

**Harmony City Council,
Fillmore Central School Board,
&
Harmony Economic Development Authority**

**Special Joint Meeting
Agenda**

February 13, 2018
6:30 P.M.

Harmony, Minnesota
Community Center

1. Introductions/welcome
2. Update from each board on current issues and/or projects
3. Discuss short and long term goals of each board
4. Discuss opportunities for collaboration on common goals
5. Discuss next steps
6. Public open forum - (10 minutes)
7. Adjourn

The purpose for this meeting is to discuss opportunities to work more collaboratively as organizations towards common goals to make the community stronger. No official action will be taken at this joint meeting.

AGENDA
HARMONY CITY COUNCIL
Regular Meeting

February 13, 2018
After Joint Meeting

Council Room
Community Center

1. Call To Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report
 - d. Financial Report
 - e. CD
 - f. Liquor License
 - g. County Ambulance Contract
 - h. Water Tower Inspection Contract
5. Reports
 - a. Hahn Development
 - b. Building & Maintenance Report
 - c. EDA Board
 - d. Park Board
 - e. Library Board
 - f. Arts Board
6. Adjourn

**BACKGROUND INFORMATION
HARMONY CITY COUNCIL
REGULAR MEETING**

**February 13, 2018
After Joint Meeting**

**Council Room
Community Center**

1. Call To Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report-See report.
 - d. Financial Report-See report.
 - e. CD-Cash in CD #43702.
 - f. Liquor License-Consider Kwik Trip License Renewal.
 - g. County Ambulance Contract-See contract.
 - h. Water Tower Inspection Contract-See contract recommended by utility committee.
5. Reports
 - a. Hahn Development-Update and consider next steps.
 - b. Building & Maintenance Report
 - c. EDA Board-Renewal of Housing Incentive.
 - d. Park Board
 - e. Library Board
 - f. Arts Board
6. Adjourn

JANUARY 9, 2018

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:00 PM. Present were Mayor Donney, Councilmembers Debbie Swenson, Kyle Morem, Steve Sagen and Lynn Mensink; Attorney Greg Schieber, Corey Whalen, Brian Michel, Joe Hahn, Hannah Wingert, Melissa VanderPlas and Eileen Schansberg. Absent was Administrator Jerome Illg.

PUBLIC FORUM:

Joe Hahn visited with the council regarding building a home on an unplatted lot in the Southeast section of the city. Hahn had some questions on what was required of his extension of the street. Council recommended he get together with the City Engineer, City Administrator and the Street Committee to work out his questions.

CONSENT AGENDA:

Motion by Morem and seconded by Swenson to approve the Consent Agenda which consisted of the Minutes to the December 12, 2017 meeting, the claims, the Administrator's Report, the Financial Report, Cashing CD#43700 to the General Fund, making Bond payment transfers on February 1st for 2013B Bond amount \$27,207.50 and 2014A Bond amount \$55,071.25, and approving RESOLUTON 18-01: A RESOLUTION MAKING APPOINTMENTS TO CERTAIN POSTS AND OFFICES OF THE CITY OF HARMONY FOR THE YEAR 2018 and RESOLUTION 18-02: A RESOLUTION MODIFYING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS FOR THE CITY OF HARMONY, MN.

Voting for were: Swenson, Morem, Sagen, Mensink and Donney

Voting against were: No one

Abstained from voting were: No one

Absent from voting were: No one

The Motion passed and resolutions were adopted.

PERSONNEL COMMITTEE:

-Recommendation of a modification to non-union VEBA/HSA contribution from \$217 to \$265 as it has not been modified since inception.

-Recommendation to modify the Cell phone allowance for non-union staff from \$25 to \$50 provided it is a SMART phone. This matches the union employee's allowance.

-Recommendation to change the meal allowance from \$10/\$10/\$20 to \$15/\$15/\$25.

Motion by Donney and seconded by Morem to approve the three above recommendations. All present voting yes. Motion carried.

BUILDING & MAINTENANCE:

Corey Whalen requested permission to purchase a lock cabinet and tools for the shop. Whalen stated that a lot of vehicle and equipment service could be done in-house which would off-set their purchase. Whalen suggested getting some from Kingsley Mercantile and NAPA. The Council had no objections and thanked the Maintenance Staff for their service.

EDA BOARD:

Will meet the following Thursday.

PARK BOARD:

Did not meet this month.

LIBRARY BOARD:

- Working on a Patron Survey.
- Has raised their \$2,500 toward the Patio reconstruction and now waiting on the HACF Grant. Construction will begin this spring.
- Had over 60 people attend the book signing by Amy Hahn.

ARTS BOARD:

Will be meeting next week.

COLA:

Motion by Swenson and seconded by Morem to set COLA at 2% beginning January 2018 payroll. All present voting yes. Motion carried.

Mayor Donney stated the City of Harmony was an heir to \$45,000 from the Donald Wilken's Estate. He instructed the council to think of a way that it may be used and expressed gratitude to the late Mr. Wilken.

Upon no further business, Mayor Donney adjourned the meeting at 7:25 PM.

