

AGENDA
HARMONY CITY COUNCIL
HARMONY ECONOMIC DEVELOPMENT AUTHORITY
Some members may participate by telephone or other electronic means
Regular Meeting

June 14th, 2022
7:00 P.M.

Council Room
Community Center

1. Call to Order
2. Comp Plan Presentation – Widseth
3. Roll Call
4. Public Forum
5. Consent Agenda
 - a. Minutes Regular and Special May Meeting
 - b. Claims and May Checks
 - c. Cash in CD and 10 new CDs
 - d. Cash Balances
 - e. Liquor Lisc
 - f. Accept Donation of Land
6. New Business
 - a. Pay Request – Generation X
 - b. New Council Member Discussion and Resolution
 - c. City Wide Clean up
 - d. Truck Route Resolution
 - e. Juneteenth Discussion
7. Reports
 - a. Building & Maintenance Report
 - A. WWTP Report
 - B. UV Study – ARP FUNDS
 - b. EDA Board
 - A. Loan Request
 - c. Park Board
 - d. Library Board
 - e. Arts Board
 - f. Fire Department
 - g. Sheriff Report
8. Adjourn



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Regular Meeting

June 14th, 2022
7:00 P.M.

Council Room
Community Center

1. Call to Order
2. Comp Plan Presentation – Widseth – Craig Britton – Vote on Comp Plan
3. Roll Call
4. Public Forum
5. Consent Agenda
 - a. Minutes Regular and Special May Meeting
 - b. Claims and May Checks
 - c. Cash in CD and 10 new CDs
 - d. Cash Balances
 - e. Liquor Lisc -The Bite, OTCS, Pam’s, Golf Course
 - f. Accept Donation of Land – Bike Trail See attachment
6. New Business
 - a. Pay Request – Generation X
 - b. New Council Member Discussion and Resolution
 - c. City Wide Clean up – Time Change, Scarp and Helping individuals
 - d. Truck Route Resolution – Wicket Drive
 - e. Juneteenth Discussion
7. Reports
 - a. Building & Maintenance Report
 - A. WWTP Report
 - B. UV Study – ARP FUNDS
 - b. EDA Board
 - A. Loan Request -
 - c. Park Board
 - d. Library Board
 - e. Arts Board
 - f. Fire Department
 - g. Sheriff Report
8. Adjourn



May 10, 2022

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular Meeting of the Harmony City Council was called to order at 7:00 PM by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Steve Sagen, Domingo Kingsley, and Jesse Grabau; Administrator Devin Swanberg, Deputy Clerk Lisa Morken, Attorney Greg Schieber, Hannah Wingert (FC Journal), Samantha Grabau, Erica Thilges, Amy Bishop, Aaron Bishop, Brad Thatcher, Steve Lindstrom, Michael Himlee, Melissa Vander Plas

Due to internet issues, the Abdo presentation will have to be rescheduled (in person) for June regular city council meeting.

Councilmember Grabau motioned to approve the consent agenda. Sagen seconded the motion. A vote was held. All in favor. Motion passed. Grabau noted one error in April's minutes. Webber's name was missing from the motion to sell the 2016 truck.

Resignation of Councilmember Webber effective June 1, 2022. A resolution will be discussed at the May 19, 2022, Special Meeting. Letters of Interest are being accepted. All letters should be submitted before the June regular City Council meeting. Council will choose an applicant to fill this position.

City Wide Clean-Up will be held again this year. Richard's Sanitation has submitted a bid to haul for the City. The date will either be June 19th or 26th. Grabau motioned to approve Richard's Sanitation's bid. Kingsley seconded the motion. A vote was held. All in favor. Motion passed.

Melissa Vander Plas, Harmony Area Chamber of Commerce Director stated that the 4th of July Parade and detour routes will be the same as last year. Molly B. will be attending as Jim Busta will not.

Administrator Swanberg is working on UV study information and it will be in the packet for the May 19th meeting. \$20,000+ is currently spent on chlorine. Mayor Donney asked Swanberg to look into available grants. Swanberg stated that funds from the American Rescue Plan could be used and the tax levy will not need to be increased.

A bid to seal the City parking lot has been submitted by Four Season Asphalt Maintenance. Seal coating the City parking lot will be completed the same day that the bank parking lot is. Councilmember Kingsley motioned to proceed with seal coating Grabau seconded the motion. A vote was held. All in favor. Motion carried.

A previous repair to the Community Center roof was not done properly allowing snow and rain in. Councilmember Grabau motioned to repair the Community Center roof. Saen seconded. A vote was held. All in favor. Motion carried.

A citizen participated in the meeting via phone to voice concerns about their water meter. 40,000 gallons were used. The citizen suspects a meter is not working properly and is asking for credit/"forgiveness" on the utility bill. Administrator Swanberg stated that normal usage is 3,000 to 4,000 gallons and a leaking toilet can use 10,000. Councilmember Grabau suggested that the City test the meter (at no charge). If the meter is faulty a refund or reduced bill will be discussed at the next meeting on May 19th.

Councilmember Grabau motioned to approve the EDA Loan Request for BA Properties/Farm Charm. Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

Due to high construction costs and inflation Twin City Trimmers would like their development agreement amended. EDA recommends that the city amend the development agreement to repay any excess TIF collected, up to the out-of-pocket amount paid for the lot (\$19,000). The city would collect the first \$46,000 (plus interest) as already agreed to, and if there is any left over, the owner could receive it as a rebate each year until the TIF district ends in a "pay as you go" fashion. Councilmember Grabau motioned to accept the TIF agreement change request. Sagen seconded the motion. A vote was held. All in favor. Motion carried.

Park Board reported that the Splash pad and shelter are on track. Park Board is working on a name for the park near the Community Center. Two memorial benches have been installed at the Visitor's Center. Some ash trees will need to be removed.

Library Board reported that the new outside drop box is ready to be installed. Administrator Swanberg will speak with Brian and Terry about the installation. A carpenter may be needed.

Arts Board will meet on May 17th.

Payment for Fireworks will come from Fire Fighters Gambling Fund, and Charitable Gamble Fund. First Southeast normally contributes too. Fire Department will reimburse Dan Dornick for pyrotechnic licensure. This should also reduce the city cost for workman's comp insurance.

Sheriff Report was sent via email and will be forwarded to council members.

Morem's has received the charging stations and will be installing them soon. An app will be used for payment. No signage is needed as it will be on Google Maps and MN Dot.

Street lights have been ordered from Morem's.

Kingsley asked Swanberg when the potholes will be filled? Swanberg replied that the work will start in June and added that there will be no seal coating this year due to cost. When Generation X is in town Swanberg will ask the to check 7th Ave.

Kingsley has heard positive feedback regarding the new trash hauler, Richard's Sanitation. Residents may be able to contact Richard's if they would like a smaller bin. Currently, they are out of the smaller-sized bins.

There will be s Special Council Meeting May 19th after the Planning & Zoning meeting

Upon no further business, Mayor Donney adjourned the meeting.

May 19, 2022

SPECIAL MEETING

HARMONY CITY COUNCIL

A Special Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Steve Sagen, Domingo Kingsley, and Jesse Grabau; Administrator Devin Swanberg, Deputy Clerk Lisa Morken, and Attorney Greg Schieber.

Councilmember Grabau motioned to approve Planning & Zoning recommendation for Overland Engineering CUP with conditions. Mayor Donney seconded the motion.

1. Easement issues must be agreed upon. There must be a written agreement signed by both parties.
2. Wickett Dr. truck route must be approved by City Council.
3. Completion of Wicket Drive will be done at Overland's expense from Niagara Court to the Dollar General property
4. "Do Not Enter" signs must be placed at the Torgerson easement.
5. Drainage/stormwater approved is by City Engineer
6. There will be no changes to boundary lines unless CUP comes back for review

MN Pollution Control and the City Engineer have addressed drainage issues. The new plan will improve current drainage issues. Truck route resolution will be on the next meeting agenda. A vote was held. Donney, Grabau and Kingsley in favor. Sagen opposed. Motion carried.

Councilmember Grabau motioned to approve Planning & Zoning recommendation to approve New Generation's special exception for residential housing. Sagen seconded the motion. A vote was held. All in favor. Motion carried.

Richard's Sanitation submitted a bid for City Wide Clean up. On June 19th Richard's Sanitation will have a truck at the Community Center. No curbside pick-up. Cost is \$150 per hour plus tonnage. Mayor Donney motioned to approve the bid and have Richard's Sanitation truck available from 2pm to 6pm. Grabau seconded the motion. A vote was held. All in favor. Motion carried.

Reick's water meter checked out OK. Back to normal usage. No action will be taken by Council at this time.

Workman's Comp insurance rates should be reduced due to change in fireworks. Administrator Swanberg will look into it. No action will be taken by Council at this time.

Grabau motioned to set rate for electric car charges at peak demand rate. Kingsley seconded the motion. All in favor. Motion carried.

Grabau motioned to approve claims. Kingsley seconded the motion. All in favor. Motion carried.

Upon no further business, Mayor Donney adjourned the meeting.

