

AGENDA
HARMONY CITY COUNCIL
Regular Meeting

July 9, 2019
7:00 P.M.

Council Room
Community Center

1. Call To Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report
 - d. Financial Report
 - e. CD
 - f. Debt Payment
5. Reports
 - a. Utility Committee
 - b. Undeveloped/Non-Utility Lot Fee
 - c. Building & Maintenance Report
 - d. EDA Board
 - e. Park Board
 - f. Library Board
 - g. Arts Board
6. Adjourn

**BACKGROUND INFORMATION
HARMONY CITY COUNCIL
REGULAR MEETING**

**July 9, 2019
7:00 P.M.**

**Council Room
Community Center**

1. Call To Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator Report-See report.
 - d. Financial Report-See report.
 - e. CD-Cash in CD #44000.
 - f. Debt Payment -Approve 2014A on 8/1/19 debt payment for internal transfer at First Southeast Bank of \$843.75 (interest). Approve 2013B on 8/1/19 debt payment for internal transfer at First Southeast Bank of \$3,150 (interest).
5. Reports
 - a. Utility Committee-Update of winter parking ordinance. Discuss process for ordinance violations.
 - b. Undeveloped/Non-Utility Lot Fee-Discuss consideration of fees for undeveloped lots. 37 Undeveloped Lots, 5 Possible Buildable Lots. Base Charges are \$58.84/month.
 - c. Building & Maintenance Report
 - d. EDA Board
 - e. Park Board
 - f. Library Board
 - g. Arts Board
6. Adjourn

A Regular meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:00 PM. Present were Mayor Donney, Councilmembers Debbie Swenson, Steve Sagen, and Lynn Mensink; Attorney Greg Schieber, Administrator Jerome Illg, Brett Grabau, Chris Johnson, Terry Bigalk, Shelly Wahl, Mike McGee, Hannah Wingert, Melissa VanderPlas and Eileen Schansberg. Absent was Councilmember Tony Webber.

PUBLIC FORUM:

Mike McGee representing the Nativity Catholic Church Council requested forgiveness on the residential garbage/recycling rate on their monthly bill as there is no residence in the Rectory anymore. The Church does have a dumpster for garbage removal for the hall. Council stated as long as the church has a dumpster and the residence was empty it wasn't necessary to charge the residence garbage but once the residence was occupied again it would be charged.

CONSENT AGENDA:

Administrator Illg requested the Agenda be amended to remove the approval of the Stoplight Bar. The Stoplight is not going to renew their License at this time.

Motion by Swenson and seconded by Mensink to approve the Consent Agenda which consisted of the Minutes to the May 14, 2019 council meeting, the Claims, Administrator's Report, Financial Report, cashing CD #43999 into the General Fund, and approving Liquor License Renewal for On-Sale /Sunday Liquor License for On the Crunch Side, and the Harmony Golf Course. All present voting yes. Absent was Webber. Motion carried.

LIQUOR LICENSE:

Estelle's Liquor License was not on the Consent Agenda and Manager Shelly Wahl appeared before the Council requesting its approval. Motion by Donney and Seconded by Swenson to approve the Liquor License for Estelle's pending a Certificate of Insurance be submitted. All present voting yes. Absent was Webber. Motion carried.

MOSQUITO CONTROL:

The proprietor was unable to be in attendance. The council was in agreement that they wanted the town sprayed and dunks administered but would like a representative to visit with the council at a meeting regarding spraying the community. Administrator Illg will inform Mosquito Control to proceed with spraying. Administrator Illg recommended if the council has questions regarding spraying that they could send them to Mosquito Control to get answers instead of representative attending council meeting.

