy rebate	\$25.00
Electric Fund	Software Service Fees	ITRON, INC	Itron software update	\$200.00
604 Electric Fund				<u>\$66,253.33</u>
605 Storm Water Fund				
Storm Water Fund	Repair/Maint Other Improve	IRONSIDE TRAILER SALES & SERVI	Install leaf box on truck	\$255.00
605 Storm Water Fund				<u>\$255.00</u>
620 Economic Development Authority				
Economic Development	Advertising	FARM CHARM	Social Media mgmt - Becky Jones	\$200.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA telephone	\$46.66
620 Economic Development Authority				<u>\$246.66</u>
				<u>\$170,660.26</u>



**CITY OF HARMONY**  
**City Council Claims for Review**

Addtl November 14, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	Copy/Fax Supplies	ELAN FINANCIAL SERVICES	Colored paper, Penalty utilities	\$15.99
General Fund	Copy/Fax Supplies	ELAN FINANCIAL SERVICES	White paper	\$39.98
General Fund	General Notices and Pub Info	FILLMORE COUNTY JOURNAL	Notice of hearing on improvement	\$66.46
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Colored paper, Cold Weather Rule	\$16.43
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Colored paper, Disconnect	\$17.61
General Fund	Office Equip	ELAN FINANCIAL SERVICES	Adobe Pro subscription	\$309.11
General Fund	Postage	ELAN FINANCIAL SERVICES	Truck title cert. mail to Lafayette	\$8.56
General Fund	Postage	QUADIENT, INC.	Postage machine	\$50.00
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Terry's truck fuel - Comm Center	\$77.88
General Fund	Media-Books	ELAN FINANCIAL SERVICES	WWTP operators math fundamentals	\$49.95
General Fund	Office Accessories	ELAN FINANCIAL SERVICES	Mounted wall PTO calendar, white out	\$82.59
General Fund	Motor Fuels/Lubricants	WEX		\$362.08
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Terry's truck fuel - Visitors Center	\$77.88
				\$1,174.52
101 General Fund				
222 Fire Fund				
Fire Fund	Contractual Services	ACTIVE911, INC	Active alert subscription	\$405.00
Fire Fund	Dues	MN STATE FIRE DEPT. ASSOC	2024 MSFDA Dues	\$175.00
Fire Fund	Equipment Parts	RUN RIGHT POWER LLC	Fire Rescue blades, chaines, batteries	\$2,818.45
Fire Fund	Motor Fuels/Lubricants	WEX	Fire truck fuel	\$206.00
Fire Fund	Repair/Maint Machinery/Equip	MOREM ELECTRIC, INC	Wire for washer and dryer, repair lights	\$1,560.29
Fire Fund	Repair/Maint Machinery/Equip	PRESTON AUTO PARTS	2 packs minature bulbs	\$23.38
Fire Fund	Repair/Maint Machinery/Equip	PRESTON AUTO PARTS	Aluminum rivits	\$5.50
Fire Fund	Small Tools and Minor Equip	RUN RIGHT POWER LLC	Power cutter, Chainsaw w/batt & charger	\$999.98
				\$6,193.60
222 Fire Fund				
223 Ambulance Fund				
Ambulance Fund	Contractual Services	EMS MANAGEMENT & CONSULTANT	25 trips coded	\$326.60
Ambulance Fund	Contractual Services	EMS MANAGEMENT & CONSULTANT	19 trips coded	\$8.34
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	Medications for ambulance	\$294.96
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Hot packs, Sanitizer gel	\$52.42
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Lancet, alcohol pads	\$33.44
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Nasal airways, Neoprene	\$7.18
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Oxygen	\$69.19
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel	\$381.28
Ambulance Fund	Motor Fuels/Lubricants	WEX	Amb fuel	\$413.57
Ambulance Fund	Repair/Maint Vehicles	DECORAH AUTO CENTER	Oil change, full service - Ambulance	\$138.24

**CITY OF HARMONY**  
**City Council Claims for Review**

Add'l November 14, 2023

Fund Descr	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Program Supplies	ELAN FINANCIAL SERVICES	Child/Infant CPR cert cards HKLC	\$13.81
Ambulance Fund	Program Supplies	ELAN FINANCIAL SERVICES	Child/Infant CPR cert cards	\$86.59
Ambulance Fund	Program Supplies	EMERGENCY MEDICAL PRODUCTS	CPR Practi-Valve	\$90.60
223 Ambulance Fund				<u>\$1,916.22</u>
251 Park Fund				
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Install tweels on back, 2020 Z turn	\$2,566.80
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Zero turn Oil change, spark plugs, filters, a	\$310.00
251 Park Fund				<u>\$2,876.80</u>
601 Water Fund				
Water Fund	Postage	ELAN FINANCIAL SERVICES	Water samples	\$5.50
601 Water Fund				<u>\$5.50</u>
602 Sewer Fund				
Sewer Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Chlorine, green feed tube, yellow, blue buf	\$495.41
602 Sewer Fund				<u>\$495.41</u>
603 Solid Waste Fund				
Solid Waste Fund	Motor Fuels/Lubricants	WEX	Old plow truck - tree dump	\$124.39
603 Solid Waste Fund				<u>\$124.39</u>
604 Electric Fund				
Electric Fund	Motor Fuels/Lubricants	WEX	Brian's truck fuel	\$222.04
604 Electric Fund				<u>\$222.04</u>
620 Economic Development Authority				
Economic Development	Housing Incentives	DAHL, ALLAN	Housing Invcentive 345 5th Ave	\$12,000.00
Economic Development	Other Improvements	SHOOTING STAR	Seeds for industrial plot	\$502.00
620 Economic Development Authority				<u>\$12,502.00</u>
				<u>\$25,510.48</u>

