

AGENDA
HARMONY CITY COUNCIL
HARMONY ECONOMIC DEVELOPMENT AUTHORITY
Some members may participate by telephone or other electronic means
Regular Meeting

August 16th, 2022
7:00 P.M.

Council Room
Community Center

1. Call to Order
2. Roll Call
3. Public Hearing on Vacating a portion of 2nd Ave SW
4. Public Forum
5. Consent Agenda
 - a. Minutes Regular
 - b. Claims and July Checks
 - c. Cash in CD
 - d. Cash Balances
6. New Business
 - a. Vacating a portion of 2nd AVE SW
 - b. Ehler Grass Clipping Citation
 - c. Ambulance On Call Pay Increase
 - d. Fire Fighter On Call Pay Increase
 - e. Stantec Splash Pad Bill
7. Reports
 - a. Building & Maintenance Report
 - A. WWTP Report
 - B. Replacing Flow Meter
 - b. EDA Board
 - A. Loan Requests Everybody Eats, On the Crunch Side, Vita Partnership
 - c. Park Board
 - A. Stantec Splash Pad Bill
 - d. Library Board
 - e. Arts Board
 - f. Fire Department
 - g. Sheriff Report
8. Adjourn



A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Steve Sagen, Domingo Kingsley, and Kyle Scheevel; Administrator Devin Swanberg, Deputy Clerk Lisa Morken, and Attorney Greg Schieber. Also present were Hannah Wingert (FC Journal), Erica Thilges, Steve Lindstrom, Lisa Miller, Miles Petree, Gary Ehler, Becky Jones, Melissa Vander Plas, Amy Bishop, and Aaron Bishop.

Public Forum: Lisa Miller stated that she did not receive her May utility bill. Lisa Morken, Deputy Clerk remembers mailing it. Lisa Miller could not view the May bill on PSN either. Administrator Swanberg will follow up with PSN to see why the May statement was not on the website.

Gary Ehler was given a citation for violating the no grass in the street ordinance. Mr. Ehler stated that he is being harassed because he was given a citation and not a warning. Mayor Donney explained that the ordinance says grass cannot be blown into the street. Officers can give a warning or a citation. If grass is cleaned up, a citation should not be issued. City Council will let Mr. Ehler know if the citation can be waived.

Councilmember Kingsley motioned to approve the Consent Agenda. Councilmember Sagen seconded the motion.

- Mayor Donney would like to congratulate Corey Whalen for passing WW Licensure.
- Administrator Swanberg stated that even election judges are needed. Head judges are Devin Swanberg and Stephanie Silvers. Resolution 22-11
- Morem invoice #46664 in the amount of \$13,566.25 is for a project approved last fall. Replace the streetlight on Niagara Court. The bid was \$11,000.

A vote was held to approve the Consent Agenda. All in favor. Motion carried.

New Business

Former Councilmember, Tony Webber, was the Mayor pro-tem and the Designated Signee. Mayor Donney motioned to assign Councilmember Sagen to be the Mayor pro-tem and the Designated Signee. Councilmember Kingsley seconded the motion. A vote was held. Councilmember Sagen abstained. All in favor. Motion carried.

Sam Grabau's probationary period has ended. Mayor Donney motioned to change Grabau's wage and job to grade 4. The grade change is a recommendation of David Drown after rescoring the combined job of Finance Clerk and Ambulance Director. Councilmember Sagen seconded the motion. A vote was held. All in favor. Motion carried.

Reports

SEH is the firm that is doing the UV study. The cost of the certification and service contract is around \$12,500. Mayor Donney motioned to approve the contract and begin the study to SEH. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

Councilmember Sagen motioned to buy the plow truck for \$71459. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

Councilmember Sagen motioned to buy an angle blower/brush. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

The Old equipment along with a trail behind the mower will be traded-in to Hammell Equipment.

Currently, there are no EDA loans needing approval. EDA may foreclose on Tin, Rust & Harmony loan. The sheriff's sale is on September 1st.

The Park Board Shelter's \$69,940 pay request needs to be approved for grant submission. Councilmember Scheevel motioned to approve the pay request. Councilmember Sagen seconded the motion. A vote was held. All in favor. Motion carried. Steve Lindstrom is happy to report that all hurdles have been cleared and he is happy to have plans in hand.

Windscreens are needed for the tennis court. Four screens are needed. \$86 each Mayor Donney motioned to approve the windscreen purchase. Councilmember Sagen seconded the motion. A vote was held. All in favor. Motion carried.

Kaye Himlie will be retiring from the library at the end of the month. Her position will be filled internally. The City would like to thank Kaye for her service.

Mayor Steve Donney will be retiring from the Fire Department after 37 years of service.

No questions regarding Sheriff's report.

The ambulance service was very busy in June. Nearly 30 calls. Alex Skaalen will be taking a one-year leave of absence.

August 2nd is National Night Out.

Melissa Vander Plas reported that the 4th of July celebration went well. Administrator Swanberg noted that a leveling sensor was struck by lightning on July 4th. City Employees monitored water levels manually until the repair was complete. Thank you to the Fire Department for the "best ever" fireworks. Councilmember Scheevel added that next year the Fire Department will try to keep debris from blowing onto the golf course. Everyone was happy that the parade was not canceled.

Upon no further business, Mayor Donney adjourned the meeting.

Lisa Morken

Steve Donney

CITY OF HARMONY
City Council Claims for Review

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Pension	\$252.00
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance	\$4,035.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$16.00
General Fund	Life Insurance	USABLE LIFE	101421301G	\$49.30
General Fund	Envelopes and Letterhead	ELAN FINANCIAL SERVICES	Stamped envelopes	\$1,448.60
General Fund	Repair/Maint Office Equipment	METRO SALES	Color copies	\$98.93
General Fund	Wages & Salaries	SCHANSBERG, EILEEN	Primary Election	\$150.00
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Admin 2021/2022 Workers comp ins audit	\$85.86
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Animal control 2021/2022 Workers comp i	\$22.03
General Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$89.81
General Fund	Cleaning Supplies	DALCO	Disposable gloves	\$117.04
General Fund	Contractual Services	CUSTOM ALARM	Fire alarm monitoring, fire alarm	\$94.50
General Fund	Electric Utilities	CITY OF HARMONY	CC elec	\$918.42
General Fund	General Operating Supplies	DALCO	Hand towels	\$84.95
General Fund	General Operating Supplies	DALCO	Handsoap	\$103.12
General Fund	General Operating Supplies	HARMONY FOODS	Batteries	\$2.39
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Battery, filters, ballvalves, sand paper	\$178.92
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	2017 truck fuel	\$27.43
General Fund	Repair/Maint Bldg/Structures	WHV, INC	Seal up roof ridge cap	\$5,100.00
General Fund	Repair/Maint Other Equipment	DAKOTA SUPPLY GROUP	Electronic module for urinal	\$191.20
General Fund	Sewer Utilities	CITY OF HARMONY	CC sewer	\$57.59
General Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$211.43
General Fund	Water Utilities	CITY OF HARMONY	CC water	\$38.26
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	CC 2021/2022 Workers comp ins audit dist	\$521.19
General Fund	General Operating Supplies	HARMONY FOODS	Golden Happenings - Lysol, Fantastik, Clor	\$20.87
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Elec Admin 2021/2022 Workers comp ins	\$32.20
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Council 2021/2022 Workers comp ins audit	\$21.16
General Fund	Legal Notices Publishing	FILLMORE COUNTY JOURNAL	Filing notice 7/18	\$85.79
General Fund	Legal Notices Publishing	FILLMORE COUNTY JOURNAL	Filing notice 7/11	\$85.79
General Fund	Legal Notices Publishing	FILLMORE COUNTY JOURNAL	Notice of Hearing on Vacatin, 2nd Ave SW	\$85.79
General Fund	Travel Expenses	SWANBERG, DEVIN	Mileage 7/26, 7/29, 8/8, 8/9 22 miles each	\$55.00
General Fund	Wages & Salaries	BAKKEN, BONNIE	Election Judge	\$170.00
General Fund	Wages & Salaries	HANLON, DIANE	Election Judge train, Primary elect. Covera	\$150.00
General Fund	Wages & Salaries	LYONS, ANN	Primary Election	\$112.50
General Fund	Wages & Salaries	SILVERS, STEPHANIE	Election Judge train, Primary Elec. Coverag	\$240.00

