

AGENDA
HARMONY CITY COUNCIL
Regular Meeting

March 12, 2019
Approximately 7:00 P.M.
after Joint Meeting with EDA and School Board

Council Room
Community Center

1. Call To Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report
 - d. Financial Report
 - e. CD
 - f. Donations
 - g. Liquor License
 - h. Debt Payment
5. Reports
 - a. Utility Committee
 - b. Building & Maintenance Report
 - c. EDA Board
 - d. Park Board
 - e. Library Board
 - f. Arts Board
 - g. April Council Meeting
6. Adjourn

**BACKGROUND INFORMATION
HARMONY CITY COUNCIL
REGULAR MEETING**

**March 12, 2019
Approximately 7:00 P.M.
After Joint Meeting with EDA and School Board**

**Council Room
Community Center**

1. Call To Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report-See report.
 - d. Financial Report-See report.
 - e. CD-Cash in CD #43887.
 - f. Donations-Consider acknowledgement from Harmony Fire Relief Charitable Gambling Fund donation of \$15,000 (\$7,500 Equipment Fund and \$7,500 Memorial Fund) on 1/8/19.
 - g. Liquor License-Consider approval of Kwik Trip Liquor License Renewal.
 - h. Debt Payment-Consider approval of bank transfer of 2013A bond interest payment of \$1,265.00.
5. Reports
 - a. Utility Committee-Consider recommended utility rate changes and garbage/recycling credit changes.
 - b. Building & Maintenance Report
 - c. EDA Board
 - d. Park Board
 - e. Library Board
 - f. Arts Board
 - g. April Council Meeting-Consider 6:30 start time for audit presentation before Board of Review hearing.
6. Adjourn

A Regular meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:00 PM. Present were Mayor Donney, Councilmembers Tony Webber, Steve Sagen, Lynn Mensink and Debbie Swenson; Attorney Greg Schieber, Chris Giesen, Jerome Illg, Chris Johnson, Corey Whalen and Terry Bigalk, Melissa VanderPlas and Eileen Schansberg.

OPEN FORUM: No one appeared.

CONSENT AGENDA:

Motion by Swenson and seconded by Sagen to approve the Consent Agenda which consisted of the minutes to the January 8, 2019 Council meeting, the Claims, the Administrator's Report, Financial Report, Cashing CD #43886 in to the General Fund, and approving the Annual County Ambulance Subsidy Contract. All present voting yes. Motion carried.

BUILDING & MAINTENANCE REPORT:

-Repair of water leak on 4th Street NE.

-Discussed modifying the time in ordinance for Odd/Even Parking for next year. Committee will discuss further.

-Community Center automatic door lock estimate was \$4,380 for the main outside door. If the other 3 doors were included the price was \$8,285. Motion by Donney and seconded by Swenson to set up all four outside doors to Auto-lock for \$8,285. Voting yes was Swenson and Donney. Voting no was Webber, Mensink and Sagan. Motion failed. Motion by Swenson and seconded by Webber to only do the Main Entrance in the amount of \$4,380. All present voting yes. Motion carried.

-Maintenance Committee made the recommendation to trade the skidloader at Hammell Equipment for \$19,000 with trade-in. Motion by Swenson and seconded by Mensink to trade in the Skid Steer for \$19,000 on a new one, with funds that have been set aside in capital improvement fund. All present voting yes. Motion carried. It was noted that current blower and broom for the skidloader can be used on the new skidloader.

EDA BOARD:

Economic Development Coordinator Chris Giesen gave the annual EDA Report.

-Received the state bonding funds for trail \$1,500,000 and also \$235,000.

-Housing Incentives included 5 new homes receiving a combined \$48,750 creating a tax value of \$1,150,000.

-Decertified the Antique Mall TIF District.

-Received a few grants totaling approximately \$10,000.

-Only one revolving loan this year.

Swenson thanked Giesen for the great job he has done for the Community.

-There will be a Joint Board Meeting with the Fillmore Central School Board, the Harmony EDA Board and the Harmony City Council on March 12, 2019 at 5:30 PM in the Council Chambers.

-Giesen stated the EDA is working on putting together a Marketing Video to promote the community that can be used for targeted on-line marketing.

-Chris Skaalen, Steve Donney, Jerome Illg and Giesen took a trip to St Paul to present Governor Tim Waltz, Representative Greg Davids, and Senator Jeremy Miller with a HARMONYOPLY Game.

- Motion by Sagen and seconded by Swenson to continue with the Housing Incentive program as recommended by the EDA for 2019. All present voting yes. Motion carried.
- Discussion held on whether the EDA should set up an solar information meeting for the general public. The Council had no interest at this time in the EDA holding a meeting for the public.

PARK BOARD:

- Discussion held on the Musical Note Instruments purchased for the Trailhead Park. There were more musical instruments that were ordered since they obtained funds from the Harmony Community Foundation and Southern Minnesota Initiative Foundation Grant. The concrete area will need to be larger for adequate equipment spacing. There was a request to have the concrete stamped and color. When an updated formal quote was received, the cost was estimated at \$7,163. The Park Board is requesting additional funds to complete the project. Motion by Sagen and seconded by Webber to request money from the Don Wilken Memorial Estate fund for up to \$7,500. Donney suggested more Fund Raising could possibly be done. All present voting yes. Motion carried.
- New flower pots will be ordered for the Parks.
- A new weed trimmer and blower was purchased.

