

Agenda
Harmony City Council
Regular Meeting

September 8th, 2020
7:00 P.M.

Gymnasium
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a. Minutes
 - b. Claims
 - c. Administrator's Report
 - d. Financial Report
 - e. CD
 - f. Property Insurance
 - g. MMUA Agreement
 - h. LMC Dues and Membership
5. Old Business
6. New Business
 - a. Golf cart/ Side by Side Ordinance direction
 - b. 2020 Preliminary Budget
 - c. Fire Fighter Request
 - d. MN CARES Purchase Requests
 - e. Pay Request #4 For 2020 Street Project
7. Reports
 - a. Utility Committee
 - b. Building and Maintenance Report
 - c. EDA Report
 - i. Home Renovation Program
 - d. Park Board
 - e. Library Board
 - f. Arts Board
 - g. Sherriff's Report
8. Adjourn



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 - a. Minutes
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 - c. Administrator's Report
 - d. Financial Report
 - e. CD
 - f. Property Insurance
 - g. MMUA Agreement – see attachment
 - h. LMC Dues and Membership – see attachment
5. Old Business
6. New Business
 - a. Golf cart/ Side by Side Ordinance direction – Information on issues with current ordinance and what steps should be done to fix.
 - b. 2020 Preliminary Budget – See attachment
 - c. Fire Fighter Request – Request for new equipment
 - d. MN CARES Purchase Requests – Microphone system for meetings both in person and digital, SCADA system request. PPE for businesses
 - e. Pay Request #4 For 2020 Street Project
7. Reports
 - a. Utility Committee
 - b. Building and Maintenance Report
 - c. EDA Report
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 - e. Library BoardArts Board
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A Regular meeting of the Harmony City Council was called to order by Mayor Steve Donney at 8:00 PM following the close of Election Polls. Present were Mayor Donney, Councilmembers Steve Sagen, Tony Webber, Lynn Mensink and Debbie Swenson; Attorney Greg Schieber, Administrator Devin Swanberg, Jerome Illg, Brett Grabau, Terry Bigalk, Sarah Murl, Gary Ehler, Melissa VanderPlas and Eileen Schansberg.

PUBLIC FORUM:

Gary Ehler spoke regarding an issue in which he felt he was being harassed.

PUBLIC HEARINGS:

Mayor Donney opened hearing #1 at 8:07 for USDA GRANT #1 in which the Firemen would like to apply for an Equipment Grant from the USDA. Mayor Donney closed the hearing at 8:08 as no one appeared to discuss it further.

Mayor Donney opened hearing #2 at 8:08 for applying for a USDA Grant for a Fire Truck. At 8:09 Mayor Donney closed the hearing as no one appeared to discuss it further.

Mayor Donney reopened the Regular Council meeting. Motion by Webber and seconded by Swenson to approve applying for USDA Grant #1. All present voting yes. Motion carried. Motion by Mensink and seconded by Webber to approve applying for USDA Grant #2. All present voting yes. Motion carried.

CONSENT AGENDA:

Motion by Swenson and seconded by Webber to approve the Consent Agenda which consisted of the Minutes to the July 14, 2020 Council Meeting, the claims, the Liability Insurance checking the box "We DO NOT Waive", the Administrator's Report, the Financial Report, setting a fee of \$300 per day for the County to use the Community Center for Grand Jury purposes and cashing in CD # 44300 to the General Fund. All present voting yes. Motion carried.

PARK BOARD:

The Park Board recommended not placing a closing time on the Parks.

2020 STREET PROJECT:

Pay request #3 was presented for Payment to Generation X Construction in the amount of \$178,647.50. Motion by Sagen and seconded by Swenson to approve the payment. All present voting yes. Motion carried.

Engineer Brett Grabau discussed the progress of the project and stated it was on schedule.

UTILITY COMMITTEE:

Did not meet.

BUILDING & MAINTENANCE:

Breaker's Sandwich shop had placed an inquiry into a second driveway so traffic doesn't get so congested in their lot. More information was needed. It was tabled.

The Fire Hall parking lot needs to be extended another 4 feet to accommodate the pumper truck. Also extend the southside down toward the ditch to prevent the mud hole that always forms there. This add would add about \$3000 to the project. The consensus was to proceed with the improvement.

The Wastewater Primary Clarifier has a bad gear box that needs fixing.

The Digester pump has a bad gasket but will be warranty work.

EDA BOARD:

Looking at a Small Cities Block Grant.

At this time the Dairyland Project has been halted as the land to the area originally discussed was not right for the type of building needed.

Weeds were removed along the proposed south bike path.

PARK BOARD:

The board is currently discussing the placement of a 40' X 15' cement pad for skateboarding.

Will try to work it into next year's budget.

The playground at the Community Center is set up for August 29th construction.

Having some vandalism issues with branches being ripped off but is being addressed.

A new sign at the Campground will be installed soon.

LIBRARY BOARD:

New seating is needed in the Computer Lab to accommodate social distancing.

E-Magazine are now available for viewing.

ARTS BOARD:

Wood-carved Musicians are detreating. Someone needs to look at them to see if they can be fixed.

SHERIFF'S REORT:

Available for review.

SMALL ITEMS:

Weeds need spraying in the streets.

Speed signs are awaiting special ordered posts.

Mosquito Spraying has a citizen concerned regarding the killing of Lilac Bushes. It was discovered there is a bad blight this year for Lilacs.

Council members expressed that the mosquito spraying appears to help this year.

Upon no further business, Mayor Donney adjourned the meeting.

