

**AGENDA**  
**HARMONY CITY COUNCIL**  
**Regular Meeting**

October 8, 2019  
7:00 P.M.

Council Room  
Community Center

1. Call To Order
2. Roll Call
3. Public Hearing-2020 Street and Utility Project
4. Public Forum
5. Consent Agenda
  - a. Minutes
  - b. Claims
  - c. Administrator Report
  - d. Financial Report
  - e. CD
  - f. Arts Board Member Appointment
  - g. Harmony Fire Relief Association
6. Reports
  - a. 2020 Street and Utility Project
  - b. Building & Maintenance Report
  - c. EDA Board
  - d. Park Board
  - e. Library Board
  - f. Arts Board
7. Adjourn

**BACKGROUND INFORMATION  
HARMONY CITY COUNCIL  
REGULAR MEETING**

**October 8, 2019  
7:00 P.M.**

**Council Room  
Community Center**

1. Call To Order
2. Roll Call
3. Public Hearing-2020 Street and Utility Project Improvement Hearing
4. Public Forum
5. Consent Agenda
  - a. Minutes
  - b. Claims
  - c. Administrator Report-See report.
  - d. Financial Report-See report.
  - e. CD-Cash in CD #44003.
  - f. Arts Board Member Appointment-Consider appointment of Kylie Fenton to replace Collen Dahle on Arts Board with term expiring 12/31/19.
  - g. Harmony Fire Relief Association-Consider approval of bank transfer of \$7,500 contribution and fire state aid \$16,654.69 to fire relief association.
6. Reports
  - a. 2020 Street and Utility Project-Consider approval of contract for design.
  - b. Building & Maintenance Report-Roof repairs.
  - c. EDA Board-Consider revolving loan. Discuss land transactions.
  - d. Park Board-Community Center playground equipment. Update splash pad.
  - e. Library Board
  - f. Arts Board
7. Adjourn

PUBLIC HEARING  
2020 Street and Utility Improvements  
Harmony, MN  
October 8, 2019

I. Proposed Improvement Areas:

Area 1: First Avenue SE (Center Street to Dead End South of 6<sup>th</sup> Street, including 6<sup>th</sup> Street SE)

Area 2: Third Street SE (Main Avenue to Dead End East of 7<sup>th</sup> Avenue)

Area 3: Halverson and Hahn Additions (Portions of 5<sup>th</sup> Avenue SE, 6<sup>th</sup> Street SE and 7<sup>th</sup> Avenue SE)

Area 4: 4<sup>th</sup> Avenue SE (2<sup>nd</sup> Street SE to 3<sup>rd</sup> Street SE)

Area 5: Well House No. 1 Alley

Area 6: Methodist Church Parking Lot

Area 7: Garden Road (TH 139 to Brush Dump Drive)

Area 8: Fire Hall Parking Lot

Area 9: Visitor Center Parking Lot

II. Proposed Utility Improvements:

Area 1: Replacement of the trunk water main, portions of the sanitary sewer, and utility services affected by the main installations.

Area 2: Replacement of the trunk water main between Main Avenue and First Avenue SE along with water services affected by the main replacement.

Area 3: Limited to surface adjustments of structures such as manholes and gate valves, along with point repairs as necessary. Full review of sanitary sewer televising inspection will be done prior to design.

Area 4: Replacement of the trunk water main between Second Street SE and Third Street SE along with water services affected by the main replacement. Full review of sanitary sewer televising inspection will be done prior to design.

Area 5: Replacement of the trunk water main between Center Street E and First Street SE along with water services affected by the main replacement.

Areas 6-9: No utility replacements within the project footprints are anticipated at this time.

III. Proposed Street Improvements:

Area 1: Full urban roadway reconstruction with concrete curb and gutter between Center Street and Fifth Street SE. Mill and Overlay surface improvement from Fifth Street SE to southern dead end, including Sixth Street SE.

Area 2: Mill and Overlay surface improvement from First Avenue SE to eastern dead end. Partial reconstruction from Main Avenue S to First Street SE.

Area 3: Mill and Overlay surface improvement along Fifth Avenue SE from Third Street SE to dead end, Seventh Avenue SE from Third Street SE to Sixth Street SE, and Sixth Street SE from Fifth Avenue SE to Third Avenue SE.

Area 4: Partial reconstruction from Second Street SE to Third Street SE.

Area 5: Full reconstruction from Center Street E to First Street SE

Area 6: Full reconstruction of Parking Lot

Area 7: Bituminous surfacing of Garden Road from TH 139 to brush dump.

Area 8: Bituminous patching and overlay of Fire Hall parking lot.

Area 9: Removal and replacement of surfacing within Visitor Center parking lot.

