

AGENDA
HARMONY CITY COUNCIL
Regular Meeting

November 13, 2018
7:00 P.M.

Council Room
Community Center

1. Call To Order
2. Roll Call
3. Public Forum
4. Public Hearing-Certify Delinquent Utilities
5. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report
 - d. Financial Report
 - e. CD
 - f. Utility Certification
 - g. Canvass Election Results
 - h. Liquor License
6. Reports
 - a. Building & Maintenance Report
 - b. Firehall Flooring
 - c. EDA Board
 - d. Park Board
 - e. Library Board
 - f. Arts Board
7. Adjourn

**BACKGROUND INFORMATION
HARMONY CITY COUNCIL
REGULAR MEETING**

**November 13, 2018
7:00 P.M.**

**Council Room
Community Center**

1. Call To Order
2. Roll Call
3. Public Forum
4. Public Hearing-Certify Delinquent Utilities
5. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report-See report.
 - d. Financial Report-See report.
 - e. CD-Cash in CD #43883.
 - f. Utility Certification-Consider resolution 18-09.
 - g. Canvass Election Results-Consider resolution 18-10.
 - h. Liquor License-Consider Microdistillery License with Cocktail Room for Harmony Spirits, LLC.
6. Reports
 - a. Firehall Flooring-Discuss firehall meeting room flooring replacement project and funding project.
 - b. Building & Maintenance Report-Update on southeast electric loop project.
 - c. EDA Board-Consider Revolving Loan Approval
 - d. Park Board-North Park Restrooms
 - e. Library Board
 - f. Arts Board
7. Adjourn

A Regular meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:00 PM. Present were Mayor Donney, Councilmembers Debbie Swenson, Kyle Morem, and Lynn Mensink; Attorney Greg Schieber, Administrator Jerome Illg, Chris Johnson, Marie Lou Zombory, Cliff Johannessen, Ralph Beastron, Melissa Vanderplas, Hannah Wingert and Heidi Jones.

PUBLIC HEARING:

A public hearing was held on the USDA grant application for a generator at the WWTP and scissors lift. Administrator Illg explained the process, financing, and equipment being sought. No one appeared from the public.

OPEN FORUM:

Heidi Jones introduced herself. She is running as a candidate for the Fillmore County Auditor/Treasurer. She shared her background and why she is running.

CONSENT AGENDA:

Motion by Swenson and seconded by Morem to approve the Consent Agenda which consisted of the Minutes to the September 11, 2018 Council Meeting, the Claims, the Administrator's Report, the Financial Report, cashing in CD #43882 to the General Fund; Conflict of Interest Policy/USDA Grant Application Submission, Harmony Fire Relief Association bank transfer of \$7,500 contribution and fire state aid \$16,531.58, approval of split of Non-Union health insurance rebate with non-union employees. All present voting yes. Absent was Sagen. Motion carried.

HARMONY AREA HISTORICAL SOCIETY:

Ralph Beastron, Cliff Johannessen, and Marie Lou Zombory for the Harmony Area Historical Society were present to discuss a couple projects the group is working on. Ralph Beastron shared his appreciation with the city staff regarding the completion of the historical sign project on the sidewalks, parks, and the areas around downtown. He also mentioned the historical society is almost complete with a MNopedia project (online resource about MN History). Several articles have been written about Harmony and Harmony's History. Ralph Beastron updated the council on the elevator project. Ralph Beastron mentioned that the Historical Society had explored whether the city or the Historical Society should own the elevator. Jeff Soma is willing to donate the elevator conditionally that the project is completed. The property has been surveyed. Concerns were raised regarding the ownership as it relates to grant opportunities. The project timeline and steps were presented and discussed. A development agreement between Soma, Historical Society, and City will be drafted for approval as discussed at the April council meeting.

AMBULANCE DEFERRED COMPENSATION:

Administrator Illg presented a request from Harmony Ambulance to increase their deferred city contribution from \$60/month to \$75/month for active monthly service. Motion by Swenson,

seconded by Morem to approve request. All present voting yes. Absent was Sagen. Abstained from voting was Donney. Motion carried.

BUILDING & MAINTENANCE:

Administrator Illg gave an update on the Southeast Electrical Loop Project.