Mayor Steve Donney

Eileen Schansberg, Deputy Clerk

CITY OF HARMONY
City Council Claims for Review

February 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund					
General Fund		Union Central Pension Fund	CENTRAL PENSION FUND	Union pension Brian/Chris/Corey	\$276.00
General Fund		Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union Health Insurance Chris/Brian/Corey	\$3,510.00
General Fund		Union Central Pension Fund	IUOE LOCAL #49	union pension Chris/Brian/Corey	\$103.50
General Fund		NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$48.00
General Fund		Life Insurance	USABLE LIFE	101421301G	\$75.10
General Fund	Civil Defense	Telephone	HARMONY TELEPHONE COMPANY	Sirens/DSL Phone	\$89.51
General Fund	Community Center	Building Repair Materials	DAKOTA SUPPLY GROUP	control board kit	\$191.00
General Fund	Community Center	Building Repair Materials	HAHN LUMBER CO	door closer	\$168.00
General Fund	Community Center	Cleaning Supplies	DALCO	cleaning supplies	\$199.01
General Fund	Community Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Comm Ctr	\$3,644.37
General Fund	Community Center	Gas Utilities	MINNESOTA ENERGY	monthly service-Comm Ctr	\$725.02
General Fund	Community Center	General Operating Supplies	KINGSLEY MERCANTILE	painter tape/paint rollers/santeen	\$50.62
General Fund	Community Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Terry pickup	\$42.83
General Fund	Community Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Comm Ctr	\$55.80
General Fund	Community Center	Small Tools and Minor Equip	SCHILLING PAPER CO.	CAUTION stand	\$63.73
General Fund	Community Center	Telephone	HARMONY TELEPHONE COMPANY	Admin Phone/DSL	\$222.96
General Fund	Community Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Comm Ctr	\$35.03
General Fund	Community Events	Donations to Civic Org s	FILLMORE CENTRAL POST PROM COM	donation to FC Post Prom 2018	\$100.00
General Fund	Community Events	General Operating Supplies	HARMONY FOODS	Golden Happenings munchies	\$46.06
General Fund	Financial Administration	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	2017 Audit progression	\$800.00
General Fund	Financial Administration	Software Service Fees	BANYON DATA SYSTEMS	Banyon Fund Acct Support	\$1,590.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 1/15/18	\$490.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 1/12/18	\$490.00
General Fund	Ice & Snow Removal	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-1-ton plow	\$231.97
General Fund	Ice & Snow Removal	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-tractor	\$80.27
General Fund	Ice & Snow Removal	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas-snow removal	\$124.20
General Fund	Ice & Snow Removal	Repair/Maint Vehicles	S & S AUTOMOTIVE	wipers	\$85.97
General Fund	Legal Services	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	legal services for Jan	\$170.50
General Fund	Personnel Administration	General Operating Supplies	CULLIGAN	wellness program	\$66.90
General Fund	Personnel Administration	General Operating Supplies	ILLG, JEROME	Wellness Program	\$86.14
General Fund	Personnel Administration	General Operating Supplies	SCHANSBERG, EILEEN	Wellness Program	\$39.39
General Fund	Personnel Administration	General Operating Supplies	SCHANSBERG, EILEEN	Wellness program	\$37.50
General Fund	Police Department	Contractual Services	FILLMORE COUNTY SHERIFF	4th Qtr Sheriff Contract	\$17,846.26
General Fund	Police Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas-squad	\$310.84
General Fund	Police Department	Repair/Maint Vehicles	TORGERSON AUTO	oil chg-Squad	\$68.59
General Fund	Police Department	Telephone	HARMONY TELEPHONE COMPANY	Police Phone	\$51.41

CITY OF HARMONY
City Council Claims for Review

February 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
General Fund	Police Department	Tires	IRONSIDE TRAILER SALES & SERVI	new snow tires & mounting	\$579.16
General Fund	Public Works Buildings	Building Repair Materials	HAHN LUMBER CO	Keyless entry door lock	\$60.75
General Fund	Public Works Buildings	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-shop	\$216.03
General Fund	Public Works Buildings	Gas Utilities	MINNESOTA ENERGY	monthly service-Shop	\$485.39
General Fund	Public Works Buildings	General Operating Supplies	KINGSLEY MERCANTILE	sharpie/sissors/traps	\$18.86
General Fund	Public Works Buildings	General Operating Supplies	MISSISSIPPI WELDERS SUPPLY CO	compressed air cylinders	\$32.86
General Fund	Public Works Buildings	General Operating Supplies	S & S AUTOMOTIVE	shop supplies	\$18.14
General Fund	Public Works Buildings	Motor Fuels/Lubricants	KINGSLEY MERCANTILE	WD40	\$4.99
General Fund	Public Works Buildings	Motor Fuels/Lubricants	S & S AUTOMOTIVE	oil/def exhaust	\$14.29
General Fund	Public Works Buildings	Small Tools and Minor Equip	KINGSLEY MERCANTILE	tool chests	\$738.97
General Fund	Public Works Buildings	Small Tools and Minor Equip	KINGSLEY MERCANTILE	blades/bit set/grinding disk	\$71.56
General Fund	Public Works Buildings	Small Tools and Minor Equip	S & S AUTOMOTIVE	shop tools	\$1,187.65
General Fund	Public Works Buildings	Water Utilities	HARMONY PUBLIC UTILITIES	water-shop	\$19.03
General Fund	Streets	Equipment Parts	HAMMELL EQUIPMENT	fuel cap for skidloader	\$30.25
General Fund	Streets	General Operating Supplies	KINGSLEY MERCANTILE	mailbox/screws	\$21.96
General Fund	Streets	Other Improvements	STANTEC CONSULTING SERVICES, I	services thru Dec	\$1,974.23
General Fund	Streets	Repair/Maint Machinery/Equip	HAMMELL EQUIPMENT	skidloader amber beacon	\$66.33
General Fund	Tourism Programs	Lodging Tax	HARMONY CHAMBER OF COMMERCE	Lodging tax 4th Country Lodge	\$768.55
General Fund	Visitor Center	Building Repair Materials	HAHN LUMBER CO	trim screws Vis Ctr	\$16.90
General Fund	Visitor Center	Building Repair Materials	KINGSLEY MERCANTILE	door finishing supplies	\$106.61
General Fund	Visitor Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Vis Ctr	\$127.91
General Fund	Visitor Center	Gas Utilities	MINNESOTA ENERGY	monthly service-Vis Ctr	\$576.02
General Fund	Visitor Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Terry pickup	\$42.82
General Fund	Visitor Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Vis Ctr	\$24.28
General Fund	Visitor Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Vis Ctr	\$15.33
Fund 101 General Fund					\$39,435.35
Fund 211 Library Fund					
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio book	\$16.49
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$19.22
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$19.22
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$85.17
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio book	\$35.73
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$75.87
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$209.46
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$9.58
Library Fund	Library	Media-E-Audio	SOUTHEASTERN LIBRARIES COOP	Overdrive subscription	\$464.00
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$218.77

