

AGENDA
HARMONY CITY COUNCIL
Regular Meeting

November 10, 2020
7:00 P.M.

Gymnasium
Community Center

1. Call to Order
2. Roll Call
3. Public Forum/ Assessment input
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator's Report
 - d. Administrator's Review
 - e. Financial Report
 - f. CD
 - g. Certify election results/ Canvassing
 - h. COVID Pay Fire Fighters
5. Old Business
6. New Business
 - a. Sheriff Contract – DeGeorge
7. Reports
 - a. Utility Committee
 - b. Building and Maintenance Report
 - c. EDA Report
 - d. Park Board
 - e. Library Board
 - f. Arts Board
 - g. Sherriff's Report
8. Adjourn



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3. Public Forum/ Assessment input
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator's Report
 - d. Administrator's Review
 - e. Financial Report
 - f. CD
 - g. Certify election results/ Canvassing
 - i. Resolution 20-13 and Results attached
 - h. COVID Pay Fire Fighters
 - i. Attachment on COVID Pay at meeting
5. Old Business
6. New Business
 - a. Sheriff Contract – DeGeorge – Lease vs Owning Squad Car
 - i. See attachments
7. Reports
 - a. Utility Committee
 - b. Building and Maintenance Report
 - c. EDA Report
 - i. Minutes Attached
 - d. Park Board
 - i. Minutes at Meeting
 - e. Library Board
 - f. Arts Board - – Meets this month
 - g. Sherriff's Report
 - i. See attachment
8. Adjourn



OCTOBER 13, 2020

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:00 PM. Present were Mayor Donney, Councilmembers Steve Sagen, Tony Webber and Lynn Mensink; Attorney Greg Schieber, Administrator Devin Swanberg, Corey Whalen, Brian Michel, Terry Bigalk, Samantha and Jesse Grabau, Rod Johnson, Ron Gregg, Rodney Hebrink, Debra Hebrink, Dan Tieffenbacher, Sandy Strosyk, Marian Morem, Connie Lindstrom, Hannah Wingert and Eileen Schansberg. Absent was Council member Debbie Swenson.

PUBLIC FORUM:

Ron Gregg and Dan Tieffenbacher had questions regarding the Preliminary Budget. Both residents were reassured this 10.2 % was preliminary, a not to exceed number and the actual budget would not be set until the December Council meeting.

Rodney Hebrink along with Debra Hebrink discussed the zoning of his property and if it could be re-zoned. Hebrink was under the impression that the city may be interested in his property which is located at 760 Main Ave N. Mayor Donney instructed Mr. Hebrink to meet with City Administrator Swanberg to discuss any concerns they may have.

CONSENT AGENDA:

Motion by Mensink and seconded by Webber to approve the Consent Agenda which consisted of the Minutes to the September 8, 2020 meeting, the Claims, Administrator's Report, Financial Report, cash in CD # 44302 to the General Fund, approve the use of the COVID CARES Grant fund to reimburse the city for lost employee time due to COVID-19, and enter into an agreement with Boulevard Associates, LLC allowing them access to do a Feasibility Study on City Land along the bike trail to the south and the Tree Dump area. All present voting yes. Absent was Swenson. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

2020 STREET PROJECT:

Motion by Webber and seconded by Sagen to set up the 2020 STREET ASSESSMENT PUBLIC HEARING for November 10, 2020 at 7:00 PM. All Present Voting Yes. Absent was Swenson. Motion carried.

Pay Request No. 5 from Generation X was presented for payment in the amount of \$380,576.60. Motion by Sagen and seconded by Mensink to pay the request. All present voting yes. Absent was Swenson. Motion carried.

UTILITY ASSESSMENTS:

Two properties were reviewed for Assessment for lack of Utility payment. One at 40-42 2nd Ave SW and one at 160 2nd Ave SE. Motion by Webber and seconded by Mensink to begin the assessment process. All present voting yes. Absent was Swenson. Motion carried.

FIRE TRUCK:

Fire Chief Rod Johnson discussed the process of the new Rescue Truck. The Committee found an option that would work for \$255,000. Johnson explained if the Department would join the HGAC, they could forgo the bid process. Jesse Grabau stated grants are still in the works for some equipment being placed on the truck. Motion by Sagen and seconded by Webber to join the HGAC and move forward with the purchase of the Rescue Truck. Abstained from voting was Donney. Absent was Swenson. Motion carried.

SOUND SYSTEM:

Administrator Swanberg presented a quote from Sound and Media Solutions for a Sound system that could be moved between the Councilroom and Multipurpose Room in the amount of \$11,428.69. The system could be paid for with the city's COVID Cares Grant monies. Motion by Mensink and seconded by Webber to approve the proposal. All present voting yes. Absent was Swenson. Motion carried.

UTILITY COMMITTEE:

Two Quotes for a new locator were presented. The current locator is not serving its purpose and missing locates causing expense and inconvenience to the City. Motion by Donney and seconded by Webber to purchase a Vivax-Metrotech vLoc 3-Pro 5 watt kit in the amount of \$4,456.00. All present voting yes. Absent was Swenson. Motion carried.