CITY OF HARMONY

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\*Check Summary Register©

October 2023

Name	Check Date	Check Amt	
<b>10101 1st Southeast Bank-G</b>			
757e WEX BANK	10/12/2003	\$1,126.34	Corey Truck Fuel
767e WEX HEALTH, INC.	10/9/2023	\$13.75	October WEX admin fee
768e Nationwide Retirement Solution	10/2/2023	\$500.00	Oct. Nationwide
769e WEX HEALTH, INC.	10/2/2023	\$397.50	October HSA/VEBA
770e BPAS	10/2/2023	\$132.50	Oct. BPAS VEBA pmt
771e PUBLIC EMPLOYEES RETIREME	10/3/2023	\$820.00	Oct. PERA 928900
772e PUBLIC EMPLOYEES RETIREME	10/3/2023	\$4,202.16	PERA 511800
773e MINNESOTA REVENUE	10/2/2023	\$1,237.30	Oct. State withholding
774e INTERNAL REVENUE SERVICE	10/2/2023	\$8,402.18	Oct. SSI
775e MN CHILD SUPPORT PAYMENT	10/2/2023	\$565.00	Oct. Child support
776e FIRST SOUTHEAST BANK	10/3/2023	\$150.00	Oct. FSA Contribution
777e SOUTHEAST SERVICE CO-OP	10/2/2023	\$3,010.37	Oct. Health Ins.
68820 AMERICAN AMBULANCE ASSOCI	10/10/2023	\$262.50	2024 American Amb Assoc dues
68821 ANCOM TECHNICAL CENTER	10/10/2023	\$105.00	Repaired 800 mhz Radio Upgraded firmware
68822 AT&T MOBILITY	10/10/2023	\$82.86	Ambulance cell phone and hotspot
68823 BAKER & TAYLOR	10/10/2023	\$419.68	Movies on DVD
68824 BIGALK, TERRY	10/10/2023	\$70.00	Meals at Waste Water training
68825 BRUENING ROCK PRODUCTS, IN	10/10/2023	\$3,970.13	Washed concrete sand
68826 CALIBRATIONS AND CONTROLS,	10/10/2023	\$690.00	Semi annual verification of flow meter
68827 CANON FINANCIAL SERVICES, I	10/10/2023	\$44.00	Copier lease
68828 CENTRAL PENSION FUND	10/10/2023	\$281.35	Union pension
68829 CLAREY'S SAFETY EQUIPMENT,	10/10/2023	\$4,881.00	Scott Sight thermal image masks (3)
68830 CEDA	10/10/2023	\$8,689.25	Q4 Economic Dev. Resources & Support
68831 CULLIGAN	10/10/2023	\$88.30	Drinking water and dispenser rent
68832 DALCO	10/10/2023	\$231.99	Comm Center paper hand towels
68833 CARDMEMBER SERVICES	10/10/2023	\$2,483.00	Liquor license renewal postage
68834 EMERGENCY MEDICAL PRODUC	10/10/2023	\$294.93	Razors, nebulizer masks
68835 EMS Management & Consultant, I	10/10/2023	\$784.00	28 trips coded
68836 ENVIRONMENTAL WATER SERVI	10/10/2023	\$1,500.00	WWTP service contract Sept
68837 FILLMORE COUNTY ATTORNEY	10/10/2023	\$130.00	Criminal legal fees 18/31-9/14
68838 FILLMORE COUNTY JOURNAL	10/10/2023	\$59.60	Emergency Response Ambulance ad
68839 GOPHER STATE ONE CALL, INC	10/10/2023	\$27.00	20 locate tickets
68840 GRABAU, SAMANTHA	10/10/2023	\$17.82	Mileage for leadership meeting
68841 HARMONY AGRI SERVICES	10/10/2023	\$15.17	Fly-CV mosquito & fly refill
68842 HARMONY PUBLIC UTILITIES	10/10/2023	\$11,405.80	Comm Center electric
68843 HARMONY TELEPHONE COMPA	10/10/2023	\$676.26	Administration telephone
68844 HAWKINS, Inc.	10/10/2023	\$4,196.15	Bionutralizer Tabs/freight/fuel charge
68845 HOVEY OIL COMPANY, INC	10/10/2023	\$724.90	110 gallons anti freeze
68846 I.U.O.E. LOCAL 49 FRINGE BENE	10/10/2023	\$4,260.00	Union health insurance
68847 INGRAM LIBRARY SERVICES, IN	10/10/2023	\$263.61	AudioBooks on CD
68848 IRONSIDE TRAILER SALES	10/10/2023	\$30.00	Patched tire
68849 IUOE LOCAL #49	10/10/2023	\$105.00	Union dues
68850 KINGSLEY MERCANTILE	10/10/2023	\$320.26	Hose, 3 clamps - Shop
68851 KWIK TRIP, INC	10/10/2023	\$526.05	Fuel, Park mowers
68852 LEAGUE OF MINNESOTA CITIES	10/10/2023	\$68,274.00	Admin Property premium
68853 LETTERWERKS SIGN CITY, LLC	10/10/2023	\$280.00	Arts Board signs
68854 LEUTHOLDS	10/10/2023	\$7,475.00	30 UNIFORMS
68855 LOFFLER Companies, Inc	10/10/2023	\$25.60	Copier maintenance fee
68856 MAYO CLINIC AMBULANCE	10/10/2023	\$342.44	Intercept charges 23-90031
68857 McKean Auto	10/10/2023	\$150.00	Deail red ford pick up
68858 METERING & TECHNOLOGY SOL	10/10/2023	\$287.31	C300 shipping
68859 METRO Sales	10/10/2023	\$130.06	Printer/Copier contract base & usage
68860 MIENERGY COOPERATIVE	10/10/2023	\$64,625.38	Power for Resale
68861 Brian Michel	10/10/2023	\$70.00	Meals at Waste Water training