IV. Estimated Project Costs:

TYPE OF IMPROVEMENT	ESTIMATED PROJECT COSTS	ASSESSED COSTS	CITY BORNE COSTS
WATER MAIN IMPROVEMENTS:	\$ 209,337.72	\$ -	\$ 209,337.72
SANITARY SEWER IMPROVEMENTS:	\$ 80,502.30	\$ -	\$ 80,502.30
SERVICES IMPROVEMENTS:	\$ 100,524.65	\$ 100,524.65	\$ -
STORM SEWER IMPROVEMENTS:	\$ 276.00	\$ -	\$ 276.00
ELECTRICAL IMPROVEMENTS:	\$ 42,500.00	\$ -	\$ 42,500.00
ROADWAY IMPROVEMENTS:	\$ 1,516,427.21	\$ 522,740.01	\$ 993,687.21
<b>TOTALS</b>	<b>\$ 1,949,567.88</b>	<b>\$ 623,264.65</b>	<b>\$ 1,326,303.23</b>

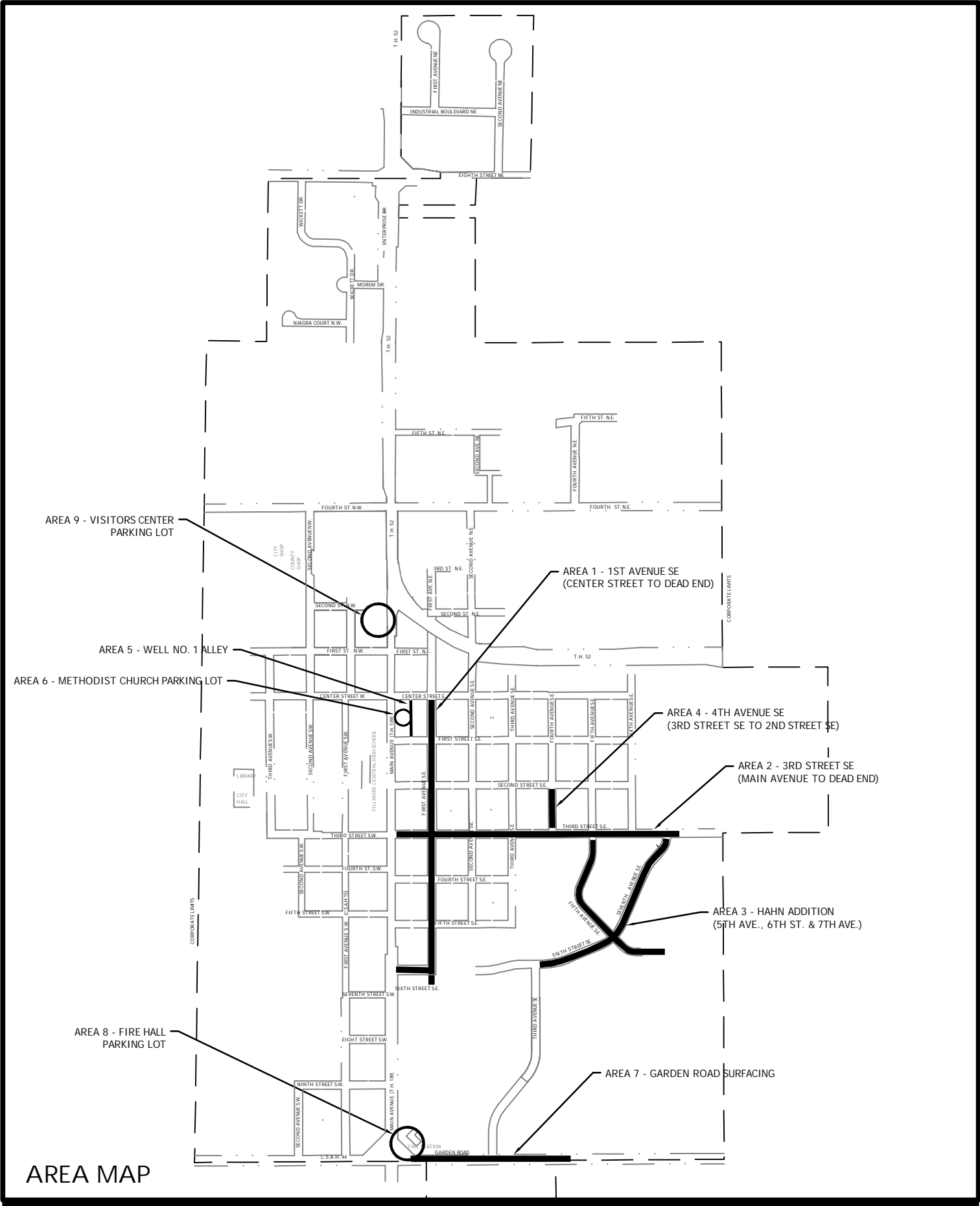
V. Proposed Assessments:

ASSESSMENT TYPE	ESTIMATED ASSESSABLE FRONT FOOTAGE	UNIT PRICE OF ASSESSMENT PER POLICY	POLICY ASSESSMENT TOTALS
<b>STREET RECON.</b>	<b>3917.01</b>	<b>\$ 85.24</b>	<b>\$ 333,881.28</b>
<b>STREET OVERLAY</b>	<b>6620.37</b>	<b>\$ 18.27</b>	<b>\$ 120,970.84</b>
<b>WATER SERVICE</b>	<b>20 SERVICES</b>	<b>\$ 3,144.95</b>	<b>\$ 62,898.95</b>
<b>SANITARY SERVICE</b>	<b>19 SERVICES</b>	<b>\$ 1,980.30</b>	<b>\$ 37,625.70</b>
<b>STREET SURFACING</b>	<b>789</b>	<b>\$ 65.26</b>	<b>\$ 51,493.32</b>
<b>ALLEY RECON.</b>	<b>80</b>	<b>\$ 204.93</b>	<b>\$ 16,394.57</b>
<b>TOTALS</b>			<b>\$ 623,264.65</b>

Proposed assessment rates assume:

- Assessment of 40% of the street reconstruction project costs to property owner (32-Foot Maximum Street Width).
- Assessment of 100% of the water service reconstruction to property owner.
- Assessment of 100% of the sanitary service reconstruction to property owner.
- Maximum residential assessment of 150 lineal feet, minimum residential assessment of 60 lineal feet.
- Assess only 20% of frontage along second side of a corner and dual frontage lots.
- City pays 100% of trunk water main cost.
- City pays 100% of trunk sewer main cost.
- City pays 100% of storm sewer cost.
- City pays 100% of sidewalk cost.
- Additional assessment criteria contained within the City Assessment Policy.

A reasonable estimate of the total amount of the street and utility service project cost to be assessed to benefiting property owners is \$623,264.65. This estimate is approximately 31.969% of the project costs of the improvement. Using the City's current assessment methodology, the assessment for a lot within the full reconstruction improvement with 100-feet of assessable frontage will be approximately \$8,524. The assessment for a lot within the mill and overlay improvement with 100-feet of assessable frontage will be approximately \$1,827. The assessment for a lot within the surfacing improvement with 100-feet of assessable frontage will be approximately \$6,526.00. Parcels within the improvement project receiving water and/ or sewer services will likely see service assessments of \$3,145 and \$1,980 respectively in addition to the proposed roadway assessments. The City reserves the right, when actually levying assessment, to modify or depart from this methodology to the extent the City Council deems appropriate.



CITY OF HARMONY  
2020 STREET AND UTILITY IMPROVEMENTS



**2020 Street and Utility Improvements  
Harmony, MN**  
Project Schedule (Tentative)

<u>Task</u>	<u>Date</u>
Approve Feasibility Report/ Call for a Public Hearing	Sept. 10, 2019
Public Hearing/ Authorize Plans and Specifications	Oct. 8, 2019
2020 Street and Utility Improvements Plans and Specifications	Oct. 2019 – Feb. 2020
Council Approval of Plans and Specifications	Feb. 11, 2020
Submit Advertisement for Bids for Publication	Feb. 2020
Bid Date	March 5, 2020
Award Bid	March 10, 2020
Begin Construction	May, 2020
Substantial Completion	Oct. 2020
Final Completion	June 2021
Assessment Hearing	Nov. 2020

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The Regular meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:00 PM. Present were Mayor Donney, Councilmembers Steve Sagen, Tony Webber, Lynn Mensink, and Debbie Swenson; Attorney Greg Schieber, Administrator Jerome Illg, Chris Johnson, Terry Bigalk, Brett Grabau, Sheriff John DeGeorge, Roxanne Johnson, Kerry Kingsley, Amber Coaty, Dale Coaty, Alayna Coaty, Annette Evenson, Ann Lyons, Carol & Ralph Beastro, Terri Murphy, Janee & Jeff Kale, Sandy Strozyk, Barb Soma, Cliff Johannessen, Jill Fishbaugher, Andy Batstone, Becky Hoff, Carol Rhodes, Sherry Hines, Lisa Miller, Cindy Ofstedal, Jim Beckman, Lori Slindee, Aaron Bishop, Linda Egnash, Hannah Wingert and Melissa VanderPlas.

#### CONSENT AGENDA:

Motion to approve the Consent Agenda by Mensink and seconded by Swenson which consisted of the Minutes to the August 13, 2019 meeting, the Claims, Administrator's Report, Financial Report, cashing CD# 44002 into the General Fund, Approve the Non-Union Health Insurance Renewal, approve the 2019-2020 MMUA contract for a cost of \$9,700, not waiving the statutory tort limit and pay the property/Liability Insurance, and Pay the 2013A Debt payment by internal transfer at First Southeast bank for \$37,265. All present voting yes. Motion carried.

#### PUBLIC FORUM:

Janee Kale stated that she was new to the area. Prior to the moving to the area, when she was a visitor to area, she had stopped at the visitor center. She felt it was very important to have the visitor center in that location for the visibility it has for people visiting the area. Terri Murphy discussed how outside dollars coming into the community is extremely important. Barb Soma discussed the importance of having the visitor center in that location.