Mayor Steve Donney

Eileen Schansberg, Deputy Clerk

CITY OF HARMONY
City Council Claims for Review

September 8, 2020

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union pensions	\$267.50
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	union insurance	\$3,795.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$16.00
General Fund	Life Insurance	USABLE LIFE	101421301G	\$58.00
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	membership 20-21 season	\$1,239.00
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	League annual dues	\$1,239.00
General Fund	General Operating Supplies	1 SOURCE	office supplies	\$154.93
General Fund	General Operating Supplies	HARMONY FOODS	office supply-Coffee	\$39.84
General Fund	General Operating Supplies	QUILL CORPORATION	face masks 3 boxes	\$59.97
General Fund	Office Equip	QUILL CORPORATION	Desk	\$674.99
General Fund	Repair/Maint Office Equipment	BLUFF COUNTRY COMPUTER WORKS	computer issue	\$60.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	monthly service Civil Defense	\$90.25
General Fund	Building Repair Materials	ELAN FINANCIAL SERVICES	blinds for Sheriff room	\$580.58
General Fund	Cleaning Supplies	DALCO	non latex gloves	\$9.73
General Fund	Cleaning Supplies	HARMONY FOODS	dish detergent	\$5.08
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Comm Ctr	\$819.26
General Fund	Gas Utilities	MINNESOTA ENERGY	monthly service Comm Ctr	\$138.94
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	softner salt/batteries/power strip bulbs	\$75.22
General Fund	General Operating Supplies	QUILL CORPORATION	spray bottles for sanitizer	\$17.98
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	tires/full service Chevy pickup	\$369.38
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Comm Ctr	\$39.88
General Fund	Small Tools and Minor Equip	QUILL CORPORATION	sneeze guard	\$119.99
General Fund	Telephone	HARMONY TELEPHONE COMPANY	monthly service-Comm Ctr	\$238.35
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	water-Comm Ctr	\$26.66
General Fund	Office Accessories	ELAN FINANCIAL SERVICES	AED Batteries-Comm Ctr/Bank/Golf Course	\$68.27
General Fund	Repair/Maint Other Improve	GENERATION X CONSTRUCTION, LLC	incidental remove gate valves/rock/ conne	\$12,600.00
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	annual dues	\$30.00
General Fund	General Operating Supplies	HARMONY FOODS	lunch-Election Judges	\$25.42
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Legal services Criminal	\$515.00
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	legal services August	\$377.00
General Fund	General Operating Supplies	SCHANSBERG, EILEEN	wellness program	\$50.91
General Fund	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas-squad	\$478.54
General Fund	Postage	PETTY CASH-CITY	lightbulb for squad	\$14.05
General Fund	Telephone	HARMONY TELEPHONE COMPANY	monthly service-police	\$43.00
General Fund	Building Repair Materials	HAHN LUMBER CO	door hinge	\$4.95

CITY OF HARMONY
City Council Claims for Review

September 8, 2020

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Cleaning Supplies	DALCO	paper towels	\$60.45
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Shop	\$148.98
General Fund	Gas Utilities	MINNESOTA ENERGY	monthly service Shop	\$60.22
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	wasp spray/lime away/blades	\$52.10
General Fund	General Operating Supplies	MISSISSIPPI WELDERS SUPPLY CO	oxygen cylinders	\$56.73
General Fund	Telephone	HARMONY TELEPHONE COMPANY	monthl service-shop	\$44.95
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	water-Shop	\$27.98
General Fund	Equipment Parts	HAMMELL EQUIPMENT	Radio	\$162.12
General Fund	General Operating Supplies	PRESTON AUTO PARTS	marking paint	\$167.76
General Fund	Landscaping Materials	KINGSLEY MERCANTILE	miracle grow	\$6.79
General Fund	Motor Fuels/Lubricants	HAMMELL EQUIPMENT	hydraulic oil	\$165.00
General Fund	Repair/Maint Machinery/Equip	HAMMELL EQUIPMENT	full service/tractor parts & Labor	\$592.80
General Fund	Repair/Maint Machinery/Equip	SOLBERG WELDING	make/replace oil tank on truck	\$682.00
General Fund	Cleaning Supplies	DALCO	paper towels/bathroom tissue	\$92.54
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Vis Ctr	\$243.48
General Fund	Gas Utilities	MINNESOTA ENERGY	monthly service-Vis Ctr	\$48.97
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	tires/full service Chevy pickup	\$369.38
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Vis Ctr	\$36.20
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	water-Vis Ctr	\$24.24
Fund 101 General Fund				\$27,490.36
Fund 211 Library Fund				
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books on CD	\$8.25
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books on CD	\$131.68
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	audio books on CD	\$38.49
Library Fund	Media-Books	AMAZON CAPITAL SERVICES	Replacement books	\$64.97
Library Fund	Media-Books	BAKER & TAYLOR	books	\$23.72
Library Fund	Media-Books	BAKER & TAYLOR	books	\$41.36
Library Fund	Media-Books	BAKER & TAYLOR	books	\$20.75
Library Fund	Media-Periodicals	Scholastic, Inc	magazines for SRP Kids	\$121.00
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$180.43
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$10.24
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$37.66
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	DVDs	\$217.06
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$12.96
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$23.27
Library Fund	Media-Video	AMAZON CAPITAL SERVICES	Dvds	\$47.97
Library Fund	Office Accessories	DEMCO, INC	Dvds	\$284.14

CITY OF HARMONY
City Council Claims for Review

September 8, 2020

Fund Descr	Object of Expense	Vendor	Comments	Amount
Library Fund	Office Accessories	DEMCO, INC	Dvds	\$99.70
Library Fund	Office Equip	AMAZON CAPITAL SERVICES	Desks/Chairs for Computers	\$735.36
Library Fund	Printed Forms	SOUTHEASTERN LIBRARIES COOP	mailers & SMS Notices	\$14.63
Library Fund	Program Supplies	AMAZON CAPITAL SERVICES	Outdoor games for Summer	\$122.21
Library Fund	Program Supplies	AMAZON CAPITAL SERVICES	2 draw file cabinet/2 power strips	\$115.55
Library Fund	Program Supplies	QUILL CORPORATION	Face masks	\$29.99
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	copier maintenance fee	\$53.18
Library Fund	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic Services & PC Support	\$599.02
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	monthly service Library	\$49.51
Fund 211 Library Fund				\$3,127.10
Fund 222 Fire Fund				
Fire Fund	Equipment Parts	HAMMELL EQUIPMENT	batteries	\$399.00
Fire Fund	Equipment Parts	HAMMELL EQUIPMENT	2 batteries	\$266.00
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec--Fire Hall	\$293.63
Fire Fund	Gas Utilities	MINNESOTA ENERGY	monthly service Firehall	\$48.32
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-Fire Hall	\$38.21
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	monthly service-Fire	\$44.60
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	water-Fire Hall	\$25.56
Fund 222 Fire Fund				\$1,115.32
Fund 223 Ambulance Fund				
Ambulance Fund	Equipment Parts	ELAN FINANCIAL SERVICES	pager batteries	\$58.99
Ambulance Fund	Equipment Parts	KINGSLEY MERCANTILE	batteries	\$10.99
Ambulance Fund	Financial Services Fees	EXPERT T BILLING	July Billing services	\$280.00
Ambulance Fund	General Operating Supplies	PETTY CASH-CITY	wash cot cover twice	\$10.50
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	Glucagon/Nitro/Albuterol	\$289.31
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	gloves/cold paks/Electrodes	\$190.18
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	gloves/c collars/goggles	\$316.10
Ambulance Fund	Printed Forms	MN EMERGENCY MED SERVICES BD	Run sheets	\$112.00
Ambulance Fund	Repair/Maint Other Equipment	ZOLL MEDICAL CORP.	preventive maintenance Zoll	\$255.00
Fund 223 Ambulance Fund				\$1,523.07
Fund 251 Park Fund				
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-parks	\$262.28
Park Fund	Equipment Parts	HAHN LUMBER CO	treated lumber picnic tables	\$464.00
Park Fund	General Operating Supplies	KINGSLEY MERCANTILE	4 stakes	\$11.96