LIBRARY BOARD:

- Monthly programs are being planned for the next three months for the Public.
- The Used Clothing Box has generated \$489 to this point.

ARTS BOARD:

- Working on sponsoring a Poetry Jam at Estelle's Eatery
- Sponsored the Fillmore Central Choir to go sing the National Anthem at a Gopher Hockey Game. The Board agreed to \$5.00 per student.
- The Fillmore Central 5th and 6th graders are looking for sponsors as they have been invited to pay at Halftime of a Timberwolves game.

A Reminder of the Harmony Area Chamber of Commerce Annual Meeting on February 19th, 2019.

Upon no further business, Mayor Donney closed the meeting.

Mayor Steve Donney

Eileen Schansberg, Deputy Clerk

CITY OF HARMONY
City Council Claims for Review

March 12, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund					
General Fund		Union Central Pension Fund	CENTRAL PENSION FUND	Pension contribution	\$252.00
General Fund		Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Health Insurance Brian/Chris/Corey	\$3,720.00
General Fund		Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund		NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$48.00
General Fund		Life Insurance	USABLE LIFE	101421301G	\$75.10
General Fund	Administration	General Operating Supplies	1 SOURCE	office supply-paper/lead/paperclips	\$79.30
General Fund	Administration	Postage	ELAN FINANCIAL SERVICES	stamped envelopes	\$262.93
General Fund	Administration	Postage	NEOPOST USA INC.	annual postage meter	\$237.48
General Fund	Civil Defense	Telephone	HARMONY TELEPHONE COMPANY	Sirens/DSL Phone	\$90.15
General Fund	Community Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Comm Ctr	\$4,128.53
General Fund	Community Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service-Comm Ctr	\$795.23
General Fund	Community Center	General Operating Supplies	KINGSLEY MERCANTILE	supplies to remodel bathroom	\$22.01
General Fund	Community Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas-Chevy pickup	\$36.41
General Fund	Community Center	Repair/Maint Bldg/Structures	FIRST SUPPLY LLC	blower assembly for Water Heater	\$650.00
General Fund	Community Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Comm Ctr	\$55.80
General Fund	Community Center	Small Tools and Minor Equip	DALCO	drain hose	\$70.30
General Fund	Community Center	Telephone	HARMONY TELEPHONE COMPANY	Admin Phone/DSL	\$209.93
General Fund	Community Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Comm Ctr	\$35.03
General Fund	Financial Administration	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit Services	\$1,000.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	sow removal 2/25/19	\$1,850.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 2/18/19	\$790.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 2/21/19	\$1,077.50
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow/ice removal 2/13/19 for water leak	\$620.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 2/13/19	\$987.50
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 2/12/19	\$2,200.00
General Fund	Ice & Snow Removal	Contractual Services	BRUENING ROCK PRODUCTS, INC	snow removal 2/8/19	\$395.00
General Fund	Ice & Snow Removal	Motor Fuels/Lubricants	HAMMELL EQUIPMENT	DEF Fluid	\$25.87
General Fund	Ice & Snow Removal	Motor Fuels/Lubricants	KWIK TRIP,INC	gas/diesel snow removal	\$1,109.25
General Fund	Ice & Snow Removal	Motor Fuels/Lubricants	SEVERSON OIL CO.	diesel-skidloader/bobcat	\$115.61
General Fund	Ice & Snow Removal	Repair/Maint Machinery/Equip	HAMMELL EQUIPMENT	Alt belt tightened	\$63.96
General Fund	Ice & Snow Removal	Repair/Maint Machinery/Equip	HAMMELL EQUIPMENT	skid loader hose repaired	\$60.50
General Fund	Ice & Snow Removal	Repair/Maint Machinery/Equip	IRONSIDE TRAILER SALES & SERVI	sander part	\$54.60
General Fund	Ice & Snow Removal	Repair/Maint Machinery/Equip	SOLBERG WELDING	brace on sand spreader	\$22.17
General Fund	Legal Services	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	legal services for Feb	\$232.00
General Fund	Personnel Administration	General Operating Supplies	CULLIGAN	wellness program	\$52.90
General Fund	Personnel Administration	General Operating Supplies	ILLG, JEROME	wellness program	\$21.21