CITY OF HARMONY

11/09/23 3:00 PM

Page 2

\*Check Summary Register©

October 2023

Name	Check Date	Check Amt	
68862	MINN MUNICIPAL UTILITIES ASS	10/10/2023	\$140.00 2023 Drug & Alcohol testing (Qty 4)
68863	MISSISSIPPI WELDERS SUPPLY	10/10/2023	\$69.69 Medical oxygen
68864	MOREM ELECTRIC, INC	10/10/2023	\$80.00 Repair fuse 225 Center St E.
68865	LISA MORKEN	10/10/2023	\$4.80 Half ounce stamps (Qty 20)
68866	NCPERS Group Life Ins.	10/10/2023	\$0.00 511800 NCPERS Life Insurance
68867	Nethercut Schieber Attorneys,	10/10/2023	\$375.00 September legal fees
68868	NUTRIEN AG SOLUTIONS	10/10/2023	\$68.20 EC QUICK-2-GRO 20#
68869	OTC BRANDS, INC	10/10/2023	\$52.00 Halloween prizes bracelets, stickers
68870	PLUNKETTS PEST CONTROL, IN	10/10/2023	\$85.20 Rodent Control Program
68871	Quadient, Inc	10/10/2023	\$98.32 Postage machine rent, postage
68872	QUILL CORPORATION	10/10/2023	\$39.99 Address stamp
68873	RICHARDS SANITATION, LLC	10/10/2023	\$7,944.21
68874	ROCHESTER SAND & GRAVEL	10/10/2023	\$384.03 5 tons asphalt
68875	RUN RIGHT POWER LLC	10/10/2023	\$254.90 Straightened baffle
68876	SMG WEB DESIGN	10/10/2023	\$1,000.00 Website hosting contract
68877	SOUTHEASTERN LIBRARIES CO	10/10/2023	\$331.98 Basic services & Tech Support
68878	Stantec Consulting Services, I	10/10/2023	\$6,107.88 2024 Feasability, Seal Coat proj, Mtg
68879	TEAM LABORATORY CHEM. COR	10/10/2023	\$123.50 One pail crack filler
68880	THE TREEHOUSE	10/10/2023	\$8,264.56 Blvd Tree program 2023
68881	THOMAS, JOSHUA	10/10/2023	\$156.45 UB deposit interest
68882	TLC EXCAVATING	10/10/2023	\$1,750.00 May 23; regrade & reseed after sidewalk was p
68883	TRI COUNTY FIREFIGHTER'S AS	10/10/2023	\$120.00 Fall meeting and meal (8)
68884	USABLE LIFE	10/10/2023	\$62.50 101421301G
68885	UTILITY CONSULTANTS, INC	10/10/2023	\$1,981.39 WWTP samples 8/11, 23, 30, 9/6, 13, 20
68886	WESTRUM LEAK DETECTION, IN	10/10/2023	\$1,200.00 2023 Leak detection survey
68887	ZEP MANUFACTURING COMPAN	10/10/2023	\$103.95 Stainless steel cleaner - Comm Center
68888	NCPERS Group Life Ins.	10/16/2023	\$16.00 Monthly life insurance, 511800
68889	GovOffice, LLC	10/25/2023	\$699.60 Email service
68890	MI ENERGY	10/25/2023	\$8,408.25 2021C loan paymnet
68891	FILLMORE COUNTY RECORDER	10/26/2023	\$46.00 Recording mortgage satisfaction - Ostby
500449e	Monthly ACH	10/30/2023	\$25,401.58
	<b>Total Checks</b>		<b>\$275,222.48</b>

CITY OF HARMONY

\*Cash Balances

Cash Account: 10101

November 2023

Fund	2023 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
<b>10100</b>								
410 - Trailhead Project	(\$0.23)						(\$0.23)	In Balance
<b>10101 - 1st Southeast Bank-G</b>								
101 - General Fund	(\$1,325,754.19)	\$1,372,371.85	(\$1,803,155.20)	\$0.00	(\$44,562.28)	\$84,125.04	(\$1,716,974.78)	In Balance
201 - DTED Revolving Loan Program	\$108,967.62	\$41,540.17	(\$46.00)		\$1,868.22		\$152,330.01	In Balance
202 - CDBG Rehab Loan Program	\$41,510.99	\$2,100.00	(\$27,100.00)		\$288.40		\$16,799.39	In Balance
211 - Library Fund	\$30,042.59	\$79,987.24	(\$37,053.03)		\$167.80	(\$77,866.48)	(\$4,721.88)	In Balance
222 - Fire Fund	\$121,337.39	\$92,519.38	(\$60,466.18)		\$1,857.42	(\$509.11)	\$154,738.90	In Balance
223 - Ambulance Fund	\$161,816.39	\$133,730.80	(\$43,762.65)		\$2,408.50	(\$77,904.18)	\$176,288.86	In Balance
251 - Park Fund	\$60,228.82	\$49,357.22	(\$70,498.76)		\$680.00	(\$27,369.07)	\$12,398.21	In Balance
261 - Arts Fund	\$14,157.28	\$3,359.46	(\$4,981.59)		\$190.35		\$12,725.50	In Balance
312 - GO Bonds, Series 2002B	\$0.00						\$0.00	In Balance
314 - G.O. Impr Bonds, 2010A-3rdStSW	\$0.27						\$0.27	In Balance
315 - G.O. Tax Abate Refund 2013A-CC	\$37,018.37	\$10,059.79	(\$16,704.00)		\$594.50		\$30,968.66	In Balance
316 - GO Tax Abatement Bonds 13B-HG	(\$0.15)	(\$13.22)					(\$13.37)	In Balance
317 - GO Impr Bond-2014A-1st Ave SW	\$37,559.17				\$478.84		\$38,038.01	In Balance
318 - G.O. Bond 2021 (refi)	\$211,010.07	\$60,878.47	(\$110,676.50)		\$923.79		\$162,135.83	In Balance
319 - 2020 Street GO BOND	\$406,169.51	\$67,182.30	(\$233,479.00)		\$2,784.56		\$242,657.37	In Balance
320 - Dairyland/Wickett Const.	\$0.00						\$0.00	In Balance
321 - 21-A MiEnergy loan	(\$0.25)		(\$19,039.50)				(\$19,039.75)	In Balance
401 - Capital Projects Fund	\$646,004.62	\$66,600.00	(\$135,886.25)		\$9,639.15		\$586,357.52	In Balance
405 - TIF District #1	\$0.07						\$0.07	In Balance
410 - Trailhead Project	\$138.85				\$2.07		\$140.92	In Balance
418 - TIF District #5 (Antique Mall)	\$0.00						\$0.00	In Balance
419 - Third St SW Project	\$0.00						\$0.00	In Balance
420 - TIF District #6 (HECO)	\$0.11		(\$50.00)				(\$49.89)	In Balance
421 - First Ave SW Project	(\$0.10)						(\$0.10)	In Balance
422 - Well No 3 Project	\$0.00						\$0.00	In Balance
423 - 2017 Street & Utility Project	\$0.46						\$0.46	In Balance
424 - 2020 Street Project	(\$0.40)						(\$0.40)	In Balance
425 - Dairyland TIF 1-7	\$0.11	\$45,853.18	(\$3,630.50)		\$273.13		\$42,495.92	In Balance
426 - TIF 1-8 Oconnor	(\$0.36)						(\$0.36)	In Balance
601 - Water Fund	\$397,672.41	\$250,135.13	(\$103,304.95)		\$6,585.63	(\$54,683.80)	\$496,404.42	In Balance
602 - Sewer Fund	(\$64,607.89)	\$311,746.70	(\$253,138.00)		\$0.00	(\$58,103.50)	(\$64,102.69)	In Balance
603 - Solid Waste Fund	\$41,023.65	\$105,139.60	(\$99,375.69)		\$705.72	(\$11,834.42)	\$35,658.86	In Balance

**CITY OF HARMONY**

**\*Cash Balances**

Cash Account: 10101

November 2023

Fund	2023 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
604 - Electric Fund	\$827,930.96	\$1,009,221.66	(\$888,670.96)		\$12,401.51	(\$27,014.07)	\$933,869.10	In Balance
605 - Storm Water Fund	\$80,938.31	\$29,395.58	(\$22,349.98)		\$1,210.20	(\$6,661.26)	\$82,532.85	In Balance
620 - Economic Development Authority	\$53,982.56	\$144,089.96	(\$145,785.41)		\$1,502.49	(\$1,153.10)	\$52,636.50	In Balance
621 - Heritage Grove	\$0.00						\$0.00	In Balance
851 - Sanderson Memorial Trust Fund	\$0.00						\$0.00	In Balance
902 - Long Term Debt Account Group	\$0.37						\$0.37	In Balance
	<u>\$1,887,147.38</u>	<u>\$3,875,255.27</u>	<u>(\$4,079,154.15)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$258,973.95)</u>	<u>\$1,424,274.55</u>	

## **Contract for Professional Services**

This contract is made and entered into by Community and Economic Development Associates, a Minnesota nonprofit corporation exempt from income tax as an organization operated for charitable purposes within the meaning of Internal Revenue Code section 501(c)(3), hereafter "CEDA", and the Economic Development Authority of the City of Harmony, an agency or affiliate of a political subdivision of the State of Minnesota, hereafter "the Authority", to define the terms by which CEDA shall provide technical and management expertise services to the Authority.