CITY OF HARMONY
City Council Claims for Review

February 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$47.95
Library Fund	Library	Office Accessories	DEMCO, INC	liners for DVD drawer	\$118.91
Library Fund	Library	Postage	SOUTHEASTERN LIBRARIES COOP	postage on mailers	\$25.76
Library Fund	Library	Printed Forms	SOUTHEASTERN LIBRARIES COOP	Mailers & SMS notices	\$17.00
Library Fund	Library	Program Supplies	ELAN FINANCIAL SERVICES	summer reading supplies	\$27.38
Library Fund	Library	Program Supplies	ELAN FINANCIAL SERVICES	summer reading supplies	\$69.45
Library Fund	Library	Program Supplies	SOUTHEASTERN LIBRARIES COOP	SR Kickoff lunch-Kay	\$7.00
Library Fund	Library	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic services & PC Support	\$587.42
Library Fund	Library	Telephone	HARMONY TELEPHONE COMPANY	Library Phone	\$46.76
Fund 211 Library Fund					\$2,101.14
Fund 222 Fire Fund					
Fire Fund	Fire Department	General Operating Supplies	KINGSLEY MERCANTILE	hangers for fire gear	\$90.00
Fire Fund	Fire Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas/diesel-firetrucks	\$155.16
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	DALCO	cleaning supplies	\$24.72
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	KINGSLEY MERCANTILE	cleaning supplies	\$30.16
Fire Fund	Fire Stations and Bldgs	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Firehall	\$373.57
Fire Fund	Fire Stations and Bldgs	Gas Utilities	MINNESOTA ENERGY	monthly service-Firehall	\$459.22
Fire Fund	Fire Stations and Bldgs	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Firehall	\$24.60
Fire Fund	Fire Stations and Bldgs	Telephone	HARMONY TELEPHONE COMPANY	Fire Phone	\$45.08
Fire Fund	Fire Stations and Bldgs	Water Utilities	HARMONY PUBLIC UTILITIES	water-Firehall	\$15.53
Fund 222 Fire Fund					\$1,218.04
Fund 223 Ambulance Fund					
Ambulance Fund	Ambulance Service	Equipment Parts	KINGSLEY MERCANTILE	batteries	\$9.99
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	Billing for Dec	\$270.00
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	Billing for Jan	\$513.00
Ambulance Fund	Ambulance Service	Medical and Dental Fees	TRI STATE AMBULANCE SERVICE	Intercept-VA	\$250.00
Ambulance Fund	Ambulance Service	Medical and Dental Fees	WINNESHIEK CO. MEMORIAL HOSPIT	Intercept chgs JJ	\$248.00
Ambulance Fund	Ambulance Service	Medical and Dental Fees	WINNESHIEK CO. MEMORIAL HOSPIT	Intercept chgs MR	\$248.00
Ambulance Fund	Ambulance Service	Medical Supplies	ASTRUP DRUG	balance short in Dec	\$0.77
Ambulance Fund	Ambulance Service	Medical Supplies	ASTRUP DRUG	Test strips/alcohol swabs/ASA	\$44.87
Ambulance Fund	Ambulance Service	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	oxygen	\$33.34
Ambulance Fund	Ambulance Service	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	oxygen	\$119.90
Ambulance Fund	Ambulance Service	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	oxygen	\$35.01
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-Ambulance	\$389.15
Ambulance Fund	Ambulance Service	Postage	PETTY CASH-CITY	postage	\$6.65
Ambulance Fund	Ambulance Service	Repair/Maint Other Equipment	PETTY CASH-CITY	wash cot covers	\$13.50

CITY OF HARMONY
City Council Claims for Review

February 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Ambulance Service	Repair/Maint Vehicles	PETTY CASH-CITY	Carwash fee	\$4.50
Ambulance Fund	Ambulance Service	Telephone	VERIZON WIRELESS	monthly cell service-Amb	\$47.74
Ambulance Fund	Ambulance Service	Training Fees	ELAN FINANCIAL SERVICES	EMS Conference-T Bigalk	\$95.00
Ambulance Fund	Ambulance Service	Training Fees	ELAN FINANCIAL SERVICES	EMS Conference-A Johnson	\$165.00
Ambulance Fund	Ambulance Service	Training Fees	ELAN FINANCIAL SERVICES	EMS Conference-C Sikkink	\$165.00
Ambulance Fund	Ambulance Service	Training Fees	SCHANSBERG, EILEEN	reimbursed for Amb CPR Cards	\$70.00
Fund 223 Ambulance Fund					\$2,729.42
Fund 251 Park Fund					
Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Parks	\$183.72
Park Fund	Parks	Equipment Parts	PETTY CASH-CITY	park parts	\$3.81
Park Fund	Parks	General Operating Supplies	KINGSLEY MERCANTILE	hitch pin/spray paint	\$12.57
Park Fund	Parks	Repair/Maint Other Improve	SOLBERG WELDING	tube/welding for UTV sprayer mounting	\$23.93
Park Fund	Parks	Small Tools and Minor Equip	PRESTON EQUIPMENT CO.	sprayer boom for UTV	\$100.00
Fund 251 Park Fund					\$324.03
Fund 261 Arts Fund					
Arts Fund	Arts	Advertising	BLUFF COUNTRY NEWSPAPER GROUP	Ad for Amy Hahn book signing	\$142.50
Arts Fund	Arts	Advertising	FILLMORE COUNTY JOURNAL	Ad for Hahn book signing	\$128.48
Arts Fund	Arts	Dues	MN CITIZENS FOR THE ARTS	dues for 2018	\$25.00
Arts Fund	Arts	Program Services	FILLMORE CENTRAL SCHOOLS	donation to Iron Pour project	\$500.00
Arts Fund	Arts	Program Services	FILLMORE CENTRAL SCHOOLS	donation to FC Riverside Concert	\$400.00
Fund 261 Arts Fund					\$1,195.98
Fund 314 G.O. Impr Bonds, 2010A-3rdStSW					
G.O. Impr Bonds, 2010A	GO Improvement Bond 1	Debt Service Interest	BANK OF ZUMBROTA	GO Note 2010A int-	\$260.00
G.O. Impr Bonds, 2010A	GO Improvement Bond 1	Debt Service Principal	BANK OF ZUMBROTA	GO Note 2010A-	\$16,000.00
Fund 314 G.O. Impr Bonds, 2010A-3rdStSW					\$16,260.00
Fund 423 2017 Street & Utility Project					
2017 Street & Utility Pro	2017 Street & Utility Proje	Other Improvements	STANTEC CONSULTING SERVICES, I	2017 St Improvements	\$570.00
Fund 423 2017 Street & Utility Project					\$570.00
Fund 601 Water Fund					
Water Fund	PFA Note 2015 Well	Debt Service Interest	MPFA	'16 Well #3 note interest	\$3,915.00
Water Fund	Water Utility Administratio	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	2017 Audit progression	\$800.00
Water Fund	Water Utility Administratio	Postage	PETTY CASH-CITY	postage	\$3.64
Water Fund	Water Utility Administratio	Software Service Fees	BANYON DATA SYSTEMS	UB support	\$198.75
Water Fund	Water Utility Operation	Chemicals and Chem Products	HACH COMPANY	flouride/water demineralizer	\$362.32