CITY OF HARMONY
City Council Claims for Review

March 12, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
General Fund	Personnel Administration	General Operating Supplies	SCHANSBERG, EILEEN	wellness program	\$30.90
General Fund	Police Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas-Squad	\$280.36
General Fund	Police Department	Telephone	HARMONY TELEPHONE COMPANY	Police Phone	\$46.52
General Fund	Public Works Buildings	Electric Utilities	HARMONY PUBLIC UTILITIES	shop-Elec	\$321.13
General Fund	Public Works Buildings	Gas Utilities	MINNESOTA ENERGY	monthly gas service-Shop	\$531.66
General Fund	Public Works Buildings	General Operating Supplies	KINGSLEY MERCANTILE	sealant/blades/lighter	\$29.58
General Fund	Public Works Buildings	General Operating Supplies	MISSISSIPPI WELDERS SUPPLY CO	C02 Cylinders	\$47.88
General Fund	Public Works Buildings	Motor Fuels/Lubricants	KINGSLEY MERCANTILE	fuel/oil	\$49.25
General Fund	Public Works Buildings	Small Tools and Minor Equip	KINGSLEY MERCANTILE	scoop shovel	\$26.99
General Fund	Public Works Buildings	Telephone	HARMONY TELEPHONE COMPANY	Shop DSL	\$44.95
General Fund	Public Works Buildings	Water Utilities	HARMONY PUBLIC UTILITIES	shop-water	\$20.93
General Fund	Streets	Employer PERA	KWIK TRIP,INC	gas-1 ton	\$149.52
General Fund	Streets	Machinery and Equipment	HAMMELL EQUIPMENT	skidsteer	\$19,000.00
General Fund	Streets	Machinery and Equipment	PRESTON AUTO PARTS	Rotary Hammer Kit	\$1,175.00
General Fund	Streets	Repair/Maint Vehicles	PRESTON AUTO PARTS	plug	\$9.95
General Fund	Streets	Repair/Maint Vehicles	PRESTON AUTO PARTS	body hardware for 1-ton	\$5.49
General Fund	Unallocated Expenditures	Miscellaneous	MOSQUITO CONTROL OF IOWA	Mosquito control 2018	\$5,465.00
General Fund	Visitor Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Vis Ctr	\$127.91
General Fund	Visitor Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service Vis Ctr	\$593.62
General Fund	Visitor Center	General Operating Supplies	KINGSLEY MERCANTILE	softner salt	\$35.34
General Fund	Visitor Center	Motor Fuels/Lubricants	KWIK TRIP,INC	Gas-Chevy pickup	\$36.41
General Fund	Visitor Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Vis Ctr	\$24.20
General Fund	Visitor Center	Water Utilities	HARMONY PUBLIC UTILITIES	Water-Vis Ctr	\$15.28
Fund 101 General Fund					\$49,619.14
Fund 211 Library Fund					
Library Fund	Library	Computer Supplies	QUILL CORPORATION	paper and envelopes	\$70.27
Library Fund	Library	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio Books on CD	\$47.27
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$26.95
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$263.75
Library Fund	Library	Media-Books	PELANT, JEFF	65 Childrens books	\$325.00
Library Fund	Library	Media-Books	WORLD BOOK INC	Set of Books-Natural Disasters	\$309.00
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$28.25
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$15.14
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$41.78
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$18.99
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$40.54
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$26.26

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March 12, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$18.73
Library Fund	Library	Printed Forms	SOUTHEASTERN LIBRARIES COOP	mailers and SMS notices	\$29.26
Library Fund	Library	Program Supplies	HARMONY FOODS	treats for concert	\$26.32
Library Fund	Library	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	basic services & PC support	\$588.32
Library Fund	Library	Telephone	HARMONY TELEPHONE COMPANY	Library Phone	\$46.32
Fund 211 Library Fund					\$1,922.15
Fund 222 Fire Fund					
Fire Fund	Fire Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas/diesel Firetrucks	\$91.66
Fire Fund	Fire Department	Repair/Maint Machinery/Equip	MOREM ELECTRIC, INC	repairs Firehall Generator	\$130.00
Fire Fund	Fire Department	Repair/Maint Other Equipment	ALEX AIR APPARATUS, INC	compressor service/air quality test	\$790.00
Fire Fund	Fire Department	Training Fees	ELAN FINANCIAL SERVICES	Online CPR class Harmony Fire	\$133.98
Fire Fund	Fire Department	Training Fees	HARMONY AMBULANCE SERVICE	CPR Cards processed Firemen	\$575.00
Fire Fund	Fire Stations and Bldgs	Building Repair Materials	KINGSLEY MERCANTILE	supplies to update Firehall mtg room	\$68.93
Fire Fund	Fire Stations and Bldgs	Building Repair Materials	TORGERSON-OSTBY	vinyl trim base and adhesive for firehall mt	\$375.20
Fire Fund	Fire Stations and Bldgs	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Firehall	\$382.75
Fire Fund	Fire Stations and Bldgs	Gas Utilities	MINNESOTA ENERGY	monthly gas service-Firehall	\$535.18
Fire Fund	Fire Stations and Bldgs	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Firehall	\$23.80
Fire Fund	Fire Stations and Bldgs	Telephone	HARMONY TELEPHONE COMPANY	Fire Phone	\$43.93
Fire Fund	Fire Stations and Bldgs	Water Utilities	HARMONY PUBLIC UTILITIES	water-Firehall	\$15.03
Fund 222 Fire Fund					\$3,165.46
Fund 223 Ambulance Fund					
Ambulance Fund		Ambulance Accounts Receivab	HUMANA HEALTH CARE PLANS	overpmt D Shanks	\$94.55
Ambulance Fund	Ambulance Service	Contractual Services	ANCOM TECHNICAL CENTER	2019 Maint contract	\$551.60
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	Nov '18 billing services	\$297.00
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	Jan billing services	\$420.00
Ambulance Fund	Ambulance Service	General Operating Supplies	ELAN FINANCIAL SERVICES	long sleeve tee-reimbursed	\$414.97
Ambulance Fund	Ambulance Service	Medical and Dental Fees	GOLD CROSS AMBULANCE	Intercept chgs SO	\$274.78
Ambulance Fund	Ambulance Service	Medical and Dental Fees	GOLD CROSS AMBULANCE	intercept chgs ZF	\$196.30
Ambulance Fund	Ambulance Service	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Medical Supplies	\$228.19
Ambulance Fund	Ambulance Service	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Medical supplies	\$257.81
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel-Amb	\$182.31
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	SEVERSON OIL CO.	diesel-Amb	\$30.76
Ambulance Fund	Ambulance Service	Repair/Maint Other Equipment	STRYKER SALES CORPORATION	repair lift system	\$1,131.93
Ambulance Fund	Ambulance Service	Telephone	VERIZON WIRELESS	monthly cell service	\$47.60
Ambulance Fund	Ambulance Service	Training Fees	ELAN FINANCIAL SERVICES	Online CPR class-FC Schools	\$791.00
Ambulance Fund	Ambulance Service	Training Fees	ELAN FINANCIAL SERVICES	Online CPR class Canton Fire reimburse	\$121.80