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Fund Descr	Object of Expense	Vendor	Comments	Amount	
General Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	State Auditor City Reporting Form	\$830.45	
General Fund	Dues	SOUTHEAST SERVICE CO-OP	2022-23 membership	\$300.00	
General Fund	Penalties & Fines	PRESTON AUTO PARTS	April payment lost in mail. Serv. Fees.	\$11.97	
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Snow 2021/2022 Workers comp ins audit	\$35.17	
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Council mtg prep, review ord, new cannabi	\$240.00	
General Fund	General Operating Supplies	CULLIGAN	Drinking water and dispenser rent	\$88.70	
General Fund	Miscellaneous	LEAGUE OF MINNESOTA CITIES	Police 2021/2022 Workers comp ins audit	\$0.00	
General Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$42.13	
General Fund	Electric Utilities	CITY OF HARMONY	Shop elec	\$129.28	
General Fund	General Operating Supplies	DALCO	Disposable gloves	\$116.10	
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent control	\$82.00	
General Fund	Repair/Maint Machinery/Equip	EXPRESS PRESSURE WASHERS, INC	Replace foamer on pressure washer	\$117.50	
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Extension cord, bungey cords	\$42.07	
General Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$44.95	
General Fund	Water Utilities	CITY OF HARMONY	Shop water	\$22.16	
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Shop 2021/2022 Workers comp ins audit d	\$109.14	
General Fund	Motor Fuels/Lubricants	WEX	Tractor fuel	\$556.38	
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Streets 2021/2022 Workers comp ins audit	\$175.83	
General Fund	Electric Utilities	CITY OF HARMONY	VC elec.	\$228.18	
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Batteries	\$6.99	
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	2017 truck fuel	\$27.44	
General Fund	Repair/Maint Bldg/Structures	VIS PLUMBING	Repair air conditioning 6/28/22	\$315.00	
General Fund	Repair/Maint Other Equipment	DECORAH MOBILE GLASS, INC	Replaced transmitter on VC door	\$242.00	
General Fund	Repair/Maint Other Equipment	RUN RIGHT POWER LLC	Chamber bike tires	\$94.20	
General Fund	Sewer Utilities	CITY OF HARMONY	VC sewer	\$48.99	
General Fund	Water Utilities	CITY OF HARMONY	VC water	\$32.59	
General Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	VC 2021/2022 Workers comp ins audit dist	\$130.30	
Fund 101 General Fund				\$19,127.59	
Fund 201 DTED Revolving Loan Program					
	DTED Revolving Loan Pr	Loans Made	SURETY WATERPROOFING	EDA loan fund, DTED	\$24,360.00
Fund 201 DTED Revolving Loan Program				\$24,360.00	
Fund 211 Library Fund					
Library Fund	Furniture and Fixtures	QUILL CORPORATION	Marker boards for Activities Room	\$1,924.92	
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio Books on CD	\$173.15	
Library Fund	Media-Books	AMAZON CAPITAL SERVICES	Replacement books	\$151.74	
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$432.56	

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$94.42
Library Fund	Office Accessories	QUILL CORPORATION	Staples, markers, cleaner, staple removerq	\$47.06
Library Fund	Office Accessories	QUILL CORPORATION	Sign for Deb Mall	\$16.98
Library Fund	Program Supplies	AMAZON CAPITAL SERVICES	Wall décor for doors	\$120.64
Library Fund	Program Supplies	HIMLIE, KAY	SRP supplies	\$20.49
Library Fund	Program Supplies	KINGSLEY MERCANTILE	Paint for Library window wall	\$62.13
Library Fund	Program Supplies	PATTERSON, ELENA	Activities Room supplies	\$109.19
Library Fund	Program Supplies	QUILL CORPORATION	Glass board markers	\$59.76
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copier maintenance fee	\$50.23
Library Fund	Software Service Fees	SOUTHEAST LIBRARY SYSTEM	Maintenance for Chromebooks	\$506.00
Library Fund	Software Service Fees	SOUTHEAST LIBRARY SYSTEM	Basic fees and Tech Support	\$605.02
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$44.19
Library Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Library 2021/2022 Workers comp ins audit	\$117.04
Fund 211 Library Fund				\$4,579.52
Fund 222 Fire Fund				
Fire Fund	General Operating Supplies	KINGSLEY MERCANTILE	Batteries	\$19.99
Fire Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Fire truck fuel	\$198.20
Fire Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Fire 2021/2022 Workers comp ins audit di	\$1,024.41
Fire Fund	Electric Utilities	CITY OF HARMONY	FD elec	\$264.25
Fire Fund	Sewer Utilities	CITY OF HARMONY	FD sewer	\$24.91
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$43.48
Fire Fund	Water Utilities	CITY OF HARMONY	FD water	\$16.71
Fire Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Fire Station 2021/2022 Workers comp ins	\$0.00
Fund 222 Fire Fund				\$1,591.95
Fund 223 Ambulance Fund				
Ambulance Fund	Ambulance Accounts Receivabl	SCRABECK, STEVEN	Refund of overpayment	\$1,084.80
Ambulance Fund	Ambulance Accounts Receivabl	U CARE MINNESOTA	Refund of overpayment - # 411048	\$247.70
Ambulance Fund	Ambulance Accounts Receivabl	U CARE MINNESOTA	Refund of overpayment - # 411004	\$247.70
Ambulance Fund	Financial Services Fees	EXPERT BILLING, LLC	18 Ambulance runs billed	\$522.00
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Suction canisters, tubing, sharps cont., air	\$114.78
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel	\$405.99
Ambulance Fund	Motor Fuels/Lubricants	WEX	Ambulance fuel	\$256.24
Ambulance Fund	Repair/Maint Vehicles	DECORAH AUTO CENTER	Full service, check over, cabin filter	\$175.66
Ambulance Fund	Telephone	VERIZON WIRELESS	Ambulance hot spot & cell service	\$48.28
Ambulance Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Amb 2021/2022 Workers comp ins audit di	\$1,346.29

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 223 Ambulance Fund				\$4,449.44
Fund 251 Park Fund				
Park Fund	Electric Utilities	CITY OF HARMONY	Trailhead park/Splash pad restrooms	\$13.15
Park Fund	Electric Utilities	CITY OF HARMONY	Parks elec	\$334.41
Park Fund	Equipment Parts	RUN RIGHT POWER LLC	Oil filter	\$21.45
Park Fund	General Operating Supplies	KINGSLEY MERCANTILE	tarp straps, light bulb, bolt, nut, broom	\$40.81
Park Fund	General Operating Supplies	RUN RIGHT POWER LLC	Oil	\$29.97
Park Fund	General Operating Supplies	TEAM LABORATORY CHEM. CORP.	Doom weed killer + freight	\$146.12
Park Fund	Motor Fuels/Lubricants	ENGEN, BRAYDEN	Gas for mower	\$40.80
Park Fund	Motor Fuels/Lubricants	WEX	Mower fuel	\$495.61
Park Fund	Other Improvements	CHOSEN VALLEY TESTING	Excavation evaluation, concrete testing, pr	\$1,852.00
Park Fund	Repair/Maint Bldg/Structures	TORGERSON-OSTBY	Playground pathway, rubber tiles	\$2,167.15
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Replace pulley flat idler exmark 6	\$92.39
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Installed front torque flex kit	\$218.55
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Replaced belts	\$304.10
Park Fund	Repair/Maint Other Improve	NORBY TREE SERVICE LLC	Remove 3 trees, ground stump, clean up	\$2,800.00
Park Fund	Sewer Utilities	CITY OF HARMONY	Parks sewer	\$12.50
Park Fund	Water Utilities	CITY OF HARMONY	Parks water	\$53.68
Park Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Parks 2021/2022 Workers comp ins audit	\$253.26
Fund 251 Park Fund				\$8,875.95
Fund 401 Capital Projects Fund				
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	Plumbing materials and freight.	\$1,961.60
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	GLV Flashing	\$57.27
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	Air ceiling diffuser, PVC	\$784.98
Capital Projects Fund	Buildings and Structures	GENERATION X CONSTRUCTION, LLC	Excavations, install basins and 2 foot sand	\$5,125.00
Fund 401 Capital Projects Fund				\$7,928.85
Fund 601 Water Fund				
Water Fund	Revenue Bonds Payable NC	MPFA	2016 Well note. GO Bond	\$41,000.00
Water Fund	Debt Service Interest	MPFA	2016 well note interest	\$3,100.00
Water Fund	Postage	ELAN FINANCIAL SERVICES	Postage for water sample	\$9.05
Water Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Water Admin 2021/2022 Workers comp in	\$21.46
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chorine cylinder	\$20.00
Water Fund	Electric Utilities	CITY OF HARMONY	Pumphouses elec	\$1,084.40
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Two Coliform tests, 7/20	\$42.00
Water Fund	Repair/Maint Machinery/Equip	FIRST SYSTEMS TECHNOLOGY, INC	Annual verification of pump 1,2,3 flow met	\$1,320.00