CITY OF HARMONY
City Council Claims for Review

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June 14, 2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	IUOE pension May 2022	\$264.00
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	H & W Fund I.U.O.E. fringe benefit	\$4,035.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$16.00
General Fund	Life Insurance	USABLE LIFE	101421301G	\$110.00
General Fund	Copy/Fax Supplies	1 SOURCE	Copy paper	\$96.83
General Fund	Copy/Fax Supplies	METRO SALES	C2500 color copier	\$90.81
General Fund	General Operating Supplies	1 SOURCE	Colored paper	\$21.90
General Fund	Wages & Salaries	HANLON, DIANE	Special primary election	\$105.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY		\$91.26
General Fund	Cleaning Supplies	DALCO	Vacuum cleaner bags	\$18.39
General Fund	Electric Utilities	CITY OF HARMONY	Comm Center elec	\$1,333.24
General Fund	General Operating Supplies	DALCO	Toilet paper, hand towels	\$217.54
General Fund	General Operating Supplies	DALCO	Hand soap. Comm Center	\$51.56
General Fund	Landscaping Materials	HARMONY GARDENS & FLORAL, LLC	3 planters	\$149.97
General Fund	Motor Fuels/Lubricants	KWIK TRIP, INC	Fuel 2017 truck	\$48.19
General Fund	Repair/Maint Bldg/Structures	IRONSIDE TRAILER SALES & SERVI	Battery for 2017 Chevy truck	\$213.94
General Fund	Sewer Utilities	CITY OF HARMONY	Comm Center sewer	\$54.15
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Gloves, rake, screws, spray foam, strap	\$35.08
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$223.90
General Fund	Water Utilities	CITY OF HARMONY	Comm Center water	\$35.99
General Fund	General Operating Supplies	DOWE, BETTY	Bingo and Reg. program prizes	\$30.00
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Election staff meal	\$22.54
General Fund	Travel Expenses	SCHANSBERG, EILEEN	Mileage	\$12.76
General Fund	Wages & Salaries	SCHANSBERG, EILEEN	Special Election Judge	\$190.00
General Fund	Wages & Salaries	SILVERS, STEPHANIE	Special Primary Election	\$105.00
General Fund	Tires	IRONSIDE TRAILER SALES & SERVI	Skid loader tires	\$619.04
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	May services	\$1,968.50
General Fund	General Operating Supplies	CULLIGAN	Bottles water	\$82.75
General Fund	Legal Notices Publishing	FILLMORE COUNTY JOURNAL	CUP public hearing notice, retail variety	\$15.08
General Fund	Telephone	HARMONY TELEPHONE COMPANY		\$42.89
General Fund	Electric Utilities	CITY OF HARMONY	Maintenance shop elec	\$136.59
General Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$199.40
General Fund	General Operating Supplies	HARMONY FOODS	Batteries	\$35.90
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent control	\$82.00
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Driver bit, sprayer	\$40.98

CITY OF HARMONY
City Council Claims for Review

June 14, 2022

Fund Descr	Object of Expense	Vendor	Comments	Amount	
General Fund	Small Tools and Minor Equip	MISSISSIPPI WELDERS SUPPLY CO	CO2 cylinders	\$58.59	
General Fund	Small Tools and Minor Equip	MISSISSIPPI WELDERS SUPPLY CO	Small propylene	\$48.21	
General Fund	Small Tools and Minor Equip	PRESTON AUTO PARTS	Socket sets	\$154.40	
General Fund	Telephone	HARMONY TELEPHONE COMPANY		\$44.95	
General Fund	Water Utilities	CITY OF HARMONY	Maintenance shop water	\$17.85	
General Fund	Landscaping Materials	HARMONY GARDENS & FLORAL, LLC	4 planters	\$199.96	
General Fund	Repair/Maint Other Improve	DUNN BLACKTOP COMPANY	Cold mix asphalt	\$322.64	
General Fund	Electric Utilities	CITY OF HARMONY	Visitor's Center elec	\$160.41	
General Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilites	\$183.07	
General Fund	General Operating Supplies	DALCO	Hand soap. Visitor Center	\$51.56	
General Fund	General Operating Supplies	DALCO	Toilet paper, hand towels	\$121.45	
General Fund	Landscaping Materials	HARMONY GARDENS & FLORAL, LLC	2 planters	\$129.98	
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Fuel 2017 truck	\$48.19	
General Fund	Repair/Maint Land	NORBY TREE SERVICE LLC	Trim crab app, remove 3 ash+ 1maple, gri	\$2,800.00	
General Fund	Repair/Maint Other Equipment	PRESTON AUTO PARTS	FHP belt	\$19.29	
General Fund	Sewer Utilities	CITY OF HARMONY	Visitor's Center sewer	\$37.29	
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Adpter, timers	\$23.47	
General Fund	Water Utilities	CITY OF HARMONY	Visitor's Center water	\$24.88	
Fund 101 General Fund				\$15,347.37	
Fund 201 DTED Revolving Loan Program					
	DTED Revolving Loan Pr	Legal Fees	FILLMORE COUNTY RECORDER	Mortgage satisfaction M. LaFreniereq	\$46.00
	DTED Revolving Loan Pr	Loans Made	LAFRENIERE, MARSHA	Loan over-payment	\$82.61
Fund 201 DTED Revolving Loan Program				\$128.61	
Fund 211 Library Fund					
	Library Fund	Repair/Maint Bldg/Structures	KINGSLEY MERCANTILE	Saw blade and caulk	\$10.78
	Library Fund	Telephone	HARMONY TELEPHONE COMPANY		\$49.18
Fund 211 Library Fund				\$59.96	
Fund 222 Fire Fund					
	Fire Fund	General Operating Supplies	CLAREY S SAFETY EQUIPMENT, INC	Vantage 180 light, Gloves	\$1,640.00
	Fire Fund	General Operating Supplies	CLAREY S SAFETY EQUIPMENT, INC	Innotex turnout gear	\$2,789.00
	Fire Fund	Small Tools and Minor Equip	CLAREY S SAFETY EQUIPMENT, INC	Bracket spring clip	\$42.50
	Fire Fund	Electric Utilities	CITY OF HARMONY	Fire Station elec	\$199.78
	Fire Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilites	\$147.45
	Fire Fund	Sewer Utilities	CITY OF HARMONY	Fire Station sewer	\$26.63
	Fire Fund	Telephone	HARMONY TELEPHONE COMPANY		\$45.61

CITY OF HARMONY
City Council Claims for Review

June 14, 2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fire Fund	Water Utilities	CITY OF HARMONY	Fire Station water	\$17.85
Fund 222 Fire Fund				\$4,908.82
Fund 223 Ambulance Fund				
Ambulance Fund	Financial Services Fees	EXPERT BILLING, LLC	15 runs billed	\$435.00
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	My Home - Airflo battery pack	\$71.23
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	Bound Tree - CO2 detector, adult; conven.	\$88.52
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	Stop the Bleed traing kit	\$902.50
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Gloves, lancet, gauze	\$284.96
Ambulance Fund	Medical Supplies	ZOLL MEDICAL CORP.	Electrodes, Double tube connectors	\$392.05
Ambulance Fund	Miscellaneous	MN DEPT OF HUMAN SERVICES-MMIS	Ambulance supp payment	\$558.00
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel	\$387.92
Ambulance Fund	Software Service Fees	IMAGE TREND INC	Field Bridge Support, 1 license, annual fee	\$400.00
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS - Digital Ped. CPR certification card	\$13.81
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS - Digital CPR certification card	\$12.13
Fund 223 Ambulance Fund				\$3,546.12
Fund 251 Park Fund				
Park Fund	Building Repair Materials	Nolan Lumber Company	2x4x16	\$19.53
Park Fund	Chemicals and Chem Products	NUTRIEN AG SOLUTIONS	Weed killer for Parks	\$293.19
Park Fund	Electric Utilities	CITY OF HARMONY	Basketball/Tennis Crt restrooms elec	\$98.93
Park Fund	General Operating Supplies	DALCO	Hand soap. Parks	\$51.56
Park Fund	Landscaping Materials	HARMONY GARDENS & FLORAL, LLC	8 large slate planters	\$559.92
Park Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Mower fuel	\$34.11
Park Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	1 quart premix fuel	\$7.49
Park Fund	Repair/Maint Machinery/Equip	DAKOTA SUPPLY GROUP	Toilet seats for Selvig Park restroom	\$77.36
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Repair left suspension, check blades	\$63.21
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Mower blades. Invoice from 2021	\$1,599.99
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Mower baldes	\$1,200.00
Park Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Campground sites 3 & 4, 120/240V	\$83.52
Park Fund	Small Tools and Minor Equip	FASTENAL COMPANY	Marking paint	\$32.07
Park Fund	Small Tools and Minor Equip	FLAGHOUSE	FH tournaent 3.6mm tennis	\$380.00
Park Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Thermostat guard, hardware, copper T, fit	\$162.36
Park Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Plexiglass, screws, anchors	\$86.89
Fund 251 Park Fund				\$4,750.13
Fund 401 Capital Projects Fund				
Capital Projects Fund	Buildings and Structures	METERING & TECHNOLOGY SOLUTIO	Splash pad meter	\$846.00

CITY OF HARMONY
City Council Claims for Review

June 14, 2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 401 Capital Projects Fund				\$846.00
Fund 425 Dairyland TIF 1-7				
Dairyland TIF 1-7	Engineering Fees	STANTEC CONSULTING SERVICES, I	Dairyland Power utility exp. Imp.	\$1,370.00
Fund 425 Dairyland TIF 1-7				\$1,370.00
Fund 601 Water Fund				
Water Fund	MN Water Testing Fee Due	MN DEPT OF HEALTH	Comm water supply connectio serv fee	\$1,462.00
Water Fund	Postage	MORKEN, LISA	MN water test kit sent postage due	\$5.80
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinders	\$30.00
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinders, freight	\$336.63
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Hydroflusilcic acid, chlorine	\$565.10
Water Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilites	\$39.73
Water Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilites	\$142.85
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Coliform testing	\$42.00
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Sample dates 4/27, 5/4,11, 18, 25	\$1,192.45
Water Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Meter and couplings	\$172.80
Fund 601 Water Fund				\$3,989.36
Fund 602 Sewer Fund				
Sewer Fund	Software Service Fees	ELAN FINANCIAL SERVICES	MPCA fee	\$1.18
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	MPCA Wastewater cert	\$55.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder	\$10.00
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	Monthly certification service contract	\$1,500.00
Sewer Fund	Electric Utilities	CITY OF HARMONY	Wastewater treatment plant elec	\$1,316.18
Sewer Fund	Electric Utilities	CITY OF HARMONY	Pumphouses elec	\$890.65
Sewer Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilites	\$370.81
Sewer Fund	General Operating Supplies	HARMONY AGRI SERVICES	Barn lime	\$21.65
Sewer Fund	General Operating Supplies	HARMONY AGRI SERVICES	Barn lime	\$10.82
Sewer Fund	Repair/Maint Other Improve	RTC, INC	Jet line open for waste pre heater, 5/6	\$450.00
Sewer Fund	Sewer Utilities	CITY OF HARMONY	Wastewater treatment plant sewer	\$1,998.01
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY		\$165.98
Sewer Fund	Utility Maint Materials	PIONEER RESEARCH CORP.	Super Inferno, Freight	\$662.40
Sewer Fund	Water Utilities	CITY OF HARMONY	Wastewater treatment plant water	\$1,317.58
Fund 602 Sewer Fund				\$8,770.26
Fund 603 Solid Waste Fund				
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Recycle service 5/22	\$35.10
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Trash service 5/22	\$8,051.15