A roof repair estimate for the WWTP and Visitor Center was presented. Motion by Swenson, seconded by Morem to proceed with roof repairs. All present voting yes. Absent was Sagen. Motion carried.

EDA BOARD:

Experience Harmony project was discussed. There is a group looking at doing a Welcome Sign on the South Side of town on TH139.

PARK BOARD:

An update on projects was given.

LIBRARY BOARD:

Fillmore County Cities are working to have Fillmore County increase their SELCO contribution to the County's Public Libraries.

A grant application has been submitted to SELCO for program funding. Sidewalk/Patio is still in process outside the Library.

ARTS BOARD:

No Report.

BOARD OF REVIEW:

Administrator Illg mentioned that the Minnesota Department of Revenue requires council member(s) to have a certified training every 4 years in order for the council to hold a board of review meeting each year. Consensus was that Mensink and Swenson would do the online training for the certification.

Upon no further business, Mayor Donney adjourned the meeting.

Mayor Steve Donney

Jerome Illg, City Administrator

CITY OF HARMONY
City Council Claims for Review

November 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund					
General Fund		Union Central Pension Fund	CENTRAL PENSION FUND	union pension fund	\$264.00
General Fund		Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union Insurance Chris/Brian/Corey	\$3,720.00
General Fund		Union Dues	IUOE LOCAL #49	union dues Corey/Chris/Brian	\$105.00
General Fund		NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$48.00
General Fund		Life Insurance	USABLE LIFE	101421301G	\$75.10
General Fund	Administration	Copy/Fax Supplies	1 SOURCE	copy paper/office supplies	\$107.35
General Fund	Administration	Postage	ELAN FINANCIAL SERVICES	Postage Paid Envelops	\$242.25
General Fund	Civil Defense	Telephone	HARMONY TELEPHONE COMPANY	Sirens/DSL Phone	\$113.53
General Fund	Community Center	Cleaning Supplies	DALCO	roll paper towels	\$120.90
General Fund	Community Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Comm Ctr	\$852.44
General Fund	Community Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service Comm Ctr	\$195.22
General Fund	Community Center	General Operating Supplies	KINGSLEY MERCANTILE	batteries/corks	\$21.48
General Fund	Community Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Terry pickup	\$58.63
General Fund	Community Center	Repair/Maint Bldg/Structures	STATELINE ICF	Library Patio sidewalk	\$504.00
General Fund	Community Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Comm Ctr	\$51.80
General Fund	Community Center	Telephone	HARMONY TELEPHONE COMPANY	Admin Phone/DSL	\$204.77
General Fund	Community Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Comm Ctr	\$32.53
General Fund	Community Development	Engineering Fees	STANTEC CONSULTING SERVICES, I	general engineering service	\$279.13
General Fund	Community Events	Dues	HARMONY CHAMBER OF COMMERCE	Dues 2019 GOLDEN HAPPENINGS	\$60.00
General Fund	Community Events	General Operating Supplies	HARMONY FOODS	treats for Golden Happenings	\$4.80
General Fund	Council	General Operating Supplies	SCHANSBERG, EILEEN	Election Judge pizza reimbursed	\$20.98
General Fund	Financial Administration	Printed Forms	RITEWAY BUSINESS FORMS	Laser Check blanks	\$291.54
General Fund	Ice & Snow Removal	Equipment Parts	UNIVERSAL TRUCK EQUIPMENT	plow parts	\$159.75
General Fund	Ice & Snow Removal	Repair/Maint Vehicles	HAMMELL EQUIPMENT	service on Plow Truck	\$297.44
General Fund	Ice & Snow Removal	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	sand	\$659.74
General Fund	Legal Services	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Legal services for Oct	\$319.00
General Fund	Personnel Administration	General Operating Supplies	CULLIGAN	wellness program	\$57.65
General Fund	Personnel Administration	General Operating Supplies	ILLG, JEROME	wellness program	\$28.92
General Fund	Personnel Administration	General Operating Supplies	SCHANSBERG, EILEEN	Wellness program	\$33.14
General Fund	Personnel Administration	Uniforms	MICHEL, BRIAN	Clothing allowance reimbursement	\$91.75
General Fund	Personnel Administration	Uniforms	WHALEN, COREY	Work wear	\$39.98
General Fund	Police Department	Contractual Services	FILLMORE COUNTY SHERIFF	3rd Qtr Contract	\$17,677.95
General Fund	Police Department	Repair/Maint Vehicles	HARMONY BODY SHOP	squad car repairs	\$1,549.05
General Fund	Police Department	Repair/Maint Vehicles	TORGERSON AUTO	routine maintenance-Squad	\$49.90
General Fund	Police Department	Telephone	HARMONY TELEPHONE COMPANY	Police Phone	\$41.10
General Fund	Public Works Buildings	Cleaning Supplies	HARMONY FOODS	bathroom tissue	\$10.25