#### HCM SHERIFF BUDGET:

Sheriff John DeGeorge presented the 2020 HCM budget. Administrator Illg mentioned that they will be updating the sheriff's contract with the 3 communities since the original one was almost 20 years old. A monthly sheriff's report was presented.

#### STREET & UTILITY REPORT:

Engineer Brett Grabau discussed the proposed 2020 upcoming project and Feasibility Report. Motion by Donney to proceed with the project calling for a PUBLIC HEARING at the October 8, 2019 meeting for the project. Seconded by Sagen. All present voting yes. Motion carried.

#### HARMONY AREA CHAMBER OF COMMERCE:

Chamber Director Becky Hoff presented a letter on the patrons using the Visitor Center and the advantages to having the current building and location. A letter was also reviewed from the Harmony Historical Society supporting the current location.

Discussion held on the vandalism to the trail bikes. The Root River Trail Towns asked if Harmony would consider paying the bill on the bike repairs as it used a significant portion of their repair budget. Motion by Donney and seconded by Mensink to pay the entire bill of \$384.95 to repair the bikes. Voting yes was Sagen, Mensink, Swenson and Donney. Voting no was Webber. Motion carried.

#### SPEED SIGNS:

Administrator Illg has contacted Fillmore County Public Health about the possibility of getting a grant to help pay for Speed Signs. After discussion it was decided to table the Speed Signage until next month so more research could be done.

**BUILDING & MAINTENANCE:**

Working on the Community Center gutters from snow damage of last winter. Administrator Illg recommended getting snow guards on a portion of the building to prevent future damage. One estimate has been received so far. Motion by Webber and seconded by Swenson to get a seconded estimate and proceed with the lower of the two estimates getting it done before winter. All present voting yes. Motion carried.

**EDA REPORT:**

Still working on getting Recycling disposal containers on Main Ave.  
HTC Jill Fishbaugher stated the SE side of town will have the Fiber Optics completed by next week weather permitting. They are planning to start the rest of the city next year.  
Looking at installing an Electric vehicle charge station in the city.  
Approved a smaller revolving loan program. Interested parties may contact EDA Coordinator Chris Giesen or Administrator Illg.

**PARK BOARD:**

Working on funding for a Community Center playground.  
Discussed a Splash Pad. Two members of the Park Board are on the Splash Pad Committee.

**LIBRARY BOARD:**

Clothing Bin has been getting picked up weekly as it is full.

**ARTS BOARD:**

No Report.

**PRELIMINARY BUDGET:**

RESOLUTION 19-06 was presented: A RESOLUTION CERTIFYING THE PROPOSED PROPERTY TAX LEVY TO THE COUNTY AUDITOR IN 2019 FOR TAXES PAYABLE IN 2020. Motion by Swenson and seconded by Mensink to adopt the resolution setting the levy at \$745,550, a 6.51 percent increase.

Voting for the Resolution: Webber, Sagen, Swenson, Mensink and Donney

Voting against the Resolution: No One

Abstained from voting: No One

Absent from voting: No One

The motion passed and Resolution was adopted.

Mayor Steve Donney

Eileen Schansberg, Deputy Clerk



**CITY OF HARMONY**  
**City Council Claims for Review**

October 8, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund					
General Fund		Union Central Pension Fund	CENTRAL PENSION FUND	Union Pension	\$276.00
General Fund		Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance	\$3,720.00
General Fund		Union Dues	IUOE LOCAL #49	union dues	\$105.00
General Fund		NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$48.00
General Fund		Life Insurance	USABLE LIFE	101421301G	\$75.10
General Fund	Administration	Copy/Fax Supplies	1 SOURCE	envelopes	\$43.98
General Fund	Administration	General Operating Supplies	HARMONY FOODS	coffee	\$41.94
General Fund	Administration	Postage	PETTY CASH-CITY	postage	\$7.45
General Fund	Administration	Repair/Maint Office Equipment	METRO SALES	qtrly copy contract	\$297.50
General Fund	Animal Control	General Operating Supplies	HARMONY FOODS	animal food	\$3.39
General Fund	Civil Defense	Telephone	HARMONY TELEPHONE COMPANY	Sirens/DSL Phone	\$90.25
General Fund	Community Center	Building Repair Materials	HAHN LUMBER CO	morter mix/plywood for water coolers	\$21.48
General Fund	Community Center	Cleaning Supplies	DALCO	disinfectant cleaner	\$35.90
General Fund	Community Center	Cleaning Supplies	DALCO	bathroom tissue	\$40.11
General Fund	Community Center	Cleaning Supplies	HARMONY FOODS	cleaners 409/chlorox	\$14.97
General Fund	Community Center	Cleaning Supplies	KINGSLEY MERCANTILE	Glug	\$13.99
General Fund	Community Center	Cleaning Supplies	SUPERIOR CHEMICAL CORP	hand cleaner/spray aerosol	\$163.46
General Fund	Community Center	Contractual Services	CUSTOM COMMUNICATIONS, INC	Fire Alarm monitoring contract	\$94.50
General Fund	Community Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Comm Ctr	\$762.32
General Fund	Community Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service	\$96.13
General Fund	Community Center	General Operating Supplies	HOLSTROMS GIFT & JEWELRY	name plate for Head Start room	\$12.50
General Fund	Community Center	General Operating Supplies	KINGSLEY MERCANTILE	supplies	\$40.82
General Fund	Community Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Chevy pickup	\$26.94
General Fund	Community Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Comm Ctr	\$43.22
General Fund	Community Center	Small Tools and Minor Equip	KINGSLEY MERCANTILE	fan	\$19.99
General Fund	Community Center	Telephone	HARMONY TELEPHONE COMPANY	Admin Phone/DSL	\$225.56
General Fund	Community Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Comm Ctr	\$28.48
General Fund	Community Events	General Operating Supplies	HARMONY FOODS	food	\$27.12
General Fund	Community Events	General Operating Supplies	MICHEL, JOAN	supplies for Sr Cit Room	\$27.68
General Fund	Ice & Snow Removal	Equipment Parts	UNIVERSAL TRUCK EQUIPMENT	3 plow cutting edge blades/clamp bar & c	\$2,097.00
General Fund	Legal Services	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Sept services	\$300.00
General Fund	Personnel Administration	General Operating Supplies	ILLG, JEROME	Wellness	\$17.94
General Fund	Personnel Administration	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	2019 Drug/Alcohol Testing	\$124.00
General Fund	Police Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	Gas-squad	\$202.24
General Fund	Police Department	Repair/Maint Vehicles	DECORAH CHRYSLER	Sensor fixed on Squad	\$75.00
General Fund	Police Department	Repair/Maint Vehicles	MARK S ELECTRONICS	fix radio in squad	\$40.00