CITY OF HARMONY
City Council Claims for Review

March 12, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Ambulance Service	Training Fees	SE MINNESOTA EMS	2-day EMS conference Sikkink	\$165.00
Ambulance Fund	Ambulance Service	Training Fees	SE MINNESOTA EMS	1-day EMS conference J Hanson	\$95.00
Ambulance Fund	Ambulance Service	Training Fees	SE MINNESOTA EMS	EMS conference 7 EMTs	\$1,115.00
Fund 223 Ambulance Fund					\$6,415.60
Fund 251 Park Fund					
Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Parks	\$168.87
Park Fund	Parks	Other Equipment	BSN SPORTS	backboards for BB Court	\$5,550.00
Park Fund	Parks	Small Tools and Minor Equip	PRESTON AUTO PARTS	trimmer/blower	\$400.00
Fund 251 Park Fund					\$6,118.87
Fund 261 Arts Fund					
Arts Fund	Arts	Advertising	SLINDEE, LORI	reimbursement for Facebook advertising f	\$59.91
Arts Fund	Arts	Program Services	FIRST SOUTHEAST BANK	Cash Prizes for Poetry Slam Event 3/14/19	\$175.00
Fund 261 Arts Fund					\$234.91
Fund 601 Water Fund					
Water Fund		MN Water Testing Fee Due	MN DEPT OF HEALTH	Water connection fee	\$957.00
Water Fund	Water Utility Administratio	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit Services	\$1,000.00
Water Fund	Water Utility Administratio	Postage	ELAN FINANCIAL SERVICES	stamped envelopes	\$262.93
Water Fund	Water Utility Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinder	\$5.00
Water Fund	Water Utility Operation	Chemicals and Chem Products	USA BLUEBOOK	flouride	\$163.53
Water Fund	Water Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-pumphouses	\$1,715.77
Water Fund	Water Utility Operation	Equipment Parts	KINGSLEY MERCANTILE	gas hose	\$24.99
Water Fund	Water Utility Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service-pumphouses	\$81.10
Water Fund	Water Utility Operation	General Operating Supplies	KINGSLEY MERCANTILE	fittings/screws/elbows etc	\$22.24
Water Fund	Water Utility Operation	General Operating Supplies	USA BLUEBOOK	safety equipment	\$9.35
Water Fund	Water Utility Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Water Testing Lab Fees	\$40.00
Water Fund	Water Utility Operation	Repair/Maint Other Improve	TLC EXCAVATING	water service line break-4th St NE	\$1,500.00
Water Fund	Water Utility Operation	Small Tools and Minor Equip	USA BLUEBOOK	padlocks-high security	\$64.74
Water Fund	Water Utility Operation	Utility Maint Materials	BRUENING ROCK PRODUCTS, INC	rock for water leak	\$471.30
Fund 601 Water Fund					\$6,317.95
Fund 602 Sewer Fund					
Sewer Fund	Sewer Administration	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit Services	\$1,000.00
Sewer Fund	Sewer Administration	Postage	ELAN FINANCIAL SERVICES	stamped envelopes	\$262.93
Sewer Fund	Sewer Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders	\$10.00
Sewer Fund	Sewer Operation	Cleaning Supplies	HARMONY FOODS	bathroom tissue	\$5.99
Sewer Fund	Sewer Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-WWTP/Lifts	\$1,420.28