CITY OF HARMONY
City Council Claims for Review

November 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
General Fund	Public Works Buildings	Cleaning Supplies	HARMONY FOODS	bathroom tissue	\$2.68
General Fund	Public Works Buildings	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Shop	\$142.95
General Fund	Public Works Buildings	Gas Utilities	MINNESOTA ENERGY	monthly gas service Shop	\$85.03
General Fund	Public Works Buildings	General Operating Supplies	KINGSLEY MERCANTILE	gloves	\$22.99
General Fund	Public Works Buildings	General Operating Supplies	KINGSLEY MERCANTILE	de-icer/ear plugs/battery/softner salt	\$27.01
General Fund	Public Works Buildings	General Operating Supplies	MISSISSIPPI WELDERS SUPPLY CO	CO2/Oxygen cylinders	\$51.15
General Fund	Public Works Buildings	Small Tools and Minor Equip	KINGSLEY MERCANTILE	screwdriver/bit/sump pump	\$118.47
General Fund	Public Works Buildings	Telephone	HARMONY TELEPHONE COMPANY	Shop DSL	\$44.95
General Fund	Public Works Buildings	Water Utilities	HARMONY PUBLIC UTILITIES	water-Shop	\$19.03
General Fund	Streets	Equipment Parts	S & S AUTOMOTIVE	fuel filter	\$39.99
General Fund	Streets	Landscaping Materials	LAWN PRO	Lawn care along streets	\$73.27
General Fund	Streets	Motor Fuels/Lubricants	S & S AUTOMOTIVE	def fluid for tractor	\$15.99
General Fund	Streets	Motor Fuels/Lubricants	SEVERSON OIL CO.	mower gas	\$36.63
General Fund	Streets	Repair/Maint Machinery/Equip	SOLBERG WELDING	weld step on leaf blower	\$24.33
General Fund	Streets	Repair/Maint Other Improve	HAMMELL EQUIPMENT	service call to unlock loader	\$60.76
General Fund	Streets	Repair/Maint Other Improve	STATELINE ICF	replace sidewalk by Harmony Spirits	\$912.00
General Fund	Streets	Repair/Maint Vehicles	S & S AUTOMOTIVE	Oil chg on Ford F550	\$89.16
General Fund	Streets	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	road rock	\$189.24
General Fund	Visitor Center	Building Repair Materials	KINGSLEY MERCANTILE	light bulbs	\$23.58
General Fund	Visitor Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Vis Ctr	\$111.22
General Fund	Visitor Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service Vis Ctr	\$128.20
General Fund	Visitor Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Terry Pickup	\$58.63
General Fund	Visitor Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Vis Ctr	\$49.48
General Fund	Visitor Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Vis Ctr	\$31.08
Fund 101 General Fund					\$30,746.89
Fund 211 Library Fund					
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$24.74
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$41.23
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio book	\$21.99
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio book	\$19.24
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio books	\$19.24
Library Fund	Library	Media-Books	BAKER & TAYLOR	book	\$17.06
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$53.18
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$195.40
Library Fund	Library	Media-Books	BAKER & TAYLOR	book	\$9.74
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$116.12
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$17.66