CITY OF HARMONY
City Council Claims for Review

September 8, 2020

Fund Descr	Object of Expense	Vendor	Comments	Amount
Park Fund	Landscaping Materials	HAHN LUMBER CO	concrete mix for playground	\$660.00
Park Fund	Landscaping Materials	KIRBY BUILT SALES	park benches-2	\$988.82
Park Fund	Other Rentals	ON SITE SANITATION	portable bathroom rental	\$83.00
Park Fund	Repair/Maint Land	Midwest Playground Contractors	help install Comm Ctr playground	\$1,950.00
Park Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-parks	\$121.50
Park Fund	Sign Materials	KIRBY BUILT SALES	campground sign	\$748.85
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	water-parks	\$161.64
Fund 251 Park Fund				\$5,452.05
Fund 315 G.O. Tax Abate Refund 2013A-CC				
G.O. Tax Abate Refund	Debt Service Interest	FIRST SOUTHEAST BANK	2013A GO Bond int pmt	\$869.00
G.O. Tax Abate Refund	Debt Service Principal	FIRST SOUTHEAST BANK	2013A GO Bond pmt	\$15,000.00
Fund 315 G.O. Tax Abate Refund 2013A-CC				\$15,869.00
Fund 601 Water Fund				
Water Fund	MN Water Testing Fee Due	MN DEPT OF HEALTH	water test fee	\$1,462.00
Water Fund	Postage	ELAN FINANCIAL SERVICES	mailing water samples	\$55.00
Water Fund	Software Service Fees	BANYON DATA SYSTEMS	Training fees-Glance	\$50.00
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders demmurrage	\$10.00
Water Fund	Chemicals and Chem Products	USA BLUEBOOK	flouride packets	\$542.17
Water Fund	Contractual Services	WESTRUM LEAK DETECTION, INC	2020 Leak detection survey	\$1,000.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-pumphouses	\$1,269.15
Water Fund	Gas Utilities	MINNESOTA ENERGY	monthly service 1 pumphouse	\$19.33
Water Fund	General Operating Supplies	UTILITY CONSULTANTS, INC	water testing	\$40.00
Fund 601 Water Fund				\$4,447.65
Fund 602 Sewer Fund				
Sewer Fund	Software Service Fees	BANYON DATA SYSTEMS	Training fees-Glance	\$50.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	chlorine cylinders demmurrage	\$10.00
Sewer Fund	Cleaning Supplies	DALCO	paper towels	\$60.45
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-WWTP/Lifts	\$1,811.61
Sewer Fund	Equipment Parts	MARSHALL-BOND PUMPS, INC.	Mac Valve for WW plant	\$418.65
Sewer Fund	Gas Utilities	MINNESOTA ENERGY	monthly service-WWTP	\$556.85
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	WW testing	\$812.40
Sewer Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	4 stroke fuel-generator	\$39.90
Sewer Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	4 stroke fuel-generator	\$39.90
Sewer Fund	Motor Fuels/Lubricants	SEVERSON OIL CO.	gas	\$19.08
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	sewer-WWTP	\$2,056.48

CITY OF HARMONY
City Council Claims for Review

September 8, 2020

Fund Descr	Object of Expense	Vendor	Comments	Amount
Sewer Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	sump pump/rope	\$117.28
Sewer Fund	Small Tools and Minor Equip	SOLBERG WELDING	wrench for WW plant	\$22.50
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	monthly service WWTP/dialers	\$158.51
Sewer Fund	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	lift station degreaser	\$2,100.50
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	water-WWTP	\$1,354.97
Fund 602 Sewer Fund				\$9,629.08
Fund 603 Solid Waste Fund				
Solid Waste Fund	Software Service Fees	BANYON DATA SYSTEMS	Training fees-Glance	\$50.00
Fund 603 Solid Waste Fund				\$50.00
Fund 604 Electric Fund				
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-Town Clock	\$13.27
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Elec-streetlights	\$1,291.73
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	locates/no locates	\$60.75
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	streetlights repaired 4	\$499.98
Electric Fund	Miscellaneous	ENERGY REBATE	Energy Rebate-Kisa O'Connor	\$25.00
Electric Fund	Postage	PETTY CASH-CITY	transformer sample mailed	\$4.44
Electric Fund	Software Service Fees	BANYON DATA SYSTEMS	Training fees-Glance	\$50.00
Fund 604 Electric Fund				\$1,945.17
Fund 605 Storm Water Fund				
Storm Water Fund	Repair/Maint Other Improve	MAC QUEEN EQUIPMENT	part for sweeper	\$48.60
Fund 605 Storm Water Fund				\$48.60
Fund 620 Economic Development Authority				
Economic Development	Postage	PETTY CASH-CITY	mailing grant	\$3.05
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	monthly service-EDA	\$25.75
Fund 620 Economic Development Authority				\$28.80
				\$70,726.20

ADMINISTRATOR'S REPORT

For the Period August, 2020 to September, 2020

ADMINISTRATION

Attended EDA monthly meeting.

Working with DNR to work on part II of the Wellhead protection plan for the city. Looking at history of the city to understand where potential issues with the aquifer may be.

Worked on getting playground install together and completed now just need to get pea rock spread. Thanks again for everyone who helped install the project.

Met with staff and consultants to be briefed on projects, current matters, and on-going tasks within Harmony.

Working with citizens to resolve issues that have come up during construction. Answer questions to the best my ability or forwarding them to the appropriate resources to find answers.

Coordinated property insurance renewal with insurance agent. Need to approve tort limit.

Working on getting the details of the playground install on August 29th, coordinating with playscapes and public works.