CITY OF HARMONY
City Council Claims for Review

June 14, 2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 603 Solid Waste Fund				\$8,086.25
Fund 604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$52,295.10
Electric Fund	Electric Utilities	CITY OF HARMONY	Streetlights	\$3,412.45
Electric Fund	Electric Utilities	CITY OF HARMONY	Town clock elec	\$13.48
Electric Fund	Repair/Maint Other Equipment	MOREM ELECTRIC, INC	ALURD 250-250-3/0 compact series	\$952.45
Electric Fund	Repair/Maint Other Improve	MCCABE ELECTRIC, LLC	Electrical service added	\$430.50
Electric Fund	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	Replaced bad triplex behind funeral home	\$1,579.10
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Electric charging stations	\$2,556.40
Electric Fund	Small Tools and Minor Equip	BARCO MUNICIPAL PRODUCTS, INC	Wheels stops, Rebar spikes	\$415.58
Electric Fund	Taxes, Licenses & Permits	MN DEPT OF COMMERCE	Quarterly assessment	\$40.63
Fund 604 Electric Fund				\$61,695.69
Fund 620 Economic Development Authority				
Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Prepare foreclosure summ for EDA	\$75.00
Economic Development	Program Services	SEMCA	DEED Small Cities application fee	\$500.00
Economic Development	Taxes, Licenses & Permits	MN DEPT OF TRANSPORTATION	Advertising permit renewal	\$60.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY		\$44.71
Fund 620 Economic Development Authority				\$679.71
				\$114,178.28

CITY OF HARMONY

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*Check Summary Register©

May 2022

Name	Check Date	Check Amt	
10101 1st Southeast Bank-G			
67545 A1 PRECISION PUMPING, INC	5/11/2022	\$375.00	Thaw out sewer line for city shop
67546 AEM Financial Solutions, LLC	5/11/2022	\$3,000.00	Certified audit service for 2021 year
67547 AMAZON CAPITAL SERVICES	5/11/2022	\$234.76	Acetone bottles for cleaning
67548 ANCOM TECHNICAL CENTER	5/11/2022	\$1,423.00	Added HFD sirens to FC dispatch
67549 BAKER & TAYLOR	5/11/2022	\$1,039.47	Books
67550 BIGALK, TERRY	5/11/2022	\$23.00	Renew water license
67551 BRUENING ROCK PRODUCTS, IN	5/11/2022	\$2,348.83	Deliver and spread 3/4" class A road rock
67552 CANON FINANCIAL SERVICES, I	5/11/2022	\$44.00	Copier lease
67553 CENTRAL PENSION FUND	5/11/2022	\$252.00	Pension FUND
67554 CITY OF CHATFIELD	5/11/2022	\$1,200.00	Ambulance EMT Training - Bothun
67555 CLAREY'S SAFETY EQUIPMENT,	5/11/2022	\$676.85	Fire boots
67556 CULLIGAN	5/11/2022	\$75.20	Bottled water and cups
67557 DAKOTA SUPPLY GROUP	5/11/2022	\$249.19	Cadet bowl, tank, wax john ring, nut, washer
67558 DALCO	5/11/2022	\$874.40	HS GL-105FX Glove Nitrile Exam
67559 DECORAH AUTO CENTER	5/11/2022	\$125.64	Full service and check over
67560 DOWE, BETTY	5/11/2022	\$100.00	Golden Happenings reimbursement
67561 CARDMEMBER SERVICES	5/11/2022	\$464.83	Fillmore Central CPR (2)
67562 EMERGENCY MEDICAL PRODUC	5/11/2022	\$177.81	iGel #3 (2)
67563 ENVIRONMENTAL WATER SERVI	5/11/2022	\$1,500.00	Certification service contract
67564 EXPERT BILLING, LLC	5/11/2022	\$493.00	17 runs billed - April
67565 FILLMORE COUNTY AUDITOR OF	5/11/2022	\$13,730.93	Contracted policing services
67566 FILLMORE COUNTY JOURNAL	5/11/2022	\$15.08	Notice of public hearing. Ran 4/18.
67567 FIRST SYSTEMS TECHNOLOGY,	5/11/2022	\$625.00	Verify and calibrate influent flow meter
67568 GOPHER STATE ONE CALL, INC	5/11/2022	\$27.00	20 tickets \$1.35 each
67569 HAMMELL EQUIPMENT	5/11/2022	\$372.89	Battery
67570 DUSTIN HANSON	5/11/2022	\$262.65	Firework fuses
67571 HARMONY CHAMBER OF COMM	5/11/2022	\$3,000.00	SMIF Comm Found. Fourth of July events.
67572 HARMONY FOODS	5/11/2022	\$95.33	Blue soloar salt
67573 HARMONY PUBLIC UTILITIES	5/11/2022	\$9,212.17	Fire Sation electricity
67574 HARMONY TELEPHONE COMPA	5/11/2022	\$636.49	Administration telephone
67575 HAWKINS, Inc.	5/11/2022	\$3,590.97	Chlorine cylinders
67576 HI-VIZ SAFETY	5/11/2022	\$1,833.00	Dog signs
67577 I.U.O.E. LOCAL 49 FRINGE BENE	5/11/2022	\$4,035.00	Code 508 Health insurance - Union
67578 INGRAM LIBRARY SERVICES, IN	5/11/2022	\$319.58	Audio books on CD
67579 IRONSIDE TRAILER SALES	5/11/2022	\$145.88	Adapter sleeve receiving, hitch pin
67580 IUOE LOCAL #49	5/11/2022	\$105.00	Monthly union dues
67581 KINGSLEY MERCANTILE	5/11/2022	\$85.60	Hose fittings and clamps
67582 KWIK TRIP, INC	5/11/2022	\$682.94	Ambulance Fuel
67583 BLAKE LANGE	5/11/2022	\$2,269.44	2020 special assessment refund
67584 League of MN Cities Ins Trust	5/11/2022	\$18,709.42	Worker's Comp Premium
67585 LOFFLER Companies, Inc	5/11/2022	\$42.57	Copier maintenance
67586 METRO Sales	5/11/2022	\$200.00	Copy machine/Printer
67587 MIENERGY COOPERATIVE	5/11/2022	\$51,984.89	Power for Resale
67588 MINNESOTA ENERGY	5/11/2022	\$1,862.94	Gas - Sewer plant
67589 MISSISSIPPI WELDERS SUPPLY	5/11/2022	\$211.93	Five oxygen cylinders
67590 MOREM ELECTRIC, INC	5/11/2022	\$823.78	HUBW HBL5266C N5-15P Plug
67591 LISA MORKEN	5/11/2022	\$20.00	Reimburse - for 1 roll of 1 oz. stamps
67592 NCPERS Group Life Ins.	5/11/2022	\$16.00	511800
67593 Nethercut Schieber Attorneys,	5/11/2022	\$630.00	4/8, 4/13, 4/20, 4/27-29 vaious
67594 NORBY TREE SERVICE LLC	5/11/2022	\$5,000.00	4/20/22 Remove 6 trees
67595 NUTRIEN AG SOLUTIONS	5/11/2022	\$163.50	Grass seed for parks
67596 PIONEER RESEARCH CORP.	5/11/2022	\$1,289.39	X Salt
67597 Platte River Fireworks, LLC	5/11/2022	\$3,252.00	5" racks with 5 tubes
67598 PLUNKETTS PEST CONTROL, IN	5/11/2022	\$82.00	Rodent control program

CITY OF HARMONY

06/10/22 2:24 PM

Page 2

*Check Summary Register©

May 2022

Name	Check Date	Check Amt	
67599	PRESTON AUTO PARTS	5/11/2022	\$620.39 Masonry bit
67600	PRESTON EQUIPMENT CO.	5/11/2022	\$9,375.00 Mower
67601	QUILL CORPORATION	5/11/2022	\$19.99 Colored paper for SRP
67602	RICHARDS SANITATION, LLC	5/11/2022	\$8,047.15 Garbage pick up
67603	SOUTHEAST LIBRARY SYSTEM	5/11/2022	\$605.02 Basic serices & Tech support
67604	TEAM LABORATORY CHEM. COR	5/11/2022	\$4,620.50 Lift Station degreaser
67605	USA BlueBook	5/11/2022	\$452.10 Standard chlorine solution
67606	USABLE LIFE	5/11/2022	\$50.80 101421301G
67607	UTILITY CONSULTANTS, INC	5/11/2022	\$992.60 2 total coliform April 2022
67608	UTILITY LOGIC	5/11/2022	\$165.95 Buried Electric flags
67609	Verizon Wireless	5/11/2022	\$47.80 Ambulance phone
67610	WASTE MANAGEMENT	5/11/2022	\$664.58 3/29 10 yard roll off
67611	WEX BANK	5/11/2022	\$626.19 Fire truck fuel
67612	NETHERCUT/SCHIEBER	5/12/2022	\$25,000.00 BA Properties dba Farm Charm EDA loan
67613	BRUENING ROCK PRODUCTS, IN	5/20/2022	\$448.59 3/4 class A road rock
67614	FIRST SUPPLY LLC	5/20/2022	\$15,886.97 Splash pad and shelter plumbing materials
67615	J & M DISPLAYS, INC	5/20/2022	\$7,000.00 Fireworks display. Order #56429
67616	MED-COMPASS, INC	5/20/2022	\$2,375.00 SCBA user med. Exam, Fit test FD
67617	MN DEPT OF HUMAN SERVICES-	5/20/2022	\$558.00 Amb. Supp. Pmt
	Total Checks		\$217,566.98