CITY OF HARMONY
City Council Claims for Review

November 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Library Fund	Library	Media-Books	CAMPBELL, STU	3 books	\$45.48
Library Fund	Library	Media-Books	MICHAEL FREDERICK	Book	\$24.00
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$33.98
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$18.79
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$47.92
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$19.96
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$56.23
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$37.66
Library Fund	Library	Media-Video	COHEN, DAVID	DVD	\$33.98
Library Fund	Library	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Van	\$19.68
Library Fund	Library	Postage	SOUTHEASTERN LIBRARIES COOP	postage on mailers	\$42.77
Library Fund	Library	Printed Forms	SOUTHEASTERN LIBRARIES COOP	mailers & SMS notices	\$28.30
Library Fund	Library	Program Supplies	QUILL CORPORATION	colored paper	\$30.19
Library Fund	Library	Program Supplies	QUILL CORPORATION	colored paper	\$29.99
Library Fund	Library	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	basic services & pc support	\$587.42
Library Fund	Library	Telephone	HARMONY TELEPHONE COMPANY	Library Phone	\$46.56
Fund 211 Library Fund					\$1,638.51
Fund 222 Fire Fund					
Fire Fund	Fire Department	Equipment Parts	MISSISSIPPI WELDERS SUPPLY CO	8" saw blade	\$56.91
Fire Fund	Fire Department	Equipment Parts	MISSISSIPPI WELDERS SUPPLY CO	8" saw blade	\$56.91
Fire Fund	Fire Department	Repair/Maint Other Equipment	MACQUEEN EMERGENCY GROUP	repair pump primer on Freightliner	\$954.76
Fire Fund	Fire Department	Small Tools and Minor Equip	CLAREY S SAFETY EQUIPMENT, INC	CO detectors 2	\$75.00
Fire Fund	Fire Department	Small Tools and Minor Equip	CLAREY S SAFETY EQUIPMENT, INC	Fire boots/gloves	\$785.50
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	HARMONY FOODS	bathroom tissue	\$4.99
Fire Fund	Fire Stations and Bldgs	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Firehall	\$268.89
Fire Fund	Fire Stations and Bldgs	Gas Utilities	MINNESOTA ENERGY	monthly gas service Firehall	\$51.55
Fire Fund	Fire Stations and Bldgs	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Firehall	\$23.80
Fire Fund	Fire Stations and Bldgs	Telephone	HARMONY TELEPHONE COMPANY	Fire Phone	\$43.93
Fire Fund	Fire Stations and Bldgs	Water Utilities	HARMONY PUBLIC UTILITIES	water-Firehall	\$15.03
Fund 222 Fire Fund					\$2,337.27
Fund 223 Ambulance Fund					
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	billing services for Sept	\$351.00
Ambulance Fund	Ambulance Service	General Operating Supplies	KINGSLEY MERCANTILE	bug & tar remover	\$4.99
Ambulance Fund	Ambulance Service	Medical and Dental Fees	GOLD CROSS AMBULANCE	Intercept chgs LK	\$190.41
Ambulance Fund	Ambulance Service	Medical Supplies	ASTRUP DRUG	Benadryl/alcohol swabs/wipes	\$12.81
Ambulance Fund	Ambulance Service	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	medical supplies	\$178.77