ENGINEERING PROPOSAL:

Stantec Engineer Brett Grabau discussed the proposed 2020 Street Project and cost estimate for a feasibility report. Discussion held on getting alternate such as using concrete instead of black top. Discussion held to include firehall parking lot and visitor center parking lot in feasibility study. Motion by Sagen and seconded by Swenson to sign a contract with Stantec calling for a feasibility report and cost estimate on the potential 2020 street project. Discussion held on looking at options such as using concrete instead of black top. Time line being presenting the Feasibility Study at the August Council meeting, presenting the design at the October meeting with a start date in the May of 2020. All present voting yes. Absent was Webber. Motion carried.

PERSONNEL COMMITTEE:

Discussion held on the difference between the Union Bereavement policy and the Non-Union policy. The recommendation from the Personnel Committee was to leave both policies as stated until the Union Contract comes due and then renegotiate the Union Policy to match the City Non-union policy. No action was taken.

UTILITY COMMITTEE:

Maintenance staff has requested purchasing a trailer to move the scissor lift from outdoor place to place. Tabled until next month.

Discussion held on vacant lots being used as yards or other uses besides construction of a house. The City pays for infrastructure to be stubbed to the lots with no tax revenue coming in.

Administrator Illg will put together a calculation of properties in this category and return with it next month.

BUILDING & MAINTENANCE:

Street sweeper has arrived.

EDA BOARD:

Coordinating with Harmony Vet Clinic renewed their option to hold lots in the NE Industrial Park until May 2021.

Experience Harmony is filming an ad on Harmony. Will also be doing some filming over the 4th of July.

Discussed placing recycling cans on Main Street

Harmony Telephone discussed future fiber optics.

Have been discussing placing a Welcome sign on the south side of town.

Attending ribbon cuttings for the Breakers, Falcon's Nest, and Harmony Spirits.

PARK BOARD:

Outdoor Basketball Courts in north park are almost done.

Staff is working on for the Harmony FreeNotes Project.

LIBRARY BOARD:

Visited with another Copier Contractor

Patio has been sealed and will be a ribbon cutting ceremony on June 29th.

ARTS BOARD:

Working on another Poetry Jam. Student Board member Elle Liew is in charge of the Jam.

INCIDENTIALS:

Administrator Illg informed the council that tax court modified the calculation of Minnesota Energy taxes for their properties. It was noted that the change resulted in the City of Harmony receiving approximately \$11,000 less for the periods of 2010-2018.

Website needs to be updated. Administrator Illg will update.

Houses need to have house numbers placed visibly on their property.

Upon no further business, Mayor Donney adjourned the meeting.