CITY OF HARMONY

*Cash Balances

Cash Account: 10101

May 2022

Fund	2022 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
10101 - 1st Southeast Bank-G								
101 - General Fund	(\$1,728,463.42)	\$616,441.84	(\$314,569.70)	0	\$15.98	\$24,002.85	(\$1,402,572.45)	In Balance
201 - DTED Revolving Loan Program	\$150,896.60	\$30,628.25	(\$50,258.50)	0			\$131,266.35	In Balance
202 - CDBG Rehab Loan Program	\$34,099.01			0			\$34,099.01	In Balance
211 - Library Fund	\$33,582.33	\$9,596.44	(\$20,988.59)	0	(\$10.61)	(\$36,398.25)	(\$14,218.68)	In Balance
222 - Fire Fund	\$90,925.14	\$3,246.94	(\$20,268.43)	0		(\$417.18)	\$73,486.47	In Balance
223 - Ambulance Fund	\$96,172.57	\$85,949.18	(\$19,437.79)	0	(\$0.53)	(\$32,202.28)	\$130,481.15	In Balance
251 - Park Fund	\$115,958.51	\$1,152.82	(\$15,374.79)	0		(\$3,841.02)	\$97,895.52	In Balance
261 - Arts Fund	\$12,413.64	\$293.48	(\$3,418.81)	0			\$9,288.31	In Balance
314 - G.O. Impr Bonds, 2010A-3rdStSW	\$0.27			0			\$0.27	In Balance
315 - G.O. Tax Abate Refund 2013A-CC	\$35,871.63	\$179.83	(\$528.00)	0			\$35,523.46	In Balance
316 - GO Tax Abatement Bonds 13B-H	(\$0.01)	\$42.47		0			\$42.46	In Balance
317 - GO Impr Bond-2014A-1st Ave SW	\$50,394.82	\$879.95	(\$26,292.50)	0			\$24,982.27	In Balance
318 - G.O. Bond 2021 (refi)	\$194,856.11	\$658.94	(\$100,296.16)	0			\$95,218.89	In Balance
319 - 2020 Street GO BOND	\$401,988.84	\$9,709.32	(\$98,818.50)	0			\$312,879.66	In Balance
321 - 21-A MiEnergy loan	\$0.00		(\$4,000.00)	0			(\$4,000.00)	In Balance
401 - Capital Projects Fund	\$732,864.63	\$45,000.00	(\$58,711.67)	0			\$719,152.96	In Balance
405 - TIF District #1	\$0.07			0			\$0.07	In Balance
410 - Trailhead Project	\$137.64			0			\$137.64	In Balance
420 - TIF District #6 (HECO)	\$0.27			0			\$0.27	In Balance
421 - First Ave SW Project	(\$0.10)			0			(\$0.10)	In Balance
423 - 2017 Street & Utility Project	\$0.00		(\$2,269.44)	0			(\$2,269.44)	In Balance
424 - 2020 Street Project	(\$0.40)			0			(\$0.40)	In Balance
425 - Dairyland TIF 1-7	\$35,074.11	\$15,234.68	(\$54,066.96)	0			(\$3,758.17)	In Balance
426 - TIF 1-8 Oconnor	(\$0.36)			0			(\$0.36)	In Balance
601 - Water Fund	\$393,982.31	\$93,076.92	(\$80,974.51)	0	(\$2.12)	(\$25,104.68)	\$380,977.92	In Balance
602 - Sewer Fund	(\$56,702.54)	\$133,686.61	(\$68,072.83)	0	(\$2.72)	(\$30,149.04)	(\$21,240.52)	In Balance
603 - Solid Waste Fund	\$41,543.59	\$35,570.58	(\$22,145.93)	0	\$133.00	(\$5,588.72)	\$49,512.52	In Balance
604 - Electric Fund	\$706,789.80	\$425,679.44	(\$407,188.72)	0		(\$11,841.98)	\$713,438.54	In Balance
605 - Storm Water Fund	\$57,841.88	\$13,286.30	(\$176.37)	0		(\$1,337.36)	\$69,614.45	In Balance
620 - Economic Development Authority	\$160,942.77	\$13,673.57	(\$50,791.93)	0		(\$7,440.50)	\$116,383.91	In Balance
902 - Long Term Debt Account Group	\$0.37			0			\$0.37	In Balance

Harmony
 2. Third Avenue SW
 Post Office Box 488
 Harmony, MN 55939-0488
 Tel 507-886-8122
 Fax 507-886-2818
 Email: cityoffice@harmony.mn.us

BUSINESS LICENSE APPLICATION

Business

Business Name On The Crunchy Side LLC
 Trade Name (d/b/a) On The Crunchy Side
 Mailing Address PO Box 245
Harmony MN 55939
 Telephone 507-886-5560
 Address to be Licensed 31 Main Ave N
Harmony MN 55939
 Number of Years at this Location 10.5
 Federal Tax ID or SSN [REDACTED]
 Minnesota Tax ID [REDACTED]

Owner/Manager

Name _____
 Title _____
 Street Address _____
 Mailing Address _____
 Telephone _____
 Drivers License Number _____
 Date of Birth _____ U.S. Citizen Yes/No
 Email _____

Licenses

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Liquor On-Sale Only \$850.00 | <input type="checkbox"/> Liquor Combo On/Off Sale \$750.00 | <input checked="" type="checkbox"/> Liquor Sunday On-Sale \$125.00 |
| <input type="checkbox"/> Liquor Off-Sale Only \$240.00 | <input type="checkbox"/> 3.2 Beer On-Sale \$100.00 | <input type="checkbox"/> Microdistillery Off-Sale \$250.00 |
| <input type="checkbox"/> 3.2 Beer Off-Sale \$100.00 | <input type="checkbox"/> Wine/Strong Beer On-Sale \$225.00 | |

Total Fees \$ 775.00

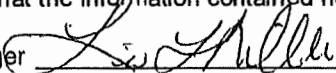
Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 1st day of July, 2022 to 12:00 midnight on the 30th day of June, 2023

Instructions

- 1) Complete both sides of this form and sign.
- 2) Complete and sign the attached *Proof of Worker's Compensation* form.
- 3) For liquor and wine applications, complete the attached state application forms.
- 4) Attach payment as calculated above and return to the City of Harmony at the above address.
- 5) The license, if approved, will be mailed to you.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Harmony and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Owner/Manager  Date 05-17-2022

Date Filed	Fee(s) Paid \$	Receipt Number
Police Dept. Recommendation	Approve/Disapprove	By
Disposition	Date	License Number(s)

Supplemental Information

- Supply the information requested below for each partner if a partnership or each officer if a corporation.

Name	Title	SSN	Date of Birth	Address
Lisa F Miller	Co-Owner	[REDACTED]	[REDACTED]	515 1st Ave SE Harmony, MO 65939
Miles H Detree	Co-Owner	[REDACTED]	[REDACTED]	515 1st Ave SE Harmony, MO 65939
—	—	—	—	—

- Owner/managers' occupation/business for the last five years.

Selves

- Owner/managers' references.

Gail Andrews 5306 E Cella Parkway, Phoenix AZ 85018

Mike Graber 10177 Upper 205th St, Lake Villa, MO 65044

Mermon Sedesky 305 Front St. E, Parkwood Falls, MO 65028.3

- Name and address of owner of the premises to be licensed. Lisa Miller + Miles Detree - Both @
515 1st Ave SE, Harmony, MO 65939

- YES/ NO. Has any of the owner/managers ever applied for or held a license for alcoholic beverages in any other jurisdiction? If so, describe on a separate sheet of paper (give business name & address, jurisdiction name & address, and dates).

- YES/ NO. Has any of the owner/managers ever been convicted of a felony or of a violation of any federal or state laws or local ordinances relating to the manufacture, possession, transportation or sale of alcoholic beverages? If so, describe on a separate sheet of paper (give owners/managers' names, description of violations, court name & address, and dates of conviction).

- YES/ NO. Does any manufacturer or wholesaler of alcoholic beverages have any ownership or other financial interest in the business? If so, describe on a separate sheet of paper.

- YES/ NO. Are there any delinquent property taxes, special assessments, utility or other charges due to the city on the property to be licensed?

- YES/ NO. Does the business carry liquor liability (Dram Shop) insurance? If so, attach a certificate of insurance.

- YES/ NO. On-Sale Applications Only. Is food served at this location? If so, indicate the seating capacity for food service. 40

- YES/ NO. On-Sale Applications Only. Will alcoholic beverages be sold or consumed outside of the enclosed building on the licensed premises? If so, attach a scale drawing showing the licensed premises, and areas where sales and consumption will take place. On file

- 3.2 Beer/Strong Beer & Wine Applications Only. Sales of 3.2 Beer in the 12 month period ending _____ On-Sale _____ Off-Sale _____

City of Harmony
 225 Third Avenue SW
 Post Office Box 488
 Harmony, MN 55939-0488
 Tel 507-886-8122
 Fax 507-886-2818
 Email: cityoffice@harmony.mn.us

BUSINESS LICENSE APPLICATION

Business

Business Name Harmony Golf Club, Inc.
 Trade Name (d/b/a) _____
 Mailing Address PO Box 495
Harmony MN 55939
 Telephone 507-886-3256
 Address to be Licensed 539 4th St NE
Harmony MN 55939
 Number of Years at this Location 62
 Federal Tax ID or SSN _____
 Minnesota Tax ID _____

Owner/Manager

Name Chad Grabau
 Title Manager
 Street Address 1004 Spinnaker Ave NW
 Mailing Address Harmony MN 55939
 Telephone _____
 Drivers License Number _____
 Date of Birth 5/16/76 U.S. Citizen Yes/No
 Email cgrabau@winona.edu

Licenses

- Liquor On-Sale Only \$650.00
- Liquor Off-Sale Only \$240.00
- 3.2 Beer Off-Sale \$100.00
- Liquor Combo On/Off Sale \$750.00
- 3.2 Beer On-Sale \$100.00
- Wine/Strong Beer On-Sale \$225.00
- Liquor Sunday On-Sale \$125.00
- Microdistillery Off-Sale \$250.00

Total Fees \$ 1715.00

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 1st day of July, 2022 to 12:00 midnight on the 30th day of June, 2023.