**I. Agreement scope and purpose.** The Authority hereby retains CEDA to perform to its benefit the services described in paragraph II, to the end of the Authority more effectively accomplishing:

- \* Prevention and/or combat of community and neighborhood deterioration and revitalization of deteriorated neighborhoods;
- \* Attraction and/or retention of businesses that would not, but for the assistance provided, choose to locate/remain in the area;
- \* The securing of businesses who will be required to provide jobs for unemployed and underemployed residents of the community; and
- \* The expansion of business opportunities for minority entrepreneurs and other entrepreneurs that are viable business opportunities to enhance the well being of the community and/or for businesses who are unable to obtain financing from conventional sources

**II. Services to be provided by CEDA.** CEDA agrees to provide technical and management expertise in the form of staff and materials to the Authority. Staff's services, and associated materials, will be provided in order to facilitate and support the accomplishment of the Authority's undertakings to the ends described in the preceding paragraph. CEDA's staff and materials shall be made available toward efforts in the following specific arenas of the Authority's needs and operations:

- \* Accessing of grantor funding for the Authority's economic development programming
- \* Providing loan packaging services for the Authority's business assistance programs
- \* Administering local, regional and state revolving loan funds, if appropriate
- \* Drafting the Authority's Economic Development Annual Work Plan(s)
- \* Planning, facilitating, and/or directly conducting the Authority's community and business development projects, including as necessary, staffing those projects as directed by the Authority in consultation with CEDA. These efforts shall include (but are not limited to), the following:
  - \* seeking city and county involvement
  - \* developing relationships and partnerships to enhance the Authority's goals
  - \* preparing economic development guidelines
  - \* promoting the use of local assets to support and promote value-added processes and unique based businesses
- \* Assisting with local surveys related to business and industry, community, and land and buildings
- \* Assisting with the Authority's economic development marketing efforts and coordination through website development and maintenance
- \* Coordinating and hosting forums in which the Authority's economic development programming are open for the public's review

**III. Obligations of the Authority.**

- A. The Authority shall reimburse CEDA for staff time provided at the rate of \$36,494 not to exceed annually. This is based on an average of one day per week plus one additional day per month.
- B. Materials, conferences, meetings and the like shall be paid for on a unit basis agreed to by the Authority in writing prior to the provision of the materials.

C. The Authority shall be responsible to provide payment to CEDA within 30 days of the submission of each invoice provided by CEDA.

**IV. Obligations of CEDA.**

A. CEDA is performing services as an independent contractor. Accordingly, the provision of staff by CEDA to provide technical and management expertise to the Authority under this Agreement neither creates a release of CEDA staff to employment at the Authority nor makes such staff subject to supervision by the Authority.

B. CEDA has no authority or right, express or implied, to assume or create any obligation or responsibility on behalf of the Authority or to bind the Authority in any manner. CEDA will not represent the contrary, either expressly or implicitly, to anyone.

C. CEDA is solely responsible for payroll tax responsibilities related to each of its staff persons whose time is provided under this Agreement and shall acquire and maintain necessary insurance related to their efforts under this Agreement, including carrying workers' compensation insurance coverage at all times. CEDA shall supply the Authority with certification of such coverage.

D. CEDA shall be responsible to invoice the Authority for staff time and materials provided under this Agreement on a periodic basis, no less frequently than quarterly.

**V. Period/Termination.** The term of this Agreement is one year, commencing January 1, 2024. The Agreement may be terminated earlier in its term upon 30 days' written notice by CEDA to the Authority or by the Authority to CEDA. Upon termination, the Authority shall be liable to pay CEDA for services performed at \$36,494 per year and materials provided under this Agreement prior to and through the effective date of termination, unless otherwise specifically agreed by the parties in writing.

**VI. Construction of Agreement.** This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

**CITY OF HARMONY**

By \_\_\_\_\_

Its \_\_\_\_\_

Date \_\_\_\_\_

**COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES**

By 

Its CEO/President

Date October 17, 2023



**HARMONY CITY COUNCIL  
HARMONY ECONOMIC DEVELOPMENT AUTHORITY  
Some members may participate by telephone or other electronic means**

**PUBLIC HEARING**

November 14, 2023  
7:00 P.M.

Council Room  
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Adjourn



**Stantec Consulting Services Inc.**

733 Marquette Avenue  
Suite 1000  
Minneapolis MN 55402-2309

November 14, 2023

Project/File: 173485150

**Samantha Grabau**

City Clerk  
City of Harmony  
PO Box 488  
Harmony, MN 55939

Dear Ms. Grabau,

**Reference: Proposal – City of Harmony UV Disinfection Concept Design**

Stantec Consulting Services, Inc. (Stantec) is pleased to submit this proposal to the City of Harmony for conceptual design services for a new ultraviolet (UV) disinfection system at the City's wastewater treatment facility (WWTF).

The following sections identify our project understanding, proposed scope of work, estimated fees, and project schedule. Thank you for the opportunity to assist you with this project.

## **Project Understanding**

The following is a brief understanding of the project and your needs:

- The WWTF's existing disinfection process currently utilizes a chlorine gas feed system and dechlorination tablets fed manually. This system is costly to operate and leads to inconsistent effluent water quality at times. It is understood that the City spends approximately \$73,000 per year on disinfection tablets alone, not including labor.
- The City's NPDES/SDS permit requires year-around disinfection to meet a fecal coliform limit.
- The City would like to install a new UV disinfection process to improve disinfection consistency, reduce operating costs, and improve safety by eliminating chemical usage. A study by a previous consultant developed a design that consisted of an in-pipe UV system. This study will evaluate an open channel type of UV system which is more common at wastewater treatment plants in Minnesota. An open channel system may be more economical to construct and is simpler to operate compared to in-channel systems.