CITY OF HARMONY
City Council Claims for Review

March 12, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Sewer Fund	Sewer Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service-WWTP	\$766.67
Sewer Fund	Sewer Operation	General Operating Supplies	SUPERIOR CHEMICAL CORP	waterless wipes (Cleaner)	\$104.63
Sewer Fund	Sewer Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Wastewater Testing Lab Fees	\$812.40
Sewer Fund	Sewer Operation	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas-Ford pickup	\$60.02
Sewer Fund	Sewer Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Wet Well Level transmitter	\$1,143.29
Sewer Fund	Sewer Operation	Repair/Maint Other Improve	ROCHESTER PLUMBING & HEATING	jetting 3 frozen Sewer mains by Minnowa	\$2,111.00
Sewer Fund	Sewer Operation	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-WWTP	\$2,349.08
Sewer Fund	Sewer Operation	Telephone	HARMONY TELEPHONE COMPANY	Lift Stations Dialer/DSL Phone	\$156.09
Sewer Fund	Sewer Operation	Training Fees	MN POLLUTION CONTROL AGENCY	Bio-Solids Refresher-Chris Johnson	\$390.00
Sewer Fund	Sewer Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Lift station degreaser/Mega Bugs	\$2,646.00
Sewer Fund	Sewer Operation	Water Utilities	HARMONY PUBLIC UTILITIES	water-WWTP	\$1,468.33
Fund 602 Sewer Fund					\$14,706.71
Fund 603 Solid Waste Fund					
Solid Waste Fund	Solid Waste Administration	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit Services	\$1,000.00
Solid Waste Fund	Solid Waste Operation	Postage	ELAN FINANCIAL SERVICES	stamped envelopes	\$262.93
Fund 603 Solid Waste Fund					\$1,262.93
Fund 604 Electric Fund					
Electric Fund		Utility Deposits	HARMONY PUBLIC UTILITIES	deposit to Utility bill D Brossard	\$150.00
Electric Fund	Electric Utility Operation	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$66,649.02
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-town clock	\$13.14
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-streetlights	\$1,389.38
Electric Fund	Electric Utility Operation	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas-Ford pickup	\$60.03
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	locate/no locates	\$1.35
Electric Fund	Electric UtilityAdministratio	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit Services	\$1,000.00
Electric Fund	Electric UtilityAdministratio	Postage	ELAN FINANCIAL SERVICES	stamped envelopes	\$262.93
Electric Fund	Electric UtilityAdministratio	Taxes, Licenses & Permits	MN DEPT OF COMMERCE	4th Qtr Assessment Fee	\$46.79
Fund 604 Electric Fund					\$69,572.64
Fund 620 Economic Development Authority					
Economic Development	Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA Phone	\$28.61
Fund 620 Economic Development Authority					\$28.61
					\$159,364.97

ADMINISTRATOR'S REPORT

For the Period from February 12, 2019 to March 12, 2019

ADMINISTRATION

Part I is complete of Wellhead Protection Plan for new well. Part II will start soon.

Completed audit and year-end reporting.

Updated USDA grant application to upgrade generator at WWTP and for motorized scissors lift. Submitted additional paperwork and updated pricing to USDA.

Met with school to discuss their football field project. They inquired about our interest in utilizing their restrooms for our park operations if we would maintain them. The park board discussed this matter. If it is agreeable with them, a maintenance contract will be drafted.

Mailed annual fire and ambulance billings to townships.

UTILITY/BUILDING COMMITTEE

MNDOT has finished up mill and overlay on TH139 from Hwy 52 to State Line in 2017. MNDOT hopes to be closing out project soon for remaining funds determination.

Finalizing paperwork with school for land swap by community center for baseball field and parking lot. Due to the removal of most trees, school has agreed to cooperatively plant some trees in the spring. Need to sign agreements

Underground wire, boring, and trenching has been installed for southeast electrical line project by MiEnergy. A few trees will be trimmed or removed along our existing electric line from 5th St SE to Center St E on the alley between 2nd Ave SE and 3rd Ave SE for an additional line to loop the 3-phase service as part of the project. They will be energizing transformers and tying over services in the next phase of the project. A few new poles have been set. The Niagara Court upgrades are completed.

Meet with Minnesota Energy. Minnesota Energy is exploring natural gas extension to the industrial park for potential prospect.

Community center bathroom renovations have started. Water and sewer lines have been installed. Working on framing wall. Then bathroom will be painted. Fixtures and partitions will need to be installed.

Discussed sewer main repair options by Niagara Court. It was discovered that due to the severity of the soils when the repairs began that it would not be safe and feasible to put in a new line. It is anticipated to be lined when conditions allow.

Begun discussing future street and utility projects on which streets and utilities to do.

Community center door lock equipment will be installed soon.

Reviewed utility rates. Consider recommended utility rate changes at meeting.