Preparing Preliminary 2020 Budget

Still Trying to meet and introduce myself to as many people as I can given COVID restrictions.

Looking at best ways to spend the COVID CARES Money.



Minnesota Municipal Utilities Association

3131 Fernbrook Lane N | Suite 200
Plymouth, MN 55447-5337
Phone 763.551.1230 | Toll Free 800.422.0119 (MN)
Fax 763.551.0459
www.mmua.org

August 17, 2020

MEMORANDUM

To: Safety Management Participants

From: Mike Willetts, Director of Job Training and Safety

Subject: 2020-21 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2020 through September 30, 2021, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. **Please do not send payment at this time.** You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3131 Fernbrook Lane North, Suite 200
Plymouth, MN 55447-5337

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 31, 2020

Contract Number: 67-2021

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Harmony (Harmony), dated July 29, 2019, contract number 67-2020, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2020 until September 30, 2021 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Harmony shall pay MMUA an annual fee of nine thousand eight hundred fifty dollars and 00 cents (\$9,850.00) for the 2020-21 annual period. Such compensation shall be due and payable according to the selected payment terms below.

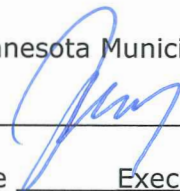
Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$9,850.00)
- Quarterly Payments (\$2,462.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Harmony
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 31, 2020

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

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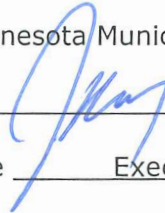
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City of Harmony
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 31, 2020

Minnesota Municipal Utilities Association
Safety Management Program
Southeast Group Fee Calculation (Mark Hottel)

October 1, 2020 - September 30, 2021

Group Budget \$174,481.98

City	# of days	Population	2020-21 Annual Charge	2020-21 Quarterly Charge	2019-20 Annual Charge	Difference	Total 2020-21 with JTS
Blooming Prairie	2	1,997	\$16,300.00	\$4,075.00	\$16,150.00	\$150.00	\$17,500.00
Dodge Center	2	2,758	\$15,700.00	\$3,925.00	\$15,550.00	\$150.00	\$15,700.00
Eyota	1	2,039	\$9,600.00	\$2,400.00	\$9,450.00	\$150.00	\$9,600.00
Harmony	1	1,028	\$9,850.00	\$2,462.50	\$9,700.00	\$150.00	\$9,850.00
Kasson	2	6,414	\$20,250.00	\$5,062.50	\$20,100.00	\$150.00	\$22,650.00
Kenyon	1	1,827	\$11,700.00	\$2,925.00	\$11,550.00	\$150.00	\$13,500.00
Lake City	1	5,129	\$16,350.00	\$4,087.50	\$16,200.00	\$150.00	\$19,350.00
Lanesboro	0.3	765	\$5,775.00	\$1,443.75	\$5,700.00	\$75.00	\$5,775.00
Mabel	0.3	773	\$5,775.00	\$1,443.75	\$5,700.00	\$75.00	\$5,775.00
Preston	2	1,329	\$16,600.00	\$4,150.00	\$16,450.00	\$150.00	\$18,400.00
Saint Charles	2	3,781	\$17,700.00	\$4,425.00	\$17,550.00	\$150.00	\$17,700.00
Spring Valley	2	2,499	\$15,300.00	\$3,825.00	\$15,150.00	\$150.00	\$17,100.00
Zumbrota	1	3,426	\$11,700.00	\$2,925.00	\$11,550.00	\$150.00	\$11,700.00
Totals:	17.6		\$172,600.00	\$43,150.00	\$170,800.00	\$1,800.00	\$184,600.00

Annual JTS (Electric)

	\$600.00 per lineman	2020-21	2019-20
Blooming Prairie	2	\$1,200.00	\$1,200.00
Kasson	4	\$2,400.00	\$2,400.00
Kenyon	3	\$1,800.00	\$1,800.00
Lake City	5	\$3,000.00	\$3,000.00
Preston	3	\$1,800.00	\$1,800.00
Saint Charles	0	\$0.00	\$0.00
Spring Valley	3	\$1,800.00	\$1,800.00
Totals:	20	\$12,000.00	\$12,000.00

Please notify Larry Pederson of changes to your city.
Call 763-746-0704; fax 763-551-0459 or e-mail to lpederson@mmua.org.



Minnesota
Mayors
Association

MMA Executive Committee
2020-2021

President
Rick Schultz
St. Joseph
(320) 260-0393
rschultz@cityofstjoseph.com

1st Vice President
Lisa Iverson
Wyoming
(651) 462-0575
liverson@wyomingmn.org

2nd Vice President
Kevin Voracek
Faribault
(507) 384-0567
kvoracek@ci.faribault.mn.us

3rd Vice President
Tracy Bertram
Becker
(612) 219-3407
tbertram@ci.becker.mn.us

4th Vice President
Brian Holmer
Thief River Falls
(218) 681-2943
mayorholmer@citytrf.net

Secretary
Carol Mueller
Mounds View
(763) 458-2719
carol.mueller@moundsviewmn.org

Past President
Kathi Hemken
New Hope
(763) 537-7990
khemken@newhopemn.gov

Treasurer
Dave Unmacht
Executive Director
LMC
(651) 281-1205
dunmacht@lmc.org

League Contact:
Madison Hagenau
Member Engagement Coordinator
League of Minnesota Cities (LMC)
145 University Avenue West
St. Paul, MN 55103-2044

Project _____
P.O.# _____ Vendor# _____
Amt. \$ 30! Approved _____
Paid 9-9-20 Check# _____
Account Code(s) 101-41100-433

INVOICE

FOR MEMBERSHIP DUES IN THE MINNESOTA MAYORS
ASSOCIATION

For the Fiscal Year Beginning September 1, 2020

Annual Dues
for
Minnesota Mayors Association Membership.....\$30.00

Minnesota Mayors Association Membership Dues for:

Mayor: Steve Donney

City: Harmony

Mayor's Preferred E-mail*: _____

Mayor's Preferred Phone*: 507-951-4320

Make Check Payable To: **League of Minnesota Cities**

Send To: Minnesota Mayors Association
c/o Finance Department
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Payment from public funds authorized by Minn. Stat., Sec. 471.96

Please return this form with payment. Payment can be included on the same check as the city's League membership dues, if desired. Questions regarding this invoice may be referred to the League Finance Department at 651-281-1200.