Reference: Proposal – City of Harmony UV Disinfection Concept Design

## Scope of Work

### Task 1 – Site Survey and Wastewater Testing

Stantec staff will conduct a site survey of the area at the WWTF where the new UV disinfection system is anticipated to be constructed. In general, this consists of the area between the Control Building and the Sludge Drying Beds. The purpose of the survey is to obtain location and elevation data of the existing outfall pipe to confirm where the new UV disinfection system can be installed and the required depth of the new structure. It is understood that the existing effluent pipe from the final clarifiers is shallow up to a certain point, then drops to a deeper depth in a drop manhole. If the UV system can be installed at the shallower depth, and the pipe drop be shifted further downstream, that could have significant cost savings for the UV disinfection system. The survey will verify the pipe depths and elevations to help confirm the design concept.

It is anticipated that a one-person survey crew will conduct the survey in one day. This task also includes processing time to develop a CAD file of the existing site conditions from the survey data.

This task also includes time necessary to coordinate sample collection and shipping of wastewater to a UV disinfection system vendor. To properly design and size the UV system (including electrical requirements), a collimated beam test should be conducted. It is assumed that WWTF operations staff will collect the sample and ship to the UV vendor. Shipping costs will be paid by the City. There are no costs for performing the collimated beam test by the vendor.

### Task 2 – Concept Design

Using the survey data and collimated beam testing data obtained in Task 1, Stantec will develop a concept design of the proposed UV disinfection system. It is assumed that the system will consist of the following features:

- Design to meet MPCA redundancy requirements for UV systems, including two UV modules, each rated for 50 percent of the Peak Hourly Flow. As part of this concept design, Stantec will confirm the peak hourly flow rate that will be used for design. We will review the past five years of operating data (daily flows) and interview WWTF operations staff to confirm their observation of peak flows into the WWTF.
- The UV disinfection system will be installed in an open channel, below grade. A building will be constructed around the system to provide a climate-controlled environment, as the system will operate year-around.
- Power to the new system will come from the existing Control Building. It is assumed that adequate power is available in the building to accommodate the new system. It is also assumed that no modifications to the existing electrical infrastructure in the Control Building are required, including in relation to hazardous area requirements. This scope does not include a review of the existing WWTF for conformance to current hazardous area code requirements.

**Reference: Proposal – City of Harmony UV Disinfection Concept Design**

- It is assumed that controls for the new UV disinfection system will be wired to the existing plant controls system.
- No modifications to effluent flow monitoring are proposed with the new disinfection system. An effluent flow meter will not be included inside the new UV disinfection building.
- The new UV building will take up space in the existing driveway/parking area. Stantec will work with City to confirm the impact to site access will be suitable for operations needs.

Stantec will prepare a Technical Memo to present the proposed concept design, discuss alternatives considered, and identify the opinion of probable construction cost. The cost estimate will be a Class 5 cost estimate as defined by the Association of the Advancement of Cost Engineering (AACE). A Class 5 estimate is prepared using the level of detail that will be provided by this study and does not rely on more detailed information such as engineering plans or specifications.

We will submit a draft of the memo to the City for review and comment. We will have an in-person meeting at the City to review the draft memo together and discuss any questions or comments. We will then submit the final draft of the memo. If the City desires to move forward with the implementation of the project at that time, Stantec will prepare a proposal for detailed design and bidding services.

Deliverables

- Results of collimated beam testing provided by UV equipment vendor
- Technical memo to present concept design, draft and final versions

Meetings

- Site visit by survey staff
- Initial kickoff call (virtual)
- In-person meeting to review draft report and cost estimate

Other assumptions related to the scope of this Concept Design include:

- A geotechnical investigation will not be completed. If the City chooses to advance the project forward to design and construction, a geotechnical investigation will be required to confirm soils and groundwater conditions. This information is needed to support both the design and construction phases of the project.
- Engineering plans or specifications will not be prepared in this task.
- We have included one revision of the draft memo, in response to one set of consolidated comments from the City.
- Deliverables will be submitted electronically.
- Permitting or discussions with the Minnesota Pollution Control Agency (MPCA) are not included.

Reference: Proposal – City of Harmony UV Disinfection Concept Design

## Fee Estimate

We propose to complete the scope of work defined above for a fee of \$19,690. We will invoice on a time and materials basis and will not exceed the above fee without prior authorization.

## Schedule

It is anticipated that the site survey will be conducted within two weeks of receiving notice to proceed from the City. It is anticipated that the draft concept design memo will be submitted within 6 weeks of completing the site survey. If the City wishes to move forward with the implementation of the project, a possible schedule is shown below. The schedule assumes that the City does not utilize state or federal funding programs to finance the project.

- Concept design (this project) November 2023-January 2024
- Begin final design February 2024
- Complete design April 2024
- MPCA plan review complete June 2024
- Bidding July-August 2024
- Construction September 2024-March 2025

Reference: Proposal – City of Harmony UV Disinfection Concept Design

This project will be completed in accordance with the current Professional Services Agreement between Stantec and the City. To execute this scope of work, please sign where indicated below. We thank you for the opportunity to prepare this proposal.

If you have any questions, please contact us.

Best regards,

**STANTEC CONSULTING SERVICES INC.**



**Peter Daniels** PE  
Principal Wastewater Engineer  
Phone: (612) 712-2049  
Mobile: (763) 218-3023  
peter.daniels@stantec.com



**Brett Grabau** PE  
City Engineer  
Phone: (507) 529-6030  
Mobile: (507) 259-8666  
brett.grabau@stantec.com

Attachment: None

**Reference: Proposal – City of Harmony UV Disinfection Concept Design**

By signing this proposal, \_\_\_\_\_ authorizes Stantec to proceed  
with the services herein described and the Client acknowledges that it has read and agrees to be bound by  
the attached Professional Services Terms and Conditions.