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Water Fund	Repair/Maint Machinery/Equip	S&M CONTROLS, INC	Replaced water tower level processor.	\$3,215.00
Water Fund	Utility Maint Materials	KINGSLEY MERCANTILE	Galvanized pipe	\$15.00
Water Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Water Op 2021/2022 Workers comp ins au	\$402.81
Fund 601 Water Fund				<u>\$50,229.72</u>
Fund 602 Sewer Fund				
Sewer Fund	Revenue Bonds Payable NC	MPFA	04 Sewer note	\$36,000.00
Sewer Fund	General Operating Supplies	DALCO	Hand towels	\$84.95
Sewer Fund	General Operating Supplies	DALCO	Dispoable gloves	\$116.10
Sewer Fund	General Operating Supplies	HAMMELL EQUIPMENT	Hardware BLT M10X60, M10N, M10FW	\$2.36
Sewer Fund	General Operating Supplies	HAMMELL EQUIPMENT	Sewer plant hose, coupling, lubricant	\$151.99
Sewer Fund	General Operating Supplies	HARMONY FOODS	Zip lock baggies	\$8.98
Sewer Fund	General Operating Supplies	UTILITY LOGIC	Charging cradle for G450 pump, battery p	\$436.14
Sewer Fund	General Operating Supplies	UTILITY LOGIC	Tripod, winch, mouting bracket	\$6,326.09
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	Certification - MPCA Class C	\$45.97
Sewer Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Sewer Admin 2021/2022 Workers comp in	\$21.46
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Bionutralizer tabs, Freight	\$3,301.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder	\$10.00
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	June WWTP Certification	\$1,500.00
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	July WWT Certification	\$1,500.00
Sewer Fund	Electric Utilities	CITY OF HARMONY	WWTP elec	\$1,602.10
Sewer Fund	Engineering Fees	SHORT ELLIOT HENDRICKSON	WWTF UV Study	\$1,920.00
Sewer Fund	General Operating Supplies	TEAM LABORATORY CHEM. CORP.	Lift station degreaser, Mega bugs + freigh	\$2,997.88
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Sample dates 6/29, 7/6, 7/13, 7/20	\$950.60
Sewer Fund	Repair/Maint Machinery/Equip	MOREM ELECTRIC, INC	Repair temp sensor	\$453.94
Sewer Fund	Repair/Maint Other Improve	CROELL REDI-MIX	Waste water sidewalk repair	\$221.60
Sewer Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Parts only MINRLAC 1B STL COND HGR	\$3.64
Sewer Fund	Repair/Maint Other Improve	RCT Sewer & Vac	Clean inlet trenches to plant. Dispose of d	\$550.00
Sewer Fund	Repair/Maint Vehicles	PRESTON EQUIPMENT CO.	U-joint with shaft and shield	\$1,565.37
Sewer Fund	Sewer Utilities	CITY OF HARMONY	WWTP sewer	\$1,937.98
Sewer Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Wasp/hornet spray, fly bait, torch	\$64.96
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$139.22
Sewer Fund	Water Utilities	CITY OF HARMONY	WWTP water	\$1,278.00
Sewer Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Sewer Op 2021/2022 Workers comp ins a	\$651.57
Sewer Fund	Debt Service Interest	MPFA	04 sewer note interest	\$360.00
Fund 602 Sewer Fund				<u>\$64,201.90</u>
Fund 603 Solid Waste Fund				

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Fund Descr	Object of Expense	Vendor	Comments	Amount
Solid Waste Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	SW Admin 2021/2022 Workers comp ins a	\$10.73
Solid Waste Fund	Motor Fuels/Lubricants	RICHARDS SANITATION, LLC	Fuel surcharge for servie	\$288.73
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Trash and recycling service	\$7,766.42
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Unacceptable item left at City Shop	\$17.55
Solid Waste Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	SW Op 2021/2022 Workers comp ins audit	\$52.75
Fund 603 Solid Waste Fund				\$8,136.18
Fund 604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$69,931.43
Electric Fund	Electric Utilities	CITY OF HARMONY	Car chargers	\$13.15
Electric Fund	Electric Utilities	CITY OF HARMONY	Streetlights	\$1,074.31
Electric Fund	Electric Utilities	CITY OF HARMONY	Clock	\$13.55
Electric Fund	Motor Fuels/Lubricants	WEX	Brian fuel	\$141.80
Electric Fund	Repair/Maint Other Equipment	MOREM ELECTRIC, INC	Replaced bad underground	\$2,492.94
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC		\$18.90
Electric Fund	Repair/Maint Other Improve	MI ENERGY COOPERATIVE	New run of URD triplex	\$382.50
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Drop wire and rehook, 3rd St SE & 5th Av	\$74.58
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Replaced light 3rd St SE & 3rd Ave SE	\$437.36
Electric Fund	Utility Maint Materials	MOREM ELECTRIC, INC	13 Streetlights and flag holders	\$48,035.00
Electric Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Elec Op 2021/2022 Workers comp ins audi	\$148.81
Electric Fund	Program Services	FIRST SOUTHEAST BANK	Harmony Dollars for Energy Star rebate	\$25.00
Fund 604 Electric Fund				\$122,789.33
Fund 605 Storm Water Fund				
Storm Water Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Storm Sewer Admin 2021/2022 Workers c	\$10.73
Storm Water Fund	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	Storm Sewer 2021/2022 Workers comp ins	\$17.59
Fund 605 Storm Water Fund				\$28.32
Fund 620 Economic Development Authority				
Economic Development	Housing Incentives	DAHL, ALLAN	New home rebate 160 Wickette Dr	\$10,000.00
Economic Development	Miscellaneous	SURETY WATERPROOFING	Downtown Revit. Grant Prog.	\$80,000.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	August phone bill	\$46.53
Economic Development	Worker s Comp Insurance Pre	LEAGUE OF MINNESOTA CITIES	EDA 2021/2022 Workers comp ins audit di	\$32.20
Fund 620 Economic Development Authority				\$90,078.73
				\$406,377.48

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	Name	Check Date	Check Amt	
10101	1st Southeast Bank-G			
67699	1 SOURCE	7/13/2022	\$150.93	Copy/Printer paper
67700	AMAZON CAPITAL SERVICES	7/13/2022	\$554.26	Candy for parade
67701	ANCOM TECHNICAL CENTER	7/13/2022	\$912.00	Maintenance contract thru 6/23
67702	ASTRUP DRUG	7/13/2022	\$29.42	Prep pads, test strips
67703	BAKER & TAYLOR	7/13/2022	\$771.77	Books
67704	Bill Barr	7/13/2022	\$150.00	Music at All School Reunion
67705	CANON FINANCIAL SERVICES, I	7/13/2022	\$44.00	Copier lease
67706	Community & Economic	7/13/2022	\$8,275.50	Economic Dev staffing serv Q3 2022
67707	CENTRAL PENSION FUND	7/13/2022	\$263.50	Pension fund
67708	CITY OF HARMONY	7/13/2022	\$8,146.00	June utilities
67709	CROELL REDI-MIX	7/13/2022	\$453.60	2.5 yards concrete
67710	CRYSTEEL TRUCK EQUIPMENT	7/13/2022	\$685.00	Wheel simulators- Part of truck purch
67711	CULLIGAN	7/13/2022	\$75.20	Drinking water, dispenser rent
67712	DAKOTA SUPPLY GROUP	7/13/2022	\$336.27	Auger and shipping costs
67713	DALCO	7/13/2022	\$223.91	White roll towels - 10"
67714	DAVID DROWN ASSOCIATES, IN	7/13/2022	\$1,500.00	Econ Dev consulting for 2021 TIF rep
67715	DEMCO	7/13/2022	\$576.69	AudioBook CD cases
67716	DORNINK, DAN	7/13/2022	\$100.00	Renew MN firework cert card #1103
67717	CARDMEMBER SERVICES	7/13/2022	\$620.23	Digital cert cards, FC SAC, HK
67718	EMERGENCY MEDICAL PRODUC	7/13/2022	\$177.74	Bandage, cold packs, splint, tubing
67719	EXPERT BILLING, LLC	7/13/2022	\$725.00	25 runs billed
67720	FASTENAL COMPANY	7/13/2022	\$90.34	IC WB Safety Red
67721	FILLMORE COUNTY JOURNAL	7/13/2022	\$66.33	Annual dsiclosure -tax increments '22
67722	FILLMORE COUNTY TREASURER	7/13/2022	\$3,666.00	MN statute 273.065 assessment work
67723	FIRST INDEPENDENT BANK-RUS	7/13/2022	\$18,583.50	GO Improvement Note series 2020A
67724	FIRST SOUTHEAST BANK	7/13/2022	\$22,756.50	Series 2021C refianaced loan
67725	FIRST SUPPLY LLC	7/13/2022	\$631.71	Splash pad equip. FREIGHT
67726	FOUR SEASON MAINTENANCE, L	7/13/2022	\$4,069.00	Crack filling, seaicoat, stripe lot
67727	GOPHER STATE ONE CALL, INC	7/13/2022	\$35.10	26 tickets
67728	GRABAU, SAMANTHA	7/13/2022	\$210.30	SEMLM meeting in Blooming Prarie
67729	Grainger, Inc.	7/13/2022	\$97.23	Eyewsah faucet ount
67730	HARMONY CHAMBER OF COMM	7/13/2022	\$14,393.95	2022 second half budgeted funds
67731	HARMONY FOODS	7/13/2022	\$96.34	SRP supplies and treats
67732	HARMONY TELEPHONE COMPA	7/13/2022	\$662.11	Admin. Phone
67733	HAWKINS, Inc.	7/13/2022	\$3,322.00	Chlorine cylinder
67734	HJELMELAND, BRENT & MARIE	7/13/2022	\$1,000.00	
67735	I.U.O.E. LOCAL 49 FRINGE BENE	7/13/2022	\$4,035.00	Union health insurance
67736	INGRAM LIBRARY SERVICES, IN	7/13/2022	\$381.73	AudioBooks on CD
67737	IRONSIDE TRAILER SALES	7/13/2022	\$108.98	Repair tire
67738	IUOE LOCAL #49	7/13/2022	\$105.00	Union dues
67739	KELLY PRINTING & SIGNS	7/13/2022	\$253.00	City camp ground receipt books
67740	KINGSLEY MERCANTILE	7/13/2022	\$737.14	Adapters, rings, plugs
67741	Kirby Built Quality Products	7/13/2022	\$3,861.42	2 Grand bench, 3 Victory bench, table
67742	MARIA KLINGSHEIMER	7/13/2022	\$100.00	Author visit for SRP Kickoff
67743	KWIK TRIP, INC	7/13/2022	\$518.13	Fuel
67744	LITTLE, TIM	7/13/2022	\$150.00	Music at All School Reunion
67745	LOFFLER Companies, Inc	7/13/2022	\$37.20	Copier maintenance fee
67746	MAYO CLINIC AMBULANCE	7/13/2022	\$324.45	Paramedic intercept
67747	METERING & TECHNOLOGY SOL	7/13/2022	\$284.66	Meter couplings, flange set
67748	METRO Sales	7/13/2022	\$77.73	Color copier
67749	MIENERGY COOPERATIVE	7/13/2022	\$64,646.86	Power for Resale
67750	MINN MUNICIPAL UTILITIES ASS	7/13/2022	\$2,550.00	Safety management program
67751	MINN STATE FIRE CHIEFS ASSO	7/13/2022	\$220.00	Membership renewal
67752	MINNESOTA ENERGY	7/13/2022	\$2,437.51	Gas utilities June 2022