CITY OF HARMONY
City Council Claims for Review

November 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Ambulance Service	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	medical oxygen	\$100.89
Ambulance Fund	Ambulance Service	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	medical oxygen	\$35.01
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	HAMMELL EQUIPMENT	DEF fluid	\$11.94
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-Amb	\$432.69
Ambulance Fund	Ambulance Service	Telephone	VERIZON WIRELESS	monthly cell service-Amb	\$47.91
Ambulance Fund	Ambulance Service	Training Fees	ELAN FINANCIAL SERVICES	Amb Training Gunderson Bigalk, Tieffenba	\$105.00
Fund 223 Ambulance Fund					\$1,471.42
Fund 251 Park Fund					
Park Fund	Parks	Building Repair Materials	DAKOTA SUPPLY GROUP	bathroom tank lid	\$35.00
Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Parks	\$211.78
Park Fund	Parks	General Operating Supplies	KINGSLEY MERCANTILE	batteries/RV Antifreeze	\$58.37
Park Fund	Parks	Landscaping Materials	LAWN PRO	Lawn care in parks	\$73.28
Park Fund	Parks	Other Improvements	BELSON OUTDOORS, INC	trash cans	\$7,123.90
Park Fund	Parks	Other Rentals	ON SITE SANITATION	monthly rental portable toilet	\$74.00
Park Fund	Parks	Other Rentals	ON SITE SANITATION	refund partial month portable toilet	-\$18.50
Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Parks	\$118.00
Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	water-Parks	\$148.12
Park Fund	Recreation	Donations to Civic Org s	FILLMORE CENTRAL DIST. OFFICE	2018 Summer Rec Program	\$10,163.17
Fund 251 Park Fund					\$17,987.12
Fund 423 2017 Street & Utility Project					
2017 Street & Utility Pro	2017 Street & Utility Proje	Engineering Fees	STANTEC CONSULTING SERVICES, I	2017 street project	\$354.00
2017 Street & Utility Pro	2017 Street & Utility Proje	Engineering Fees	STANTEC CONSULTING SERVICES, I	finaling '17 Str project	\$783.35
Fund 423 2017 Street & Utility Project					\$1,137.35
Fund 601 Water Fund					
Water Fund	Water Utility Administratio	Postage	ELAN FINANCIAL SERVICES	Postage Paid Envelops	\$242.25
Water Fund	Water Utility Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinder	\$5.00
Water Fund	Water Utility Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	hydrofluosilicic acid	\$203.93
Water Fund	Water Utility Operation	Chemicals and Chem Products	MISSISSIPPI WELDERS SUPPLY CO	carbon dioxide	\$28.95
Water Fund	Water Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-pumphouses	\$823.74
Water Fund	Water Utility Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service pumphouses	\$41.24
Water Fund	Water Utility Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Water Testing Lab Fees	\$40.00
Water Fund	Water Utility Operation	Repair/Maint Other Improve	MCCARTHY WELL COMPANY	Well Inspections	\$765.00
Water Fund	Water Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	work on Well Drive	\$315.00
Water Fund	Water Utility Operation	Repair/Maint Other Improve	SCHEEVEL AND SONS, INC	dig up water shut off	\$100.00
Water Fund	Water Utility Operation	Small Tools and Minor Equip	KINGSLEY MERCANTILE	grease gun	\$19.49

CITY OF HARMONY
City Council Claims for Review

November 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Water Fund	Water Utility Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	spray paint	\$73.50
Water Fund	Water Utility Operation	Utility Maint Materials	USA BLUEBOOK	hydrant defuser and grease	\$195.87
Fund 601 Water Fund					\$2,853.97
Fund 602 Sewer Fund					
Sewer Fund	Sewer Administration	Postage	ELAN FINANCIAL SERVICES	Postage Paid Envelops	\$242.25
Sewer Fund	Sewer Administration	Taxes, Licenses & Permits	JOHNSON, CHRIS	WW license fee reimbursed Chris Johnson	\$23.00
Sewer Fund	Sewer Administration	Taxes, Licenses & Permits	MN POLLUTION CONTROL AGENCY	Corey Whalen WW License	\$45.00
Sewer Fund	Sewer Administration	Taxes, Licenses & Permits	MN POLLUTION CONTROL AGENCY	Brian Michel WW License	\$45.00
Sewer Fund	Sewer Administration	Taxes, Licenses & Permits	MN POLLUTION CONTROL AGENCY	T Bigalk WW license	\$45.00
Sewer Fund	Sewer Operation	Building Repair Materials	KINGSLEY MERCANTILE	paint	\$43.98
Sewer Fund	Sewer Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders	\$10.00
Sewer Fund	Sewer Operation	Chemicals and Chem Products	TEAM LABORATORY CHEM. CORP.	root killer	\$1,231.50
Sewer Fund	Sewer Operation	Chemicals and Chem Products	TEAM LABORATORY CHEM. CORP.	Larvacide for plant	\$750.50
Sewer Fund	Sewer Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-WWTP/Lifts	\$1,503.55
Sewer Fund	Sewer Operation	Engineering Fees	STANTEC CONSULTING SERVICES, I	engineer review strom sewer quote	\$59.00
Sewer Fund	Sewer Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service WWTP	\$257.55
Sewer Fund	Sewer Operation	General Operating Supplies	KINGSLEY MERCANTILE	pencil/paint brush	\$4.29
Sewer Fund	Sewer Operation	General Operating Supplies	MOREM ELECTRIC, INC	indicator bulbs	\$49.10
Sewer Fund	Sewer Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Wastewater Testing Lab Fees	\$958.50
Sewer Fund	Sewer Operation	Repair/Maint Other Improve	ROCHESTER PLUMBING & HEATING	clean/camera Wicket Dr & Hwy 139	\$1,695.00
Sewer Fund	Sewer Operation	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-WWTP	\$1,914.36
Sewer Fund	Sewer Operation	Small Tools and Minor Equip	KINGSLEY MERCANTILE	2 calculators	\$35.58
Sewer Fund	Sewer Operation	Telephone	HARMONY TELEPHONE COMPANY	Lift Stations Dialer/DSL Phone	\$160.28
Sewer Fund	Sewer Operation	Training Fees	MICHEL, BRIAN	6 meals @ WW School	\$110.00
Sewer Fund	Sewer Operation	Travel Expenses	BIGALK, TERRY	meals at WW School	\$110.00
Sewer Fund	Sewer Operation	Travel Expenses	ELAN FINANCIAL SERVICES	2 hotel rooms 2 nights WW school Brian/C	\$427.96
Sewer Fund	Sewer Operation	Travel Expenses	WHALEN, COREY	6 meals WW school	\$110.00
Sewer Fund	Sewer Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Lift station degreaser	\$2,035.00
Sewer Fund	Sewer Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Lift stations degreaser	\$2,005.00
Sewer Fund	Sewer Operation	Utility Maint Materials	USA BLUEBOOK	smoke candles for sewer testing	\$120.99
Sewer Fund	Sewer Operation	Water Utilities	HARMONY PUBLIC UTILITIES	water-WWTP	\$1,196.63
Fund 602 Sewer Fund					\$15,189.02
Fund 603 Solid Waste Fund					
Solid Waste Fund	Solid Waste Administration	Postage	ELAN FINANCIAL SERVICES	Postage Paid Envelops	\$242.25
Fund 603 Solid Waste Fund					\$242.25

