

Harmony EDA Minutes

December 13, 2012
7:30 a.m.

Council Room
Community Center

Present: Chris Skaalen, Steve Donney, Deb Scrabeck, and Andy Batstone

Also Present: Roxanne Johnson, Ron Braasch, Theresa Knutson, Jerome Illg, and Chris Giesen

The special meeting was called to order at 7:34 a.m. by Chris Skaalen

Heritage Grove- Facility Licensure

Theresa Knutson was present to discuss the transfer of Heritage Grove's Class F license from Heritage Grove to Oxford Management. She had previously submitted a number of documents to staff for review which were distributed to EDA members. The board reviewed the documents and discussed with Theresa.

The board questioned whether or not there needed to be two licenses; one for the owner and one for management. It was also questioned whether or not the license could actually be transferred. The board also discussed how a transfer of license could impact the sale of the facility. Consensus of the board was that there were unresolved questions and that prevented the board from making an immediate decision but also the board did not want to open itself to possible liabilities. The board asked Theresa and Illg to find answers to the questions mentioned. Motion by Donney, second by Batstone to direct the EDA President to sign the Heritage Grove Class F transfer paperwork if the answers to the questions discussed come back favorable. If there is any question as to the favorableness of the answers to the questions discussed, the EDA President is not to sign the transfer paperwork and call a special EDA meeting to discuss the issue further. Motion carried unanimously.

Heritage Grove – Property Sale/Listing

Roxanne Johnson and Ron Braasch were present to discuss formally listing Heritage Grove for sale with them. Ron discussed his background and experience with the board. Roxanne and Ron said that they could begin immediately if given approval and their commission would be 6% of the final sale price. The listing would expire after 1 year.

The board discussed the listing offer with Ron and Roxanne. Consensus of the board was that it was time to take a bigger step in the effort to sell the facility and that even though Oxford had proposed holding off on a formal listing until the end of February 2013, the agreement as proposed would not prevent Oxford from bringing a buyer forward. Motion by Swenson, second by Batstone to accept the offer as proposed; to have the EDA President sign a property listing agreement for the sale of Heritage Grove with Roxanne Johnson and Ron Braasch for a period of 1 year, effective immediately, for a sales commission of 6% of the final gross sale amount of Heritage Grove. Motion carried unanimously.

Motion by Swenson, second by Batstone to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:40 a.m.