CITY OF HARMONY
City Council Claims for Review

02/09/18 2:21 PM

Page 5

February 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Water Fund	Water Utility Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders demurrage	\$20.00
Water Fund	Water Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-pumphouses	\$1,643.05
Water Fund	Water Utility Operation	Gas Utilities	MINNESOTA ENERGY	monthly service-pumphouses	\$83.19
Water Fund	Water Utility Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Water Testing Lab Fees	\$40.00
Water Fund	Water Utility Operation	Repair/Maint Other Equipment	BLUFF COUNTRY COMPUTER WORKS	restore Computer for wells	\$30.00
Water Fund	Water Utility Operation	Utility Maint Materials	CORE & MAIN, LP	utility maintenance parts	\$1,033.14
Fund 601 Water Fund					\$8,129.09
Fund 602 Sewer Fund					
Sewer Fund	Sewer Administration	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	2017 Audit progression	\$800.00
Sewer Fund	Sewer Administration	Software Service Fees	BANYON DATA SYSTEMS	UB support	\$198.75
Sewer Fund	Sewer Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders demurrage	\$5.00
Sewer Fund	Sewer Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine	\$242.87
Sewer Fund	Sewer Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-WWTP/lift stations	\$1,470.96
Sewer Fund	Sewer Operation	Gas Utilities	MINNESOTA ENERGY	monthly service-WWTP	\$577.97
Sewer Fund	Sewer Operation	General Operating Supplies	KINGSLEY MERCANTILE	keys/bungee cords/spring	\$21.70
Sewer Fund	Sewer Operation	General Operating Supplies	PETTY CASH-CITY	batteries	\$11.79
Sewer Fund	Sewer Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Wastewater Testing Lab Fees	\$958.50
Sewer Fund	Sewer Operation	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	fuel for snowblower	\$19.95
Sewer Fund	Sewer Operation	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-WWTP	\$1,181.16
Sewer Fund	Sewer Operation	Small Tools and Minor Equip	USA BLUEBOOK	skimmer brush WWTP	\$159.36
Sewer Fund	Sewer Operation	Telephone	HARMONY TELEPHONE COMPANY	Lift Stations Dialer/DSL Phone	\$145.64
Sewer Fund	Sewer Operation	Water Utilities	HARMONY PUBLIC UTILITIES	water-WWTP	\$738.38
Sewer Fund	Sewer PFA Note 2003	Debt Service Interest	MPFA	'04 Sewer note	\$1,060.00
Fund 602 Sewer Fund					\$7,592.03
Fund 603 Solid Waste Fund					
Solid Waste Fund	Solid Waste Administration	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	2017 Audit progression	\$800.00
Solid Waste Fund	Solid Waste Administration	Software Service Fees	BANYON DATA SYSTEMS	UB support	\$198.75
Fund 603 Solid Waste Fund					\$998.75
Fund 604 Electric Fund					
Electric Fund		Utility Deposits	HARMONY PUBLIC UTILITIES	refund deposit to close acct Travis Schlett	\$150.00
Electric Fund	Electric Utility Operation	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$76,015.50
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-town clock	\$13.24
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-streetlights	\$1,586.01
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	Jan Locates	\$1.35
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	'18 Annual Fee	\$50.00

CITY OF HARMONY
City Council Claims for Review

February 13, 2018

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	hookup secondary at school garage	\$157.50
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	underground repair	\$977.80
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Alley streetlight by NAPA	\$331.51
Electric Fund	Electric Utility Operation	Repair/Maint Vehicles	S & S AUTOMOTIVE	Elec fuel pump kit	\$56.99
Electric Fund	Electric UtilityAdministratio	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	2017 Audit progression	\$800.00
Electric Fund	Electric UtilityAdministratio	Postage	PETTY CASH-CITY	postage	\$0.50
Electric Fund	Electric UtilityAdministratio	Software Service Fees	BANYON DATA SYSTEMS	UB support	\$198.75
Fund 604 Electric Fund					\$80,339.15
Fund 620 Economic Development Authority					
Economic Development	Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	legal services for Jan	\$561.00
Economic Development	Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA Phone	\$20.40
Fund 620 Economic Development Authority					\$581.40
					\$161,474.38

ADMINISTRATOR'S REPORT

For the Period from January 9, 2018 to February 13, 2018

ADMINISTRATION

Prepared year-end audit and procedures.

MNDOT has approved permit for Historical Society to install 6 signs in right-of-way. They will be installed in Spring 2018.

Assembling information for Well #3 DNR appropriation permit. Have begun process of updating Wellhead Protection Plan for this well.

Submitted annual DNR Water Appropriation Report.

Coordinating with David Drown Associates to update our financial plan.