BUILDING & MAINTENANCE:

Custom Alarm did a system check of the Fire System at the Community Center.

Wastewater Plant is running well.

EDA REPORT:

A Timeline was given for the Dairyland Project at the recommendation of the EDA Board. Motion by Webber and seconded by Mensink to approve the timeline and memorandum of understanding as recommended for the proposed Dairyland project. All present voting yes. Absent was Swenson. Motion carried.

PARK BOARD:

The Park Board recommended placing the plumbing and grinding infrastructure for the restrooms in Trailhead Park in the amount of \$16,000. Motion by Webber and seconded by Mensink to fund \$8,000 from the Park Board budget and \$8,000 from the Donald Wilken Fund to place the infrastructure as recommended by the Park Board. All present voting yes. Absent was Swenson. Motion carried.

The Dog Park was discussed. It was recommended to place the park in the former horse arena area next to the Tree Dump. The area will need a chain link fence and stations of bags for dog feces clean up. The Dog Park committee will be doing fund raising to fund the project.

The Skate Park was discussed. The need for small jumps and a cement surface would be needed.

ARTS BOARD:

The Board has not met due to COVID 19. The Chairman recommended approving Joel Lieu as the Student member of the Board. Motion by Mensink and seconded by Webber to appoint Joel Lieu to the Arts Board. All present voting yes. Absent was Swenson. Motion carried.

LIBRARY BOARD:

The Library has purchased some games such as a Bean Bag Toss for checking out for Family Gatherings.

Working with the Jem Theatre to put together a small book reading event.

Upon no further business, Mayor Donney adjourned the meeting.

Mayor Steve Donney

Eileen Schansberg, Deputy Clerk

OCTOBER 29, 2020

Special Meeting

HARMONY CITY COUNCIL

A Special Meeting of the Harmony City Council was called to order by Mayor Steve Donney at 7:30 AM. Present were Mayor Donney, Councilmembers Debbie Swenson Tony Webber, Administrator Devin Swanberg, Absent was Council member Steve Sagen and Lynn Mensink.

Change of Public Hearing Date and Time

Webber made a motion to change the date of the public hearing of the 2020 Street Project assessment from November 10th to November 17th at 7:00 pm. Motion was seconded by Swenson. All present voted yes, absent: Sagen and Mensink.

Meeting was adjourned at 7:35 am.

Mayor Steve Donney

Devin Swanberg, Clerk/Administrator

CITY OF HARMONY
City Council Claims for Review

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November 10, 2020

| Fund Descr | Object of Expense | Vendor | Comments | Amount |
|-----------------------|------------------------------|--------------------------------|--|------------|
| Fund 101 General Fund | | | | |
| General Fund | Union Central Pension Fund | CENTRAL PENSION FUND | Union Pension contribution | \$240.00 |
| General Fund | Health Insurance | I.U.O.E. LOCAL 49 FRINGE BENEF | Union Health Insurance | \$3,795.00 |
| General Fund | Union Dues | IUOE LOCAL #49 | Union dues | \$105.00 |
| General Fund | NCPERS Insurance | NCPERS GROUP LIFE INS | 511800 | \$16.00 |
| General Fund | Life Insurance | USABLE LIFE | 101421301G | \$58.00 |
| General Fund | General Liability Ins | LMCIT | Liability Insurance deductible | \$500.00 |
| General Fund | Miscellaneous | HARMONY SPIRITS | Hand Sanitizer | \$5,613.00 |
| General Fund | Miscellaneous | QUILL CORPORATION | Gloves | \$21.98 |
| General Fund | Miscellaneous | QUILL CORPORATION | Microban sanitizing spray | \$199.75 |
| General Fund | Miscellaneous | QUILL CORPORATION | face masks/sanitizer/sani wipes | \$2,794.00 |
| General Fund | Miscellaneous | QUILL CORPORATION | gloves/sanitizer wipes | \$120.99 |
| General Fund | Miscellaneous | QUILL CORPORATION | Gloves | \$66.45 |
| General Fund | Miscellaneous | QUILL CORPORATION | spray bottles for sanitizer | \$449.75 |
| General Fund | Miscellaneous | SCHANSBERG, EILEEN | Health Insurance overpmt | \$199.40 |
| General Fund | Miscellaneous | Sound & Media Solutions | down pmt Sound System for Councilroom/ | \$2,285.74 |
| General Fund | Miscellaneous | Sound & Media Solutions | Sound system for Councilroom/Comm Ctr | \$9,142.95 |
| General Fund | Miscellaneous | STRYKER SALES CORPORATION | LUCAS 2 batteries-rechargeable | \$1,238.20 |
| General Fund | Miscellaneous | STRYKER SALES CORPORATION | SMRT Pak battery-COT | \$523.79 |
| General Fund | Miscellaneous | ZOLL MEDICAL CORP. | AED PLUS /batteries | \$1,474.35 |
| General Fund | Wages & Salaries | Minnesota UI Fund | Unemployment Ins reimbursed-Jerome Illg | \$2,220.00 |
| General Fund | General Operating Supplies | HARMONY FOODS | animal food | \$17.18 |
| General Fund | Cleaning Supplies | DALCO | cleaning/sanitizer | \$267.92 |
| General Fund | Cleaning Supplies | DALCO | cleaning supplies | \$18.67 |
| General Fund | Cleaning Supplies | DALCO | cleaning supplies | \$167.71 |
| General Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-Comm Ctr | \$695.62 |
| General Fund | Gas Utilities | MINNESOTA ENERGY | monthly gas service Comm Ctr | \$155.92 |
| General Fund | General Operating Supplies | KINGSLEY MERCANTILE | batteries | \$10.49 |
| General Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | gas-Chevy pickup | \$65.91 |
| General Fund | Repair/Maint Bldg/Structures | BOBS LOCK & SAFE, INC | Opened vault in Office | \$370.00 |
| General Fund | Sewer Utilities | HARMONY PUBLIC UTILITIES | sewer-Comm Ctr | \$50.73 |
| General Fund | Small Tools and Minor Equip | ELAN FINANCIAL SERVICES | UV Ray Cleaner for Amb | \$1,080.00 |
| General Fund | Water Utilities | HARMONY PUBLIC UTILITIES | water-Comm Ctr | \$33.81 |
| General Fund | Program Services | HARMONY CHAMBER OF COMMERCE | Golden happenings Selvig Park Christmas | \$30.00 |
| General Fund | Legal Notices Publishing | FILLMORE COUNTY JOURNAL | Election Ad | \$98.01 |
| General Fund | Legal Notices Publishing | FILLMORE COUNTY JOURNAL | Election Ad | \$88.21 |
| General Fund | Travel Expenses | GRABAU, SAMANTHA | delivery mileage-Primary & General Electio | \$25.30 |