**CITY OF HARMONY**  
**City Council Claims for Review**

October 8, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
General Fund	Police Department	Repair/Maint Vehicles	TORGERSON AUTO	squad oil change	\$48.84
General Fund	Police Department	Repair/Maint Vehicles	WISTE AUTO SERVICE	Replace Serpentine belt on Squad	\$245.96
General Fund	Police Department	Telephone	HARMONY TELEPHONE COMPANY	Police Phone	\$47.34
General Fund	Public Works Buildings	Building Repair Materials	HAHN LUMBER CO	keyless lock	\$177.75
General Fund	Public Works Buildings	Building Repair Materials	KINGSLEY MERCANTILE	weather station	\$42.99
General Fund	Public Works Buildings	Cleaning Supplies	NEW PIG	oil obsorbant mat pads	\$90.45
General Fund	Public Works Buildings	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Shop	\$175.40
General Fund	Public Works Buildings	General Operating Supplies	HAMMELL EQUIPMENT	10 3/8 wire loom	\$6.90
General Fund	Public Works Buildings	General Operating Supplies	KINGSLEY MERCANTILE	gloves/batteries	\$16.28
General Fund	Public Works Buildings	General Operating Supplies	MISSISSIPPI WELDERS SUPPLY CO	CO2 cylinders/oxygen	\$51.30
General Fund	Public Works Buildings	Repair/Maint Other Improve	MOREM ELECTRIC, INC	repair shop lights	\$82.79
General Fund	Public Works Buildings	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Square	\$9.99
General Fund	Public Works Buildings	Telephone	HARMONY TELEPHONE COMPANY	Shop DSL	\$44.95
General Fund	Public Works Buildings	Water Utilities	HARMONY PUBLIC UTILITIES	water-Shop	\$20.84
General Fund	Streets	Landscaping Materials	LAWN PRO	Lawn care along streets	\$73.27
General Fund	Streets	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-tractor	\$124.36
General Fund	Streets	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-1-ton truck	\$77.63
General Fund	Visitor Center	Building Repair Materials	HAHN LUMBER CO	mortar mix/plywood for water coolers	\$21.47
General Fund	Visitor Center	Building Repair Materials	KINGSLEY MERCANTILE	light bulbs	\$24.58
General Fund	Visitor Center	Building Repair Materials	KINGSLEY MERCANTILE	light bulbs	\$12.99
General Fund	Visitor Center	Cleaning Supplies	DALCO	bathroom tissue	\$40.11
General Fund	Visitor Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Vis Ctr	\$160.60
General Fund	Visitor Center	General Operating Supplies	KINGSLEY MERCANTILE	batteries	\$10.58
General Fund	Visitor Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Chevy pickup	\$26.93
General Fund	Visitor Center	Repair/Maint Bldg/Structures	DAROLD BERGER MASONRY, INC	tuckpointing & control Joints-Vis Ctr	\$7,200.00
General Fund	Visitor Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Vis Ctr	\$55.74
General Fund	Visitor Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Vis Ctr	\$36.73
Fund 101 General Fund					\$18,186.73
Fund 211 Library Fund					
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$197.94
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$148.45
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$35.99
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books	\$91.96
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$199.55
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$31.29
Library Fund	Library	Media-Video	CHATFIELD PUBLIC LIBRARY	DVD	\$16.00
Library Fund	Library	Office Equip	SOUTHEASTERN LIBRARIES COOP	Desktop Computer	\$901.16