Contracts have been signed for Hammel House development project. Utilities are installed. All grading with rock is complete on street. Curb, gutter, and paving will be completed spring 2018.

UTILITY/BUILDING COMMITTEE

The contractor has water, sewer, curb and gutter installed in all of the areas for our 2017 Street and Utility Project. It has been paved with first lift of asphalt. Final lift will be installed in 2018.

MNDOT has finished up mill and overlay on TH139 from Hwy 52 to State Line in 2017. MNDOT hopes to be closing out project soon for remaining funds determination.

Reviewed contract proposal for water tower inspection.

Met with engineer and Joe Hahn to discuss project.

Met with school to discuss North Park area, school ball fields, and area around community center.

Will be meeting to determine future street/utility projects along with seal coating.

City of Harmony
Cash Balance Report
December 2016 and December 2017

<u>Fund Description</u>	<u>December-16</u>	<u>December-17</u>
General Fund	862,980.02	898,120.97
Revolving Loan Fund	18,146.60	68,093.38
Commercial Rehab Fund	5,477.14	11,126.73
Library Fund	1,718.52	3,792.34
Fire Fund	26,950.52	25,406.84
Ambulance Fund	120,014.37	88,904.24
Park Fund	50,469.66	62,101.57
Arts Fund	1,490.39	3,879.49
GO Improvement 2010A-3rd St SW	49,622.03	50,013.21
GO Tax Abatement 2013A-Comm Cntr	4,327.65	6,109.84
GO Improvement 2013B-Heritage Grove	20,729.34	22,672.78
GO Improvement 2014A-1st Ave SW	161,113.80	157,995.17
GO Improvement 2017A-Various		99,310.56
Capital Projects Fund	646,553.24	691,323.31
TIF District #5-Antique Mall	125.29	404.77
TIF District #6-HECO	179.42	14.23
2017 Street and Utility Project	(5,823.68)	76,684.81
Water Fund	194,849.44	169,776.36
Sewer Fund	(2,285.02)	6,060.96
Solid Waste Fund	29.35	347.94
Electric Fund	539,399.43	616,941.23
Storm Water Fund	3,424.91	5,717.39
Economic Development Fund	83,957.57	119,703.96
Total	<u>2,783,449.99</u>	<u>3,184,502.08</u>

AGREEMENT

For and in consideration of the promises hereinafter contained, it is hereby agreed as follows:

That Fillmore County (hereinafter referred to as County, a municipal corporation in the State of Minnesota) hereby enters into a contract with the City of Harmony (hereinafter referred to as Contractor, also a municipal corporation in the State of Minnesota).

I.

Contractor agrees to provide efficient and prompt ambulance service to all persons within their area of service in Fillmore County, Minnesota, both emergency and non-emergency, in accordance with statutory standards and regulations.

II.

The Contractor shall have not less than one licensed ambulance in service and capable of rendering efficient services, fully equipped to meet the requirements of the State of Minnesota, Department of Health, and equipped with mobile communications between the ambulance vehicles and law enforcement agencies.

III.

The Contractor shall keep and maintain the ambulance and equipment in clean and sound operating conditions at all times. Clean and sanitary bed linens shall be provided for each patient carried, and shall be changed as soon as possible after the discharge of the patient.

IV.

The Contractor agrees to provide one driver and attendant to staff said ambulance on each call. All of the attendants shall meet the minimum standards required by the State of MN. A licensed driver and an attendant shall staff the ambulance on each call.

V.

The contractor shall provide ambulance service on a twenty-four (24) hour basis, seven days per week, and shall immediately respond to all requests for service initiated by the County, all law enforcement agencies and/or Fire Departments of the County, by physicians and/or health departments of the County and by Hospitals and the Nursing Homes in the service area. Additionally, the Contractor agrees to respond immediately to all requests for service, requested by any citizen within its area of service in the County of Fillmore.

VI.

The ambulances, the ambulance garages and equipment, techniques and procedures shall be available for inspection by any authorized personnel of the County of Fillmore at all reasonable times. Upon request by such authorized personnel of the County, the Contractor shall operate or demonstrate any vehicles or equipment, techniques or procedures used by the Contractor under this Contract.

VII.

The Contractor shall maintain and pay the premiums for the following policies of insurance, which shall cover the operations hereunder during the effective period of this Contract:

- (a) Motor Vehicle Public Liability Insurance with limits of not less than One Hundred Thousand and no/100 (\$100,000.00) Dollars for bodily injury or death of one person, and Five Hundred Thousand and no/100 (\$500,000.00) dollars for bodily injury or death resulting from any one accident and for the sum of at least Fifty Thousand and no/100 (\$50,000.00) Dollars for damages to property arising from any one accident.
- (b) Workmen's Compensation Insurance covering the employees of the Contractor.

Certificates of said policies evidencing the existence there of, shall be delivered to the County upon request.

VIII.

The Contractor guarantees that he has full legal right to render the services provided for in this contract and that he will defend, indemnify and save the County entirely harmless from any and all claims, demands, damages, actions, and/or causes of action arising or to arise against the Contractor or his employees, or the County of Fillmore by reason of the Contractor's operations under this Contract or the contractor's use of any process, equipment, machinery or material in furnishing of the same.

IX.

In view of the character of the services to be rendered, the Contractor shall neither assign his right to this Contract, nor the rights accruing or to accrue under this contract, unless such assignment is agreed to in writing by the County.

X.

The Contractor agrees to comply with all licensing and ordinances and laws of the County and of the municipalities located therein, the State of Minnesota, the United States of America or any other governmental subdivision.

XI.

Notwithstanding the provisions of the Contract, the Contractor shall be allowed to charge and collect fair and reasonable fees from any individual, partnership or corporation from whom services are performed under this Contract. It is understood and agreed that the county is in no way responsible for the collection of these fees and charges and that this responsibility rests solely with the Contractor.

XII.

The County agrees to pay to the Contractor during the term of this agreement \$4,500.00 for the period of January 1, 2018 through December 31, 2018. The County will make one payment for a total of \$4,500.00 for this contract period. Payment shall be made when all contracts from the contractor herein and other contractors for emergency service in Fillmore County are received.