CITY OF HARMONY
City Council Claims for Review

November 10, 2020

| Fund Descr | Object of Expense | Vendor | Comments | Amount |
|--------------|------------------------------|-------------------------------|-------------------------------------|-------------|
| General Fund | Wages & Salaries | BAKKEN, BONNIE | General Election Judge compensation | \$160.00 |
| General Fund | Wages & Salaries | BIGALK, JAN | Primary Election Judge Compensation | \$120.00 |
| General Fund | Wages & Salaries | BIGALK, JAN | General Election Judge Compensation | \$175.00 |
| General Fund | Wages & Salaries | GRABAU, SAMANTHA | General Election Judge compensation | \$175.00 |
| General Fund | Wages & Salaries | HANLON, DIANE | Primary Election Judge compensation | \$105.00 |
| General Fund | Wages & Salaries | HANLON, DIANE | General Election Judge compensation | \$140.00 |
| General Fund | Wages & Salaries | KELLY, CAROLYN | General Election Judge compensation | \$140.00 |
| General Fund | Wages & Salaries | KELLY, CAROLYN | Primary Election Judge compensation | \$105.00 |
| General Fund | Wages & Salaries | SILVERS, STEPHANIE | Primary Election Judge compensation | \$105.00 |
| General Fund | Wages & Salaries | SILVERS, STEPHANIE | General Election Judge compensation | \$140.00 |
| General Fund | Auditing and Acct g Services | ABDO, EICK & MEYERS, LLP | Accounting issues w/ Finance Clerk | \$77.50 |
| General Fund | Legal Fees | FILLMORE COUNTY ATTORNEY | Criminal Attorney's fees | \$582.50 |
| General Fund | Legal Fees | NETHERCUT SCHIEBER ATTORNEYS | legal services for Oct | \$739.50 |
| General Fund | Contractual Services | FILLMORE COUNTY SHERIFF | 3rd Qtr Sheriff Contract | \$25,610.08 |
| General Fund | Building Repair Materials | KINGSLEY MERCANTILE | dead bolt | \$26.99 |
| General Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-Shop | \$159.46 |
| General Fund | Gas Utilities | MINNESOTA ENERGY | monthly gas serice Shop | \$58.54 |
| General Fund | General Operating Supplies | KINGSLEY MERCANTILE | shop supplies | \$72.83 |
| General Fund | General Operating Supplies | MISSISSIPPI WELDERS SUPPLY CO | oxygen-compressed air | \$56.73 |
| General Fund | Small Tools and Minor Equip | KINGSLEY MERCANTILE | vise crips/bolt box/utility knife | \$47.76 |
| General Fund | Water Utilities | HARMONY PUBLIC UTILITIES | water-Shop | \$20.39 |
| General Fund | General Notices and Pub Info | FILLMORE COUNTY JOURNAL | 2020 Assessment Hearing notice | \$212.37 |
| General Fund | Motor Fuels/Lubricants | HAMMELL EQUIPMENT | case oil | \$45.60 |
| General Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | diesel-skidloader | \$67.53 |
| General Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | diesel-Street sweeper | \$83.89 |
| General Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | gas-1-ton | \$29.08 |
| General Fund | Motor Fuels/Lubricants | RUN RIGHT POWER LLC | premixed fuel | \$36.54 |
| General Fund | Repair/Maint Machinery/Equip | PRESTON EQUIPMENT CO. | filters for leaf vac | \$91.38 |
| General Fund | Repair/Maint Other Improve | CHUCK LARSON DUST CONTROL | Add'l dust control 3rd St/7th St | \$330.00 |
| General Fund | Small Tools and Minor Equip | KINGSLEY MERCANTILE | posts-4 | \$17.16 |
| General Fund | Cleaning Supplies | DALCO | cleaning supplies | \$18.67 |
| General Fund | Cleaning Supplies | DALCO | cleaning supplies | \$25.75 |
| General Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-Vis Ctr | \$109.59 |
| General Fund | Gas Utilities | MINNESOTA ENERGY | monthly gas service Vis Ctr | \$131.78 |
| General Fund | General Operating Supplies | KINGSLEY MERCANTILE | filters | \$57.48 |
| General Fund | General Operating Supplies | PRESTON AUTO PARTS | fan belt | \$15.99 |
| General Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | gas-Chevy pickup | \$65.90 |
| General Fund | Repair/Maint Other Equipment | HARMONY REPAIR SERVICE | tire repair on cart | \$35.13 |