CITY OF HARMONY

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Page 2

*Check Summary Register©

July 2022

Name	Check Date	Check Amt	
67753	MISSISSIPPI WELDERS SUPPLY	7/13/2022	\$170.40 Oxygen cylinders
67754	MOREM ELECTRIC, INC	7/13/2022	\$13,566.25 Replace street light - Niagra Court
67755	NCPERS Group Life Ins.	7/13/2022	\$16.00 511800
67756	Nethercut Schieber Attorneys,	7/13/2022	\$866.00 Nicole Johnson EDA loan
67757	NORBY TREE SERVICE LLC	7/13/2022	\$1,200.00 Remove spruce tree at Selvig Park
67758	PETERSON, SARAH	7/13/2022	\$150.00 Music at All School Reunion
67759	PLUNKETTS PEST CONTROL, IN	7/13/2022	\$82.00 Rodent control
67760	PRESTON AUTO PARTS	7/13/2022	\$57.87 FHP Belt
67761	Quadient, Inc	7/13/2022	\$98.32 Postage
67762	QUILL CORPORATION	7/13/2022	\$10.99 Name plate for Elena
67763	RICHARDS SANITATION, LLC	7/13/2022	\$10,869.78 City Clean-up, 6/19 and 6/20
67764	SCHEEVEL AND SONS, INC	7/13/2022	\$360.00 Two loads of dirt
67765	SOLBERG WELDING	7/13/2022	\$42.50 Sharpen mower blades 6/6/22
67766	SOUTHEAST LIBRARY SYSTEM	7/13/2022	\$605.02 Basic services & Tech Support
67767	TEAM LABORATORY CHEM. COR	7/13/2022	\$4,926.50 Copper sulfate, lift stat. degreaser
67768	USABLE LIFE	7/13/2022	\$98.60 101421301G
67769	UTILITY CONSULTANTS, INC	7/13/2022	\$1,012.03 Sample dates June 1,8,15,22,23
67770	UTILITY LOGIC	7/13/2022	\$2,067.63 G450 instrument alkaline value kit, smart pump
67771	Verizon Wireless	7/13/2022	\$48.76 Ambulance hot spot & cell service
67772	CHARLIE WARNER	7/13/2022	\$150.00 Music at All School Reunion
67773	WHALEN, COREY	7/13/2022	\$183.39 WWTP test - meals & mileage
67774	ZOLL MEDICAL CORP.	7/13/2022	\$280.00 Preventive maintenance contract
67775	FIRST SOUTHEAST BANK	7/15/2022	\$7,507.50 General Ob Imp & Utility Rev Ref
67777	WIESER BROTHERS	7/13/2022	\$69,940.00 Park shelter pay request
Total Checks			\$289,589.78

CITY OF HARMONY

*Cash Balances

Cash Account: 10101

August 2022

Fund	2022 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
10101 - 1st Southeast Bank-G								
101 - General Fund	(\$1,728,463.42)	\$1,261,271.78	(\$1,401,650.26)	0	(\$3,142.80)	\$41,274.38	(\$1,830,710.32)	In Balance
201 - DTED Revolving Loan Program	\$150,896.60	\$38,443.58	(\$99,747.11)	0	(\$103.34)		\$89,489.73	In Balance
202 - CDBG Rehab Loan Program	\$34,099.01			0	\$40.60		\$34,139.61	In Balance
211 - Library Fund	\$33,582.33	\$61,390.52	(\$30,742.01)	0	(\$1.81)	(\$51,942.95)	\$12,286.08	In Balance
222 - Fire Fund	\$90,925.14	\$27,156.94	(\$29,940.91)	0	\$120.50	(\$417.16)	\$87,844.49	In Balance
223 - Ambulance Fund	\$96,172.57	\$124,063.19	(\$30,050.11)	0	\$157.04	(\$46,248.26)	\$144,094.43	In Balance
251 - Park Fund	\$115,958.51	\$50,813.90	(\$38,450.40)	0	\$108.62	(\$12,616.24)	\$115,814.39	In Balance
261 - Arts Fund	\$12,413.64	\$3,293.48	(\$4,018.81)	0	\$11.87		\$11,700.18	In Balance
314 - G.O. Impr Bonds, 2010A-3rdStSW	\$0.27			0			\$0.27	In Balance
315 - G.O. Tax Abate Refund 2013A-CC	\$35,871.63	\$10,720.73	(\$528.00)	0	\$41.54		\$46,105.90	In Balance
316 - GO Tax Abatement Bonds 13B-H	(\$0.01)	\$68.31		0			\$68.30	In Balance
317 - GO Impr Bond-2014A-1st Ave SW	\$50,394.82	\$8,592.61	(\$26,292.50)	0	\$29.74		\$32,724.67	In Balance
318 - G.O. Bond 2021 (refi)	\$194,856.11	\$65,947.62	(\$127,225.66)	0	\$83.33		\$133,661.40	In Balance
319 - 2020 Street GO BOND	\$401,988.84	\$85,390.16	(\$120,736.50)	0	\$248.51		\$366,891.01	In Balance
321 - 21-A MiEnergy loan	\$0.00		(\$4,000.00)	0			(\$4,000.00)	In Balance
401 - Capital Projects Fund	\$732,864.63	\$66,039.93	(\$171,511.23)	0	\$804.13		\$628,197.46	In Balance
405 - TIF District #1	\$0.07			0			\$0.07	In Balance
410 - Trailhead Project	\$137.64			0	\$0.16		\$137.80	In Balance
420 - TIF District #6 (HECO)	\$0.27	\$8,369.05		0	\$8.71		\$8,378.03	In Balance
421 - First Ave SW Project	(\$0.10)			0			(\$0.10)	In Balance
423 - 2017 Street & Utility Project	\$0.00		(\$2,283.54)	0			(\$2,283.54)	In Balance
424 - 2020 Street Project	(\$0.40)			0			(\$0.40)	In Balance
425 - Dairyland TIF 1-7	\$35,074.11	\$15,234.68	(\$69,394.36)	0	\$14.24		(\$19,071.33)	In Balance
426 - TIF 1-8 Oconnor	(\$0.36)			0			(\$0.36)	In Balance
601 - Water Fund	\$393,982.31	\$154,425.25	(\$134,066.42)	0	\$464.95	(\$34,111.50)	\$380,694.59	In Balance
602 - Sewer Fund	(\$56,702.54)	\$209,377.96	(\$150,405.16)	0	\$1.99	(\$40,470.41)	(\$38,198.16)	In Balance
603 - Solid Waste Fund	\$41,543.59	\$60,747.64	(\$50,105.39)	0	\$189.79	(\$7,445.70)	\$44,929.93	In Balance
604 - Electric Fund	\$706,789.80	\$659,428.19	(\$689,192.93)	0	\$831.87	(\$18,712.27)	\$659,144.66	In Balance
605 - Storm Water Fund	\$57,841.88	\$20,436.16	(\$2,272.32)	0	\$80.11	(\$1,918.53)	\$74,167.30	In Balance
620 - Economic Development Authority	\$160,942.77	\$69,923.57	(\$164,832.68)	0	\$143.25	(\$10,734.60)	\$55,442.31	In Balance
902 - Long Term Debt Account Group	\$0.37			0			\$0.37	In Balance