City of Harmony
Cash Balance Report
January 2018 and January 2019

Fund Description	January-18	January-19
General Fund	838,453.10	730,453.13
Revolving Loan Fund	70,992.14	118,924.57
Commercial Rehab Fund	11,502.35	12,000.10
Library Fund	(7,490.23)	(4,184.18)
Fire Fund	24,796.24	22,533.75
Ambulance Fund	81,979.42	74,329.49
Park Fund	61,830.57	71,335.04
Arts Fund	3,531.49	3,612.82
GO Improvement 2010A-3rd St SW	50,347.73	40,389.03
GO Tax Abatement 2013A-Comm Cntr	6,587.72	8,055.07
GO Improvement 2013B-Heritage Grove	23,067.06	24,978.50
GO Improvement 2014A-1st Ave SW	158,883.99	36,346.32
GO Improvement 2017A-Various	99,310.56	27,904.07
Capital Projects Fund	736,323.31	846,903.91
TIF District #5-Antique Mall	404.77	-
TIF District #6-HECO	14.23	46.86
2017 Street and Utility Project	76,684.81	-
Water Fund	180,779.44	213,749.75
Sewer Fund	15,220.67	37,536.63
Solid Waste Fund	1,509.86	1,114.89
Electric Fund	610,344.26	771,704.28
Storm Water Fund	7,189.55	13,347.01
Economic Development Fund	110,541.79	148,156.56
Total	3,162,804.83	3,199,237.60

**CITY OF HARMONY
Utility Rates
2019 Rates**

	1/1/19-3/31/19	4/1/19-12/31/19	Change	
	Current Rate	Proposed Rate	\$	%
WATER				
W-1	<u>General Water Service</u>			
	Base Charge	11.50	12.00	0.50 4.35%
	Usage/gallon	0.00500	0.00550	0.00050 10.00%
W-2	<u>Unmetered Water Service</u>			
	All Customers	36.50	39.50	3.00 8.22%
W-3	Extra Connections (per connection)	5.75	6.00	0.25 4.35%
W-4	Disconnection/Turn On Fee	50.00	50.00	- 0.00%
W-4a	Seasonal Turn On Fee	25.00	25.00	- 0.00%
W-5	Water Meter Testing Fee	75.00	75.00	- 0.00%
W-6	Water Meter (1st Meter Free)	250.00	250.00	- 0.00%
W-7	<u>Bulk Water</u>			
	Base Charge	25.00	50.00	25.00 100.00%
	Usage/gallon	0.00500	0.00550	0.00050 10.00%
	Delivery \$25 per person			
SEWER				
S-1	<u>General Sanitary Sewer Service</u>			
	Base Charge	19.00	19.00	- 0.00%
	Usage/gallon	0.00800	0.00835	0.00035 4.37%
S-2	<u>Unmetered Sewer Service</u>			
	All Customers	59.00	60.75	1.75 2.97%
S-3	Extra Connections (per connection)	9.50	9.50	- 0.00%
SOLID WASTE				
SW-2	<u>Recycling</u>	6.50	7.00	0.50 7.69%
SW-1	<u>Refuse</u>	6.50	7.00	0.50 7.69%
STORM SEWER				
SS-1	<u>Storm Sewer (started June 2009)</u>			
	Residential Customers	2.50	3.50	1.00 40.00%
	Commercial & Industrial Customers	6.00	7.50	1.50 25.00%
	School, Church, & Large Customer:	7.50	10.00	2.50 33.33%

	1/1/19-3/31/19	4/1/19-12/31/19	Change	
	Current Rate	Proposed Rate	\$	%
ELECTRIC				
E-1	<u>Residential Electric Service</u>			
	Base Charge	8.25	8.50	0.25 3.03%
	Usage/kWh (6/15/19-9/15/19)	0.12280	0.12590	0.00310 2.52%
	Usage/kWh (1/1/19-6/15/19 & 9/15/19-12/31/19)	0.10220	0.10480	0.00260 2.54%
E-3	<u>Dual Fuel Service</u>			
	Base Charge	4.75	5.00	0.25 5.26%
	Summer/kWh	0.09290	0.09520	0.00230 2.48%
	Winter/kWh	0.07120	0.07300	0.00180 2.53%
E-2	<u>Commercial Electric Service (1-Phase)</u>			
	Base Charge	11.75	12.00	0.25 2.13%
	Usage/kWh (6/15/19-9/15/19)	0.11770	0.12060	0.00290 2.46%
	Usage/kWh (1/1/19-6/15/19 & 9/15/19-12/31/19)	0.09710	0.09950	0.00240 2.47%
E-12	<u>Commercial Electric Service (3-Phase)</u>			
	Base Charge	14.25	14.50	0.25 1.75%
	Usage/kWh (6/15/19-9/15/19)	0.11770	0.12060	0.00290 2.46%
	Usage/kWh (1/1/19-6/15/19 & 9/15/19-12/31/19)	0.09710	0.09950	0.00240 2.47%
E-9	<u>Large Customer Service</u>			
	Base Charge	66.00	67.00	1.00 1.52%
	Demand/kW	9.09	9.32	0.23 2.53%
	Usage/kWh (6/15/19-9/15/19)	0.07750	0.07940	0.00190 2.45%
	Usage/kWh (1/1/19-6/15/19 & 9/15/19-12/31/19)	0.06190	0.06340	0.00150 2.42%
E-5	<u>Private Outdoor Lighting</u>			
	Monthly	7.25	7.50	0.25 3.45%
E-7	<u>Municipal Outdoor Lighting</u>			
	Usage/kWh (6/15/19-9/15/19)	0.10100	0.10350	0.00250 2.48%
	Usage/kWh (1/1/19-6/15/19 & 9/15/19-12/31/19)	0.08080	0.08280	0.00200 2.48%
E-8	<u>Municipal Pumping</u>			
	Base Charge	12.25	12.50	0.25 2.04%
	Usage/kWh (6/15/19-9/15/19)	0.10100	0.10350	0.00250 2.48%
	Usage/kWh (1/1/19-6/15/19 & 9/15/19-12/31/19)	0.08080	0.08280	0.00200 2.48%
E-9	Disconnection/Turn On Fee	50.00	50.00	-
E-9a	Seasonal Turn On Fee	25.00	25.00	-
E-11	Electric Meter (1st Meter Free)	75.00	75.00	-

Assessment for delinquent bills will add a \$50 administrative cost.
Late Fees are 1.5%/month of outstanding balance.