*The Minnesota Mayors Association is requesting this additional personal contact information to ensure communications on the mayor's MemberLink online listserv, Annual Conference notification, and other information reach all members directly and on a timely basis.

Membership in the Minnesota Mayors Association can be transferred from an out-going to an incoming mayor. To transfer a Mayors Association membership contact Paul Kascht at billing@lmc.org



Invoice Number: 326506

Membership Dues Invoice

Effective during 2020-2021

City of Harmony

Dues Amount: \$1,239

(Dues amount rounded to nearest dollar.)

Population: 1,019

(Population represents the 2019 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at: www.lmc.org/dues

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2020. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 10.6%. This percentage is reported to the State Auditor as required by statute.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2020

David J. Unmacht
Executive Director, League of Minnesota Cities

Project _____
P.O.# _____ Vendor# _____
Amt. \$ 1239.00 Approved _____
Paid 9-9-20 Check# _____
Account Code(s) 101-41400-433

Please Remit To:
Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or reference
invoice #326506 with your
payment.

Questions: billing@lmc.org

*Annual dues include subscriptions to *Minnesota Cities* magazine at \$30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.

A RESOLUTION CERTIFYING THE PROPOSED PROPERTY TAX LEVY TO THE COUNTY AUDITOR IN 2020 FOR TAXES PAYABLE IN 2021

BE IT RESOLVED, by the council of the City of Harmony, Fillmore County, Minnesota that the following sums, be and hereby are, proposed to be levied upon the taxable property in the City of Harmony, County of Fillmore, State of Minnesota, in the year 2020, for taxes payable in 2021, for the following purposes:

LEVY PURPOSE	LEVY
General Fund	291,000
Library Fund	97,175
Fire Fund	43,000
Parks Fund	67,500
Arts Funds	6,000
Economic Development Authority Fund	105,000
General Obligation Improvement Bonds, Series 2017A-Various Streets	78,000
General Obligation Tax Abatement Bonds, Series 2013A-Community Center/General Tax Levy	18,000
General Obligation Tax Abatement Bonds, Series 2013B-Heritage Grove/General Tax Levy	31,525
General Obligation Improvement Bonds, Series 2014A-1 st Ave SW	17,500
General Obligation Improvement Bonds, Series 2020B	69,000
Total Tax Capacity Levies	823,700

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

- Voting for the Resolution:
- Voting Against the Resolution:
- Abstained from Voting:
- Absent:

Motion carried and resolution adopted this 8th day of September 2020.

Steve Donney, Mayor

ATTEST:

Devin Swanberg, Administrator



S & M Controls, Inc.

14918 State Hwy 56 ♦ PO Box 281 ♦ Adams, MN 55909
Office: (507) 582-7865 ♦ Fax: (507) 582-7882

Custom Designed control Systems For

♦ Commercial, Industrial, and Residential Use

September 2, 2020

City of Harmony
PO Box 488
225 3rd Ave SW
Harmony, MN 55939

RE: Lift Stations

Brian,

Here is updated budgetary number for the two lift station updates.

- Comm radio – antenna – surge – cable at each lift station
- PLC – AB controller – replaces existing controller in the lift stations
- UPS battery power source for power outage – 500VA
- Dialer for lift station – option to keep redundant dial out
- We would reuse all existing lift station starters, floats, barriers, surge, switches and pilots
- Alarming of lift station to central HMI and then to Win911 to operators' phones
- Graphical representation on the HMI screen showing status of floats and motors
- Comm radio – antenna – surge – cable at fire station generator
- PLC – AB controller – monitor alarms and run status of fire station generator
- Alarming of fire station generator to central HMI and then to Win911 to operators' phones
- Installation of controls, radios, antennas, poles
- \$29,742

Pricing valid for 30 days.

Sincerely,

Perry Mayer
EE



Owner: City of Harmony, 225 3rd Ave. SW, Harmony, MN 55939	Date: September 4, 2020
For Period: 8/7/2020 to 9/4/2020	Request No: 4
Contractor: Generation X Construction LLC, 26204 MN-43, PO Box 490, Rushford MN 55971	

CONTRACTOR'S REQUEST FOR PAYMENT
 2020 STREET AND UTILITY IMPROVEMENTS
 STANTEC PROJECT NO. 193804911

SUMMARY

1	Original Contract Amount		\$	<u>1,666,629.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>1,666,629.00</u>
5	Value Completed to Date		\$	<u>1,146,458.50</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>1,146,458.50</u>
8	Less Retainage 5%		\$	<u>57,322.93</u>
9	Subtotal		\$	<u>1,089,135.58</u>
10	Less Amount Paid Previously		\$	<u>800,254.83</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>4</u>	\$	<u><u>288,880.75</u></u>

Recommended for Approval by:
STANTEC

Bo A. G. H.