CITY OF HARMONY
City Council Claims for Review

November 10, 2020

| Fund Descr | Object of Expense | Vendor | Comments | Amount |
|-----------------------|-------------------------------|-------------------------------|------------------------------------|-------------|
| General Fund | Sewer Utilities | HARMONY PUBLIC UTILITIES | sewer-Vis Ctr | \$35.62 |
| General Fund | Water Utilities | HARMONY PUBLIC UTILITIES | water-Vis Ctr | \$23.86 |
| Fund 101 General Fund | | | | \$64,490.43 |
| Fund 211 Library Fund | | | | |
| Library Fund | Computer Supplies | AMAZON CAPITAL SERVICES | Webcam & Headphones | \$35.99 |
| Library Fund | Media-Audio | AMAZON CAPITAL SERVICES | Audio books | \$25.98 |
| Library Fund | Media-Audio | INGRAM LIBRARY SERVICES, INC | audio books | \$177.03 |
| Library Fund | Media-Audio | INGRAM LIBRARY SERVICES, INC | audio books | \$46.75 |
| Library Fund | Media-Audio | INGRAM LIBRARY SERVICES, INC | audio books | \$38.48 |
| Library Fund | Media-Books | AMAZON CAPITAL SERVICES | books | \$99.10 |
| Library Fund | Media-Books | AMAZON CAPITAL SERVICES | books | \$128.14 |
| Library Fund | Media-Books | BAKER & TAYLOR | books | \$404.21 |
| Library Fund | Media-Books | BAKER & TAYLOR | books | \$36.37 |
| Library Fund | Media-Books | BAKER & TAYLOR | books | \$27.81 |
| Library Fund | Media-Books | Hagen, Carol | Book | \$27.99 |
| Library Fund | Media-Video | AMAZON CAPITAL SERVICES | DVD | \$14.96 |
| Library Fund | Media-Video | AMAZON CAPITAL SERVICES | DVDs | \$136.28 |
| Library Fund | Printed Forms | SOUTHEASTERN LIBRARIES COOP | Mailers & SMS Notices | \$20.79 |
| Library Fund | Program Supplies | COLLABORATIVE SUMMER LIBRARY | Summer Reading Program Supplies | \$293.21 |
| Library Fund | Program Supplies | HARMONY FOODS | Summer Reading supplies | \$4.54 |
| Library Fund | Program Supplies | ORIENTAL TRADING CO., INC | Summer Reading Supplies | \$68.20 |
| Library Fund | Repair/Maint Office Equipment | CANON FINANCIAL SERVICES, INC | copier lease | \$44.00 |
| Library Fund | Repair/Maint Office Equipment | LOFFLER COMPANIES, INC | Copier Maintenance Fee | \$55.90 |
| Library Fund | Software Service Fees | SOUTHEASTERN LIBRARIES COOP | Basic Services & SMS Notices | \$599.02 |
| Fund 211 Library Fund | | | | \$2,284.75 |
| Fund 222 Fire Fund | | | | |
| Fire Fund | Equipment Parts | MOREM ELECTRIC, INC | Batteries AA | \$25.44 |
| Fire Fund | General Operating Supplies | ANCOM TECHNICAL CENTER | pager batteries | \$228.00 |
| Fire Fund | General Operating Supplies | KINGSLEY MERCANTILE | ratchet strap/clamps/caps | \$16.92 |
| Fire Fund | Property Ins | LMCIT | property insurance due-Fire Statue | \$153.00 |
| Fire Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-Firehall | \$241.84 |
| Fire Fund | Gas Utilities | MINNESOTA ENERGY | monthly gas service Firehall | \$96.64 |
| Fire Fund | Sewer Utilities | HARMONY PUBLIC UTILITIES | sewer-Firehall | \$23.18 |
| Fire Fund | Water Utilities | HARMONY PUBLIC UTILITIES | water-Firehall | \$15.66 |
| Fund 222 Fire Fund | | | | \$800.68 |