CITY OF HARMONY
PUBLIC UTILITIES
Current to Proposed Rate Comparison
2019

Gallons	Current					Total	Proposed					Total	Total Increase	
	Water	Sewer	G & R	Storm	Electric		Water	Sewer	G & R	Storm	Electric		\$	%
0	11.50	19.00	13.00	2.50	8.25	54.25	12.00	19.00	14.00	3.50	8.50	57.00	2.75	5.07%
1000	16.50	27.00	13.00	2.50	100.35	159.35	17.50	27.35	14.00	3.50	102.93	165.28	5.92	3.72%
2000	21.50	35.00	13.00	2.50	100.35	172.35	23.00	35.70	14.00	3.50	102.93	179.13	6.77	3.93%
3000	26.50	43.00	13.00	2.50	100.35	185.35	28.50	44.05	14.00	3.50	102.93	192.98	7.63	4.11%
4000	31.50	51.00	13.00	2.50	100.35	198.35	34.00	52.40	14.00	3.50	102.93	206.83	8.47	4.27%
5000	36.50	59.00	13.00	2.50	100.35	211.35	39.50	60.75	14.00	3.50	102.93	220.68	9.32	4.41%
6000	41.50	67.00	13.00	2.50	100.35	224.35	45.00	69.10	14.00	3.50	102.93	234.53	10.18	4.54%
7000	46.50	75.00	13.00	2.50	100.35	237.35	50.50	77.45	14.00	3.50	102.93	248.38	11.03	4.65%
8000	51.50	83.00	13.00	2.50	100.35	250.35	56.00	85.80	14.00	3.50	102.93	262.23	11.88	4.74%
9000	56.50	91.00	13.00	2.50	100.35	263.35	61.50	94.15	14.00	3.50	102.93	276.08	12.73	4.83%
10000	61.50	99.00	13.00	2.50	100.35	276.35	67.00	102.50	14.00	3.50	102.93	289.93	13.58	4.91%
11000	66.50	107.00	13.00	2.50	100.35	289.35	72.50	110.85	14.00	3.50	102.93	303.78	14.43	4.99%
12000	71.50	115.00	13.00	2.50	100.35	302.35	78.00	119.20	14.00	3.50	102.93	317.63	15.28	5.05%
13000	76.50	123.00	13.00	2.50	100.35	315.35	83.50	127.55	14.00	3.50	102.93	331.48	16.13	5.11%
14000	81.50	131.00	13.00	2.50	100.35	328.35	89.00	135.90	14.00	3.50	102.93	345.33	16.98	5.17%
15000	86.50	139.00	13.00	2.50	100.35	341.35	94.50	144.25	14.00	3.50	102.93	359.18	17.83	5.22%
16000	91.50	147.00	13.00	2.50	100.35	354.35	100.00	152.60	14.00	3.50	102.93	373.03	18.68	5.27%
17000	96.50	155.00	13.00	2.50	100.35	367.35	105.50	160.95	14.00	3.50	102.93	386.88	19.53	5.32%
18000	101.50	163.00	13.00	2.50	100.35	380.35	111.00	169.30	14.00	3.50	102.93	400.73	20.37	5.36%
19000	106.50	171.00	13.00	2.50	100.35	393.35	116.50	177.65	14.00	3.50	102.93	414.58	21.23	5.40%
20000	111.50	179.00	13.00	2.50	100.35	406.35	122.00	186.00	14.00	3.50	102.93	428.43	22.08	5.43%
21000	116.50	187.00	13.00	2.50	100.35	419.35	127.50	194.35	14.00	3.50	102.93	442.28	22.93	5.47%
22000	121.50	195.00	13.00	2.50	100.35	432.35	133.00	202.70	14.00	3.50	102.93	456.13	23.78	5.50%
23000	126.50	203.00	13.00	2.50	100.35	445.35	138.50	211.05	14.00	3.50	102.93	469.98	24.62	5.53%
24000	131.50	211.00	13.00	2.50	100.35	458.35	144.00	219.40	14.00	3.50	102.93	483.83	25.48	5.56%
25000	136.50	219.00	13.00	2.50	100.35	471.35	149.50	227.75	14.00	3.50	102.93	497.68	26.33	5.59%
26000	141.50	227.00	13.00	2.50	100.35	484.35	155.00	236.10	14.00	3.50	102.93	511.53	27.18	5.61%
27000	146.50	235.00	13.00	2.50	100.35	497.35	160.50	244.45	14.00	3.50	102.93	525.38	28.03	5.63%
28000	151.50	243.00	13.00	2.50	100.35	510.35	166.00	252.80	14.00	3.50	102.93	539.23	28.87	5.66%
29000	156.50	251.00	13.00	2.50	100.35	523.35	171.50	261.15	14.00	3.50	102.93	553.08	29.73	5.68%