XIII.

The parties hereto agree that the terms of this Contract shall be a period of 12 months, commencing on January 1, 2018 through December 31, 2018.

XIV.

The funds paid by the County to the Contractor shall be used solely for the Contractor's ambulance service and shall not, for any reason, be used for any purposes not connected directly to said ambulance service. Contractor further agrees to furnish the county a complete itemization of how said funds were utilized for ambulance services not later than 30 days after the termination of this agreement.

In the event that any said funds were not used for ambulance services, this agreement shall be considered breached for said Contractor and any and all funds received by said Contractor under this agreement shall be returned to said County immediately.

XV.

Notwithstanding anything to the contrary, this agreement may be terminated on one hundred twenty (120) days notice in writing by either party to the other. In the event of any lack of compliance with the terms hereof on the part of the Contractor to maintain his insurance, the County shall give to the Contractor written notice of such lack of compliance and the Contractor shall have thirty (30) days within which to remedy such situation. If at the end of said thirty (30) days notice, the lack of compliance has not been remedied, this Contract may be terminated by written notice from the County to the Contractor with one hundred twenty (120) days notice.

If termination occurs before the one year term specified in paragraph XIII above, the City shall keep, or the County shall pay, if not yet paid, that portion of the payments called for, under paragraph XII above, on a pro-rated basis.

XVI.

The County of Fillmore will furnish a twenty-four (24) hour answering service and dispatch service through the County Sheriff's Office. The Contractor will maintain two-way radios in said ambulance to be operated on the same frequency as the Hospital's Radio Communication Equipment, and the Contractor shall obtain all necessary licenses and certificates to operate said radios on said frequency. The County agrees to execute any consent necessary for the Contractor to obtain such licenses.

Dated at Preston, Minnesota this _____ day of _____, 2018.

CITY OF HARMONY

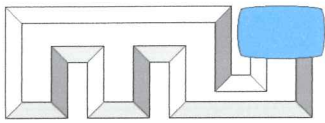
FILLMORE COUNTY BOARD OF COMMISSIONERS

By: _____
Mayor

By: _____
Chairman

Clerk

Fillmore County Auditor/Treasurer



Maguire Iron, Inc.

P.O. Box 1446
Sioux Falls, SD 57101
Phone (605) 334-9749
Fax (605) 334-9752

www.maguireiron.com

1/29/2018

Jerome Illg
City of Harmony
PO Box 488
Harmony, MN 55939-0488

RE: Clean out and Inspection / 100,000 MG Water Tower

Jerome,

I wanted to thank you for the opportunity to offer our services once again to the city of Harmony. I have attached a service agreement to do the Interior and Exterior cleaning and inspection of your water tower. Currently AWWA recommends that all potable water storage tanks should be cleaned and inspected a minimum of every three years, while most communities have their tanks serviced every two years.

This service would consist of cleaning out any sediment or debris from the inside of the tank, inspection of the interior and exterior coatings. We will also be inspecting for all AWWA and OSHA compliance with safety and sanitation standards in mind. We will follow with a report of conditions and recommendations.

Your last service contract expired in 2017 and the next service would be scheduled for 2019. I have attached another service contract for the maintenance of your tank.

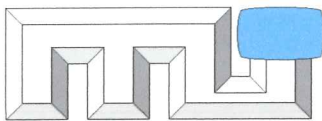
After review and upon acceptance, please sign the original and make a copy for yourself, then send the original back to the Maguire Iron office so we can get the service on our growing schedule.

Once again we appreciate you considering Maguire Iron for the maintenance of your tower and we hope to work with you soon.

Regards,

MAGUIRE IRON, INC.

Chad Edwards
Field Representative
605-759-4957 Cell
605-334-9749 Ofc
edwardsc@maguireiron.com



Maguire Iron, Inc.

PO Box 1446
Sioux Falls, SD 57101
Phone (605) 334-9749
Fax (605) 334-9752

WATER TOWER SPECIALISTS
Established 1915
New and Used Tanks
www.maguireiron.com



CONTRACT

This contract made and entered into this _____ day of _____, **2018** by and between the _____ City of Harmony, MN here in after called the "Owner" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" for and in consideration of the mutual covenants and promises hereinafter contained.

WITNESSETH:

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

Cleaning and Inspection Schedule
100,000 Gallon Cone Tank

- Contractor will furnish tools, labor, and materials as well as necessary insurance to perform the work in a good and workman like manner.
- Contractor will furnish a pressure relief valve / blow off valve for use by the city if needed at no charge.
- Contractor will clean out all sediment and deposit build up once the tank is emptied by the city
- Contractor will power wash the Interior wet area of the water tower after all heavy sediment has been removed from the tank.
- Contractor will do a complete inspection of the wet interior area and take photos for the use during the Inspection report. Photos will be supplied to the city upon request
- Should any emergency repair or renovation be necessary, cost and details to be submitted. No extra work to be done without Owner's authorization.
- Contractor will do a complete inspection along with photos of the complete Exterior of the water tower.
- Contractor will work up a report of the findings during the Inspection of the city's water tower and send a detailed report that will include budget estimate of deficiencies, condition, and future recommendations as applicable.

2019	Cleaning and Inspection	\$1,600.00
2021	Cleaning and Inspection	\$1,600.00
2023	Cleaning and Inspection	\$1,600.00
2025	Cleaning and Inspection	\$1,600.00
2027	Cleaning and Inspection	\$1,600.00

The first service will be done in 2019. This contract will run for a period of 9 years, with the tank servicing to be done every 2 years.

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of \$ as above plus applicable sales and/or use tax shall become due and payable in full.

Terms: Net 30 days from acceptance and invoicing. A service charge of 1 1/2% per month (annual rate of 18%) will be charged on past due accounts.

Maguire Iron, Inc. reserves the right to impose fuel or other surcharges in effect at the time of project performance. During any exterior painting, Owner shall assist in removing any vehicles in the area which might receive paint damage. If there is any sandblasting involved in the work, Owner will be responsible for collection and disposal of any and all blast media.