CITY OF HARMONY
City Council Claims for Review

November 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 604 Electric Fund					
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	deposit to utilities Freddie Grover	\$12.04
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	refund unused deposit F Grover	\$62.96
Electric Fund	Electric Utility Operation	Electric Power for Resale	MI ENERGY COOPERATIVE	power for sale	\$59,724.67
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec- Town Clock	\$13.03
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Streetlights	\$1,303.88
Electric Fund	Electric Utility Operation	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Chris pickup	\$14.94
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	locates/no locates	\$41.85
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	hook up 3 phase for distillary	\$297.50
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	drop triplex to condemned home 1st Ave S	\$472.50
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	hook up new house 740 6th St SE	\$157.50
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	connect new service 820 3rd Ave SE	\$126.00
Electric Fund	Electric Utility Operation	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	rotate tires Chris pickup	\$20.00
Electric Fund	Electric Utility Operation	Repair/Maint Vehicles	S & S AUTOMOTIVE	air filter F550 Ford	\$25.48
Electric Fund	Electric Utility Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	spray paint	\$73.50
Electric Fund	Electric UtilityAdministratio	Postage	ELAN FINANCIAL SERVICES	Postage Paid Envelops	\$242.25
Fund 604 Electric Fund					\$62,588.10
Fund 620 Economic Development Authority					
Economic Development	Economic Development	Dues	PARKS & TRAILS COUNCIL OF MN	membership dues 2019	\$35.00
Economic Development	Economic Development	Miscellaneous	HAHN, JOE	Housing Incentive	\$12,000.00
Economic Development	Economic Development	Miscellaneous	HARMONY SPIRITS	EDA Forgiveable Loan	\$10,000.00
Economic Development	Economic Development	Miscellaneous	SCHISSEL, ANITA	Housing Incentive Schissel	\$6,750.00
Economic Development	Economic Development	Miscellaneous	TURNER, RICHARD	Housing Incentive Richard Turner	\$10,000.00
Economic Development	Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA Phone	\$22.47
Fund 620 Economic Development Authority					\$38,807.47
					\$174,999.37

ADMINISTRATOR'S REPORT

For the Period from October 9, 2018 to November 13, 2018

ADMINISTRATION

Administered election.

Part I is complete of Wellhead Protection Plan for new well.

Gathering quotes and options for sound system for council room.

Been meeting with Fillmore County librarians and city administrators to discuss inequities in SELCO library funding from Fillmore County Board. Discussed some options to pursue on state level to aid in recognition of funding inequities.

Submitted USDA grant to upgrade generator at WWTP and for motorized scissors lift.

Sent out letters for delinquent utilities and assessments to assess. Public hearing at November council meeting.