Approved by Contractor:
GENERATION X CONSTRUCTION LLC

Approved by Owner:
CITY OF HARMONY

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
PART 1 - SANITARY SEWER:						
1	REMOVE SANITARY SEWER MANHOLE	EA	5	\$750.00	5	\$3,750.00
2	REMOVE SANITARY SEWER MAIN	LF	793	\$2.00	793	\$1,586.00
3	ADJUST SANITARY SEWER FRAME AND RING CASTING	EA	21	\$500.00	21	\$10,500.00
4	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	10	\$500.00	10	\$5,000.00
5	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	3	\$500.00	3	\$1,500.00
6	8" PVC SANITARY SEWER POINT REPAIR	LF	24	\$100.00	24	\$2,400.00
7	8" PVC SANITARY SEWER PIPE	LF	850	\$35.00	840	\$29,400.00
8	IMPROVED PIPE FOUNDATION	LF	850	\$10.00	0	\$0.00
9	4' DIAMETER SANITARY MH, INCL R-1642-B CSTG AND CONC ADJ RINGS	EA	5	\$950.00	5	\$4,750.00
10	SANITARY SEWER INSPECTION	LF	850	\$3.00	0	\$0.00
TOTAL PART 1 - SANITARY SEWER						\$58,886.00
PART 2 - WATER MAIN:						
11	REMOVE/ ABANDON WATER MAIN PIPE	LS	1	\$3,000.00	1.00	\$3,000.00
12	REMOVE HYDRANT	EA	7	\$400.00	7	\$2,800.00
13	REMOVE GATE VALVE AND BOX	EA	12	\$300.00	12	\$3,600.00
14	ADJUST GATE VALVE AND BOX	EA	14	\$450.00	14	\$6,300.00
15	CONNECT TO EXISTING WATER MAIN	EA	19	\$850.00	16	\$13,600.00
16	6" GATE VALVE AND BOX	EA	13	\$1,650.00	12	\$19,800.00
17	8" GATE VALVE AND BOX	EA	10	\$1,850.00	10	\$18,500.00
18	HYDRANT	EA	8	\$4,000.00	8	\$32,000.00
19	6" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LF	850	\$40.00	840	\$33,600.00
20	8" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LF	1930	\$45.00	1915	\$86,175.00
21	10" O.D. HDPE DR 11 IPS WATER MAIN (DIRECTIONAL DRILLED)	LF	315	\$105.00	315	\$33,075.00
22	DUCTILE IRON FITTINGS	LB	2200	\$12.00	2200	\$26,400.00
23	IMPROVED PIPE FOUNDATION	LF	2780	\$8.00	0	\$0.00
24	TEMPORARY WATER SERVICE	LS	1	\$6,000.00	1	\$6,000.00
TOTAL PART 2 - WATER MAIN						\$284,850.00
PART 3 - SERVICES:						
25	CONNECT TO EXISTING WATER SERVICE	EA	19	\$400.00	19	\$7,600.00
26	1" CURB STOP AND BOX	EA	28	\$350.00	35	\$12,250.00
27	1" CORPORATION STOP WITH SADDLE	EA	28	\$400.00	35	\$14,000.00
28	1" TYPE "K" COPPER WATER SERVICE	LF	665	\$40.00	815	\$32,600.00
29	6" GATE VALVE AND BOX	EA	1	\$1,800.00	1	\$1,800.00
30	6" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LF	45	\$45.00	45	\$2,025.00
31	DUCTILE IRON FITTINGS	LB	115	\$12.00	115	\$1,380.00
32	8X4 PVC WYE	EA	15	\$400.00	17	\$6,800.00
33	4" PVC SDR 26 SEWER SERVICE PIPE	LF	435	\$40.00	520	\$20,800.00
34	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	13	\$600.00	16	\$9,600.00
TOTAL PART 3 - SERVICES						\$108,855.00
PART 4 - STREET IMPROVEMENTS:						
35	MOBILIZATION	LS	1	\$45,000.00	0.85	\$38,250.00
36	TRAFFIC CONTROL	LS	1	\$7,500.00	0.85	\$6,375.00
37	GRUB STUMP	EA	3	\$600.00	0	\$0.00
38	RECLAIM BITUMINOUS PAVEMENT	SY	13705	\$1.00	13705	\$13,705.00
39	REMOVE BITUMINOUS PAVEMENT	SY	2260	\$2.00	2260	\$4,520.00
40	ADJUST STORM SEWER FRAME AND RING CASTING	EA	4	\$850.00	4	\$3,400.00
41	SHAPE EXISTING RECLAIMED AGGREGATE BASE COURSE FOR PAVING	SY	3850	\$1.10	3850	\$4,235.00
42	6' EDGE MILL BITUMINOUS PAVEMENT	LF	9000	\$1.50	0	\$0.00
43	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	240	\$7.00	240	\$1,680.00
44	REMOVE CONCRETE SIDEWALK	SY	1350	\$6.00	1350	\$8,100.00

No.	Item	Unit	Contract	Unit	Quantity	Amount
			Quantity	Price	to Date	to Date
45	REMOVE CONCRETE CURB AND GUTTER	LF	5570	\$3.00	5570	\$16,710.00
46	SAWING BITUMINOUS PAVEMENT	LF	2050	\$3.00	2050	\$6,150.00
47	SAWING CONCRETE SIDEWALK/ DRIVEWAY	LF	580	\$5.00	580	\$2,900.00
48	COMMON EXCAVATION (P)	CY	9680	\$10.00	9680	\$96,800.00
49	GEOTEXTILE FABRIC, TYPE V	SY	12310	\$1.25	12310	\$15,387.50
50	AGGREGATE BASE, CLASS 2 (CV)	CY	30	\$29.00	0	\$0.00
51	AGGREGATE SHOULDERING, CLASS 2 (CV)	CY	5	\$30.00	0	\$0.00
52	AGGREGATE BASE, CLASS 5 (CV)	CY	2650	\$29.00	2650	\$76,850.00
53	AGGREGATE BASE, CLASS 2 MOD. (CV)	CY	4150	\$29.00	4150	\$120,350.00
54	SUBGRADE EXCAVATION (EV)	CY	1025	\$10.00	500	\$5,000.00
55	SUBGRADE CORRECTION (CV)	CY	1025	\$29.00	500	\$14,500.00
56	TOPSOIL BORROW (CV)	CY	560	\$15.00	0	\$0.00
57	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330B) (2" THICK)	SY	15470	\$10.00	0	\$0.00
58	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340B) (1.5" THICK)	SY	15470	\$8.00	0	\$0.00
59	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340B) (1.5" THICK OVERLAY)	SY	15836	\$8.00	0	\$0.00
60	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	1565	\$2.50	0	\$0.00
61	PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING	LS	1	\$10,000.00	0	\$0.00
62	B612 CONCRETE CURB AND GUTTER	LF	240	\$48.00	240	\$11,520.00
63	B618 CONCRETE CURB AND GUTTER	LF	4700	\$24.50	4700	\$115,150.00
64	SURMOUNTABLE CONCRETE CURB AND GUTTER	LF	880	\$42.00	880	\$36,960.00
65	4" THICK CONCRETE SIDEWALK	SY	350	\$66.00	350	\$23,100.00
66	6" THICK CONCRETE DRIVEWAY PAVEMENT (RESIDENTIAL)	SY	425	\$69.00	425	\$29,325.00
67	7" THICK CONCRETE DRIVEWAY PAVEMENT (COMMERCIAL)	SY	20	\$75.00	0	\$0.00
68	7" THICK CONCRETE VALLEY GUTTER	SY	250	\$98.00	250	\$24,500.00
69	CONCRETE PEDESTRIAN CURB RAMP	EA	8	\$2,500.00	6	\$15,000.00
70	GRAVEL DRIVEWAY RESTORATION	SY	35	\$25.00	0	\$0.00
71	RESIDENTIAL BITUMINOUS DRIVEWAY PAVEMENT (SPWEA340B) (3" THICK)	SY	30	\$30.00	0	\$0.00
72	HYDRAULIC BONDED FIBER MATRIX (BFM)	SY	7000	\$2.50	0	\$0.00
73	INLET PROTECTION	LS	1	\$4,000.00	0.85	\$3,400.00
TOTAL PART 4 - STREET IMPROVEMENTS						\$693,867.50