CITY OF HARMONY
City Council Claims for Review

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| Fund Descr | Object of Expense | Vendor | Comments | Amount |
|-------------------------|-----------------------------|-------------------------------|-------------------------------------|------------|
| Fund 223 Ambulance Fund | | | | |
| Ambulance Fund | Ambulance Accounts Receivab | HUMANA HEALTH CARE PLANS | refund overpmt A Martila | \$187.41 |
| Ambulance Fund | Ambulance Accounts Receivab | RUNKEL, DAVID | Refund overpmt Amb-DR | \$190.06 |
| Ambulance Fund | Medical Supplies | ELAN FINANCIAL SERVICES | Nitrile gloves/face masks | \$312.95 |
| Ambulance Fund | Medical Supplies | EMERGENCY MEDICAL PRODUCTS | sani-clothes | \$27.20 |
| Ambulance Fund | Medical Supplies | EMERGENCY MEDICAL PRODUCTS | Sam Splints | \$59.96 |
| Ambulance Fund | Medical Supplies | MISSISSIPPI WELDERS SUPPLY CO | Medical Oxygen | \$69.96 |
| Ambulance Fund | Medical Supplies | MISSISSIPPI WELDERS SUPPLY CO | Medical Oxygen | \$34.46 |
| Ambulance Fund | Medical Supplies | SCHANSBERG, EILEEN | cloth facemasks reimbursed | \$48.00 |
| Ambulance Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | Diesel-Amb | \$342.17 |
| Ambulance Fund | Taxes, Licenses & Permits | ELAN FINANCIAL SERVICES | Renewal Instructor Licensure-Eileen | \$20.00 |
| Ambulance Fund | Telephone | VERIZON WIRELESS | monthly cell service | \$48.42 |
| Fund 223 Ambulance Fund | | | | \$1,340.59 |
| Fund 251 Park Fund | | | | |
| Park Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-Parks | \$231.81 |
| Park Fund | Equipment Parts | BSN SPORTS | handle crank for BB system | \$217.95 |
| Park Fund | General Operating Supplies | KINGSLEY MERCANTILE | RV Antifreeze/bushings | \$88.67 |
| Park Fund | General Operating Supplies | MOREM ELECTRIC, INC | breaker for campground | \$7.08 |
| Park Fund | Motor Fuels/Lubricants | KWIK TRIP,INC | gas-mowers | \$32.19 |
| Park Fund | Other Equipment | MIDWEST PLAYSCAPES, INC | 4' timbers for playground | \$2,960.00 |
| Park Fund | Other Rentals | ON SITE SANITATION | porta toilet rental | \$83.00 |
| Park Fund | Sewer Utilities | HARMONY PUBLIC UTILITIES | sewer-Parks | \$121.50 |
| Park Fund | Small Tools and Minor Equip | KINGSLEY MERCANTILE | elec cord/hose | \$31.48 |
| Park Fund | Water Utilities | HARMONY PUBLIC UTILITIES | water-Parks | \$161.64 |
| Fund 251 Park Fund | | | | \$3,935.32 |
| Fund 601 Water Fund | | | | |
| Water Fund | Software Service Fees | ITRON, INC | software support driveby | \$84.00 |
| Water Fund | Software Service Fees | ITRON, INC | software support program services | \$386.88 |
| Water Fund | Chemicals and Chem Products | HAWKINS WATER TREATMENT GROU | chlorine cylinders-demmurrage | \$10.00 |
| Water Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-pumphouses | \$1,006.26 |
| Water Fund | Gas Utilities | MINNESOTA ENERGY | monthly gas service-pumphouses | \$96.65 |
| Water Fund | Laboratory & Testing Fees | UTILITY CONSULTANTS, INC | Water testing | \$40.00 |
| Water Fund | Repair/Maint Other Improve | MCCARTHY WELL COMPANY | 3 Well Inspections | \$825.00 |
| Water Fund | Small Tools and Minor Equip | KINGSLEY MERCANTILE | utility knife/lighter | \$19.78 |
| Water Fund | Small Tools and Minor Equip | UTILITY LOGIC | locating pins | \$63.39 |