UTILITY/BUILDING COMMITTEE

MNDOT has finished up mill and overlay on TH139 from Hwy 52 to State Line in 2017. MNDOT hopes to be closing out project soon for remaining funds determination.

Coordinating paperwork with school for land swap by community center for baseball field and parking lot. Due to the removal of most trees, school has agreed to cooperatively plant some trees once construction is complete.

Underground wire, boring, and trenching has been installed for southeast electrical line project by MiEnergy. A few trees will be trimmed or removed along our existing electric line from 5th St SE to Center St E on the alley between 2nd Ave SE and 3rd Ave SE for an additional line to loop the 3-phase service as part of the project. They will be energizing transformers and tying over services in the next phase of the project.

Building committee met and discussed community center renovations. We are gathering some cost estimates on bathrooms. Other items are in process or have been completed already.

Begun discussing future street and utility projects on which streets and utilities to do.

Administered roof inspections for visitor center and WWTP. Repairs will be completed soon.

Discussed firehall meeting room and common area flooring. Will need to approve recommended replacement.

Met with school to discuss football field project.

City of Harmony
Cash Balance Report
September 2017 and September 2018

<u>Fund Description</u>	<u>September-17</u>	<u>September-18</u>
General Fund	752,003.79	738,738.17
Revolving Loan Fund	35,516.67	93,532.22
Commercial Rehab Fund	786.55	11,906.70
Library Fund	(17,358.04)	(16,930.33)
Fire Fund	72,298.55	25,999.54
Ambulance Fund	19,506.41	105,985.06
Park Fund	57,398.76	57,268.52
Arts Fund	2,804.99	2,330.20
GO Improvement 2010A-3rd St SW	34,990.08	36,411.14
GO Tax Abatement 2013A-Comm Cntr	24,745.78	25,765.47
GO Improvement 2013B-Heritage Grove	8,329.23	9,351.98
GO Improvement 2014A-1st Ave SW	134,607.09	6,255.17
GO Improvement 2017A-Various		53,547.72
Capital Projects Fund	646,553.24	856,429.22
TIF District #5-Antique Mall	7,349.07	7,764.15
TIF District #6-HECO	4,531.33	7,051.77
2017 Street and Utility Project	270,450.99	(7,027.15)
Water Fund	289,335.89	202,803.96
Sewer Fund	31,396.33	54,511.62
Solid Waste Fund	(1,383.38)	7,652.99
Electric Fund	546,427.65	653,590.21
Storm Water Fund	10,321.60	10,415.44
Economic Development Fund	66,516.61	82,544.83
Total	<u>2,997,129.19</u>	<u>3,025,898.60</u>

Resolution No. 18-09

**A RESOLUTION CERTIFYING DELINQUENT UTILITIES AND SERVICES
TO BE COLLECTED WITH TAXES PAYABLE IN 2019**

WHEREAS, the City of Harmony provides utility and administrative services to property for a fee; and

WHEREAS, certain accounts for said services are delinquent; and

WHEREAS, Minnesota Statutes provides for collecting delinquent accounts by placing same on the tax rolls.

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Harmony, Fillmore County, Minnesota, that the City hereby certifies that the accounts herein listed are for utility and administrative services and payment is delinquent on some.

BE IT FURTHER RESOLVED, that the City hereby requests the Auditor of the County of Fillmore to place the amounts listed as special assessments on the tax rolls for taxes payable in 2019.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:
Voting Against the Resolution:
Abstained from Voting:
Absent:

Motion carried and resolution adopted this 13th day of November 2018.

Steve Donney, Mayor

ATTEST:

Jerome Illg, Administrator

City of Harmony
Past Due Utilities & Assessments
2018 Certification

O:\City of Harmony\Administration\Finance\Accounts Receivable\Utility Billing\Collections\2009\Utilities to Assess Collection.xls\Utilities

Assessment Name	Account	PIN	Assessment Notes
HELLEM, JAMES	00-00031100-22-5	15.0070.020	409.84
HERMANSON, RICHARD	10-00031000-10-8	15.0070.000	1,123.67
GUNDERSON, GARY	00-00038200-17-3	15.0194.000	765.75
BECHTEL, JAMES		15.0046.010	330.00
			<u>2,629.26</u>

Resolution No. 18-10

**A RESOLUTION CERTIFYING THE RESULTS OF THE MUNICIPAL
GENERAL ELECTION HELD ON NOVEMBER 6, 2018**

WHEREAS the Municipal General Election was held on November 6, 2018 and the results thereof duly counted and filed with the City Clerk-Treasurer together with the ballots and summary sheet of said election, and

WHEREAS the summary statement has this day been duly canvassed by the City Council sitting in an open meeting as prescribed by law and the results of said election have been found to be correct.