BASE BID SUMMARY

TOTAL PART 1 - SANITARY SEWER	\$58,886.00
TOTAL PART 2 - WATER MAIN	\$284,850.00
TOTAL PART 3 - SERVICES	\$108,855.00
TOTAL PART 4 - STREET IMPROVEMENTS	\$693,867.50
TOTAL BASE BID (PARTS 1-4)	\$1,146,458.50

PROJECT PAYMENT STATUS

OWNER CITY OF HARMONY
STANTEC PROJECT NO. 193804911
CONTRACTOR GENERATION X CONSTRUCTION LLC

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/01/2020	06/04/2020	\$316,279.70	\$16,646.30	\$332,926.00
2	06/05/2020	07/09/2020	\$305,327.63	\$32,716.18	\$654,323.50
3	07/10/2020	08/06/2020	\$178,647.50	\$42,118.68	\$842,373.50
4	08/07/2020	09/04/2020	\$288,880.75	\$57,322.93	\$1,146,458.50

Material on Hand

Total Payment to Date		\$1,089,135.58	Original Contract	\$1,666,629.00
Retainage Pay No 4		\$57,322.93	Change Orders	
Total Amount Earned		\$1,146,458.51	Revised Contract	\$1,666,629.00

Harmony Economic Development Authority

Residential Rebate Program – Guidelines

It is the goal of this program to increase the housing stock and number of living units within Harmony; all rebates must demonstrate the ability to meet this goal.

- Cash rebate of up to \$12,000 per project, based on estimated market value of home. Condominiums, townhomes, twin homes, or other residential structures with zero lot lines are eligible provided they are constructed to be owner-occupied and each unit is divided into separate tax parcels.
- Rebate must be approved before any work begins.
- For owner-occupied residential properties only. Both new construction and renovation projects are eligible.
- Only one rebate per original lot will be awarded, regardless of how many new owner-occupied units are constructed on the original lot.
- Projects must increase the taxable market value of the property by at least \$50,000.
- EDA loan committee will review/approve each application, forwarding any questionable applications to full EDA for approval.
- FOR NEW CONSTRUCTION: Rebate paid once 100% of exterior features are complete (roof, siding, soffits, windows, doors, etc...), except when loan committee determines application will fall between rebate scales in which case the applicant will receive the rebate amount for the rebate bracket below, and the remaining rebate amount upon verification via final appraisal of property by county assessor.
- FOR RENOVATION PROJECTS: Rebate paid once 100% of the renovations are complete, all other criteria have been met, and a final property market value has been determined by the county assessor. Rebates for renovation projects will be awarded based on the increase in the final assessed value. Renovations must be of currently vacant or seriously dilapidated homes; rebates will not be awarded for projects such as finishing basements, kitchen remodels, additions, or other normal home maintenance or improvement projects as determined by the City.
- Rebates given until funds are gone or City ends program. Program will be reviewed annually.
- Rebate paid to applicant, unless directed otherwise by applicant.
- Spec and model homes qualify.
- There are no age, race, income, or residency limits/restrictions.
- Rebate recipient must be current on all city obligations (taxes, utilities, zoning issues, etc...) and EDA reserves right to deny application based on past history.

The rebate will be issued on a sliding scale as follows:

Increased Estimated Market Value	Rebate Amount
\$50,000 - \$75,000	\$2,000
\$75,001 -100,000	\$3,000
\$100,001- 125,000	\$4,000
\$125,001-150,000	\$5,000
\$150,001-175,000	\$6,750
\$175,001-200,000	\$8,250
\$200,001-250,000	\$10,000
\$250,001- +	\$12,000

ALL projects must be approved by the EDA prior to ANY construction work beginning
The EDA retains the right of ultimate right of review for each application and may deviate from the above criteria if it deems doing so is in the best interest of the community.

Harmony EDA Minutes

September 3, 2020
7:30 AM

Community Center
Council Room

Present: Chris Skaalen, Steve Donney, Andy Batstone, Kerry Kingsley, and Steve Sagen

Also Present: Melissa Vander Plas, Devin Swanberg, and Chris Giesen

The regular meeting was called to order at 7:34 AM by Chris Skaalen

Minutes

The board reviewed the minutes of the August 6, 2020 meeting. Motion by Donney, second by Kingsley to approve the minutes as presented. The motion carried unanimously.

Financial Reports & Claims

The board reviewed the loan portfolio and new home rebate program ledger. All loans were current. It was noted that the Batstone CPA and Estelle's Eatery loans were one payment away from completion. There was one claim from the Harmony Area Chamber of Commerce for the second half 2020 funding support in the amount of \$13,250. Motion by Sagen, second by Batstone to approve the financial report and claim as presented. Motion carried unanimously.

Chamber of Commerce Report

Melissa Vander Plas was present to give the chamber report. She mentioned that the first half of August saw a decent flow of visitors, but the second half was noticeably slower. It was even slower at the visitor's center when the parking lot reconstruction began. She also acknowledged the letter she had submitted requesting the chamber's 2021 operations funding. She noted that the 2021 request was the same as 2020 in the amount of \$26,500. Giesen mentioned that the board had previously included this amount in the 2021 EDA budget approved last month. Consensus of the board was that no further action was needed to adopt the 2021 funding for the chamber as requested.

Vander Plas also submitted the following written report:

Harmony Area Chamber of Commerce Director's Report ~ September 2020

August Activities

~ Hosted promotions and marketing committee meetings. Fourth of July committee will resume meeting in September. We are optimistically planning several fall and winter activities, including city-wide garage sales on Sept. 19, Customer Appreciation on Oct. 15, a modified Haunted Harmony on Oct. 31, Small Business Saturday promotions in November and community tree lighting and Santa in December.

~ Began creating garage sale map and listings (deadline Sept. 14)

~ Reached out to members through mask distribution, membership and visitor guide advertising.

~ Created newsletters and forwarded information to members and residents

~ Worked with visitors and information for potential visitors when Annette and/or volunteer was not present

~ Reviewed several marketing opportunities

- ~ Attended Trail Towns Meeting, worked with its marketing committee for coop ad opportunities
- ~ Developed letter to Holiday Fest vendors for other fall “market” opportunities
- ~ Developed and sent letter to local Amish businesses with advantages for membership
- ~ Weeded out file cabinets and shredded, shredded, shredded anything over 7 years old

August visitor center activity

- ~ Annette was on vacation this week and will compile numbers for the Oct. meeting.