Instructions

- 1) Complete both sides of this form and sign.
- 2) Complete and sign the attached *Proof of Worker's Compensation* form.
- 3) For liquor and wine applications, complete the attached state application forms.
- 4) Attach payment as calculated above and return to the City of Harmony at the above address.
- 5) The license, if approved, will be mailed to you.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Harmony and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Owner/Manager [Signature] Date 4/24/2022

Date Filed	Fee(s) Paid \$	Receipt Number
Police Dept. Recommendation	Approve/Disapprove	By
Disposition	Date	License Number(s)

City of Harmony
 225 Third Avenue SW
 Post Office Box 488
 Harmony, MN 55939-0488
 Tel 507-886-8122
 Fax 507-886-2818
 Email: cityoffice@harmony.mn.us

BUSINESS LICENSE APPLICATION

Business

Business Name Pams Corner Convenience
 Trade Name (d/b/a) Pams Off Sale Liquor
 Mailing Address PO Box 47
Roshtord, mn 55971
 Telephone 507-886-2949
 Address to be Licensed 25 Center St. East
Harmony, mn 55939
 Number of Years at this Location 4
 Federal Tax ID or SSN [REDACTED]
 Minnesota Tax ID [REDACTED]

Owner/Manager

Name Pamela Brand
 Title owner
 Street Address _____
 Mailing Address 25382 State Hwy 43
Roshtord, mn 55971
 Telephone 507-864-2533
 Drivers License Number [REDACTED]
 Date of Birth 9-4-58 U.S. Citizen (Yes/No)
 Email pamscornerconveniencegroup.ec

Licenses

- | | | |
|---|--|--|
| <input type="checkbox"/> Liquor On-Sale Only \$650.00 | <input type="checkbox"/> Liquor Combo On/Off Sale \$750.00 | <input type="checkbox"/> Liquor Sunday On-Sale \$125.00 |
| <input checked="" type="checkbox"/> Liquor Off-Sale Only \$240.00 | <input type="checkbox"/> 3.2 Beer On-Sale \$100.00 | <input type="checkbox"/> Microdistillery Off-Sale \$250.00 |
| <input type="checkbox"/> 3.2 Beer Off-Sale \$100.00 | <input type="checkbox"/> Wine/Strong Beer On-Sale \$225.00 | |

Total Fees \$ 240

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 1st day of July, _____ to 12:00 midnight on the 30th day of June, _____.

Instructions

- 1) Complete both sides of this form and sign.
- 2) Complete and sign the attached *Proof of Worker's Compensation* form.
- 3) For liquor and wine applications, complete the attached state application forms.
- 4) Attach payment as calculated above and return to the City of Harmony at the above address.
- 5) The license, if approved, will be mailed to you.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Harmony and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Owner/Manager Pam Brand Date 5-9-22

Date Filed	Fee(s) Paid \$	Receipt Number
Police Dept. Recommendation	Approve/Disapprove	By
Disposition	Date	License Number(s)

Supplemental Information

- Supply the information requested below for each partner if a partnership or each officer if a corporation.

Name	Title	SSN	Date of Birth	Address
Pamela Brand	owner	[REDACTED]		25382 State Hwy 43 Rushford, md 58921

- Owner/managers' occupation/business for the last five years.

owner of C-store and off Sale Liquor

- Owner/managers' references.

Dennie Darr 864-2895
 Schott Distributing 800-345-3003
 Coca-mart 763-545-3700

- Name and address of owner of the premises to be licensed.

Pamela Brand
 25382 State Hwy 43 Rushford, md 58921

- YES/ NO. Has any of the owner/managers ever applied for or held a license for alcoholic beverages in any other jurisdiction? If so, describe on a separate sheet of paper (give business name & address, jurisdiction name & address, and dates).
- YES/ NO. Has any of the owner/managers ever been convicted of a felony or of a violation of any federal or state laws or local ordinances relating to the manufacture, possession, transportation or sale of alcoholic beverages? If so, describe on a separate sheet of paper (give owners/managers' names, description of violations, court name & address, and dates of conviction).
- YES/ NO. Does any manufacturer or wholesaler of alcoholic beverages have any ownership or other financial interest in the business? If so, describe on a separate sheet of paper.
- YES/ NO. Are there any delinquent property taxes, special assessments, utility or other charges due to the city on the property to be licensed?
- YES/ NO. Does the business carry liquor liability (Dram Shop) insurance? If so, attach a certificate of insurance.
- YES/ NO. On-Sale Applications Only. Is food served at this location? If so, indicate the seating capacity for food service. _____
- YES/ NO. On-Sale Applications Only. Will alcoholic beverages be sold or consumed outside of the enclosed building on the licensed premises? If so, attach a scale drawing showing the licensed premises, and areas where sales and consumption will take place.
- 3.2 Beer/Strong Beer & Wine Applications Only. Sales of 3.2 Beer in the 12 month period ending
 _____ On-Sale _____ Off-Sale _____

RESOLUTION 22-09

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Harmony is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the real estate set forth below to the city: See attachment

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number

Terms or Conditions

To be used to preserve trees for the bike trail

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARMONY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to benefit the community and its citizens and visitors, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:
 Voting Against the Resolution:
 Abstained from Voting:
 Absent: None

Motion carried and resolution adopted this 14th day of June 2022.

Steve Donney, Mayor

ATTEST:

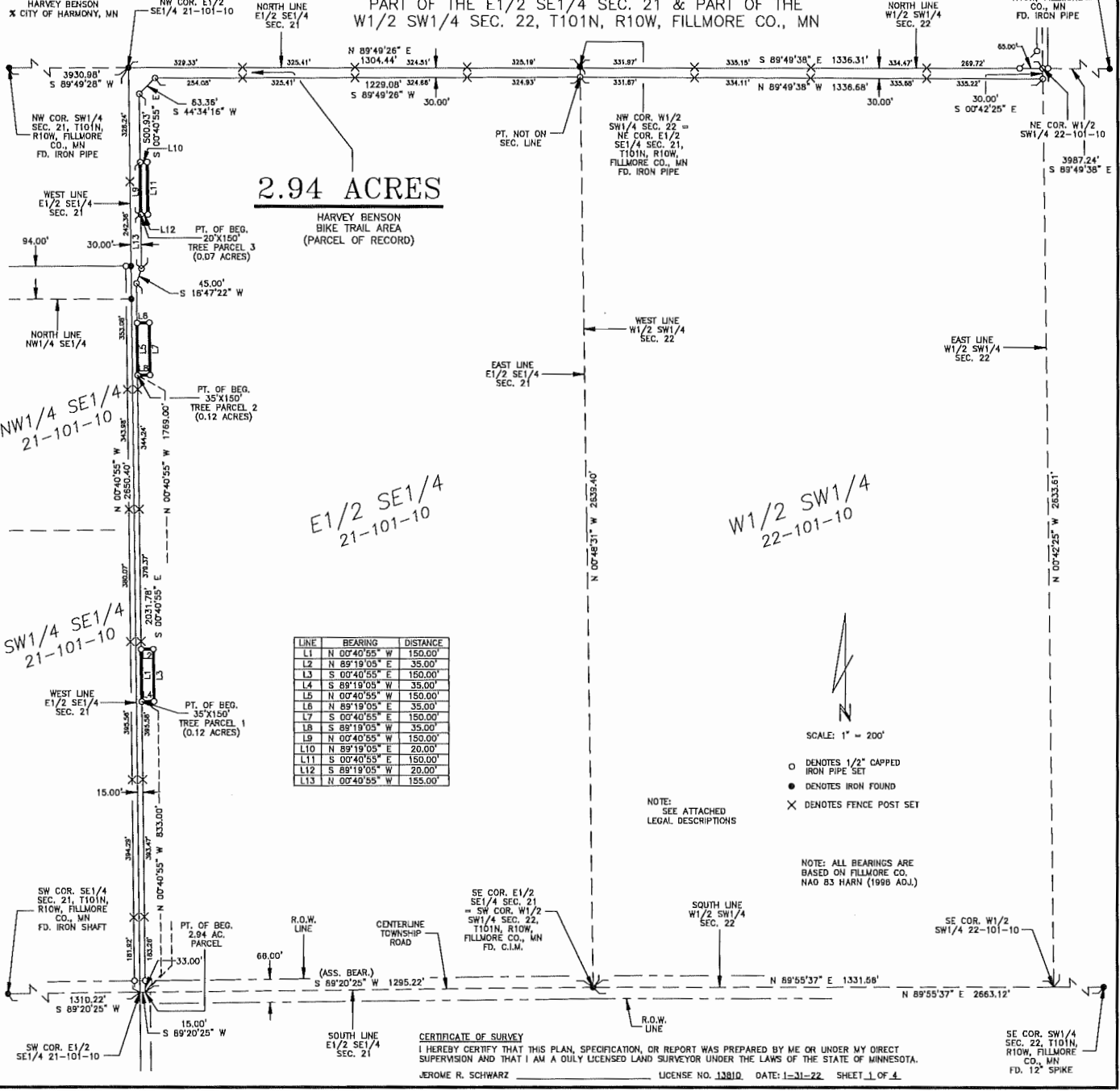
Devin Swanberg, Administrator

CERTIFICATE OF SURVEY

PART OF THE E1/2 SE1/4 SEC. 21 & PART OF THE
W1/2 SW1/4 SEC. 22, T101N, R10W, FILLMORE CO., MN

SURVEY REQUESTED
BY
HARVEY BENSON
CITY OF HARMONY, MN

SE COR. NE1/4
SEC. 22, T101N,
R10W, FILLMORE
CO., MN
FD. IRON PIPE



2.94 ACRES

HARVEY BENSON
BIKE TRAIL AREA
(PARCEL OF RECORD)

LINE	BEARING	DISTANCE
L1	N 00°40'55" W	150.00'
L2	N 89°19'05" E	35.00'
L3	S 00°40'55" E	150.00'
L4	S 89°19'05" W	35.00'
L5	N 00°40'55" W	150.00'
L6	N 89°19'05" E	35.00'
L7	S 00°40'55" E	150.00'
L8	S 89°19'05" W	35.00'
L9	N 00°40'55" W	150.00'
L10	N 89°19'05" E	20.00'
L11	S 00°40'55" E	150.00'
L12	S 89°19'05" W	20.00'
L13	N 00°40'55" W	155.00'



SCALE: 1" = 200'

- DENOTES 1/2" CAPPED IRON PIPE SET
- DENOTES IRON FOUND
- × DENOTES FENCE POST SET

NOTE: SEE ATTACHED LEGAL DESCRIPTIONS

NOTE: ALL BEARINGS ARE BASED ON FILLMORE CO. NAD 83 HARN (1998 ADJ.)