Maguire Iron, Inc. will exercise reasonable care and caution to avoid, but will accept no liability for damage to antenna, communication, telemetry and/or electrical system(s) which may be attached to the structure. Removal, repair and/or replacement of the antenna, communication, telemetry and/or electrical system(s) shall be the responsibility of the Owner.

HAZARDOUS MATERIAL DISCLAIMER: *In the event that hazardous materials are on the water tank and this information is not addressed in the specification or made known to Maguire Iron, Inc. prior to the price or bid being supplied by Maguire Iron, Inc., any additional means of hazardous material abatement or disposal costs will be born upon the Owner.*

Owner and the authorized agents signing this contract as such agents do hereby expressly warrant that Owner has authority to make and enter into this contract and that it becomes a party hereto pursuant to a lawful resolution duly and regularly adopted by the governing board of said Owner pursuant to the applicable statutes of this State.

Customer shall reimburse Company for all travel, meal and entertainment expenses incurred by Company and its employees in connection with Company's performance under the contract. To the extent that any meal or entertainment expenses incurred by Company or its employees are subject to the limitation on deductibility under IRC Section 274(n) (1) and the Regulations thereunder, Customer shall be subject to the limitation and shall reduce its deduction accordingly. **This is included in the contract amount.**

This constitutes the entire contract. No verbal agreements or additions will be honored. Any amendments or additions hereto must be in writing and executed by the duly authorized agents and officers of the parties hereto.

IN WITNESS WHEREOF, we have set our hands and seals the day and year above written.

Owner City of Harmony, MN

MAGUIRE IRON, INC.

By _____ (Title)

By _____ (Title)

By Chad Edwards 1/29/2018
(Authorized Agent) (Date)

Date Accepted: _____
Upon acceptance, please provide two (2) signatures and date the agreement.

Hahn Lumber Co., Inc.

745 Main Ave N, Harmony, MN 55939
Phone (507) 886-2232

For City of Harmony

Add _____

Job 6th st exten-

Date 2/1/18 Page _____

ITEM	DESCRIPTION	Total Feet	PRICE	AMOUNT	PRICE	AMOUNT
1	(A) Proposal To extend 6 th City Sewer					
2						
3	(1) Extend water line					(B)
4	(2) Fire hydrant					Proposal
5	(3) curb stop	23,000	00			
6	(4) Sewer line					This part
7	(5) man hole					with city
8	Engineering	4,600	00			get by
9		27,600	00			Road
10						
11						
12	(B) curb & Road Jettish					
13	(1) Grade Base 6" OF rock					
14	1/2 OF 9,000	4,500	00			
15	(2) hundred feet OF curb Est 24.00	2,400	00			
16	(3) 1/2 OF Bank top 3 1/2' 29' 150'					
17	12,000 ÷ 2 =	6,000	00			This to
18		12,900	00			Be done
19	Engineering	2,580	00			when
20		15,480	00	15,480	00	city has
21						Project
22	(C) Driveway					In town
23	(1) 1/2 OF Base 6" Rock Gravel	4,500	00			+ Access
24	(2) 150' OF curb Est. 24.00	3,600	00			owners
25	(3) 1/2 OF Bank top 3 1/2' 12,000	6,000	00			
26		14,100	00			
27	Engineering	2,820	00			
28		16,920	00	16,920	00	
29	Estimate total Price			60,000	00	
30	Proposal					
31	(#2) Extend City water, Owner to Install Draw Field, Owner still Purchaser's Signature OWN: Rural & Maintain It					

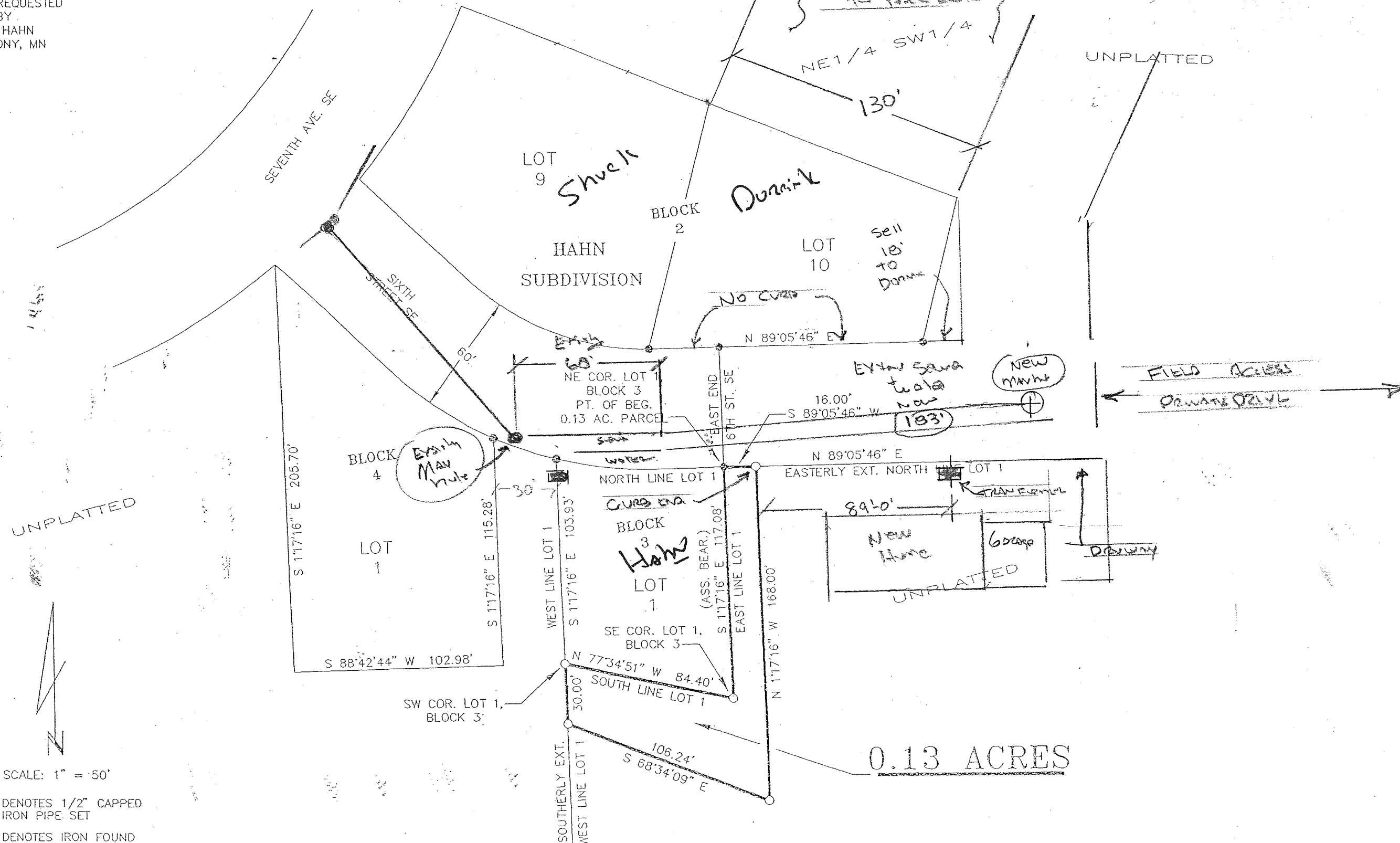
Prices based on weekly commodity prices. Clerical errors subject to correction.
We agree to furnish only the articles and grades specified above.