This proposal is accepted and agreed on the \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

Per: \_\_\_\_\_  
Client Company Name

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Signature

**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>EDA – Samantha Grabau</b>	Meeting Date: <b>November 14, 2023</b>	Agenda Item No. <b>6c</b>
Agenda Section: <b>New Business</b>	Item: <b>Development Agreement Compliance</b>	
<p><b>BACKGROUND:</b></p> <p>Twin City Trimmers (Jeff O’Connor) purchased parcel 15.0575.000 in the Harmony Industrial Park. A tax-increment financing (TIF) district was also created to assist Mr. O’Connor with the purchase of the lot. Because of the assistance, the city required that the proposed building be completed by 12/31/22. In late 2022, Mr. O’Connor asked for a 1-year extension on the “complete-by date” requirement as he was not able to complete the building as originally planned. The city granted a 1-year extension as requested. Currently the proposed building is required to be completed by 12/31/23. A second and final 1-year extension was offered by the EDA; which if accepted would extend the “complete-by date” to 12/31/24. We don’t know if this offer will be accepted, but have given the owner a deadline of 12/1/23 to complete the extension transaction with the city attorney.</p> <p>If the 12/1/23 deadline to complete the extension transaction passes without payment and signed paperwork, the EDA/city will need to move forward with collection/enforcement of the development agreement prior to the end of this year. Collection/enforcement would include seeking a court order to repossess the real estate sold under the agreement; which is provided for by state law when land is sold under economic development provisions like in this instance.</p> <p>Due to practice area expertise and that the Harmony City Attorney is also a member of the EDA, the City Attorney and EDA request to seek outside legal counsel to assist with collection/enforcement of the development agreement, if necessary.</p>		
<p><b>ATTACHMENTS:</b></p> <p>None</p>		
<p><b>COUNCIL ACTION REQUESTED:</b></p> <p>Approve hiring outside attorney and authorize the EDA to proceed with necessary legal action to collect/enforce the development agreement with Twin City Trimmers/Jeff O’Connor if the offered extension (including both signed paperwork and payment of \$7,500) is not finalized by 12/1/23.</p>		



**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>Personnel Committee</b>	Meeting Date: <b>November 14, 2023</b>	Agenda Item No. <b>6d</b>
Agenda Section: <b>New Business</b>	Item: <b>Personnel Committee – Wage Recommendations</b>	
<b>BACKGROUND:</b> Clerk Grabau had the Utility Superintendent position questionnaire reviewed by David Drown and Associates as this position was not initially reviewed when the wage study was conducted. The Personnel Committee conducted reviews and makes the following recommendations for maintenance personnel. Brian Michel, Utility Superintendent – move to Grade 7, step 2 Terry Bigalk, Maintenance – Grade 4, step 9 Corey Whalen, WWTP Operator – Step 5, grade 5		
<b>ATTACHMENTS:</b> None		
<b>COUNCIL ACTION REQUESTED:</b> Approve recommendations as outlined above for maintenance personnel.		

**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>Personnel Committee</b>	Meeting Date: <b>November 14, 2023</b>	Agenda Item No. <b>6e</b>
Agenda Section: <b>New Business</b>	Item: <b>Union Contract</b>	
<b>BACKGROUND:</b> Discussion and meetings with Personnel Committee and Local 49 Union have been had. Local 49 Union presented their initial request in a letter dated September 25, 2023. Counter offers were made and the final offer was made on October 31, 2023, as outlined in the letter attached.		
<b>ATTACHMENTS:</b> Union Contract Proposal letter and Harmony Counteroffer		
<b>COUNCIL ACTION REQUESTED:</b> Approve counteroffer attached for union contract and all other articles modified and agreed upon within negotiations.		

# INTERNATIONAL UNION OF OPERATING ENGINEERS

LOCAL NO. 49, 49A, 49B, 49C, 49D, 49E, 49L  
MINNESOTA • NORTH DAKOTA • SOUTH DAKOTA

CLAYTON J. JOHNSON, President  
RYAN P. DAVIES, Vice President  
STEVE R. PIPER, Recording-Corresponding Secretary  
MARVIN J. HOSE, Treasurer



JASON A. GEORGE  
Business Manager/Financial Secretary

2829 Anthony Lane South, Minneapolis, MN 55418-3285  
Phone (612) 788-9441 • Toll Free (866) 788-9441 • Fax (612) 788-1936

September 25, 2023

Samantha Grabau  
City Clerk  
PO Box 488  
Harmony, MN 55939

## RE: City of Harmony Contract

The following represents Local 49's proposed changes and modifications to the labor agreement. The Union reserves the right to add to, modify, or withdraw proposals during the course of contract negotiations.

Items in **red strike out to be deleted** and items in **blue underline to be added**. **City counter offers in green**.

## ARTICLE 3 – DEFINITIONS

- 3.1 UNION: The International Union of Operating Engineers, Local No. 49 ~~AFL-CIO~~.
- 3.3 UNION MEMBER: A member of the International Union of Operating Engineers, Local No. 49, ~~AFL-CIO~~.

## ARTICLE 7 – HOURS OF WORK

- 7.1 The normal workweek shall be forty (40) hours per week, Monday through Friday, five (5) consecutive days, and the normal workday shall be eight (8) consecutive hours. Normal hours of work shall be between 67:00 o'clock a.m. to 34:00 o'clock p.m. or as designated by city council.

## ARTICLE 10 – HOLIDAYS

- 10.1 In addition to their regular wage all full-time Employees shall receive the following paid holidays at their regular rate of pay. Each holiday shall be based on the normal length of the Employee's work shift.

New Year's Day	Labor Day
New Year's Eve (1/2 Day)	Martin Luther King Day
Veterans Day	President's Day
Thanksgiving Day	Memorial Day
Independence Day	Christmas Day
Christmas Eve (1/2 Day)	<u>Juneteenth</u>

**ARTICLE 13 – HEALTH INSURANCE**

13.1 The City will provide the bargaining unit with Local 49 Health Insurance and pay 690% of its premium costs for 20214, 20225 and 20236. **The employer shall also contribute \$217.00 in lieu of the VEBA contribution as an additional amount towards the premium cost for each union employee covered under this agreement.**

**ARTICLE 17 – CLOTHING/BOOT/SHOES/CELL PHONE ALLOWANCE & EMPLOYER EQUIPMENT/BUILDING USAGE**

17.1 The Employer will reimburse up to Three Hundred Fifty (\$30050.00) for 2024, Four Hundred (\$400.00) for 2025, and Four Hundred Fifty (\$450.00) for 2026 ~~per year~~ per employee for the purchase of work required safety equipment and clothing with the appropriate receipt.

**ARTICLE 18 - WAGES**

2024-6%  
2025-5%  
2026-4%

**ARTICLE 20 – TRAINING**

20.2 The Employer shall pay for the actual cost, not to exceed the following amounts, for meals and gratuity when conducting business outside the City:

Breakfast:	\$10.00
Lunch:	\$1 <u>05.00</u>
Dinner:	\$20.00

**ARTICLE 21 – OTHER COMPENSATION**

21.2 Employees who receive their bio-solids license, shall be placed in the next grade at step higher than 3% but no greater than 10%.

21.3 Employees who received a Class B Wastewater license, shall be promoted at two (2) grades at the step higher than 6% but no more than 12%.