Resolution 22-12

A RESOLUTION VACATING A PLATTED STREET

**THE CITY COUNCIL OF THE CITY OF HARMONY, MINNESOTA DOES HEREBY
RESOLVE AS FOLLOWS:**

WHEREAS, the petition was presented to the city administrator July 7th noting its interest in vacating pursuant to Minnesota Statute §412.851 the street CSAH 44 and Platted 2nd AVE SW to platted lot 14 and setting a public hearing to consider the vacation of such alley; and

WHEREAS, the public hearing to consider the vacation of such alley was held on the 16th day of August, 16th 2022 before the City Council in the Community Center located at 225 3rd Ave SW at 7 pm after due published and posted notice had been given, as well as personally mailed notice to all affected property owners by the City Administrator on the 28nd day of July 22nd and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto, and specifically reserving unto the City of Harmony a utility easement over, under and above the described alley being hereby vacated; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because the street will not have to be maintained as public right-of-way, and there are adjacent buildings that were built within the right-of-way unintentionally, and the street is not currently used and maintained; and

WHEREAS, at least four-fifths of all members of the City Council concur in this resolution;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Harmony, Fillmore County, Minnesota that such petition for vacation is hereby granted and the street as described as follows is hereby vacated while retaining a utility easement where the alley currently exists:

The alley platted in Hegg Addition on west side of Lots 14 on Second AVE SW South to CSAH 44, City of Harmony, running North and South between.

BE IT FURTHER RESOLVED that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:

Voting Against the Resolution:

Abstained from Voting:

Absent:

Motion carried and resolution adopted this 16th day of August 2022.

Steve Donney, Mayor

ATTEST:

Devin Swanberg, City Administrator

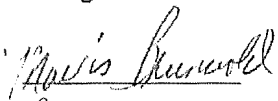



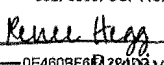
Appendix B: Petition for Vacating a Street


PETITION FOR VACATION OF (A PORTION OF) CHARITY AVE STREET
IN THE CITY OF HARMONY, County of
FILLMORE, Minnesota.¹

TO: The City Council of Harmony, Minnesota

The undersigned, a majority of the property owners as set forth opposite their respective names, abutting on CHARITY AVE street,² respectfully petition the city council to vacate the aforesaid (portion of) * See Note in street.³

*The South 131.6 feet of Charity Ave, being that portion of Charity Ave adjacent to and West of Lots 11 and 12, Block 4, Oscar Hegg's Addition.

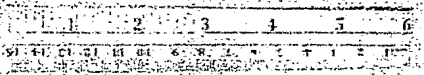
Print Name	Signature	Address or Description of Property
<u>Mavis Brunsvold</u>		<u>31959 County 44, Harmony, MN 55939</u>
<u>Carole Engen</u>		<u>31879 County 44, Harmony, MN 55939</u>
<u>Gail Engen</u>		<u>31879 County 44, Harmony, MN 55939</u>
<u>Curt Hegg</u>	 <small>DocuSigned by: Curt Hegg</small>	<u>31683 County 44, Harmony, MN 55939</u>
<u>Renee Hegg</u>	 <small>DocuSigned by: Renee Hegg</small>	

Received on the 7th day of July, 2022

(Signature of City Clerk)

¹ The abutting landowners' petition is not required to commence a vacation. The City Council may commence a vacation procedure on its own initiative. However, a vacation commenced without a valid petition must be passed by a 4/5 favorable resolution of City Council. When a petition needing multiple sheets of paper is used, each sheet should bear the full heading at the top, so that all signers and the city have a clear understanding of the nature of the petition being signed.
² Please see "Procedure for Vacation of Streets" memo Section II-A-1 for a discussion of the legal requirements relating to abutting landowners signatures.
³ The description of the street to be vacated should be complete enough to prevent any possible uncertainty or ambiguity. In some cases, particularly where only a portion of a public street or grounds will be vacated, a legal description may be necessary.

1950
 Office of Registrar of Deeds
 Fillmore County, Minnesota
 I hereby certify that the
 within Instrument was filed
 in this Office for record
 on this day of
 A.D. 1950 at 2:00 P.M.
 and was duly recorded in
 Book of Acts on page 23
 Registrar of Deeds
 Deputy

FLAT
 OF
OSCAR HEGG'S ADDITION
 TO THE VILLAGE OF HARMONY, FILLMORE COUNTY MINNESOTA



KNOW ALL MEN, by these presents that J. Oscar Hegg of Harmony
 Fillmore County, Minnesota, Owner and proprietor of the following
 described land, to wit, Beginning at the Southeast Corner of
 Section 15 T10N10W, Thence West 779 ft Thence North 477.65 ft
 Thence East 228 ft Thence North 300 ft Thence East 150 ft
 Thence North 344 ft Thence East 501 ft Thence South 1313 ft to place
 beginning containing 18.71 Acres more or less and here conveyed
 and to be known and designated as Oscar Hegg's Addition to
 the Village of Harmony, Fillmore County, Minnesota,
 and I do hereby donate and dedicate to the Public use forever
 all the Streets and alleys as they appear upon this Plat
 in witness whereof, We have hereunto set our hands and seals
 this 25 day of May A.D. 1950.

J. Oscar Hegg Notary Public
Charles Stinchcomb Witness

STATE OF MINNESOTA }
 COUNTY OF FILLMORE } ss.
 On this 25 day of May A.D. 1950, before me a Notary Public
 within and for said County personally appeared
 Oscar Hegg single to me known to be the person described
 in and who executed the foregoing instrument and acknowledged
 that he executed the same as his free act and deed.

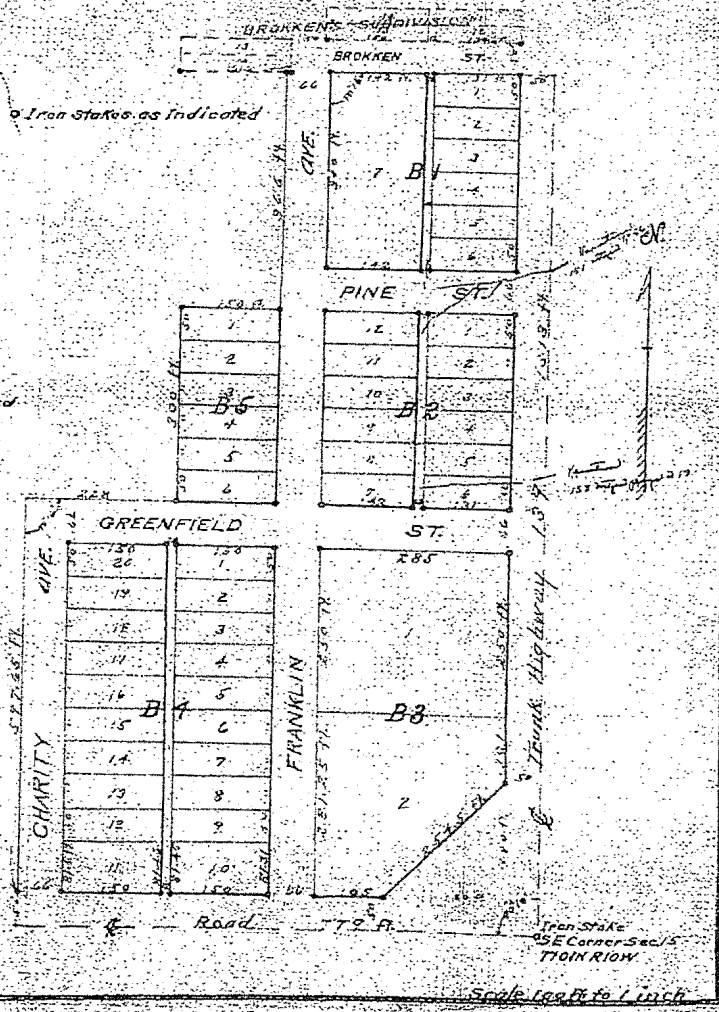
Ernie Bacon
 Notary Public Fillmore County, Minnesota
 My Commission Expires May 30th 1952

I, Ernie Bacon, County Surveyor of Fillmore County, Minnesota
 hereby certify that I did at the request of the proprietor
 survey and plat the land described in the foregoing
 certificate of dedication into lots, streets and alleys and
 that the plat is a correct and true representation of said
 survey showing the size and dimensions of all lots
 streets and alleys in figures denoting feet.

Ernie Bacon
 County Surveyor, Fillmore Co. Minn.

Subscribed and sworn to before me
 this 25 day of May 1950.
Charles Stinchcomb
 Notary Public Fillmore County Minn.
 My commission Expires June 21st 1953.