30000	161.50	259.00	13.00	2.50	100.35	536.35	177.00	269.50	14.00	3.50	102.93	566.93	30.57	5.70%
31000	166.50	267.00	13.00	2.50	100.35	549.35	182.50	277.85	14.00	3.50	102.93	580.78	31.43	5.72%
32000	171.50	275.00	13.00	2.50	100.35	562.35	188.00	286.20	14.00	3.50	102.93	594.63	32.28	5.74%
33000	176.50	283.00	13.00	2.50	100.35	575.35	193.50	294.55	14.00	3.50	102.93	608.48	33.13	5.76%
34000	181.50	291.00	13.00	2.50	100.35	588.35	199.00	302.90	14.00	3.50	102.93	622.33	33.98	5.77%
35000	186.50	299.00	13.00	2.50	100.35	601.35	204.50	311.25	14.00	3.50	102.93	636.18	34.82	5.79%
36000	191.50	307.00	13.00	2.50	100.35	614.35	210.00	319.60	14.00	3.50	102.93	650.03	35.67	5.81%
37000	196.50	315.00	13.00	2.50	100.35	627.35	215.50	327.95	14.00	3.50	102.93	663.88	36.53	5.82%
38000	201.50	323.00	13.00	2.50	100.35	640.35	221.00	336.30	14.00	3.50	102.93	677.73	37.37	5.84%
39000	206.50	331.00	13.00	2.50	100.35	653.35	226.50	344.65	14.00	3.50	102.93	691.58	38.23	5.85%
40000	211.50	339.00	13.00	2.50	100.35	666.35	232.00	353.00	14.00	3.50	102.93	705.43	39.07	5.86%
41000	216.50	347.00	13.00	2.50	100.35	679.35	237.50	361.35	14.00	3.50	102.93	719.28	39.92	5.88%
42000	221.50	355.00	13.00	2.50	100.35	692.35	243.00	369.70	14.00	3.50	102.93	733.13	40.78	5.89%
43000	226.50	363.00	13.00	2.50	100.35	705.35	248.50	378.05	14.00	3.50	102.93	746.98	41.62	5.90%
44000	231.50	371.00	13.00	2.50	100.35	718.35	254.00	386.40	14.00	3.50	102.93	760.83	42.48	5.91%
45000	236.50	379.00	13.00	2.50	100.35	731.35	259.50	394.75	14.00	3.50	102.93	774.68	43.32	5.92%
46000	241.50	387.00	13.00	2.50	100.35	744.35	265.00	403.10	14.00	3.50	102.93	788.53	44.17	5.93%
47000	246.50	395.00	13.00	2.50	100.35	757.35	270.50	411.45	14.00	3.50	102.93	802.38	45.03	5.95%
48000	251.50	403.00	13.00	2.50	100.35	770.35	276.00	419.80	14.00	3.50	102.93	816.23	45.87	5.96%
49000	256.50	411.00	13.00	2.50	100.35	783.35	281.50	428.15	14.00	3.50	102.93	830.08	46.73	5.96%
50000	261.50	419.00	13.00	2.50	100.35	796.35	287.00	436.50	14.00	3.50	102.93	843.93	47.57	5.97%
55000	286.50	459.00	13.00	2.50	100.35	861.35	314.50	478.25	14.00	3.50	102.93	913.18	51.82	6.02%
60000	311.50	499.00	13.00	2.50	100.35	926.35	342.00	520.00	14.00	3.50	102.93	982.43	56.07	6.05%
65000	336.50	539.00	13.00	2.50	100.35	991.35	369.50	561.75	14.00	3.50	102.93	1,051.68	60.32	6.09%
70000	361.50	579.00	13.00	2.50	100.35	1,056.35	397.00	603.50	14.00	3.50	102.93	1,120.93	64.58	6.11%
75000	386.50	619.00	13.00	2.50	100.35	1,121.35	424.50	645.25	14.00	3.50	102.93	1,190.18	68.83	6.14%
80000	411.50	659.00	13.00	2.50	100.35	1,186.35	452.00	687.00	14.00	3.50	102.93	1,259.43	73.08	6.16%
85000	436.50	699.00	13.00	2.50	100.35	1,251.35	479.50	728.75	14.00	3.50	102.93	1,328.68	77.33	6.18%
90000	461.50	739.00	13.00	2.50	100.35	1,316.35	507.00	770.50	14.00	3.50	102.93	1,397.93	81.58	6.20%
95000	486.50	779.00	13.00	2.50	100.35	1,381.35	534.50	812.25	14.00	3.50	102.93	1,467.18	85.83	6.21%
100000	511.50	819.00	13.00	2.50		1,346.00	562.00	854.00	14.00	3.50		1,433.50	87.50	6.50%