Goals going forward

- ~ Organize city-wide garage sales and business promotions on Sept. 19, invite local vendors to set up a “market” near distillery.
- ~ Continue membership follow-ups with former members who have not yet renewed in 2020 as well as with visitor guide advertisers regarding 2021 ads
- ~ Host Ribbon Cutting for Mindy Jones at Tin, Rust & Harmony – 10 a.m. on Saturday, Sept. 19. Please mark this on your calendars and plan to attend.
- ~ Work with Promotions Committee to organize customer appreciation event, Haunted Harmony and other events coming in November and December.

Contact me

As always, feel free to contact me in the office on Mondays, Tuesdays, and Thursdays, as well as additional hours on some Wednesdays and Fridays. My office number is 507-886-2469 and my cell is 507-450-5971.

Experience Harmony Goals: Residential Rehab Discussion

The board reviewed a revised draft of the New Home Rebate Program that was proposed to allow rebates for major home renovations. Major renovations of currently vacant or seriously dilapidated properties that increase the home’s taxable value by at least \$50,000 (as determined by the county assessor) and increase the housing stock of the community would qualify for at least a \$2,000 rebate. It also proposes to similarly create \$3,000 and \$4,000 rebates for improvements resulting in \$75,000-\$125,000 increases in taxable value. The proposed changes would leave the existing criteria and rebate schedule for new home construction unchanged.

The board reiterated concerns from the last meeting regarding clearly expressing the purpose of the proposed changes – the board strongly agreed that the goal of the program is to create new housing stock and living units in the community and not award rebates for home improvement projects. Giesen mentioned that this goal is now stated prominently in the proposed guidelines and that those guideline changes will prohibit general improvement projects such as kitchen remodeling, additions, and basement finishing. The board discussed. Motion by Donney, second by Batstone to approve the revised guidelines as presented and to recommend approval from the city council. Motion carried unanimously.

Potential City CARES Act Relief Program Discussion

Swanberg and Giesen presented information in regards to the federal CARES Act funding the city received. Donney had requested that the board discuss and make a recommendation to the city council on the creation of a business relief program with a portion of the \$77,000 Harmony received. The board discussed at length. Swanberg noted that the city had a number of items that could utilize even more than the \$77,000 but that potentially \$20,000 or so could be utilized for a business grant program if the council desired.

Donney left the meeting at 8:44 AM.

The board was concerned that with such a small amount there wouldn't be a meaningful amount to be able to award to businesses in need and also evenly distribute the dollars. After extensive discussion, it was suggested that perhaps with the amount of money available it might be more beneficial for the city to utilize any remaining funds by purchasing cleaning supplies, PPE, and other items to protect community facilities like the visitor's center, community center, and library. The city would then also distribute such supplies and PPE to businesses that are in need potentially through the chamber of commerce. Swanberg mentioned that when possible, he would recommend purchasing such supplies locally, too. The combined benefit of supplies for the businesses and not having to levy for these expenses or use city general funds was thought to be the same or more beneficial than simply granting \$500 to potentially only a portion of businesses in Harmony, and therefore would have a much greater overall impact on the sustainability and health of the community. The board agreed.

Prospects/Community Update

Giesen gave an update on prospects. He reported that USDA announced that the grant application he wrote for a new ambulance cot and motorized lift was awarded in the amount of \$21,500. He also is writing two separate but similar grants for a potential fire department truck and off road vehicle purchase.

Giesen asked the board if they wanted to utilize the remaining amount of digital marketing budget for this year, which amounted to about one month of ads. Consensus of the board was to continue to wait on additional digital marketing and roll this year's unspent budget into the 2021 budget.

Giesen mentioned that he had not heard back from a recent industrial park prospect, but that in the last discussion they were still interested in development in the industrial park. The prospect and Giesen had discussed the new pricing schedule set at the last meeting and were looking forward to continuing the discussion. Giesen added that an inquiry had been made just the day before on the undeveloped portion of the industrial park for a warehouse type project, but no further details were given by this new prospect.

The board generally discussed opportunities for community's future development. Giesen reported that a concerned citizen had met with him earlier in the month to discuss ways to be more proactive on keeping the amenities of the community viable. The board agreed that with the current amenities and state of the world, Harmony has an opportunity to attract new residents, businesses, and visitors. Skaalen suggested perhaps retooling the community marketing strategy and Batstone suggested that in addition a more comprehensive development strategy might be appropriate. All agreed that there are opportunities that should be discussed further.

Other Business

There was no other business.

Motion by Kingsley, second by Sagen to adjourn. The motion carried unanimously. The meeting adjourned at 9:35 AM.

The next regular meeting is scheduled for October 1, 2020 at 7:30 AM at the Community Center.



Office of the
FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

Date: September 1, 2020
To: Harmony City Council
From: Jason Harmening, Deputy Sheriff
John DeGeorge, Fillmore County Sheriff
Re: September 2020 Monthly Council Report

Calls for Service / Patrol Activity:

Reported Date	Title	Street Name
2020-08-02	Assist	1ST AVE
2020-08-04	Noise Complaint	MAIN AVE
2020-08-05	Welfare Check	1ST AVE
2020-08-05	Welfare Check	1ST AVE
2020-08-05	Welfare Check	MAIN AVE
2020-08-06	Gas Drive Off	MAIN AVE
2020-08-07	Suspicious Activity	MAIN AVE
2020-08-09	Criminal Damage to Property	MAIN AVE
2020-08-10	Fraud/Scam	MAIN AVE
2020-08-11	Fraud/Scam	1ST AVE
2020-08-11	Harassment	MAIN AVE
2020-08-11	Animal Complaint	MAIN AVE
2020-08-12	Information	MAIN AVE
2020-08-12	Ambulance	2ND AVE
2020-08-12	Traffic	2nd AVE
2020-08-14	Suspicious Activity	MAIN AVE
2020-08-15	Driving Complaint	2ND AVE



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2020-08-15	Disorderly Conduct	MAIN AVE
2020-08-16	Traffic	HWY 52
2020-08-17	Traffic	HWY 52
2020-08-19	Ambulance	MAIN AVE
2020-08-19	Ambulance	1ST AVE
2020-08-22	Traffic	HWY 52