Mayor Steve Donney

Eileen Schansberg, Deputy Clerk

CITY OF HARMONY
City Council Claims for Review

July 9, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund					
General Fund		Union Central Pension Fund	CENTRAL PENSION FUND	Union pension contribution	\$264.00
General Fund		Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union Health insurance	\$3,720.00
General Fund		Union Dues	IUOE LOCAL #49	union dues	\$105.00
General Fund		NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$48.00
General Fund		Life Insurance	USABLE LIFE	101421301G	\$75.10
General Fund	Administration	Copy/Fax Supplies	1 SOURCE	toner and dry erase	\$231.75
General Fund	Administration	General Operating Supplies	1 SOURCE	markers/copy paper/protector sheets	\$64.63
General Fund	Administration	General Operating Supplies	HARMONY GARDENS & FLORAL, LLC	memorial plant for Stephanie's Mom	\$19.99
General Fund	Administration	Repair/Maint Office Equipment	METRO SALES	copier qtrly contract	\$327.69
General Fund	Administration	Repair/Maint Vehicles	TORGERSON AUTO	brakes for Van	\$912.56
General Fund	Animal Control	General Operating Supplies	HARMONY FOODS	animal food	\$6.99
General Fund	Community Center	Cleaning Supplies	DALCO	towels and toilet paper	\$169.11
General Fund	Community Center	Cleaning Supplies	DALCO	towels and bowl cleaner	\$144.60
General Fund	Community Center	Cleaning Supplies	HARMONY FOODS	Laundry soap	\$10.99
General Fund	Community Center	Contractual Services	CUSTOM COMMUNICATIONS, INC	remote support for door lock	\$37.50
General Fund	Community Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Comm Ctr	\$769.32
General Fund	Community Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service-Comm Ctr	\$196.18
General Fund	Community Center	General Operating Supplies	HARMONY FOODS	Vinegar	\$7.98
General Fund	Community Center	General Operating Supplies	KINGSLEY MERCANTILE	screws/washers/batteries/scrapper	\$79.38
General Fund	Community Center	General Operating Supplies	KINGSLEY MERCANTILE	calk/hangers/plunger	\$46.41
General Fund	Community Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas	\$27.74
General Fund	Community Center	Other Improvements	DAKOTA SUPPLY GROUP	womens bathroom partitions	\$2,660.00
General Fund	Community Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Comm Ctr	\$43.22
General Fund	Community Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Comm Ctr	\$28.48
General Fund	Community Events	General Operating Supplies	DEKERYEL, DENNIS	reimbursed for 6 Chairs	\$494.97
General Fund	Financial Administration	Assessor Fees	FILLMORE COUNTY AUDITOR	2019 assessment work	\$3,392.00
General Fund	Financial Administration	Dues	SOUTHEAST SERVICE CO-OP	2019-2020 dues	\$250.00
General Fund	Financial Administration	Software Service Fees	BANYON DATA SYSTEMS	Fund Invoice support	\$295.00
General Fund	Ice & Snow Removal	Repair/Maint Machinery/Equip	SOLBERG WELDING	snowblower repairs	\$525.94
General Fund	Ice & Snow Removal	Repair/Maint Machinery/Equip	UNIVERSAL TRUCK EQUIPMENT	dust covers	\$12.66
General Fund	Legal Services	Legal Fees	FILLMORE COUNTY ATTORNEY	legal fees 6/28/19	\$39.00
General Fund	Legal Services	Legal Fees	FILLMORE COUNTY ATTORNEY	legal fees	\$96.50
General Fund	Legal Services	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	June legal services	\$400.65
General Fund	Personnel Administration	General Operating Supplies	CULLIGAN	wellness program	\$52.90
General Fund	Personnel Administration	General Operating Supplies	SCHANSBERG, EILEEN	wellness program	\$72.80
General Fund	Personnel Administration	Taxes, Licenses & Permits	US DEPT OF THE TREASURY	PCORI Fee 2019	\$14.90