CERTIFICATE OF SURVEY
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
JEROME R. SCHWARZ LICENSE NO. 13810 DATE: 1-31-22 SHEET 1 OF 4



Owner: City of Harmony, 225 3rd Ave. SW, Harmony, MN 55939	Date: June 13, 2022
For Period: 5/01/2022 to 6/13/2022	Request No: 1
Contractor: Generation X Construction LLC, 26204 MN-43, PO Box 490, Rushford MN 55971	

CONTRACTOR'S REQUEST FOR PAYMENT
 SPLASH PAD UTILITY REVISIONS
 STANTEC PROJECT NO. 193800601

SUMMARY

1	Original Contract Amount		\$	41,395.00
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	41,395.00
5	Value Completed to Date		\$	41,395.00
6	Material on Hand		\$	0.00
7	Amount Earned		\$	41,395.00
8	Less Retainage 5%		\$	2,069.75
9	Subtotal		\$	39,325.25
10	Less Amount Paid Previously		\$	0.00
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>1</u>	\$	<u>39,325.25</u>

Recommended for Approval by:
STANTEC

Bo A. G. L.

Approved by Contractor:
GENERATION X CONSTRUCTION LLC

Approved by Owner:
CITY OF HARMONY

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
PART 1: REMOVALS						
1	REMOVE/ ABANDON 6" C900 DR18 PVC WATERMAIN	LF	76	\$ 20.00	76	\$ 1,520.00
2	SALVAGE EXISTING 6" GATE VALVE & BOX	EA	1	\$ 500.00	1	\$ 500.00
3	REMOVE/ ABANDON 1.25" HDPE DR 11 LOW PRESSURE FM	LF	40	\$ 10.00	40	\$ 400.00
4	SALVAGE EXISTING E-ONE GRINDER PUMP AND CONTROLS	LS	1	\$ 1,500.00	1	\$ 1,500.00
5	SALVAGE EXISTING 1.25" CURB STOP AND BOX	EA	1	\$ 500.00	1	\$ 500.00
6	SALVAGE EXISTING 1" CURB STOP AND BOX	EA	1	\$ 400.00	1	\$ 400.00
7	REMOVE/ ABANDON EXISTING 1" HDPE WATER SERVICE	LS	1	\$ 350.00	1	\$ 350.00
8	REMOVE/ ABANDON EXISTING 6" DW HDPE STORM PIPE	LF	345	\$ 10.00	345	\$ 3,450.00
TOTAL PART 1 - REMOVALS						\$ 8,620.00
PART 2: IMPROVEMENTS						
	FURNISH AND INSTALL 6" C900 DR18 WATER MAIN W/ TRACER WIRE	LF	40	\$ 80.00	40	\$ 3,200.00
	INSTALL SALVAGED 6" GATE VALVE AND BOX	EA	1	\$ 1,000.00	1	\$ 1,000.00
	INSTALL SALVAGED 1.25" CURB STOP AND BOX	EA	1	\$ 1,000.00	1	\$ 1,000.00
	INSTALL SALVAGED E-ONE GRINDER STATION COMPLETE W/ ELECTRICAL SERVICE	LS	1	\$ 3,500.00	1	\$ 3,500.00
	FURNISH AND INSTALL 4" SCH. 40 PVCE SEWER SERVICE PIPE	LF	36	\$ 50.00	36	\$ 1,800.00
	FURNISH AND INSTALL 6" 45 DEGREE BEND	EA	1	\$ 650.00	1	\$ 650.00
	FURNISH AND INSTALL 10' HIGH 6" C900 DR18 WATER MAIN RISER PIPE WITH 90 DEGREE BEND	LS	1	\$ 1,100.00	1	\$ 1,100.00
	FURNISH AND INSTALL 6" SCH. 40 PVC STORM SEWER DRAIN PIPE WITH CULVERT CONNECTION	LF	345	\$ 45.00	345	\$ 15,525.00
	SITE EROSION CONTROL AND MULCH STABILIZATION	LS	1	\$ 5,000.00	1	\$ 5,000.00
TOTAL PART 2: IMPROVEMENTS						\$ 32,775.00
BASE BID SUMMARY						
TOTAL PART 1 - REMOVALS						\$ 8,620.00
TOTAL PART 2 - IMPROVEMENTS						\$ 32,775.00
TOTAL BASE BID (PARTS 1-2)						\$ 41,395.00

PROJECT PAYMENT STATUS

OWNER CITY OF HARMONY
STANTEC PROJECT NO. 193800601
CONTRACTOR GENERATION X CONSTRUCTION LLC

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/01/2021	06/13/2022	39,325.25	2,069.75	41,395.00

Material on Hand

Total Payment to Date		\$39,325.25	Original Contract	\$41,395.00
Retainage Pay No	1	2,069.75	Change Orders	
Total Amount Earned		\$41,395.00	Revised Contract	\$41,395.00



Owner: City of Harmony, 225 3rd Ave. SW, Harmony, MN 55939	Date: June 13, 2023
For Period: 12/10/2021 to 6/13/2022	Request No: 4
Contractor: Generation X Construction LLC, 26204 MN-43, PO Box 490, Rushford MN 55971	

CONTRACTOR'S REQUEST FOR PAYMENT
DAIRYLAND POWER UTILITY EXPANSION IMPROVEMENTS
STANTEC PROJECT NO. 193805287

SUMMARY

1	Original Contract Amount		\$	<u>563,323.75</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>50,600.00</u>	
4	Revised Contract Amount		\$	<u>512,723.75</u>
5	Value Completed to Date		\$	<u>507,611.25</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>507,611.25</u>
8	Less Retainage 5%		\$	<u>25,380.56</u>
9	Subtotal		\$	<u>482,230.69</u>
10	Less Amount Paid Previously		\$	<u>468,273.29</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>4</u>		\$	<u><u>13,957.40</u></u>

Recommended for Approval by:
STANTEC

B.A. A. G. H.

Approved by Contractor:
GENERATION X CONSTRUCTION LLC

Approved by Owner:
CITY OF HARMONY

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
PART 1: ROADWAY IMPROVEMENTS						
1	MOBILIZATION	LS	1	\$20,000.00	0.95	\$19,000.00
2	TRAFFIC CONTROL	LS	1	\$1,800.00	0.95	\$1,710.00
3	REMOVE BITUMINOUS PAVEMENT	SY	1265	\$1.00	1,265	\$1,265.00
4	SAWING BITUMINOUS PAVEMENT	LF	350	\$3.00	350	\$1,050.00
5	COMMON EXCAVATION (P)	CY	730	\$9.00	730	\$6,570.00
6	GEOTEXTILE FABRIC, TYPE V	SY	1265	\$1.25	1,265	\$1,581.25
7	AGGREGATE BASE, CLASS 5 (CV)	CY	300	\$28.00	300	\$8,400.00
8	AGGREGATE BASE, CLASS 2 MOD (CV)	CY	430	\$28.00	430	\$12,040.00
9	SUBGRADE EXCAVATION (EV)	CY	100	\$10.00	0	\$0.00
10	SUBGRADE CORRECTION (CV)	CY	100	\$28.00	0	\$0.00
11	TOPSOIL BORROW (CV)	CY	250	\$15.00	250	\$3,750.00
12	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330B) (1.5" THICK)	SY	1265	\$10.00	1,265	\$12,650.00
13	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330B) (2" THICK)	SY	1265	\$12.00	1,265	\$15,180.00
14	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340B) (1.5" THICK)	SY	1265	\$10.00	1,265	\$12,650.00
15	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	125	\$1.00	125	\$125.00
16	HYDRAULIC BONDED FIBER MATRIX (BFM)	SY	1100	\$3.00	1,100	\$3,300.00
17	EROSION CONTROL BLANKET (TYPE 3N)	SY	1100	\$3.00	1,100	\$3,300.00
18	INLET PROTECTION	LS	1	\$200.00	1.00	\$200.00
TOTAL PART 1 - SANITARY SEWER						\$102,771.25
PART 2: SANITARY SEWER IMPROVEMENTS						
19	REMOVE SANITARY SEWER MANHOLE	EA	3	\$500.00	3	\$1,500.00
20	REMOVE/ ABANDON SANITARY SEWER MAIN	LF	325	\$1.00	325	\$325.00
21	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	\$800.00	1	\$800.00
22	8" PVC SANITARY SEWER PIPE	LF	725	\$45.00	722	\$32,490.00
23	RESTRICTED TRENCH	LF	250	\$5.00	250	\$1,250.00
24	SOLID ROCK EXCAVATION	CY	40	\$100.00	40	\$4,000.00
25	4' DIAMETER SANITARY MH, INCL R-1642-B CSTG AND CONC ADJ RINGS	EA	2	\$3,400.00	2	\$6,800.00
26	SANITARY SEWER INSPECTION	LF	725	\$1.50	0	\$0.00
27	8X4 PVC WYE	EA	2	\$500.00	2	\$1,000.00
28	4" PVC CLEANOUT	EA	2	\$250.00	2	\$500.00
29	4" PVC SDR 26 SEWER SERVICE PIPE	LF	60	\$50.00	60	\$3,000.00
30	6" PVC SDR 26 SEWER SERVICE PIPE	LF	25	\$50.00	25	\$1,250.00
31	1.25" HDPE LOW PRESSURE SERVICE PIPE (DIRECTIONAL DRILL)	LF	210	\$40.00	285	\$11,400.00
32	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	2	\$150.00	2	\$300.00
TOTAL PART 2: SANITARY SEWER IMPROVEMENTS						\$64,615.00
PART 3: WATER MAIN						
33	CONNECT TO EXISTING WATER MAIN	EA	2	\$1,000.00	2	\$2,000.00
34	6" GATE VALVE AND BOX	EA	2	\$1,900.00	2	\$3,800.00
35	12" GATE VALVE AND BOX	EA	1	\$4,000.00	1	\$4,000.00
36	HYDRANT	EA	1	\$4,500.00	1	\$4,500.00
37	6" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LF	350	\$50.00	350	\$17,500.00
38	12" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LF	415	\$75.00	415	\$31,125.00
39	14" O.D. HDPE WATER MAIN DIRECTIONAL DRILL INCL. TRACER WIRE	LF	360	\$525.00	100	\$52,500.00
40	18" DIAM. CASING PIPE (DIRECTIONAL DRILL)	LF	100	\$1,050.00	100	\$105,000.00
41	DUCTILE IRON FITTINGS	LB	700	\$12.00	700	\$8,400.00
42	SOLID ROCK EXCAVATION	CY	275	\$100.00	275	\$27,500.00
TOTAL PART 3: WATER MAIN						\$256,325.00