**ARTICLE 22 – DURATION**

3 years

**APPENDIX II CPF**

9. Employer shall contribute .50¢ per hour straight time worked.

## **DISCUSSION TOPICS**

**Safe and Sick Time Law – “The Employer and Union agree that Sick Leave shall comply with, or exceed, the Minnesota Earned Safe and Sick Time Law, Minn. Stat. § 181-9445-181.9448, effective January 1, 2024”.**



# City of Harmony

October 31, 2023

Bryce Bushman  
Local 49 Union  
1765 Highway 30 SW  
Rochester, MN 55902

RE: Union Counter-offer

Dear Mr. Bushman,

Eliminate \$50/month animal control stipend  
Animal increase to - \$20 per dog and cat and \$30 for all other animals such as skunks, racoon, etc.

**ARTICLE 13 HEALTH INSURANCE:**

City will pay 80% of insurance and increase VEBA contribution to \$265 from \$217. Non-union employees need VEBA due to the high deductible and some employees have quite a bit of money in their VEBA accounts as well.

**ARTICLE 18 WAGES:**

6%

3% \*\*

3% \*\*

\*\*These percentages can increase should the council deem that necessary in the future if inflation stays high and do an MOU at that time

**ARTICLE 21 OTHER COMPENSATION**

21.2 – Okay to leave as is with only one (1) employee who is responsible for biosolid application getting this “bump”

21.3 – Class B operators will get a 1 grade increase and are responsible for reporting.

Sincerely,

CITY OF HARMONY

  
Samantha Grabau, Clerk

RESOLUTION No. 23-12

**AUTHORIZING THE ACQUISITION OF TEMPORARY CONSTRUCTION LEASES  
FOR THE HARMONY STATE BIKE TRAIL EXTENSION PROJECT**

WHEREAS, the City of Harmony (“City”) desires to see the construction of an extension of the Harmony-Preston Valley State Trail from the southern border of city limits to the Iowa state border with a connection to Niagara Cave commonly referred to as the Harmony Stateline Trail Extension project (“Trail”); and,

WHEREAS, the City of Harmony is fee title owner/and or controls other necessary easements of certain real property that will accommodate and allow for the City’s desired Trail extension (“Land”); and,

WHEREAS, on behalf of the State of Minnesota (“State”), the Commissioner of Natural Resources has the authority, duty, and responsibility under Minnesota Statutes Section 85.015 subd 7, to establish, develop, operate and maintain the Harmony-Preston Valley State Trail as a component of the Bluffland Trail System; and,

WHEREAS, the State has been provided funding by the 2018 and 2023 Minnesota Legislatures for the acquisition, design, and construction of the Trail; and,

WHEREAS, Minnesota Laws 2018, Chp. 214, Art. 4, Sec. 02, Subd. 09c requires that the ownership of the Land for the Trail be transferred from the City to the State; and,

WHEREAS, the City is currently working with the State to transfer ownership of the Land but the transfer is yet to be completed; and,

WHEREAS, certain temporary construction leases are needed along the trail route to facilitate construction of the Trail and to allow for proper embankment grading and water drainage or erosion control; and,

WHEREAS, the cost of acquiring such temporary construction leases is \$0.

WHEREAS, in order for the Trail to begin construction in a timely fashion it will be more efficient and effective for the City to acquire such temporary construction leases now, with the intention of transferring ownership of such temporary leases to the State at a future date.

THEREFORE BE IT RESOLVED, that the Mayor and City Clerk, or their successors in office, are authorized to negotiate and execute such temporary construction leases as designated by the State to effectuate this resolution.

Voting for the Resolution:

Voting Against the Resolution:

Abstained from Voting:

Absent:

Resolution No. 23-12

Page 2

Adopted by the council this 14th day of November, 2023

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Steve Donney, Mayor

ATTEST:

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Samantha Grabau, City Clerk



**RESOLUTION NO. 23-13**

**A RESOLUTION TRANSFERRING FUNDS**

**WHEREAS**, it is necessary to transfer funds from one budget allocation to another within the City of Harmony EDA, Water Department and Dairyland TIF district funds;

**WHEREAS**, this transfer does not require the expenditure of more money than the total amount set out in the budget for the EDA or Water departments;

**WHEREAS**, the Dairyland TIF district, at the end of 2022, had a negative balance of \$54,057 which represents dollars that should have come from other sources. An audit transfer was made from water to EDA in 2022, this transfer should have went to the Dairyland TIF fund to correct the negative balance.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARMONY, MINNESOTA AS FOLLOWS:

<u>Amount</u>	<u>Acct. Trans. From</u>	<u>Acct. Trans. To</u>
\$54,057	620-13140 Due from Cap. Proj.	601-724 Trans. to Cap. Proj.
\$54,057	601-724 Trans. to Cap. Proj.	425-20720 Due to Spec. Rev.

Voting for the Resolution:  
Voting Against the Resolution:  
Abstained from Voting:  
Absent:

Passed by the City Council of Harmony, Minnesota this 14<sup>th</sup> day of November, 2023.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

# Environmental Water Services



Operations &  
Maintenance



Water & Wastewater  
Services

## City Of Harmony

### Monthly Council Report

Reporting for the Month of October 2023

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Filled in and helped with WWTP Duties
- 6.) Met with Compactor / step screen Vendor Rick / Corey / Terry
- 7.) Conducted Monthly TRC Bench sheet Corey / Rick
- 8.) Took Biosolids samples and submitted Corey / Terry / Corey
- 9.) Responded to email from Peter (Stantec) Regarding UV system
- 10.) Tested Digester for Balance Corey / Rick
- 11.) Reviewed lab reports.

# Harmony EDA Minutes

November 2, 2023  
7:30 AM

Community Center  
Council Room

Present: Kerry Kingsley, Steve Donney, Andy Batstone, Greg Schieber, and Michael Himlie

Also Present: Amy Bishop, Aaron Bishop, Erica Thilges, Allan Dahl, Sam Grabau, and Chris Giesen

The regular meeting was called to order at 7:31 AM by Kerry Kingsley.

## **Minutes**

The board reviewed the minutes of the October 5, 2023 meeting. Motion by Himlie, second by Kingsley to approve the minutes as presented. Motion carried unanimously.

## **Financial Reports & Claims**

The loan portfolio was reviewed. All loans were current. There was a payment claim for \$200 from Farm Charm for monthly digital marketing assistance services. Motion by Himlie, second by Schieber to approve the financial report and payment claim as presented. Motion carried unanimously.

## **Semi Annual Development Agreement Compliance Review**

The board reviewed the status of all active development agreements. All were current. Giesen noted that this report is given each June and November to keep track of all project agreements.