CITY OF HARMONY
City Council Claims for Review

07/05/19 5:19 PM

Page 2

July 9, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
General Fund	Police Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas	\$431.14
General Fund	Police Department	Repair/Maint Vehicles	TORGERSON AUTO	full service/tires balanced	\$116.03
General Fund	Police Department	Tires	BAUER BUILT	mounting tires	\$165.00
General Fund	Police Department	Tires	BAUER BUILT	squad tires	\$479.12
General Fund	Public Works Buildings	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Shop	\$144.40
General Fund	Public Works Buildings	Gas Utilities	MINNESOTA ENERGY	monthly gas service-shop	\$64.25
General Fund	Public Works Buildings	General Operating Supplies	EMERGENCY MEDICAL PRODUCTS	wall mount First Aid Kit	\$126.99
General Fund	Public Works Buildings	General Operating Supplies	KINGSLEY MERCANTILE	shop supplies	\$115.59
General Fund	Public Works Buildings	General Operating Supplies	MISSISSIPPI WELDERS SUPPLY CO	oxygen cylinders	\$51.30
General Fund	Public Works Buildings	General Operating Supplies	PRESTON AUTO PARTS	shop supplies	\$10.97
General Fund	Public Works Buildings	Water Utilities	HARMONY PUBLIC UTILITIES	water-Shop	\$22.43
General Fund	Streets	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel	\$63.09
General Fund	Streets	Repair/Maint Other Improve	DAVIS CONSTRUCTION, LLC	grader work Mill road & Garden Road	\$1,200.00
General Fund	Streets	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	Alley Rock	\$9,969.29
General Fund	Streets	Street Maint Materials	KINGSLEY MERCANTILE	marking paint	\$88.97
General Fund	Visitor Center	Building Repair Materials	MOREM ELECTRIC, INC	10 ballasts	\$166.90
General Fund	Visitor Center	Building Repair Materials	MOREM ELECTRIC, INC	2 ballasts	\$33.38
General Fund	Visitor Center	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Vis Ctr	\$118.13
General Fund	Visitor Center	Gas Utilities	MINNESOTA ENERGY	monthly gas service-Vis Ctr	\$68.72
General Fund	Visitor Center	Motor Fuels/Lubricants	KWIK TRIP,INC	gas	\$27.74
General Fund	Visitor Center	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Vis Ctr	\$50.98
General Fund	Visitor Center	Water Utilities	HARMONY PUBLIC UTILITIES	water-Vis Ctr	\$33.60
Fund 101 General Fund					\$29,191.96
Fund 211 Library Fund					
Library Fund	Library	Employment Advertising	FILLMORE COUNTY JOURNAL	Ad for help wanted	\$25.40
Library Fund	Library	General Operating Supplies	HARMONY GARDENS & FLORAL, LLC	memorial plant for Stephanie's Mom	\$20.00
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$15.36
Library Fund	Library	Media-Books	BAKER & TAYLOR	books	\$14.79
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$34.69
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$20.61
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$79.59
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$29.36
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$26.63
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$18.52
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$126.89
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$13.15
Library Fund	Library	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$16.89

CITY OF HARMONY
City Council Claims for Review

July 9, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Library Fund	Library	Program Supplies	ELAN FINANCIAL SERVICES	Parade candy	\$41.64
Library Fund	Library	Program Supplies	HARMONY FOODS	SRP Breakfast	\$15.93
Library Fund	Library	Repair/Maint Office Equipment	METRO SALES	Maintenance Contract	\$387.85
Fund 211 Library Fund					\$887.30
Fund 222 Fire Fund					
Fire Fund	Fire Department	Motor Fuels/Lubricants	SEVERSON OIL CO.	diesel	\$82.81
Fire Fund	Fire Department	Small Tools and Minor Equip	CLAREY S SAFETY EQUIPMENT, INC	fireflex SCBA mask bags 20	\$240.00
Fire Fund	Fire Department	Small Tools and Minor Equip	CLAREY S SAFETY EQUIPMENT, INC	survivor LED Light	\$110.00
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	EMERGENCY MEDICAL PRODUCTS	First Aid restock	\$75.49
Fire Fund	Fire Stations and Bldgs	Cleaning Supplies	HARMONY FOODS	bathroom tissue/baking soda	\$14.17
Fire Fund	Fire Stations and Bldgs	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Firehall	\$216.95
Fire Fund	Fire Stations and Bldgs	Gas Utilities	MINNESOTA ENERGY	monthly gas service-Firehall	\$54.53
Fire Fund	Fire Stations and Bldgs	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Firehall	\$24.01
Fire Fund	Fire Stations and Bldgs	Water Utilities	HARMONY PUBLIC UTILITIES	Water-Firehall	\$15.83
Fund 222 Fire Fund					\$833.79
Fund 223 Ambulance Fund					
Ambulance Fund	Ambulance Service	Financial Services Fees	EXPERT T BILLING	Billing services for May	\$224.00
Ambulance Fund	Ambulance Service	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Zoll Statz Pad	\$59.95
Ambulance Fund	Ambulance Service	Medical Supplies	GOLD CROSS AMBULANCE	Intercept chgs MJ	\$193.34
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	KWIK TRIP,INC	diesel	\$309.60
Ambulance Fund	Ambulance Service	Motor Fuels/Lubricants	SEVERSON OIL CO.	diesel	\$111.34
Ambulance Fund	Ambulance Service	Telephone	VERIZON WIRELESS	monthly cell Amb	\$47.82
Ambulance Fund	Ambulance Service	Training Fees	GRABAU, SAMANTHA	National Registry Exam fee Sam Grabau	\$80.00
Fund 223 Ambulance Fund					\$1,026.05
Fund 251 Park Fund					
Park Fund	Parks	Building Repair Materials	HAHN LUMBER CO	cement for Musical Note Project	\$190.74
Park Fund	Parks	Building Repair Materials	HAHN LUMBER CO	decking boards for Selvig Park Gazebo	\$42.20
Park Fund	Parks	Building Repair Materials	KINGSLEY MERCANTILE	stain/brushes/scrapers/digger	\$331.26
Park Fund	Parks	Chemicals and Chem Products	NUTRIEN AG SOLUTIONS	weed killer	\$95.68
Park Fund	Parks	Cleaning Supplies	KINGSLEY MERCANTILE	broom	\$15.49
Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Parks	\$172.85
Park Fund	Parks	General Operating Supplies	HOLSTROMS GIFT & JEWELRY	name plate for park bench R Johnson	\$4.00
Park Fund	Parks	General Operating Supplies	KINGSLEY MERCANTILE	paddock sets/bits/anchors	\$95.88
Park Fund	Parks	Landscaping Materials	BRUENING ROCK PRODUCTS, INC	Music park prep rock	\$593.39
Park Fund	Parks	Landscaping Materials	BRUENING ROCK PRODUCTS, INC	Music park prep rock	\$68.68