**CITY OF HARMONY**  
**City Council Claims for Review**

October 8, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Library Fund	Library	Printed Forms	SOUTHEASTERN LIBRARIES COOP	mailers & SMS Notices	\$23.87
Library Fund	Library	Program Supplies	HARMONY CHAMBER OF COMMERCE	2020 membership	\$75.00
Library Fund	Library	Repair/Maint Office Equipment	METRO SALES	copier contract	\$330.99
Library Fund	Library	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	short from 046778 Inv	\$1.90
Library Fund	Library	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic Services & PC Support	\$589.32
Library Fund	Library	Telephone	HARMONY TELEPHONE COMPANY	Library Phone	\$45.56
Fund 211 Library Fund					\$2,688.98
Fund 222 Fire Fund					
Fire Fund	Fire Department	Dues	MINN STATE FIRE CHIEFS ASSOC	membership dues-R Bahl/C Morem	\$114.00
Fire Fund	Fire Department	General Notices and Pub Info	FILLMORE COUNTY JOURNAL	Emergency Response Ad	\$19.00
Fire Fund	Fire Department	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-Firetruck	\$29.25
Fire Fund	Fire Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	Diesel-Firetrucks	\$86.23
Fire Fund	Fire Department	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	Clearance/Marker dot Light Fire Truck	\$69.73
Fire Fund	Fire Department	Training Fees	MINN STATE FIRE CHIEFS ASSOC	Chief's Conference-Rod Johnson	\$365.00
Fire Fund	Fire Department	Training Fees	MINN STATE FIRE CHIEFS ASSOC	Chief's Conference Ross Bahl	\$440.00
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	HARMONY FOODS	bathroom tissue/bleach	\$15.18
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	KINGSLEY MERCANTILE	fly spray	\$6.99
Fire Fund	Fire Stations and Bldgs	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Firehall	\$308.13
Fire Fund	Fire Stations and Bldgs	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Firehall	\$26.52
Fire Fund	Fire Stations and Bldgs	Small Tools and Minor Equip	KINGSLEY MERCANTILE	160 ft rope	\$72.00
Fire Fund	Fire Stations and Bldgs	Telephone	HARMONY TELEPHONE COMPANY	Fire Phone	\$44.60
Fire Fund	Fire Stations and Bldgs	Water Utilities	HARMONY PUBLIC UTILITIES	water-Firehall	\$17.48
Fund 222 Fire Fund					\$1,614.11
Fund 223 Ambulance Fund					
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	August billing services	\$560.00
Ambulance Fund	Ambulance Service	General Notices and Pub Info	FILLMORE COUNTY JOURNAL	Emergency Response Ad	\$19.00
Ambulance Fund	Ambulance Service	General Operating Supplies	ELAN FINANCIAL SERVICES	pencils/crayons for Open House	\$93.58
Ambulance Fund	Ambulance Service	General Operating Supplies	PETTY CASH-CITY	Laundramat-wash cot covers	\$16.50
Ambulance Fund	Ambulance Service	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept chgs AB	\$217.96
Ambulance Fund	Ambulance Service	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept chgs WS	\$187.54
Ambulance Fund	Ambulance Service	Medical and Dental Fees	WINNESHIEK CO. MEMORIAL HOSPIT	Intercept chgs AN	\$248.00
Ambulance Fund	Ambulance Service	Medical and Dental Fees	WINNESHIEK CO. MEMORIAL HOSPIT	Intercept chgs LP	\$248.00
Ambulance Fund	Ambulance Service	Medical Supplies	ELAN FINANCIAL SERVICES	Epi pens/Narcan	\$396.00
Ambulance Fund	Ambulance Service	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Oxygen	\$83.55
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-Amb	\$391.45
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	SEVERSON OIL CO.	Diesel-Amb	\$136.53

