

## **Harmony EDA Minutes**

April 4, 2013  
7:30 AM

Council Room  
Community Center

Present: Chris Skaalen, Steve Donney, Deb Swenson,

Also Present: Theresa Knutson, Kim Worrall, Mark Dixon, Emily Ellis Jerome Illg, and Chris Giesen

Meeting was called to order 7:31 AM by Chris Skaalen

### **Minutes**

Motion by Swenson, second by Donney to approve the minutes from the March 7, 2013 meeting. Motion carried unanimously.

### **Financial Reports and Claims**

Giesen gave an update on revolving loans. A payment claim from the Harmony Area Chamber of Commerce for 1st half 2013 funding in the amount of \$10,000 and a claim from Community and Economic Development Associates for 2<sup>nd</sup> Quarter 2013 EDA services in the amount of \$6,499 were received. Motion by Donney, second by Swenson to approve the financial report and to pay the claims, as requested. Motion carried unanimously.

### **Industrial Park: Land Use & Maintenance**

The board discussed the land use in the industrial park for baling hay. Consensus was determined that the EDA was satisfied with the current situation, but that going forward they would ask for a \$1,000 donation for baling of hay on the property.

### **Prospects**

Giesen discussed some prospects.

### **Heritage Grove**

Theresa Knutson and Mark Dixon were present to discuss Heritage Grove. Mark introduced Kim Worrall who is Oxford's new regional manager. Theresa gave the operations report.

The board had heard from residents that some Oxford employees had made complaints about various items related to the facility and/or working conditions. Consensus of the board was that this was not acceptable. The board asked that complaints be directed to the appropriate people within Oxford, or the board itself, but not to residents. Mark and Theresa said that they would remind employees.

Mark gave an update on their potential buyer. He mentioned that Oxford still has interest in a purchase but that this new prospect potentially could be an all-cash deal.

### **Chamber**

Emily Ellis presented information on the Chamber's marketing expenses and related effectiveness. She walked through the various options that the Chamber now has to review the effectiveness of its advertising expenditures.

Emily also gave an update on the recent Easter Egg Hunt. She said that over 175 people attended and wanted to publicly thank Kwik Trip for their donation of cookies for the program.

**EDA Strategic Planning**

Consensus of the board was to hold a special meeting to continue the strategic planning discussion, when all board members were present. Staff will set up a special meeting for later in April.

**Other Business**

There was no other business.

Swenson left the meeting at 9:00 AM.

The Chair recognized a lack of quorum and adjourned the meeting at 9:00 AM.