Amt. sold for \$ _____

CERTIFICATE OF SURVEY

PART OF THE NE1/4 SW1/4 OF SEC. 14, T101N,
R10W, CITY OF HARMONY, FILLMORE CO., MN

SURVEY REQUESTED
BY
JOE HAHN
HARMONY, MN



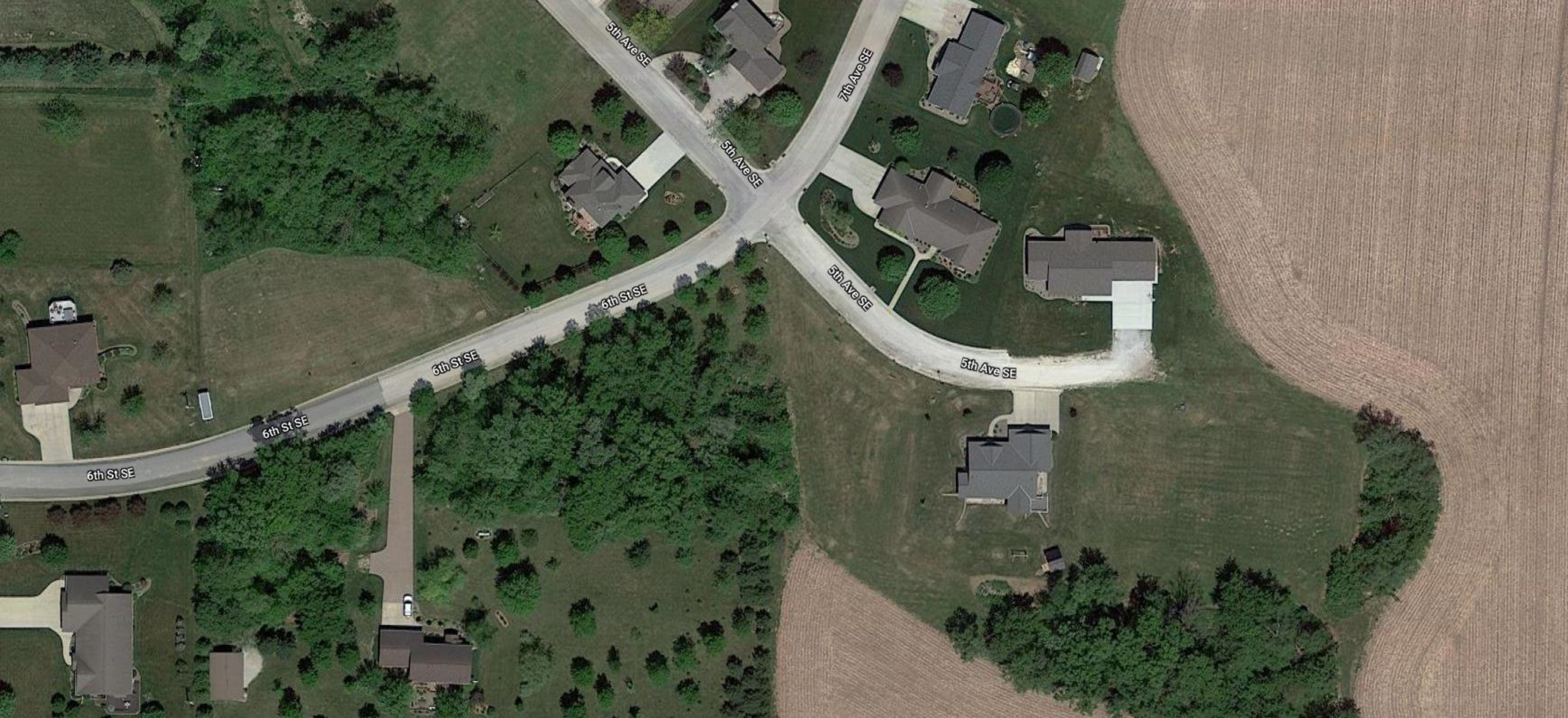
SCALE: 1" = 50'

- DENOTES 1/2" CAPPED IRON PIPE SET
- DENOTES IRON FOUND

CERTIFICATE OF SURVEY

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

JEROME R. SCHWARZ *Jerome R. Schwarz* LICENSE NO. 13810 DATE: 10-05-09 SHEET 1 OF 2



5th Ave SE

7th Ave SE

5th Ave SE

6th St SE

5th Ave SE

5th Ave SE

6th St SE

6th St SE

6th St SE