NOW, THEREFORE, BE IT RESOLVED that the summary statement attached is hereby approved and found correct, and it is declared that the results of the said election are as shown on the attached summary statement of the municipal election.

BE IT FURTHER RESOLVED the one candidate receiving the highest number of write-in votes for the office of Mayor, Steve Donney; the two candidates receiving the highest number of votes for the office of Council Member, four (4) year term Tony Webber and Stephen W. Sagen, are hereby declared elected and the City Clerk is hereby instructed to issue certificates of election provided each candidate submits to the filing officer a "Campaign Financial Report Certification of Filing" no later than seven days after the general election (Minnesota Statutes 211A.06, Sub. 1).

The foregoing resolution was introduced and moved for adoption by Council Member _____, and seconded by Council Member _____.

Voting for the Resolution:
Voting Against the Resolution:
Abstained from Voting:
Absent:

Motion carried and resolution adopted this 13th day of November 2018.

Steve Donney, Mayor

ATTEST:

Jerome Illg, Administrator

Abstract of Votes Cast
In the Precincts of the City of Harmony
State of Minnesota
at the State General Election
Held Tuesday, November 6, 2018

as compiled from the official returns.

Summary of Totals
City of Harmony
Tuesday, November 6, 2018 State General Election

Number of persons registered as of 7 a.m.	640
Number of persons registered on Election Day	47
Number of accepted regular, military, and overseas absentee ballots and mail ballots	77
Number of federal office only absentee ballots	1
Number of presidential absentee ballots	0
Total number of persons voting	514

Summary of Totals
City of Harmony
Tuesday, November 6, 2018 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Harmony)

NP	WI
Steve Donney	WRITE-IN**
448	17

Council Member at Large (Harmony) (Elect 2)

NP	NP	NP	WI
Kyle Morem	Stephen W. Sagen	Tony Webber	WRITE-IN**
267	276	293	2

Detail of Election Results
City of Harmony
Tuesday, November 6, 2018 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
23 0080 : HARMONY	640	47	514
City of Harmony Total:	640	47	514

Detail of Election Results
 City of Harmony
 Tuesday, November 6, 2018 State General Election

Office Title: Mayor (Harmony)

Precinct	NP	WI
	Steve Donney	WRITE-IN**
23 0080 : HARMONY	448	17
Total:	448	17

Office Title: Council Member at Large (Harmony) (Elect 2)

Precinct	NP	NP	NP	WI
	Kyle Morem	Stephen W. Sagen	Tony Webber	WRITE-IN**
23 0080 : HARMONY	267	276	293	2
Total:	267	276	293	2

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 6, 2018

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Harmony Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2018.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Harmony

I, _____, Clerk of the City of Harmony do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Harmony State General Election held on Tuesday, November 6, 2018.

Witness my hand and official seal of office this _____ day of _____, 2018.

Andera Construction
315 South Elm Street
Cresco, IA 52136 US
(563) 203-0646
Anderaconstruction1@gmail.com



ANDERA
Construction
CRESCO, IOWA

ESTIMATE

ADDRESS

Harmony Fire

ESTIMATE # 1096

DATE 10/01/2018

ACTIVITY

AMOUNT

Graniflex Floor

11,384.00

~1304 SF decorative flake floor
Waterproof, vapor proof, crack resistant flooring system

Price includes

- labor and materials for glue removal
- concrete surface preparation for intended system
- materials
- labor to install products
- free maintenance kit

Price does not include

- crack repair \$3.00 per lineal foot
- joint filling \$5.00 per lineal foot

Logo of your choice donated to fire dept by Andera Construction. Size within reason for donation ~10 SF

50% of estimate is do upon signing for special ordered products

TOTAL

\$11,384.00

Accepted By

Accepted Date