

## **Harmony EDA Minutes**

February 9, 2012  
7:30 a.m.

Council Room  
Community Center

Present: Steve Cremer, Steve Donney, Deb Scrabeck, and Andy Batstone

Also Present: Jerome Illg, and Chris Giesen

Meeting was called to order 7:31 a.m. by Steve Cremer

### **Minutes**

Motion by Scrabeck, seconded by Donney to approve the minutes from January 12, 2012, and January 20, 2012, as corrected. Motion carried.

### **Financials**

Illg gave an update on revolving loans. Past due loans were discussed.

Motion by Batstone, second by Donney to approve financials. Motion carried.

### **2012 Goals and Objectives**

EDA goals and objectives were again discussed. Giesen reviewed the Small Cities Block Grant program. He said that if there was interest, he could invite someone to discuss the program at the next EDA meeting.

Potential projects that could be funded with excess increments in TIF 1 were discussed. Giesen reported that there are currently 4 projects that could utilize this form of assistance and that they varied in size and are at different stages of readiness, but were all significant for the community.

Giesen also mentioned other prospects.

### **Heritage Grove**

The offer to Caring Bridge was discussed. It was mentioned that the bond attorney had reviewed our counter offer and had made a few suggestions which were incorporated. The offer had been submitted to Caring Bridge, but they have not yet responded.

Kristi Kiehne was present to discuss the operations report. She expressed concern to the board that there were some space and logistic issues in the memory care units. She said that presently there is no sink, cupboards, or countertops for storage or staging that employees can use in those units; that they have to go to other areas of the facility to wash hands and store frequently used items. Kristi said that she would get price quotes and report back to the board on this issue.

Kristi also mentioned that they completed a resident food survey with the goal of giving residents input into meal planning. She also discussed recent resident activities.

The board discussed property, general and professional liability insurance coverage for the facility. Illg reported that currently Heritage Grove is covered through a city insurance policy with the League of Minnesota Cities. Because Oxford also has to carry similar policies for other facilities they manage, overlaps in coverage are occurring. Alternative policies for the EDA were researched to eliminate overlaps and gaps and there was a comparable policy found that would cost less. Consensus of the board was to drop the current policy through the League of Minnesota Cities pertaining to Heritage Grove, and purchase the new policy with reduced costs for general liability and property insurance; Oxford would carry their own professional liability coverage.

### **Chamber**

Emily Ellis gave the chamber update and reminded the board that the chamber annual meeting will be on 2/15.

She reported that the chamber website has been launched but still needs some adjustments before it is complete.

The chamber has received dues from 101 members so far for 2012. In 2011, they had 105 members, however they are anticipating more members to sign up as 2012 progresses.

Also looking forward to 2012 activities, the chamber will experiment using QR codes for business promotion and other marketing activities. QR codes have been increasing in popularity and were highlighted at a recent Explore Minnesota tourism conference.

The board thanked Emily for her work.

At 8:45 a.m. Cremer adjourned the meeting.