This Plat of Oscar Hegg's Addition to the
 Village of Harmony, Fillmore County, Minnesota,
 was on this day of May A.D. 1950
 duly presented to the Council of said
 Harmony, and upon resolution the same
 was approved
Edith M. Williams
 Village Clerk



MEMORANDUM

DATE: August 11, 2022
TO: Mayor & Council Members
FROM: Samantha Grabau, Ambulance Director
RE: Ambulance On-Call Pay

The Harmony Ambulance Service would like to implement an hourly on-call pay for our current and incoming volunteer EMTs and EMRs. Harmony Ambulance is the last service in our area to implement any type of on-call pay. By implementing this on-call pay, it is hoped to attract others to join and be an incentive.

2021 on-call pay rates:

Chatfield	\$2.16/hr.
Preston/Lanesboro	\$1/hr. weekdays, \$2/hr. weekend/holiday
Mabel	\$1.50
Spring Valley	\$6

Harmony Ambulance Service would like to implement a \$1.50/hr. on-call pay for our volunteer members. See the cost breakdown below for each crew having 3 members.

Day-crew

13 hours @ \$1.50/hr = \$19.50 per person

- \$58.50/day
- \$292.50/week
- \$15,210/year

Night-crew

11 hours @ \$1.50/hr = \$16.50 per person

- \$49.50/day
- \$247.50/week
- \$12,870/year

TOTAL: \$28,080 per year

At this time, time no city contribution is needed. Once approved, on-call pay will be implemented immediately for the month of August.

Samantha Grabau, Director, Harmony Ambulance Service

Harmony City Council,

I am looking at stepping down as Chief of the Harmony Fire Department after 10 years as of December 2022.

I would like to increase the upcoming officer's salaries to give more incentive for members to step into these positions. The following is the proposal.

	<u>Current Pay</u>	<u>Proposed Pay</u>
Chief	\$1000.00	\$1500.00
Asst. Chiefs	\$350.00	\$500.00
Secretary	\$350.00	\$500.00
Training Officers (2)	\$200.00/each	\$350.00/each
Civil Defense Director	\$600.00	\$800.00

I would also like to raise our hourly run pay for the department from \$11.00 per man hour to \$15.00 per man hour.

Thank you for your consideration,

Rod Johnson



INVOICE

Page 1 of 3

Invoice Number	1959816
Invoice Date	July 29, 2022
Customer Number	92534
Project Number	193800601

Bill To

City of Harmony, MN
Devin Swanberg
PO Box 488
225 Third Avenue SW
Harmony MN 55939
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: City of Harmony - General

Stantec Project Manager:

Grabau, Brett A

Current Invoice Due:

\$14,728.74

For Period Ending:

July 8, 2022

Email Invoices to:

cityoffice@harmony.mn.us

Due upon receipt or in accordance with terms of the contract

INVOICE

Invoice Number 1959816
 Project Number 193800601

Top Task 102 **City Engineering - Splash pad Project Management, Correspondence and Permitting through Department of Labor and Industry, Correspondence and Karst Review/Memo and Follow-Up With MPCA for Water Discharge**

Professional Services

Billing Level	Hours	Rate	Current Amount
Associate Hydrogeologist Soberaski, Justin	32.00	153.00	4,896.00
	<u>32.00</u>		<u>4,896.00</u>
Engineer Grabau, Brett A	28.50	137.00	3,904.50
	<u>28.50</u>		<u>3,904.50</u>
Hydrogeologist McEvers, Bailee R	24.75	120.00	2,970.00
	<u>24.75</u>		<u>2,970.00</u>
Scientist Bell, Peter R	4.25	153.00	650.25
	<u>4.25</u>		<u>650.25</u>
Senior Geologist Densmore, Mark	6.00	163.00	978.00
	<u>6.00</u>		<u>978.00</u>
Professional Services Subtotal	<u>95.50</u>		<u>13,398.75</u>

Usages

	Current Amount
Usage - 1-Person Survey Crew 2022-05-26	1,134.00
Usages Subtotal	<u>1,134.00</u>

Disbursements

	Current Amount
Direct - Vehicle (mileage)	166.73
Disbursements Subtotal	<u>166.73</u>

INVOICE

Invoice Number

1959816

Project Number

193800601

Top Task 102 Total	14,699.48
---------------------------	------------------

Top Task ZZZ	Direct Project Expenses
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Disbursements

**Current
Amount**

Direct - Vehicle (mileage)

29.26

Disbursements Subtotal

29.26

Top Task ZZZ Total	29.26
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Total Fees & Disbursements

\$14,728.74

INVOICE TOTAL (USD)

\$14,728.74

Environmental
Water Services



Operations &
Maintenance

Water & Wastewater
Services

City Of Harmony

Monthly Council Report

Reporting for the Month of July 2022

- 1.) Completed DMR no limit exceedances
- 2.) Continued assisting with rounds and process control.
- 3.) Conducted MLSS checks Corey/Rick
- 4.) Checked biological activity under microscope Corey/Rick
- 5.) Conducted testing on digester and digester is back neutral Rick/Corey
- 6.) Attended UV Kickoff meeting.
- 7.) Excess grit in the influent Channel Corey scheduling jetting.

Quote Magnetic Flow Meter Replacement

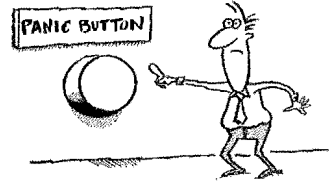
Brad White <bradwhite@calibrationsandcontrols.com>

Tue 7/26/2022 8:25 PM

To: Brian Michel <brimichel@hotmail.com>

Calibrations & Controls

In association with First Systems Technology



Quote for 6" Well 2 Flow Meter Replacement

Harmony MN WTP City of

Brian,

It is my pleasure to submit this quote for your Magnetic Flow Meter Replacement. This quote includes parts, travel, labor, and per diem. The travel expenses portion of the quote is one way, I planned it as if the travel was shared with other work in the area. After reviewing the information supplied to First Systems Technology, Inc., we have determined that this quote will include the items shown below:

Total: \$8,795.00

This includes the NSF certification for drinking water.

Please reply to this email to accept the quote

See below for quote breakdown.

INCLUDED ITEMS:

- **Siemens magnetic flow meter**
- **NSF Certified**
- **Diagnostic License**
- **Project management**
- **Guidance with Removal and install of meter(s)**
 - **Guide site employees with installation of the flow meter**
 - **One tech will be provided to assist with installation**
 - **On-site personnel are required to assist with installation**
- **Gaskets, and nut & bolt set(s)**
- **Termination of wiring in the flow meter and sensor**
- **Crimp connectors where applicable**
- **Set-up and testing of the meter**
- **Spool piece**
- **Mega flange and misc. parts**
- **Verification after flow meter is installed**
- **Grounding Rings**

NOT INCLUDED:

-
- **Electricians**
- **Conduit and 120 VAC power install**
- **Sensor seal tight and cable install**
- **Sensor grounding**
- **Installation and removal of equipment**
- **Personnel and equipment**
- **Standard shipping/freight costs**
- **Work outside the scope of the project is available at \$155.00/hour plus \$0.85/mile and per diem expenses (usually \$195.00/day)**
- **Any sales or use tax**

Terms and Conditions:

- This price is good for 30 days from the quote date FOR THE LABOR PORTION ONLY
- DUE MARKET FLUCTUATIONS, PARTSPRICES ARE NOT GUARANTEED, ACTUAL PRICES WILL BE ADJUSTED AT TIME OF ORDER
- Terms are Net 30
- A written purchase order is required before any work can be started

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Harmony EDA Minutes

Draft

July 28, 2022
7:30 AM

Community Center
Council Room

Present: Kerry Kingsley, Steve Donney, Andy Batstone, Steve Sagen, and Greg Schieber

Also Present: Amy Bishop, Aaron Bishop, Jill Huffman, Lisa Miller, Umbelina Cremer, Amanda Heibel, Matt Brown, Erica Thilges, Becky Jones, Melissa Vander Plas, Alexandria Slocum, Devin Swanberg, and Chris Giesen

The regular meeting was called to order at 7:30 AM by Kerry Kingsley.

Minutes

The board reviewed the minutes of the July 7, 2022 meeting. Motion by Schieber, second by Sagen to approve the minutes as presented. Motion carried unanimously.

Financial Reports & Claims

The board reviewed the loan portfolio. Schieber gave an update on the foreclosure process that had started in regards to the Tin, Rust and Harmony loan. He noted that a senior mortgage holder offered to buy out our mortgage to settle our foreclosure more quickly. The board discussed. Consensus was that the likelihood of being made whole was high and that there wouldn't be an interest in offering much of a discount to settle early. It was estimated that our total loan principal, interest, and fees would be around \$23,000 if we completed the foreclosure process. Motion by Donney, second by Batstone to approve acceptance of a settlement of \$22,500 to purchase the EDA's mortgage interest. Motion carried 4-0-1. Schieber abstained.

The board further discussed that it may be necessary to bid at the upcoming sheriff's auction to protect its interest in the foreclosed loan. Motion by Batstone, second by Sagen to approve up to the principal and interest balance of the Tin Rust and Harmony loan as of the date of the sheriff's auction, from the loan fund, to repurchase the building at the sheriff's auction. Motion carried 4-0-1. Schieber abstained. Schieber, Sagen, and Giesen expressed interest in attending the auction on behalf of the board.