CITY OF HARMONY
City Council Claims for Review

July 9, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Park Fund	Parks	Landscaping Materials	KINGSLEY MERCANTILE	grass seed/miracle grow/Mos dunks	\$188.94
Park Fund	Parks	Motor Fuels/Lubricants	KWIK TRIP,INC	gas	\$123.16
Park Fund	Parks	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas/diesel	\$132.82
Park Fund	Parks	Other Equipment	KIRBY BUILT SALES	2 sponsored park benches	\$1,265.77
Park Fund	Parks	Other Improvements	HUBKA CONSTRUCTION, INC	stamped concrete-Musical Note Project	\$7,813.00
Park Fund	Parks	Other Rentals	ON SITE SANITATION	portable toilets	\$74.00
Park Fund	Parks	Repair/Maint Other Improve	MOREM ELECTRIC, INC	upgrade Elec Selvig Park	\$2,398.37
Park Fund	Parks	Repair/Maint Other Improve	RUN RIGHT POWER LLC	sharpen chain saw	\$10.00
Park Fund	Parks	Repair/Maint Other Improve	RUN RIGHT POWER LLC	sharpen chain saw	\$10.70
Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Parks	\$121.50
Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	water-Parks	\$160.92
Fund 251 Park Fund					\$13,909.35
Fund 318 G.O. Bond 2017A					
G.O. Bond 2017A	G.O. Impr & Rev Note 201	Debt Service Interest	FIRST INDEPENDENT BANK-RUSSELL	2017A Bond Interest Pmt	\$12,146.63
Fund 318 G.O. Bond 2017A					\$12,146.63
Fund 601 Water Fund					
Water Fund		Revenue Bonds Payable NC	MPFA	'16 Well Note	\$41,000.00
Water Fund	G.O. Impr & Rev Note 201	Debt Service Interest	FIRST INDEPENDENT BANK-RUSSELL	2017A Bond Interest Pmt	\$1,403.00
Water Fund	PFA Note 2015 Well	Debt Service Interest	MPFA	'16 Well not int	\$3,715.00
Water Fund	Water Utility Administratio	Postage	ELAN FINANCIAL SERVICES	postage for Water sample	\$12.24
Water Fund	Water Utility Operation	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine tanks	\$10.00
Water Fund	Water Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-pumphouses	\$963.20
Water Fund	Water Utility Operation	Electric Utilities	MINNESOTA ENERGY	monthly gas service-pumphouses	\$46.18
Water Fund	Water Utility Operation	General Operating Supplies	KINGSLEY MERCANTILE	sealant	\$4.99
Water Fund	Water Utility Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Water Testing Lab Fees	\$40.00
Water Fund	Water Utility Operation	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Qtrly Safety Mgmt	\$779.17
Water Fund	Water Utility Operation	Motor Fuels/Lubricants	KWIK TRIP,INC	gas	\$86.99
Water Fund	Water Utility Operation	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	water meters	\$2,282.46
Fund 601 Water Fund					\$50,343.23
Fund 602 Sewer Fund					
Sewer Fund		Revenue Bonds Payable NC	MPFA	"04 Sewer note	\$35,000.00
Sewer Fund	Sewer Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-WWTP	\$1,558.33
Sewer Fund	Sewer Operation	Gas Utilities	MINNESOTA ENERGY	monthly gas service-WWTP	\$316.98
Sewer Fund	Sewer Operation	General Operating Supplies	KINGSLEY MERCANTILE	duct tape	\$10.99
Sewer Fund	Sewer Operation	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Wastewater Testing Lab Fees	\$438.30