Concerns regarding the Twin City Trimmers/Jeff O'Connor TIF project were discussed at length. The project is currently meeting all requirements, but the building has not been constructed and the construction deadline is the end of 2023. It was noted that the board is willing to extend the construction deadline one more time, to the end of 2024 provided the paperwork is completed and payment in lieu of TIF of \$7,500 is received by December 1, 2023. It was also noted that phone calls and a letter encouraging the use of the extension had not been returned. Consensus of the board was that if the extension is not utilized, action to enforce the development agreement should be pursued. It was noted that outside legal counsel may be needed in this instance because of the city attorney's involvement in the project and area of practice expertise. Motion by Batstone, second by Donney to request that city council authorize the start of the collection process for the Twin City Trimmers/Jeff O'Connor project development agreement, including the hiring of outside legal counsel, if the December 1, 2023 deadline to request an extension on the development agreement passes without being finalized or the building is not completed as agreed.

## **2024 CEDA Contract**

The board reviewed the proposed 2024 CEDA contract to provide economic development staffing services at the one day per week plus one day per month level as in past years, at a rate of \$36,494 per year. Giesen noted that the contract terms remained the same as in past years, rates increased 5% from 2023 to 2024, and that this amount was accounted for in the board's proposed budget. Motion by Batstone, second by Schieber to approve the

contract as proposed. Motion carried unanimously. Giesen thanked the board for their continued support.

### **Chamber of Commerce Report**

Erica Thilges and Amy Bishop were present to give the chamber report. Thilges mentioned several recent successful community events and that membership renewals for 2024 were coming in at a better pace than prior years. The chamber is looking at different options and features of their website, too. Board treasurer Bishop noted that she is working on producing regular monthly financial reports for the board but does not have that level of information available yet. She gave a report of the current financial balances of the chamber and noted that more formal reports should be available next month. The chamber is working to better utilize QuickBooks.

Giesen noted an idea that was brought forward to meet with the chamber board, EDA, and city council to discuss opportunities and vision for continued future cooperation. It was agreed that perhaps 1-3 joint meetings between entities should be planned for the winter for the purpose of discussing and moving forward with ideas, concerns, and opportunities that came forward during recent budget talks. Further discussion is needed to formalize the concept. The chamber board was agreeable.

### **Prospects/Community Update**

Giesen gave a report on the status of the bike trail project. He reported that the trial committee met with the DNR last week and that about \$5.85 million was available for construction. The construction estimate (not including amenities, fencing, or a few other items) for the entire route is about \$5 million. Once the entire project is complete, the DNR may be able to use and leftover funds for maintenance or repairs on the existing trail to Preston. Because of state bidding rules and the availability of funding, the project will be bid in two phases, one phase will be bid out this week and the second phase in early 2024. The goal is to complete both phases of construction in 2024 however accommodations required to protect bat habitat may delay the second phase of construction (south of County Road 30) and cause completion of the second phase to be in 2025. The first phase should be completed in 2024. It was noted that because of the 30 foot right of way and project design, there are still some areas that need easements for drainage or shaping of the embankment. Staff will work with the DNR to ensure the project moves forward smoothly.

Giesen reported that a local housing committee met to discuss several topics related to housing projects in the community. It was reported as a good discussion. Once the notes are compiled, a formal report will be presented.

Giesen noted that 3 proposals for the Downtown Revitalization Grant were submitted by Becky Meyers, Eddie Swartzentruber, and Mason Weedman. Giesen will review and present the applications at the December meeting.

A prospect interested in leasing undeveloped ground in the industrial park for a solar energy generation project was discussed. More information is forth coming after a meeting with the developer.

The board was asked to review the housing rebate program digital marketing report for the past month. The board discussed thoughts regarding extending the program beyond 2023. No action was taken.

Giesen reported that he was invited to attend a panel discussion in Lime Springs, Iowa with the United States Secretary of Agriculture earlier in the month and to an address on rural development by the President of the United States in Northfield, Minnesota the day prior. He was able to connect with resources at both events to assist with possible grant and loan funding for local infrastructure projects including needs at the wastewater plant.

There was no other business.

Hearing no objections, Kingsley adjourned the meeting. The meeting adjourned at 9:01 AM.

The next regular meeting is scheduled for December 7, 2023 at 7:30 AM at the Community Center.

# FILLMORE COUNTY SHERIFF



## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

Date: November 1, 2023  
To: Harmony City Council  
From: Jason Harmening, Deputy Sheriff  
John DeGeorge, Fillmore County Sheriff  
Re: November 2023 Monthly Council Report

### Calls for Service / Patrol Activity:

Reported Date	Title	Street Name
2023-10-01	Civil	MAIN AVE
2023-10-01	Information	351st AVE
2023-10-01	Information	351st AVE
2023-10-02	MAARC	MAIN AVE
2023-10-02	MAARC	MAIN AVE
2023-10-02	Civil	1ST AVE
2023-10-03	Road Information	COUNTY 115
2023-10-03	Ambulance	1ST AVE
2023-10-03	Ambulance	MAIN AVE
2023-10-03	Driving Complaint	351ST AVE
2023-10-04	Ambulance	5th ST
2023-10-04	Crash	Main Ave
2023-10-04	Ambulance	MAIN AVE
2023-10-05	Suspicious Activity	MAIN AVE
2023-10-05	Suspicious Activity	MAIN AVE
2023-10-05	MAARC	MAIN AVE
2023-10-05	Void	MAIN AVE
2023-10-05	Traffic	HWY 52
2023-10-06	Court Order Violation	1ST AVE

# FILLMORE COUNTY SHERIFF



## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

2023-10-06	School Call	MAIN AVE
2023-10-06	Ambulance	MAIN AVE
2023-10-06	Special Events	MAIN AVE
2023-10-06	Information	MAIN AVE
2023-10-07	Civil	4TH ST
2023-10-08	Welfare Check	MAIN AVE
2023-10-09	Information	3rd AVE
2023-10-09	Traffic	MAIN ST
2023-10-10	Civil	4th ST
2023-10-12	MAARC	MAIN AVE
2023-10-12	MAARC	MAIN AVE
2023-10-12	911 Hang Up	3rd AVE
2023-10-15	Civil	MAIN AVE
2023-10-16	Animal Complaint	7th Ave SE
2023-10-17	Ambulance	CENTER ST
2023-10-18	Suspicious Activity	2ND AVE
2023-10-20	Suspicious Activity	MAIN AVE
2023-10-22	Civil	MAIN AVE
2023-10-22	Disorderly Conduct	4TH AVE SE
2023-10-24	Ambulance	MAIN AVE
2023-10-25	Special Events	3rd AVE
2023-10-25	Driving Complaint	1ST AVE
2023-10-29	MAARC	MAIN AVE
2023-10-29	MAARC	MAIN AVE
2023-10-29	Traffic	HWY 52
2023-10-31	Identity Theft	2nd AVE
2023-10-31	Crash	HWY 52
2023-10-31	Traffic	HWY 52