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
BASE BID SUMMARY						
	TOTAL PART 1 - SANITARY SEWER					\$102,771.25
	TOTAL PART 2: SANITARY SEWER IMPROVEMENTS					\$64,615.00
	TOTAL PART 3: WATER MAIN					\$256,325.00
	TOTAL BASE BID (PARTS 1-3)					\$423,711.25
CHANGE ORDER NO. 1						
1	14" O.D. HDPE WATER MAIN DIRECTIONAL DRILL INCL. TRACER WIRE	LF	-240	\$525.00	0	\$0.00
2	12" C900 DR18 PVC WATER MAIN, INCL. TRACER WIRE	LF	240	\$75.00	240	\$18,000.00
3	RESTRICTED TRENCH	LF	240	\$5.00	240	\$1,200.00
4	SOLID ROCK EXCAVATION	CY	27	\$100.00	112	\$11,200.00
5	ADDITIONAL RESTORATION ALONG ALIGNMENT INCL. BITUMINOUS DRIVEWAY	LS	1			
				\$53,500.00	1	\$53,500.00
	TOTAL CHANGE ORDER NO. 1					\$83,900.00
	TOTAL BASE BID (PARTS 1-3)					\$423,711.25
	TOTAL CHANGE ORDER NO. 1					\$83,900.00
	TOTAL BASE BID + CHANGE ORDER NO. 1					\$507,611.25

RESOLUTION NO. 22-07

A RESOLUTION ACCEPTING RESIGNATION AND DECLARING A VACANCY.

WHEREAS, the Harmony City Council has received the written resignation of Tony Webber, effective on June 1st, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Harmony, MINNESOTA AS FOLLOWS:

1. The council accepts Tony Webber's resignation as described above.

The council declares that a vacancy exists on the council effective on June 2nd, 2022.

Passed by the City Council of Harmony, Minnesota this 14th day of June 2022.

Mayor

Attested:

City Clerk

RESOLUTION 22-08

A RESOLUTION CREATING A NEW
TRUCK ROUTE AND APPROVING NEW SIGNS FOR POSTING

WHEREAS, the City of Harmony Ordinance §70.02 allows The City Council by resolution to designate certain streets as “truck routes” on which travel by commercial vehicles in excess of 10,000 pounds axle weight is allowed, and the appropriate signs erected. Persons are prohibited from operating commercial vehicles on city streets that are not so posted.

WHEREAS, the City desires to establish a commercial truck route on Wickett Dr. NW under the authority granted under the above-described ordinance, such truck route beginning at its intersection with Morem Drive and ending at the Southerly terminus of Wickett Dr.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARMONY, MINNESOTA, RECOGNIZES WICKET DRIVE NW AS A TRUCKING ROUTE AND APPROVES THE POSTING OF THIS SECTION OF WICKETT DRIVE AS A TRUCK ROUTE.

Adopted by the City Council of Harmony this 14th day of June 2022.

Mayor

Administrator

Environmental
Water Services



Operations &
Maintenance



Water & Wastewater
Services



City Of Harmony

Monthly Council Report

Reporting for the Month of May 2022

- 1.) Completed DMR no limit exceedances
- 2.) Continued assisting with rounds and process control.
- 3.) Conducted MLSS checks Corey/Rick
- 4.) Checked biological activity under microscope Corey/Rick
- 5.) Added hydrated lime to adjust PH of Digester Rick/Corey
- 6.) Had to adjust timer for Digester Corey
- 7.) Digester recirc pump making intermittent noise obtaining quote for back up pump.

Agreement for Professional Services

This Agreement is effective as of May 12, 2022, between City of Harmony, MN (Client) and Short Elliott Hendrickson Inc. (Consultant).

This Agreement authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: UV Disinfection System Study.

Client's Authorized Representative: Devin Swanberg

Address: City Hall, 225 3rd Ave SW

Harmony, MN 55939

Telephone: 507.886.8122 **email:** administrator@harmony.mn.us

Project Manager: Brendan Wolohan

Address: 3535 Vadnais Center Drive

St. Paul, MN 55110

Telephone: 612.790.1895 **email:** bwolohan@sehinc.com

Scope: The Basic Services to be provided by Consultant as set forth herein are provided subject to the attached General Conditions of the Agreement for Professional Services (General Conditions Rev. 07.14.16), which is incorporated by reference herein and subject to Exhibits attached to this Agreement.

See attached letter proposal dated May 12, 2022.

Schedule: See attached letter proposal dated May 12, 2022.

The lump sum fee is \$12,800 including expenses and equipment valid through May 12, 2023. Fees will be adjusted if the project starts after this date.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.

This Agreement for Professional Services, attached General Conditions, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior contemporaneous oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant hereunder. In the event of a conflict between the documents, this document and the attached General Conditions shall take precedence over all other Exhibits unless noted below under "Other Terms and Conditions". The Agreement for Professional Services and the General Conditions (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party.

Other Terms and Conditions: Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

Short Elliott Hendrickson Inc.

City of Harmony, MN

By: _____

Kathy Crowson

Title: Regional Practice Center Leader

By: _____

Title: _____

Exhibit A-2
to Agreement for Professional Services
Between City of Harmony, MN (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated May 12, 2022

Payments to Consultant for Services and Expenses
Using the Lump Sum Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Lump Sum Basis Option

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

B. Expenses Not Included in the Lump Sum

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

1. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
2. Other special expenses required in connection with the Project.
3. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.

document5



Building a Better World
for All of Us®

May 12, 2022

RE: City of Harmony, Minnesota
UV Disinfection System Study
SEH No. HARMN 160378 14.00

Devin Swanberg
City Administrator
City of Harmony
225 3rd Ave SW, PO Box 488
Harmony, MN 55939

Corey Whalen
Wastewater Operator
City of Harmony
225 3rd Ave SW, PO Box 488
Harmony, MN 55939

Dear Mr. Swanberg and Mr. Whalen:

Thank you for the opportunity to submit this proposal for engineering services related to an Ultraviolet Disinfection System Concept Alternative Study, (hereinafter called the "Project") for the City of Harmony. This letter serves as our understanding of the project scope and schedule.

PROJECT BACKGROUND

As discussed with you and Corey on April 6th, 2021 the city would like to consider the addition and conversion to an ultraviolet (UV) disinfection system at the Harmony wastewater treatment facility (WWTF). The proposed study would provide preliminary sizing and a budgetary opinion of probable cost for the addition and conversion to UV disinfection. Adding a new UV disinfection system would provide several long-term benefits including increased safety through the elimination of disinfection chemicals and reduced operations labor related to maintaining and monitoring the chemical system. A new UV disinfection system could potentially be installed at the WWTF or the remote dechlorination station location with an in-vessel UV system. Many WWTFs that used chlorination and dechlorination for disinfection have converted to UV disinfection for these and other reasons.

PROJECT SCOPE

The following provides a summary of the tasks anticipated to provide a UV disinfection system study along with a more detailed description of each task:

- Task 1 – Identify the UV disinfection system sizing basis
- Task 2 – Develop a preliminary UV disinfection system concept
- Task 3 – Prepare a draft summary memorandum and discuss with the Owner
- Task 4 – Finalize the memorandum and recommendation

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Task 1 – Identify UV disinfection system sizing basis

- A brief review of the permitted and existing (using DMR reported data) and assumed future design peak flows will be used to identify the assumed flow rate to be used for sizing a preliminary UV disinfection system concept.
- Additionally, since the existing Harmony WWTF includes a trickling filter treatment unit process it will be important to measure the UV transmittance (UVT) of the wastewater as this will also be a part of the basis of the UV system sizing. SEH will assist and help Harmony with requesting and obtaining a UVT measurement from a UV equipment manufacturer's representative.
- It is assumed Harmony does not accept industrial wastewaters or have other sources to the WWTF that would inhibit UV disinfection.

Task 2 – Develop a preliminary UV disinfection system concept

- A preliminary review of the existing disinfection system will be performed to identify the average hydraulic elevation and what would be involved to add and provide the conversion to a new UV disinfection system at the WWTF.
- Preliminary review of conversion of the remote dechlorination system vault will be considered based on an in-vessel UV system.
- Consideration of other related system requirements including the electrical power and other process features related to operation and maintenance (O&M) for a UV system will be reviewed. It is anticipated that a new separate electrical building or shed will be needed adjacent to the new UV tank system.
- Correspondence with a major UV disinfection supplier will be provided to obtain budgetary equipment costs and feedback related to layout considerations and equipment delivery lead time.
- A figure showing a preliminary UV system will be developed using record drawing information.
- A preliminary opinion of probable cost for the UV system will be developed based on the modifications and major components identified with concept level input from electrical and structural engineering disciplines. Estimated O&M costs will also be summarized.