**CITY OF HARMONY**  
**City Council Claims for Review**

October 8, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Ambulance Service	Repair/Maint Vehicles	DECORAH AUTO CENTER	Full service/Emissions services	\$344.55
Ambulance Fund	Ambulance Service	Telephone	VERIZON WIRELESS	monthly cell service	\$0.00
Ambulance Fund	Ambulance Service	Training Fees	SE MINNESOTA EMS	CEVO class-Samantha Grabau	\$50.00
Ambulance Fund	Ambulance Service	Training Fees	SE MINNESOTA EMS	CEVO class-Dakotah McIntyre	\$50.00
Fund 223 Ambulance Fund					\$3,042.66
Fund 251 Park Fund					
Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-parks	\$238.40
Park Fund	Parks	Equipment Parts	RUN RIGHT POWER LLC	flange	\$4.05
Park Fund	Parks	General Operating Supplies	DAKOTA SUPPLY GROUP	plumbing supplies	\$10.28
Park Fund	Parks	General Operating Supplies	KINGSLEY MERCANTILE	park supplies	\$14.62
Park Fund	Parks	General Operating Supplies	USA BLUEBOOK	safety glasses	\$25.09
Park Fund	Parks	General Operating Supplies	USA BLUEBOOK	recording-warning sign	\$38.17
Park Fund	Parks	Landscaping Materials	KINGSLEY MERCANTILE	light bulbs	\$17.98
Park Fund	Parks	Landscaping Materials	LAWN PRO	Lawn care in Parks	\$73.28
Park Fund	Parks	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-mowers	\$75.90
Park Fund	Parks	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	4-stroke fuel	\$19.95
Park Fund	Parks	Motor Fuels/Lubricants	SEVERSON OIL CO.	Gas-mowers	\$38.02
Park Fund	Parks	Other Rentals	ON SITE SANITATION	monthly portable toilet fee	\$74.00
Park Fund	Parks	Other Rentals	ON SITE SANITATION	clean up tipped toilet	\$40.00
Park Fund	Parks	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	mower tire repair	\$56.18
Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-parks	\$121.50
Park Fund	Parks	Small Tools and Minor Equip	KINGSLEY MERCANTILE	garbage cans	\$177.90
Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	water-parks	\$160.12
Fund 251 Park Fund					\$1,185.44
Fund 601 Water Fund					
Water Fund	Water Utility Administratio	Postage	ELAN FINANCIAL SERVICES	mailed water sample	\$4.39
Water Fund	Water Utility Administratio	Postage	PETTY CASH-CITY	postage water sample	\$0.64
Water Fund	Water Utility Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinder	\$5.00
Water Fund	Water Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-pumphouses	\$1,184.28
Water Fund	Water Utility Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service pumphouses	\$4.72
Water Fund	Water Utility Operation	General Operating Supplies	USA BLUEBOOK	tamperingwarning sign	\$51.42
Water Fund	Water Utility Operation	General Operating Supplies	USA BLUEBOOK	locate flags	\$35.49
Water Fund	Water Utility Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Water Testing Lab Fees	\$40.00
Water Fund	Water Utility Operation	Repair/Maint Other Improve	ITRON, INC	software maintenance contract	\$368.46
Fund 601 Water Fund					\$1,694.40

**CITY OF HARMONY**  
**City Council Claims for Review**

October 8, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 602 Sewer Fund					
Sewer Fund		F/A-Equip/Machinery	MOREM ELECTRIC, INC	Generator for WW plant	\$34,588.00
Sewer Fund	Sewer Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders	\$10.00
Sewer Fund	Sewer Operation	Cleaning Supplies	HARMONY FOODS	bleach	\$6.08
Sewer Fund	Sewer Operation	Cleaning Supplies	KINGSLEY MERCANTILE	mop head/handle	\$22.08
Sewer Fund	Sewer Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-WWTP/Lifts	\$1,871.17
Sewer Fund	Sewer Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service WWTP	\$145.96
Sewer Fund	Sewer Operation	General Operating Supplies	KINGSLEY MERCANTILE	valve/nipple	\$14.28
Sewer Fund	Sewer Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Wastewater Testing Lab Fees	\$812.40
Sewer Fund	Sewer Operation	Repair/Maint Machinery/Equip	BLUFF COUNTRY COMPUTER WORKS	laptop repairs	\$30.00
Sewer Fund	Sewer Operation	Repair/Maint Other Improve	ITRON, INC	software maintance contract	\$368.46
Sewer Fund	Sewer Operation	Repair/Maint Other Improve	ROCHESTER PLUMBING & HEATING	Install 8-inch pipe patch 315 3rd St SE	\$4,500.00
Sewer Fund	Sewer Operation	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-WWTP	\$2,348.90
Sewer Fund	Sewer Operation	Telephone	HARMONY TELEPHONE COMPANY	Lift Stations Dialer/DSL Phone	\$156.95
Sewer Fund	Sewer Operation	Travel Expenses	BIGALK, TERRY	meals at WW School 2 breakfast 2 supper	\$70.00
Sewer Fund	Sewer Operation	Utility Maint Materials	METROPOLITAN COMPOUNDS, INC	root killer	\$370.90
Sewer Fund	Sewer Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Lift station Degreaser	\$2,101.00
Sewer Fund	Sewer Operation	Water Utilities	HARMONY PUBLIC UTILITIES	water-WWTP	\$1,547.20
Fund 602 Sewer Fund					\$48,963.38
Fund 604 Electric Fund					
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	Refund deposit	\$167.55
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	deposit to utilities the Stoplight	\$232.45
Electric Fund	Electric Utility Operation	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$60,805.33
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-streetlights	\$1,539.32
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Town Clock	\$13.40
Electric Fund	Electric Utility Operation	General Operating Supplies	KINGSLEY MERCANTILE	batteries	\$20.98
Electric Fund	Electric Utility Operation	General Operating Supplies	USA BLUEBOOK	locate flags	\$74.77
Electric Fund	Electric Utility Operation	General Operating Supplies	USA BLUEBOOK	locate flags	\$13.09
Electric Fund	Electric Utility Operation	Motor Fuels/Lubricants	SEVERSON OIL CO.	Gas-Ford pickup	\$94.37
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	locate/no locates	\$129.60
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	ITRON, INC	software maintance contract	\$368.46
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	WW plant A/C repair	\$65.00
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	streetlight by Manor; 60 2nd Av SE	\$392.17
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	replace damaged streetlight by Manor	\$308.60
Electric Fund	Electric Utility Operation	Repair/Maint Vehicles	HARMONY REPAIR SERVICE	dismount/mount & balance tires Chris pick	\$116.00
Electric Fund	Electric Utility Operation	Small Tools and Minor Equip	KINGSLEY MERCANTILE	batteries	\$10.49