CITY OF HARMONY
City Council Claims for Review

November 10, 2020

| Fund Descr | Object of Expense | Vendor | Comments | Amount |
|------------------------|-----------------------------|-----------------------------|--|--------------|
| Fund 601 Water Fund | | | | \$2,531.96 |
| Fund 602 Sewer Fund | | | | |
| Sewer Fund | F/A-Sewer Improvements | S&M CONTROLS, INC | Lift station upgrade | \$29,742.00 |
| Sewer Fund | Software Service Fees | ITRON, INC | software support program services | \$386.88 |
| Sewer Fund | Software Service Fees | ITRON, INC | software support driveby | \$84.00 |
| Sewer Fund | Software Service Fees | WIN-911 SOFTWARE | software service-WW Call-out system | \$739.00 |
| Sewer Fund | Cleaning Supplies | HARMONY FOODS | bathroom tissue | \$15.99 |
| Sewer Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-WWTP/Lifts | \$1,534.62 |
| Sewer Fund | Gas Utilities | MINNESOTA ENERGY | monthly gas service-WWTP 0507391272-0 | \$223.18 |
| Sewer Fund | Laboratory & Testing Fees | UTILITY CONSULTANTS, INC | WW Testing | \$958.50 |
| Sewer Fund | Sewer Utilities | HARMONY PUBLIC UTILITIES | sewer-WWTP | \$2,056.73 |
| Sewer Fund | Small Tools and Minor Equip | UTILITY LOGIC | locating pins | \$63.39 |
| Sewer Fund | Travel Expenses | ELAN FINANCIAL SERVICES | Travel for WW School | \$320.97 |
| Sewer Fund | Utility Maint Materials | TEAM LABORATORY CHEM. CORP. | Lift Station degreaser | \$2,100.50 |
| Sewer Fund | Water Utilities | HARMONY PUBLIC UTILITIES | water-WWTP | \$1,355.13 |
| Fund 602 Sewer Fund | | | | \$39,580.89 |
| Fund 604 Electric Fund | | | | |
| Electric Fund | Electric Power for Resale | MI ENERGY COOPERATIVE | Power for Resale | \$57,455.75 |
| Electric Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-town clock | \$13.21 |
| Electric Fund | Electric Utilities | HARMONY PUBLIC UTILITIES | Elec-streetlights | \$1,182.48 |
| Electric Fund | Repair/Maint Other Improve | GOPHER STATE ONE CALL, INC | locates/no locates | \$20.25 |
| Electric Fund | Repair/Maint Other Improve | MOREM ELECTRIC, INC | disconnect service for trimming a tree | \$100.20 |
| Electric Fund | Repair/Maint Other Improve | MOREM ELECTRIC, INC | connect new service-840 3rd Ave SE | \$68.00 |
| Electric Fund | Repair/Maint Other Improve | MOREM ELECTRIC, INC | Streetlight repair Hwy 139 | \$123.27 |
| Electric Fund | Small Tools and Minor Equip | UTILITY LOGIC | Locator | \$4,456.00 |
| Electric Fund | Software Service Fees | ITRON, INC | software support program services | \$386.89 |
| Electric Fund | Software Service Fees | ITRON, INC | software support driveby | \$84.00 |
| Fund 604 Electric Fund | | | | \$63,890.05 |
| | | | | \$178,854.67 |

Resolution No. 20-13

**A RESOLUTION CERTIFYING THE RESULTS OF THE MUNICIPAL
GENERAL ELECTION HELD ON NOVEMBER 6, 2018**

WHEREAS the Municipal General Election was held on November 3, 2020 and the results thereof duly counted and filed with the City Clerk-Treasurer together with the ballots and summary sheet of said election, and

WHEREAS the summary statement has this day been duly canvassed by the City Council sitting in an open meeting as prescribed by law and the results of said election have been found to be correct.

NOW, THEREFORE, BE IT RESOLVED that the summary statement attached is hereby approved and found correct, and it is declared that the results of the said election are as shown on the attached summary statement of the municipal election.

BE IT FURTHER RESOLVED the one candidate receiving the highest number of votes for the office of Mayor, Steve Donney; the two candidates receiving the highest number of votes for the office of Council Member, four (4) year term Domingo Kingsley and Jesse Grabau, are hereby declared elected and the City Clerk is hereby instructed to issue certificates of election provided each candidate submits to the filing officer a "Campaign Financial Report Certification of Filing" no later than seven days after the general election (Minnesota Statutes 211A.06, Sub. 1).

The foregoing resolution was introduced and moved for adoption by Council Member _____, and seconded by Council Member _____.

Voting for the Resolution:
Voting Against the Resolution:
Abstained from Voting:
Absent:

Motion carried and resolution adopted this 10th day of November 2020.

Steve Donney, Mayor

ATTEST:

Devin Swanberg, Administrator

Important Changes to Office Operations: [COVID-19 Information](#)

OFFICE OF THE MINNESOTA
SECRETARY OF STATE STEVE SIMON

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Unofficial Results Tuesday, November 3, 2020

[Results Home](#) [Previous Page](#)

Precincts Reporting in Municipality: 100% 1 of 1

Last Updated: 11/04/20 3:41 PM

Voters Registered at 7AM: 679

Results for Selected Contests in 27188 - Harmony

Mayor (Harmony)

[Results By Precinct](#)

1 precincts in contest. 1 of 1 precincts reported in municipality.

| Party | Candidate | Totals | Pct |
|-------|--------------|--------|--------|
| NP | Steve Donney | 524 | 94.41% |
| WI | WRITE-IN | 31 | 5.59% |

Council Member at Large (Harmony) (Elect 2)

[Results By Precinct](#)

1 precincts in contest. 1 of 1 precincts reported in municipality.

| Party | Candidate | Totals | Pct |
|-------|------------------|--------|--------|
| NP | Domingo Kingsley | 445 | 41.43% |
| NP | Debbie Swenson | 203 | 18.90% |
| NP | Jesse Grabau | 223 | 20.76% |
| NP | Lynn Mensink | 202 | 18.81% |
| WI | WRITE-IN | 1 | 0.09% |