CITY OF HARMONY
City Council Claims for Review

July 9, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
Sewer Fund	Sewer Operation	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Qtrly Safety Mgmt	\$779.16
Sewer Fund	Sewer Operation	Repair/Maint Other Improve	ELECTRIC PUMP, INC	replacement WEG motor	\$1,116.00
Sewer Fund	Sewer Operation	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-WWTP	\$2,284.19
Sewer Fund	Sewer Operation	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	degreaser and Mega bugs	\$2,657.50
Sewer Fund	Sewer Operation	Water Utilities	HARMONY PUBLIC UTILITIES	water-WWTP	\$1,504.57
Sewer Fund	Sewer PFA Note 2003	Debt Service Interest	MPFA	'04 Sewer note int	\$890.00
Fund 602 Sewer Fund					\$46,556.02
Fund 603 Solid Waste Fund					
Solid Waste Fund	Solid Waste Operation	Repair/Maint Other Improve	DAVIS CONSTRUCTION, LLC	tree dump work	\$1,250.00
Fund 603 Solid Waste Fund					\$1,250.00
Fund 604 Electric Fund					
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	deposit to final bill M Fairchild	\$19.48
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	deposit refund S Schlee	\$150.00
Electric Fund		Utility Deposits	UTILITY DEPOSIT REFUND	Deposit Refunded balance Fairchild	\$55.52
Electric Fund	Electric Utility Operation	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$68,695.50
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Town Clock	\$13.21
Electric Fund	Electric Utility Operation	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Streetlights	\$1,079.85
Electric Fund	Electric Utility Operation	Management Fees	MINN MUNICIPAL UTILITIES ASSOC	Qtrly Safety mgmt	\$779.17
Electric Fund	Electric Utility Operation	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas	\$73.48
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	locates/no locates	\$36.45
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MCCABE ELECTRIC, LLC	underground/meter socket 715 3rd Ave SE	\$442.50
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	outage WWTP-broken cutou/bad voltage 6	\$1,000.00
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	bad hotline clamp repaired 3rd Ave NW	\$500.00
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	hook up temp new home-5th St NE	\$317.50
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	secondaries in pipe ran up pole Niagara Ct	\$355.12
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	repair underground by Soma's	\$385.00
Electric Fund	Electric Utility Operation	Repair/Maint Other Improve	MOREM ELECTRIC, INC	streetlight repair 139-52	\$192.50
Electric Fund	Electric UtilityAdministratio	Deposit Interst Paid	UTILITY DEPOSIT REFUND	Interest on deposit Fairchild	\$1.91
Electric Fund	Electric UtilityAdministratio	Deposit Interst Paid	UTILITY DEPOSIT REFUND	interest on deposit S Schlee	\$7.70
Fund 604 Electric Fund					\$74,104.89
Fund 620 Economic Development Authority					
Economic Development	Economic Development	Advertising	FILLMORE COUNTY JOURNAL	open house ad Falcons Nest	\$62.00
Economic Development	Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	June legal services	\$217.50
Economic Development	Economic Development	Planning & Development Fees	CEDA	3rd Qtr services	\$7,573.25
Fund 620 Economic Development Authority					\$7,852.75