On the Crunchy Side Loan Request

A request from On the Crunchy Side was made for up to \$35,000 to assist with the brick and window renovations funded through the downtown rehabilitation grant program. Giesen reminded the board that this loan was preapproved as part of the grant approval earlier this year. Owner Lisa Miller said that the final cost might be slightly lower than originally anticipated and she was hoping that they would not need to borrow the entire amount. A three year term with weekly payments were requested by the owner. The interest rate would be 4.75% fixed. Giesen noted that during the extensive brick work, needed repairs to the roof were identified and that the loan proceeds could be used for those repairs if needed too. The loan committee recommended approval. Motion by Sagen, second by Batstone to recommend that city council approve the loan as requested.

Vita Partnership Loan Request

A second loan request was presented on behalf of Vita Partnership which is the company which owns the Harmony Kids Learning Center facility. Umbelina Cremer was present to discuss the project. The request was for \$35,000, 4.75% interest rate, over a 10 year term. The loan would fund 50% of new safety mats for the small children playground and recast their existing loan. Giesen noted a few exceptions to the normal guidelines that were needed for this request. He noted that typically the normal loan maximum would be \$25,000 or 50% of the project. In this case the importance of this service to the community and low margins, in addition to excellent current repayment history, warranted making exceptions to make the project work. It was also noted that typically refinances are not allowed but in this case the EDA is the only participant, we are only recasting existing a current EDA loan (not refinancing someone else's debt), there is significant owner participation, and this would keep the current loan payment the same making repayment easier for the business. The loan committee had reviewed the particulars of the request and recommended approval with the noted exceptions to the guidelines.

In addition, the loan committee recommended that the former application fee of \$300 be honored (instead of the new \$500 fee) given the timing relative to the other two applications considered today as the two other applicants had started the process before the fee increase. It was agreed to honor the old application fee.

Motion by Donney, second by Kingsley to recommend that the city council approve the loan as requested with a \$300 application fee. Motion carried unanimously.

Everybody Eats Loan Request

A third loan application was presented on behalf of Everybody Eats. Owner Matt Brown was present to discuss the request in more detail. The request was for \$25,000, with a 4.75% fixed rate over a 10 year term. The loan would fund additional renovation and working capital for a new breakfast restaurant opening in September. Giesen noted that due to timing of meetings and the planned opening of the restaurant, the application was not 100% complete as of the date of this meeting. He said that the preliminary application looked strong and the business had an excellent repayment history on a prior loan. He recommended that to accommodate the new business the board should approve the loan pending an acceptable and complete application being submitted and approved by the loan committee. The loan committee was in agreement with this approach. Motion by Sagen, second by Schieber to approve the loan as requested with the recommended condition. Motion carried unanimously.

2023 EDA Budget

The board reviewed the proposed budget worksheet for 2023. A final department budget won't be known until the city administrator's salary is allocated to the fund at a later date, but the only material change over 2022 was that the CEDA contract was rising from \$33,200 to \$34,755. Otherwise, the proposed chamber contribution was staying at \$28,000, the marketing budget was proposed to stay at \$5,500, and the special project fund was proposed to stay at \$40,000.

Kingsley inquired as to how the city administrator's salary allocation impacts the EDA budget. Swanberg and Batstone explained its merely a function of allocating resources across the various city funds and that for any practical purpose there is no impact to other EDA projects/budget requests if the administrator's salary is one amount or another in this particular fund. It's merely an allocation.

Schieber inquired as to if the CEDA contract was still at the right level and asked Giesen for his thoughts. Giesen responded that he felt the current contract rate was adequate. The schedule is fairly busy and a reduction in time might mean less accomplishments and conversely if the board wished to purchase more time it certainly could be had but it might not be with him because of his other obligations. Giesen noted that if other special projects come in, there is an ability to hire additional CEDA time on an hourly or project basis.

Giesen noted that the board may want to consider the current condition of the city website. The current site is from 2006 and could use a refresh. It was discussed whether a separate EDA website would be merited, but it was agreed that a combination city and EDA site would be most efficient. Swanberg noted that if the council was agreeable, it would benefit several city departments and such an expense could be allocated across multiple funds. Consensus was to recommend that the city consider a website refresh as part of their 2023 budget discussions.

Motion by Schieber, second by Sagan to recommend that that city council approve the proposed 2023 budget as presented by staff and to request that the council consider a refresh of the city website in 2023. Motion carried unanimously.

Roundtable Meeting

Giesen briefly discussed the proposed business roundtable meeting proposed for the fall to highlight topics on succession planning and a potential co working space project. It was suggested that such an event be partnered with other community meetings or workshops to increase attendance. Giesen will discuss the opportunity with the chamber and other organizations and revisit this topic with the board at a future meeting.

Donney left the meeting at 8:45 AM.

Digital Marketing

The board discussed a new digital marketing effort to highlight the new home rebate program. Giesen noted that a portion of the 2022 marketing budget was available to try some new ideas for digital marketing and promote living in Harmony. He suggested creating a simple ad graphic or short 4-6 video clip that would highlight the rebate program and direct users to a landing page promoting the program, community, additional resources to building in Harmony, and collect their information. The information learned in this pilot program could be used to fine tune future campaigns, get interest in the community from people looking to build homes, and show real data to potential developers interested in new subdivisions. He thanked Becky Jones who had volunteered to help get the program off the ground. He recommended that the EDA utilize \$500 of the remaining marketing budget for this effort. The board discussed and

concurred it would be a good effort. Kingsley inquired if additional amenities, like business needs, could also be advertised. Giesen suggested that targeted efforts be done with digital ads, but in next phases of the ad campaign there wouldn't be any reason not to create additional targeted digital ads for as many topics as desired. Motion by Kingsley, second by Sagen to approve \$500 of the marketing budget for a digital ad campaign targeting new home construction. Motion carried unanimously. Giesen will work with Jones to move the project forward.

New Home Rebate Program

Giesen presented follow up information on the payback of the new home rebate program, which detailed estimated 5, 7, and 10 year paybacks for the current rebate matrix and a potential expansion of the program. He discussed the suggestions sent by Donney the day prior and the board agreed that the expansion suggested by Donney was workable. No decisions were made but the board expressed agreement in considering an expansion of the program to allow for more rebate categories given home values continue to rise. It was noted that any changes would require council approval. It was agreed that more discussion was needed to fine tune any modification request and that they would likely not request any changes begin until the start of 2023.

Chamber of Commerce Report

Jill Huffman was present to give the chamber report. She thanked the board for its continued support. She reported that as most would have heard by now, the chamber director Melissa Vander Plas has resigned her position effective July 29, 2022 and that the chamber board is in a transitional period to determine how to replace the position. She asked for understanding during this time. They are working on talking to the chamber membership, including a member survey, to determine needs and desires of the members to help inform the organizational decisions that are needed. It may be possible that changes to the director position and/or job description are needed based on the needs and desires of the membership.

Batstone reviewed the current chamber budget, discussing the major expense and revenue categories. He noted that the budget goal is to net out to \$0 at the end of the year – they are not looking to make money but want to provide a service and cover such costs appropriately. Kingsley asked about the 2021 net loss of about \$17,000. Huffman explained this was due to a grant that wasn't reimbursed until 2022 but had about \$17,000 in expenses booked in 2021.

Batstone noted he wanted to clarify some things regarding the director transition. He noted that the county fair marketing opportunity referenced at an earlier meeting was not on the chamber board's priority list and didn't think it was fair to have priority second guessed at an open EDA meeting. He thought that there were some chamber members that were perhaps undermining the former director and wanted to ensure that wouldn't be an issue in the future. Kingsley stated that he respectfully disagreed and thought that there were legitimate concerns being discussed among members. Schieber noted as a clarification that at the last meeting the marketing opportunity at the fair wasn't a topic brought up by an EDA board member.

Prospects/Community Update

Giesen noted that in addition to the loans reviewed today, there were no additional prospects that he worked with this past month.

Kingsley noted a very good article about Harmony in the Driftless Journal.

There was no other business.

Hearing no objections, Kingsley adjourned the meeting. The meeting adjourned at 9:57AM.

The next regular meeting is scheduled for September 1, 2022 at 7:30 AM at the Community Center.

MEMO

To: Harmony City Council
Date: July 28, 2022
From: Chris Giesen
RE: EDA Loan Foreclosure

Background

The EDA has foreclosed on a defaulted loan to Tin Rust and Harmony. The building is scheduled to be sold at the sheriff's auction on 9/1. In order to protect the city's interest in the loan, the EDA recommends purchasing the building at the sheriff auction and has recommended we bid up to the principal and interest amount due as of the auction date (estimated \$21,658.57).

Prior to the sale, the EDA is requesting that council approve this purchase in anticipation of the upcoming auction. It is likely that other interests will outbid us, but provided we are able to ensure the sale at least covers the loan amount, the city will be made as close to whole as possible.