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**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

| | | |
|--|---|-----------------|
| Originating Staff: Devin Swanberg, Administrator | Meeting Date: November 10, 2020 | Agenda Item No. |
| Agenda Section: New Business | Item: Sheriff Contract | |
| BACKGROUND: Harmony will be replacing the city squad car in 2021 and I was approached by the county to see if we want to have them take ownership of a new car via a new lease program. | | |
| ATTACHMENTS: 2021 Budgets with current car and county lease contract | | |
| COUNCIL ACTION REQUESTED: Motion to either accept contract with or with out lease. | | |

CITY OF HARMONY

*Expenditure Budget Analysis

Non-Lease - City Car

Current Period: July 2020

| Account | 2019 Budget | 2020 Budget | 2021 Budget | Diff From Last Yr | %Diff From Last Yr | Diff From Current | %Diff From Cur Budget |
|---|--------------------|---------------------|---------------------|--------------------|--------------------|--------------------|-----------------------|
| FUND 101 General Fund | | | | | | | |
| E 101-42100-171 Uniforms | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-201 Office Accessories | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-203 Printed Forms | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-207 Computer Supplies | \$100.00 | \$100.00 | \$100.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-211 General Operating Supplie | \$500.00 | \$500.00 | \$500.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-212 Motor Fuels/Lubricants | \$4,000.00 | \$4,500.00 | \$4,500.00 | \$500.00 | -112.50% | \$0.00 | 0.00% |
| E 101-42100-217 Medical Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-221 Equipment Parts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-222 Tires | \$500.00 | \$750.00 | \$750.00 | \$250.00 | -150.00% | \$0.00 | 0.00% |
| E 101-42100-240 Small Tools and Minor Equ | \$0.00 | \$0.00 | \$50.00 | \$50.00 | 0.00% | \$50.00 | 0.00% |
| E 101-42100-308 Training Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-319 Contractual Services | \$83,500.00 | \$92,750.00 | \$102,957.00 | \$19,457.00 | -123.30% | \$10,207.00 | 11.00% |
| E 101-42100-321 Telephone | \$750.00 | \$750.00 | \$750.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-322 Postage | \$25.00 | \$25.00 | \$25.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-331 Travel Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-352 General Notices and Pub I | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-361 General Liability Ins | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-363 Automotive Ins | \$477.00 | \$1,174.00 | \$1,200.00 | \$723.00 | -251.57% | \$26.00 | 2.21% |
| E 101-42100-405 Repair/Maint Vehicles | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-407 Repair/Maint Office Equip | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-408 Repair/Maint Other Equipm | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-436 Towing Charges | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-437 Taxes, Licenses & Permits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-499 Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-550 Motor Vehicles | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-580 Other Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| FUND 101 General Fund | \$90,852.00 | \$101,549.00 | \$111,832.00 | \$20,980.00 | | \$10,283.00 | |
| Grand Total | \$90,852.00 | \$101,549.00 | \$111,832.00 | \$20,980.00 | | \$10,283.00 | |

CITY OF HARMONY

*Expenditure Budget Analysis

Lease - County Car

Current Period: July 2020

| Account | 2019 Budget | 2020 Budget | 2021 Budget | Diff From Last Yr | %Diff From Last Yr | Diff From Current | %Diff From Cur Budget |
|---|--------------------|---------------------|---------------------|--------------------|--------------------|--------------------|-----------------------|
| FUND 101 General Fund | | | | | | | |
| E 101-42100-171 Uniforms | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-201 Office Accessories | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-203 Printed Forms | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-207 Computer Supplies | \$100.00 | \$100.00 | \$100.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-211 General Operating Supplie | \$500.00 | \$500.00 | \$500.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-212 Motor Fuels/Lubricants | \$4,000.00 | \$4,500.00 | \$1,875.00 | -\$2,125.00 | -46.88% | -\$2,625.00 | -58.33% |
| E 101-42100-217 Medical Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-221 Equipment Parts | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-222 Tires | \$500.00 | \$750.00 | \$0.00 | -\$500.00 | 0.00% | -\$750.00 | -100.00% |
| E 101-42100-240 Small Tools and Minor Equ | \$0.00 | \$0.00 | \$50.00 | \$50.00 | 0.00% | \$50.00 | 0.00% |
| E 101-42100-308 Training Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-319 Contractual Services | \$83,500.00 | \$92,750.00 | \$110,350.00 | \$26,850.00 | -132.16% | \$17,600.00 | 18.98% |
| E 101-42100-321 Telephone | \$750.00 | \$750.00 | \$750.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-322 Postage | \$25.00 | \$25.00 | \$25.00 | \$0.00 | -100.00% | \$0.00 | 0.00% |
| E 101-42100-331 Travel Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-352 General Notices and Pub I | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-361 General Liability Ins | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-363 Automotive Ins | \$477.00 | \$1,174.00 | \$550.00 | \$73.00 | -115.30% | -\$624.00 | -53.15% |
| E 101-42100-405 Repair/Maint Vehicles | \$1,000.00 | \$1,000.00 | \$400.00 | -\$600.00 | -40.00% | -\$600.00 | -60.00% |
| E 101-42100-407 Repair/Maint Office Equip | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-408 Repair/Maint Other Equipm | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-436 Towing Charges | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-437 Taxes, Licenses & Permits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-499 Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-550 Motor Vehicles | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| E 101-42100-580 Other Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 | 0.00% |
| FUND 101 General Fund | \$90,852.00 | \$101,549.00 | \$114,600.00 | \$23,748.00 | | \$13,051.00 | |