Task 3 – Prepare draft summary memorandum and discuss with the Owner

- A draft memorandum summarizing tasks 1 and 2 items will be prepared and provided via email as a pdf file.
- The memorandum will also include a preliminary schedule for the improvements including anticipated permit modification and public notice periods, MPCA review engineer correspondence, design, bidding, and construction phases.
- A meeting to discuss the draft memorandum will be held to listen and gather feedback from the City and to also answer any questions from the City. This meeting is assumed to be a video conference meeting.

Task 4 – Finalize the memorandum and recommendation

- Based on discussions from the meeting, revisions will be provided to finalize the memorandum and provide a final recommendation.
- A final memorandum will be prepared as a pdf file will be provided via email to the City.

Preparation of the design plans and specifications and construction administration to implement improvements related conversion to UV disinfection are not included in the scope of this study. Additionally, permit modifications and correspondence with the MPCA related to conversion to UV disinfection are not included.

CITY RESPONSIBILITIES

It is assumed the City will provide and make available all pertinent existing information and data that we will need to perform our services. The City will review the study and provide comments to SEH.

SCHEDULE:

We anticipate starting our services upon your authorization. A draft memorandum will be delivered to the City within 10 weeks after authorization. This schedule assumes information from a UV manufacturer along with UVT measurement will be provided in a timely manner otherwise this schedule may need to be adjusted.

COMPENSATION

Compensation for the services identified in the Project Scope will be made on a lump sum basis. A breakdown of the anticipated work effort and estimated fee is provided in the following table. Reimbursable expenses are estimated and associated with travel or printing expenses.


Task Description	Work Effort	
	Hours	Cost
Task 1. Identify the UV disinfection system sizing basis	35	\$4,640
Task 2. Develop a preliminary UV disinfection system concept	21	\$3,300
Task 3. Prepare a draft summary memorandum and discuss with the Owner	18	\$2,600
Task 4. Finalize the memorandum and recommendation	14	\$2,100
Total Estimated Work Effort	88	\$12,640
Total estimated reimbursable expenses		\$160
Total estimated fee		\$12,800

This Letter Proposal represents the entire understanding between The City of Harmony (The Owner) and Short Elliott Hendrickson Inc. (The Consultant) in respect of the Project outlined above. If it satisfactorily sets forth your understanding of our Agreement, please sign the attached Agreement with General Conditions and Exhibit A-2 and return it to me.


SEH sincerely appreciates your consideration and the opportunity to serve the City of Harmony. We look forward to working with the City to complete your important project and look forward to putting our experience to work for you. Please feel free to contact me with any comments, questions, or concerns you may have regarding this proposal. I can be reached directly at 612.790.1895 or bwolohan@sehinc.com and Steve can also be reached at 507.381.4045 or sbushman@sehinc.com.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Brendan Wolohan, PE
Professional Engineer
(Lic. MN, VA)



Devin Swanberg
May 12, 2022
Page 4

Steve Bushman
SEH Wastewater Operations Specialist

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General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement ("Basic Services"). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
2. If Client has requested changes in the scope, extent, or character of the Project or the services to be provided by Consultant, the time of performance and compensation for Consultant's services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant's control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant's effort required to perform its services under this Agreement exceeds the stated fee for Basic Services, then Consultant shall promptly notify the Client regarding the need for additional services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional services, and to an extension of time for completion of additional services absent written objection by Client.
2. Additional services shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant's standard rates.

D. Suspension and Termination

1. If Consultant's services are delayed or suspended in whole or in part by Client, or if Consultant's services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant.
2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. This Agreement may be terminated by either party upon thirty days' written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.
4. In the event of termination, Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client's requirements for the services provided by Consultant and access to all public and private lands required for Consultant to perform its services.
2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant's services, including but not limited to, previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning, deed and other land use restrictions; as-built drawings, electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.
3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant's services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide services in a timely manner.
4. Client shall require all utilities with facilities within the Client's Project site to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant's reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.
5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Instruments of Service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney's fees, incurred in connection with collecting amounts owed by Client.
2. Should taxes, fees or costs be imposed, they shall be in addition to Consultant's agreed upon compensation.
3. Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.

SECTION IV – GENERAL CONSIDERATIONS

A. Standards of Performance

1. The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.
2. Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with its construction contract or the construction documents prepared by Consultant. Client acknowledges Consultant will not direct, supervise or control the work of construction contractors or their subcontractors at the site or otherwise. Consultant shall have no authority over or responsibility for the contractor's acts or omissions, nor for its means, methods or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety or furnishing or performing any of the Contractor's work.
3. If requested in the scope of a Supplemental Letter Agreement, then Consultant may provide an Opinion of Probable Construction Cost. Consultant's Opinions of Probable Construction Cost provided for herein are to be made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or service furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids or actual construction cost will not vary from Opinions of Construction Cost prepared by Consultant. If Client wishes greater assurance as to probable Construction Cost, Client shall employ an independent cost estimator or negotiate additional services and fees with Consultant.

B. Indemnity for Environmental Issues

1. Consultant is not a user, generator, handler, operator, arranger, storer, transporter or disposer of hazardous or toxic substances, therefore the Client agrees to hold harmless, indemnify and defend Consultant and Consultant's officers, directors, subconsultant(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind at the site.

C. Limitations on Consultant's Liability

1. The Client hereby agrees that to the fullest extent permitted by law, Consultant's total liability to the Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not exceed five hundred thousand dollars (\$500,000). In the event Client desires limits of liability in excess of those provided in this paragraph, Client shall advise Consultant in writing and agree that Consultant's fee shall increase by 1% for each additional five hundred thousand dollars of liability limits, up to a maximum limit of liability of five million dollars (\$5,000,000).
2. Neither Party shall be liable to the other for consequential damages, including, without limitation, lost rentals, increased rental expenses, loss of use, loss of income, lost profit, financing, business and reputation and for loss of management or employee productivity, incurred by one another or their subsidiaries or successors, regardless of whether such damages are foreseeable and are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.
3. It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated

with this Agreement. The Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors, and Client knowingly waives all such claims against Consultant individual employees, officers or directors.

D. Assignment

1. Neither party to this Agreement shall transfer, sublet or assign any rights under, or interests in, this Agreement or claims based on this Agreement without the prior written consent of the other party. Any assignment in violation of this subsection shall be null and void.

SECTION V – DISPUTE RESOLUTION

A. Mediation

1. Any dispute between Client and Consultant arising out of or relating to this Agreement or services provided under this Agreement, (except for unpaid invoices which are governed by Section III), shall be submitted to nonbinding mediation as a precondition to litigation unless the parties mutually agree otherwise. Mediation shall occur within 60 days of a written demand for mediation unless Consultant and Client mutually agree otherwise.

B. Litigation – Choice of Venue and Jurisdiction

1. Any dispute not settled through mediation shall be settled through litigation in the state where the Project at issue is located.

SECTION VI – INTELLECTUAL PROPERTY

A. Proprietary Information

1. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service ("Instruments of Service") and Consultant retains all ownership interests in Instruments of Service, including all available copyrights.
2. Consultant shall retain all of its rights in its proprietary information including, without limitation, its methodologies and methods of analysis, ideas, concepts, expressions, inventions, know how, methods, techniques, skills, knowledge and experience possessed by Consultant prior to, or acquired by Consultant during, the performance of this Agreement and the same shall not be deemed to be Work Product or Work for Hire and Consultant shall not be restricted in any way with respect thereto.

B. Client Use of Instruments of Service

1. Provided that Consultant has been paid in full for its services, Client shall have the right in the form of a license to use Instruments of Service resulting from Consultant's efforts on the Project. Consultant shall retain full rights to electronic data and the drawings, specifications, including those in electronic form, prepared by Consultant and its subconsultants and the right to reuse component information contained in them in the normal course of Consultant's professional activities. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.
2. Records requests or requests for additional copies of Instruments of Services outside of the scope of services are available to Client subject to Consultant's current rate schedule.

C. Reuse of Documents

1. All Instruments of Service prepared by Consultant pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse of the Instruments of Service without written consent or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant; and the Client shall release Consultant from all claims arising from such use. Client shall also defend, indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting from reuse of Consultant documents without written consent.

REVOLVING LOAN FUND

Loan Proposal (as requested by applicant)

Applicant: Nicole Johnson
15 Center Street East
Harmony, MN 55939
507-259-8276

Loan Terms: Amount of Loan: \$25,000
Rate: 4% APR fixed
Term: 10 years (120 payments)
Other: Applicant to pay \$300 application fee.

Purpose: To purchase the existing building located at 15 Center Street East, Harmony.

The EDA's loan proceeds will be used to pay for:

<u>Acquisition</u>	<u>\$ 25,000</u>
Total	\$ 25,000

Security:

- 2nd mortgage on real estate financed.
- Personal guarantees from borrowers.

Uses of Funds:	Acquisition	\$149,900
	Equipment	\$ 5,000
	Furniture	\$ 5,200
	Repairs/Improvements	\$ 5,000
	<u>Fees & Legal</u>	<u>\$ 3,750</u>
	Total:	\$168,850

Sources of Funds:	Owner Equity:	\$ 23,930	(14%)
	Bank Loan:	\$119,920	(71%)
	<u>EDA Loan:</u>	<u>\$ 25,000</u>	<u>(15%)</u>
	Total:	\$168,850	(100%)

Repayment: Fully amortized at 120 monthly payments of \$253.11. All payments will first be credited towards outstanding interest and the balance towards principal. The loan may be prepaid in whole or in part without penalty or premium.

First payment to be scheduled approximately 45 days after first draw.

Payments are to be made by ACH, per guidelines.

Jobs: Up to 2

Closing Date: On or about July 1, 2022.