**CITY OF HARMONY**  
**City Council Claims for Review**

October 8, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Electric Fund	Electric Utility Operation	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Elec Meter	\$187.92
Fund 604 Electric Fund					\$64,539.50
Fund 620 Economic Development Authority					
Economic Development	Economic Development	Advertising	HARMONY CHAMBER OF COMMERCE	full page ad Guidebook	\$410.00
Economic Development	Economic Development	Dues	HARMONY CHAMBER OF COMMERCE	membership dues	\$75.00
Economic Development	Economic Development	Engineering Fees	PIONEER ABSRACT & TITLE CO	40-Yr Title Report (14)	\$1,750.00
Economic Development	Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Sept services	\$135.00
Economic Development	Economic Development	Planning & Development Fees	CEDA	4th Qtr Ceda Contract	\$7,573.25
Economic Development	Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA Phone	\$19.31
Economic Development	Tourism Programs	Donations to Civic Org s	HARMONY CHAMBER OF COMMERCE	2nd half 2019 budgeted	\$13,250.00
Fund 620 Economic Development Authority					\$23,212.56
					\$165,127.76

## **ADMINISTRATOR'S REPORT**

**For the Period September 10, 2019 to October 8, 2019**

### ADMINISTRATION

Part I is complete of Wellhead Protection Plan for new well. Approval of Part I. Part II will start soon. Received written comments back regarding our water supply plan that was submitted in 2017. Our SCADA system for Well 3 will need to be set up to record water level. Gathering options/costs to install some things to monitor and record water level for Wells 1 and 2 as required.

Received approval from signed USDA paperwork to proceed with projects for generator at WWTP and for motorized scissor lift. Lift has been ordered and received. Attended lift training. Generator has arrived for wastewater plant. Will be installing soon.

Will be ordering trees for community center and parks once the construction is completed by North Park. The school has agreed to pay half by community center.

Reviewed properties for ordinance violations with deputy. Mailed 25 notices. Review of properties and follow up has occurred with deputy again.

Meet with LMCIT Loss Control Representative and discussed things to limit liability exposure.

Assessment hearing notices were mailed out for 2020 Street and Utility Project.

### UTILITY/BUILDING COMMITTEE

MNDOT has finished up mill and overlay on TH139 from Hwy 52 to State Line in 2017. MNDOT had hoped to be closing out project soon for remaining funds determination. They are now not responding back to my emails about closing out the project. We could owe additional funds since we paid in advance based upon an estimate or we could receive funds back from our advance. Suggestions?

The southeast electric loop and electrical by the football field/North Park is complete.

Notices were sent in utility bills for new winter parking ordinance.

Completed tuckpointing repairs on visitor center. Awaiting estimates for painting.

Finished repairs on gutters at community center. Will be installing ice guards.

**City of Harmony**  
**Cash Balance Report**  
**August 2018 and August 2019**

<b>Fund Description</b>	<b>August-18</b>	<b>August-19</b>
General Fund	855,284.20	723,564.74
Revolving Loan Fund	90,933.46	89,007.24
Commercial Rehab Fund	11,906.70	12,000.10
Library Fund	(8,542.25)	(6,034.00)
Fire Fund	32,977.79	43,846.08
Ambulance Fund	109,319.19	84,277.51
Park Fund	63,296.18	45,971.05
Arts Fund	2,130.20	3,982.91
GO Improvement 2010A-3rd St SW	36,411.14	43,162.64
GO Tax Abatement 2013A-Comm Cntr	25,765.47	28,627.22
GO Improvement 2013B-Heritage Grove	13,041.98	12,152.21
GO Improvement 2014A-1st Ave SW	4,524.97	27,360.82
GO Improvement 2017A-Various	53,547.72	84,489.82
Capital Projects Fund	856,429.22	732,435.43
TIF District #5-Antique Mall	7,764.15	-
TIF District #6-HECO	7,051.77	7,362.06
2017 Street and Utility Project	9,984.44	-
Water Fund	198,636.96	222,760.78
Sewer Fund	48,075.96	15,858.52
Solid Waste Fund	5,807.58	8,986.61
Electric Fund	641,372.04	574,461.68
Storm Water Fund	10,429.62	11,209.32
Economic Development Fund	98,600.61	168,838.24
<b>Total</b>	<b>3,174,749.10</b>	<b>2,934,320.98</b>