The EDA proposes to utilize the loan fund balance for the source of this purchase. In the event the EDA does purchase the building, we would immediately list the property for sale in order to close out the defaulted loan, replenish the loan fund, and get the building back into commission.

It's anticipated that the foreclosure process could take at least 5 weeks to 6 months to finalize from the auction date.

It's hoped that this is a precautionary measure only and that others with interest in the property will buy the property (and causing us to be repaid for the loan) before we would need to get further involved. In any scenario the EDA is very confident in the ability to collect on this loan.

Action Requested

Approve the EDA purchasing the Tin Rust and Harmony building at sheriff auction for a purchase price of the total principal and interest due as of that date (estimated \$21,658.57).

MEMO

To: Harmony City Council
Date: December 14, 2021
From: Chris Giesen
RE: On the Crunchy Side Downtown Revitalization Proposal

Background

Through our Experience Harmony II strategic goals and more recent 2021 project goals discussion, commercial building rehabilitation in the downtown area was identified as a priority. To that end, the EDA and city council approved the creation of a new downtown revitalization program.

Program Goal:

To protect and enhance the character of Harmony’s historic downtown by strategically providing funding to renew and extend the life of core downtown buildings. Thereby supporting a core feature of the Harmony community which will retain and attract businesses and residents, improve tax base, and encouraging new growth throughout the community.

1. Provide major grant funding for major visible exterior renovations that will be long term “once in a lifetime” type repairs/improvements.
2. Provide funding for projects that would not otherwise happen.
3. Eliminate barriers for participation in the program.
4. Create high-impact results.

\$40,000 from the annual EDA project budget has been dedicated to fund this program. It’s also been the program intention to fund one building at a time (with flexibility depending on what is submitted each year), in order to “fix” the building, check it off the list, and continue on to the next building in need so that over a period of 5-10 years most if not all major exterior issues are corrected downtown; preserving the unique character of the core business district and community. Although often referred to as a grant, funding is required to be structured as a forgivable loan to the recipient.

The funding for this program did not increase the city’s annual tax levy.

Proposal Review Summary

Three proposals were submitted by the November 1 deadline. One was deemed not complete. The board thought all three proposals were good and needed projects and decided that the proposal submitted to fix the On the Crunchy Side building should be considered further for funding in 2022.

The original OTCS proposal submitted requested \$40,000 plus a \$15,000 EDA loan to cover a \$55,000 project. This would restore the front (east) brick façade fully and the side (south) brick façade from the top of the upper windows to the roof line.

An alternative project that was included in the OTCS proposal bids would fully restore the brick façade on both the front and side wall, totaling \$103,000. It was noted that in addition to the \$40,000 allotted in 2022 for this program, the same level of funding was still available and unutilized in the 2021 budget.

The EDA agreed that because of the current potential availability of extra funding and the size, scope, and visibility of the OTCS building, additional funding should be considered provided the entire front and side walls were repaired and that the upper windows on the south wall were replaced. In order for consideration, the upper windows on the south wall need to be replaced with windows that fit the original openings.

The EDA reviewed quotes provided by the applicants for the upper window replacement which would fit the original openings (89" high windows) and repair the decorative brick details around the window openings. Replacement would cost approximately \$7,300 in addition to the \$103,000 for the brick repairs, for a total project cost of about \$110,300.

The applicants noted that with these additional repairs they intend to also remodel the long-vacant upstairs of the OTCS building into an AirBnB rental unit.

Security Agreement

The EDA also recommends a security agreement for this and all future awards for the program. The outline of such agreement should cover at minimum:

1. Forgivable loan note granting forgiveness over a period of 10 years.
2. Payment of program funds directly to vendors or upon proof of payment.
3. Payment of funds only after verification by staff that project elements are completed as proposed.
4. Property taxes, compliance with city codes, and the like must remain current during the agreement period.
5. All reasonable efforts must be made to maintain the main level as an active business. No storage as a primary use is allowed.
6. Agreement secured by a mortgage on the benefiting property.

Action Requested

The EDA recommends that the city council:

1. Approve an \$80,000 forgivable loan through the downtown revitalization program to Lisa Miller and Miles Petree to fully repair the brick on the east and south walls of the On the Crunchy Side building, including replacement of all upper windows on the south wall with windows that appropriately fit the original openings.
2. Allow consideration of a traditional \$35,000 EDA loan upon application by owners and recommendation of the EDA.

REVOLVING LOAN FUND

Loan Proposal (as requested by applicant)

Applicant: Everybody Eats LLC
dba Gabby Lou's
57 Main Ave N, Harmony
Matt & Heidi Brown, Owners

Loan Terms: Amount of Loan: \$25,000
Rate: 4.75% APR Fixed
Term: 10 years (120 payments)
Other: Applicant requests first 6 months of interest only payments. Applicant is responsible to pay \$300 application fee.

Purpose: The EDA's loan proceeds will be used to pay for:

<u>Equip, inventory & w. capital</u>	<u>\$ 25,000</u>
Total	\$ 25,000

Security:

- 2nd Mortgage on real estate where business is located.
- Personal Guaranty from Matt and Heidi Brown.

Uses of Funds:

<u>Equip., inventory & w. capital</u>	<u>\$ 50,000</u>
Total:	\$ 50,000

Sources of Funds:	Owner Equity:	\$ 25,000	(50%)
	<u>EDA Loan:</u>	<u>\$ 25,000</u>	<u>(50%)</u>
	Total:	\$ 50,000	(100%)

Repayment: Interest only the first 6 months, then fully amortized over the remaining 114 months. All payments will first be credited towards outstanding interest and the balance towards principal. The loan may be prepaid in whole or in part without penalty or premium.

Repayment scheduled to begin 30-45 days after closing.

Payments are to be made by ACH, per guidelines.

Closing Date: On or around August 15, 2022.

REVOLVING LOAN FUND

Loan Proposal (as requested by applicant)

Applicant: Vita Partnership, LLC
Umbelina Cremer, Owner

Loan Terms: Amount of Loan: \$35,000
Rate: 4.75% APR Fixed
Term: 10 years (120 payments)
Other: Applicant is responsible to pay \$500 application fee.

Purpose: The EDA's loan proceeds will be used to pay for:

Playground Improvements	\$17,500
<u>Recast Existing Loan</u>	<u>\$17,500</u>
Total	\$35,000

Security:

- Personal Guarantee from Umbelina and Steve Cremer.

Uses of Funds:

Playground Improvements	\$35,000
<u>Recast Existing Loan</u>	<u>\$17,500</u>
Total	\$52,500

Sources of Funds:

Owner Equity:	\$ 17,500	(33%)
<u>EDA Loan:</u>	<u>\$ 35,000</u>	<u>(67%)</u>
Total:	\$ 52,500	(100%)

Repayment: Fully amortized at 120 monthly payments of \$366.97. All payments will first be credited towards outstanding interest and the balance towards principal. The loan may be prepaid in whole or in part without penalty or premium.

First payment to be scheduled approximately 30-45 days after closing.

Payments are to be made by ACH, per guidelines.

Closing Date: On or around September 1, 2022.

PLEASE NOTE:

1. EDA Loan Fund guidelines set a \$25,000 maximum principal amount. The EDA must deviate from this guideline in order to approve this request.
2. Our loan guidelines generally don't allow for a refinance or multiple loans to the same business. However, in this instance a significant investment in the property is being made and combining the two loans together will keep the payment very similar to the original amount. Because this will put the borrower in a better position, improve safety, they have an excellent repayment history, and the learning center is of key importance to the community, staff recommends deviation from these guidelines too.

REVOLVING LOAN FUND

Loan Proposal (as requested by applicant)

Applicant: On the Crunchy Side, LLC
31 Main Ave N PO Box 265
Harmony, MN
Miles Petree & Lisa Miller

Loan Terms: Amount of Loan: \$35,000
Rate: 4.75% APR Fixed
Term: 3 years (156 weekly payments)
Other: Applicant is responsible to pay \$300 application fee.

Purpose: The EDA's loan proceeds will be used to pay for:

<u>Exterior Renovations</u>	<u>\$ 35,000</u>
Total	\$ 35,000

Security:

- Mortgage on real estate where business is located.
- Personal guarantees from owners.

Uses of Funds:

<u>Exterior Renovations</u>	<u>\$115,000</u>
Total:	\$115,000

Sources of Funds:

Grant	\$ 80,000	(70%)
<u>EDA Loan:</u>	<u>\$ 35,000</u>	<u>(30%)</u>
Total:	\$ 115,000	(100%)

Repayment: Applicant requests weekly payments in even amounts paid each Monday over 36 months, starting immediately. All payments will first be credited towards outstanding interest and the balance towards principal. The loan may be prepaid in whole or in part without penalty or premium.

Repayment scheduled to begin on or around 8/22/2022.

Payments are to be made by ACH, per guidelines.

Closing Date: On or around August 18, 2022.

PLEASE NOTE:

1. This application was pre approved as a part of their downtown revitalization grant award.