*+ \$6,000 Resale of Current Squad
 Budget with 5 months of our squad car f
 ↳ Backed up production*

Harmony EDA Minutes

November 5, 2020
7:30 AM

Community Center
Council Room

Present: Chris Skaalen, Steve Donney, Kerry Kingsley, and Steve Sagen

Also Present: Randy Mayer, Sandy Strozyk, Devin Swanberg, and Chris Giesen

The regular meeting was called to order at 7:41 AM by Chris Skaalen

Minutes

The board reviewed the minutes of the October 1, 2020 meeting. Donney noted that he entered the last meeting at 7:50 AM not 8:50 AM. Giesen said he could correct the typo. Motion by Kingsley, second by Sagen to approve the minutes as corrected. The motion carried unanimously.

Financial Reports & Claims

The board reviewed the loan portfolio. All loans were current. Giesen reported that the first two home renovation rebate applications were approved by the loan committee since the last board meeting. Motion by Sagen, second by Donney to approve the financial report as presented. Motion carried unanimously.

Industrial Park Phase III Property Maintenance

The board discussed maintenance and use of the Phase III industrial park property. Randy Mayer was present to discuss utilizing the property for a test plot for his seed sales business. The board had discussed allowing Mr. Mayer to utilize the property at the last meeting and discussed the logistics of such a deal with Mr. Mayer. Consensus was that it would be a greater benefit to the city if someone could utilize that land, especially when that person has a prospective interest in developing adjacent land in the industrial park. Otherwise the board would be responsible to prevent weeds, plant grass, and arrange mowing. It was agreed that Giesen should walk the property with Mr. Mayer to discuss specific logistics, but that the board would not charge for the use and allow access to the property from other industrial park lots provided the platted lots were not disturbed. Mr. Mayer was in agreement. The board also concurred to work with Mr. Mayer in the event of someone wanting to purchase the Phase III property for development while the property was planted. Motion by Sagen, second by Kingsley to at no charge allow Randy Mayer to maintain the approximately 8.2 acre Phase III industrial park property for planting test seed plots for his seed sales business, as discussed. The motion carried unanimously.

Splash Pad Update – Request for Maintenance

Sandy Strozyk was present to give an update to the board on the status of the Harmony splash pad project. She noted that they had raised over \$30,000 to date and that the city was going to contribute another \$16,000 towards needed infrastructure. She also reported that Give to the Max Day was approaching and that proceeds collected this year would go towards the splash pad project. She stated that their goal was to hit their fundraising target of \$100,000 by the end of 2020 and to begin construction in 2021. The board thanked Ms. Strozyk for her help and report. Consensus of the board was that this would be a good project for the community. Motion by Kingsley, second by Sagen to support the splash pad project and their fundraising efforts. Motion carried unanimously.

Dairyland Project

Giesen gave an update on the Dairyland project and the anticipated timelines for action items. He said that the business should know by Christmas whether or not the project is moving forward and scheduled for construction 2021. Until then there are not any action items for the board to take. The board discussed logistics moving forward. Skaalen mentioned that special meetings can be held to accommodate any tight timelines to keep the project moving.

2021 CEDA Contract

Giesen presented the contract renewal from Community and Economic Development Associates (CEDA) for 2021 economic development staffing services. Giesen said that the renewal rate is a 3% increase over the 2020 rate for one day per week plus one day extra per month service level. He reported that otherwise the language was the same as prior years. Motion by Donney, second by Kingsley to approve the contract as presented. Motion carried unanimously.

Experience Harmony Goals

The board reviewed the Experience Harmony Goals. It was discussed that board members should keep thinking about which goals should be worked on next. Sagen mentioned that the board should continue to explore electric car charging stations in the community.

Chamber of Commerce Report

There was no chamber of commerce report.

Prospects/Community Update

Giesen briefly discussed prospects. He has been in contact with several promising prospects and was hopeful that there would be one or two loan applications to review at the next meeting.

Other Business

Kingsley mentioned that Rolling Hills Transit through SEMCAC is providing transportation services at Harmony Place. Giesen said he would follow up with Rolling Hills to see what other services are available through them in Harmony.

Kingsley briefly mentioned events scheduled by the Chamber of Commerce since there was not a full chamber report. He reported that there will be events for Small Business Saturday on November 28th and that the annual tree lighting ceremony will be on December 5th this year.

Hearing no objections, Skaalen adjourned the meeting. The meeting adjourned at 9:01 AM.

The next regular meeting is scheduled for December 3, 2020 at 7:30 AM at the Community Center.