CITY OF HARMONY
City Council Claims for Review

07/05/19 5:19 PM

Page 6

July 9, 2019

Fund Descr	Department	Object of Expense	Vendor	Comments	Amount
					<hr/> \$238,101.97

ADMINISTRATOR'S REPORT

For the Period from June 11, 2019 to July 9, 2019

ADMINISTRATION

Part I is complete of Wellhead Protection Plan for new well. Approval of Part I. Part II will start soon. Received written comments back regarding our water supply plan that was submitted in 2017. Our SCADA system for Well 3 will need to be set up to record water level. Gathering options/costs to install some things to monitor and record water level for Wells 1 and 2 as required.

Received approval from signed USDA paperwork to proceed with projects for generator at WWTP and for motorized scissor lift. Lift has been ordered and received.

Ordering trees for community center and parks. The school has agreed to pay half by community center.

Reviewed possible nuisance property enforcement options with city attorney. Will present options and discussion at council meeting.

UTILITY/BUILDING COMMITTEE

MNDOT has finished up mill and overlay on TH139 from Hwy 52 to State Line in 2017. MNDOT had hoped to be closing out project soon for remaining funds determination. They are now not responding back to my emails about closing out the project. We could owe additional funds since we paid in advance based upon an estimate or we could receive funds back from our advance. Suggestions?

Underground wire, boring, and trenching has been installed for southeast electrical line project by MiEnergy. A few trees will be trimmed or removed along our existing electric line from 5th St SE to Center St E on the alley between 2nd Ave SE and 3rd Ave SE for an additional line to loop the 3-phase service as part of the project. They will be energizing transformers and tying over services in the next phase of the project. A few new poles have been set, along with retirement of old overhead. They will resume this project once ground conditions are better. They will also be proceeding with upgrading electrical lines by north park.

Community center bathroom renovations are complete. Partitions have been installed. The floor will be waxed soon.

Reviewed options with engineer for sanitary sewer main in old industrial park since it is extremely shallow and freezes in winter time. Reviewing other options based upon May council meeting discussion.

Discussed parking ordinance. Researching communication options for snow emergency notification.

City of Harmony
Cash Balance Report
May 2018 and May 2019

Fund Description	May-18	May-19
General Fund	687,196.53	542,235.24
Revolving Loan Fund	82,787.18	81,539.61
Commercial Rehab Fund	11,825.83	12,000.10
Library Fund	(31,049.89)	(26,420.34)
Fire Fund	9,229.42	41,426.25
Ambulance Fund	102,973.18	87,830.01
Park Fund	47,629.84	67,964.59
Arts Fund	912.75	1,482.91
GO Improvement 2010A-3rd St SW	34,099.84	40,389.03
GO Tax Abatement 2013A-Comm Cntr	4,937.72	6,790.07
GO Improvement 2013B-Heritage Grove	(4,140.44)	(2,711.50)
GO Improvement 2014A-1st Ave SW	103,812.74	11,232.57
GO Improvement 2017A-Various	99,310.56	27,904.07
Capital Projects Fund	833,794.22	863,917.43
TIF District #5-Antique Mall	404.77	-
TIF District #6-HECO	14.23	46.86
2017 Street and Utility Project	74,349.31	-
Water Fund	209,960.44	242,599.89
Sewer Fund	55,763.78	52,812.11
Solid Waste Fund	3,647.61	5,103.73
Electric Fund	651,870.75	625,436.83
Storm Water Fund	6,594.82	18,406.46
Economic Development Fund	59,347.16	136,068.50
Total	3,045,272.35	2,836,054.42