

**AGENDA**  
**HARMONY CITY COUNCIL**  
**HARMONY ECONOMIC DEVELOPMENT AUTHORITY**  
**Some members may participate by telephone or other electronic means**  
**Regular Meeting**

September 13th, 2022  
7:00 P.M.

Council Room  
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
  - a. Minutes Regular
  - b. Claims and August Checks
  - c. CD
  - d. Sherriff Contract - 2023
  - e. SMIF Membership
  - f. MMUA Membership
5. New Business
  - a. 2022 Preliminary Budget – Resolution 22-13
  - b. LTD Broadband Presentation
  - c. Morken – Probationary period Over
6. Reports
  - a. Building & Maintenance Report
    - A. Holiday Lights
    - B. WWTP Report
  - b. EDA Board
  - c. Park Board
  - d. Library Board
  - e. Arts Board
  - f. Fire Department
  - g. Sheriff Report
7. Adjourn



August 16<sup>th</sup>, 2022

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Steve Sagen, Domingo Kingsley, and Kyle Scheevel; Administrator Devin Swanberg, Deputy Clerk Lisa Morken, and Korin Haugen, Attorney. Also present were Hannah Wingert (FC Journal), Samantha Grabau, Roxanne Johnson, Cindy Ofestedal, Erica Thilges, Steve Lindstrom, Lisa Miller, Miles Petree, Gary Ehler, Jerome Illg, Dan Tieffenbacher, Michael Himlie, Amy Bishop, and Aaron Bishop.

Public Forum: Roxanne Johnson would like a portion of 2<sup>nd</sup> Ave SW vacated. The Hauge family has signed a petition. The street has not been developed in 70 years. There are other ways to progress this street. There are other access points.

No other public comment.

Councilmember Kingsley motioned to approve the Consent Agenda. Councilmember Sagen seconded the motion.

- Councilmember Kingsley asked for more information on the VIS invoice.

A vote was held to approve the Consent Agenda. All in favor. Motion carried.

Councilmember Kingsley motioned to approve Resolution 22-12. Councilmember Sagen seconded the motion. A vote was held to approve Resolution 22-12. All in favor. Motion carried.

Gary Ehler Clipping Citation Issue – Mr. Ehler was issued a clipping citation on July 7<sup>th</sup>, 2022. Ehler feels that he is being harassed. Mayor Donney stated that the officer decided to issue the citation based on Ehler's response. Councilmember Sagen stated that the officer's report indicated that Ehler's attitude was the issue. Mayor Donney asked Ehler to tone it down. Councilmember Scheevel motioned to dismiss the citation. Councilmember Kingsley seconded the motion. A vote was held to dismiss the clipping citation. Councilmembers Sagen, Kingsley, and Scheevel are in favor. Mayor Donney opposed it. Motion carried. Mayor Donney will ask law enforcement to allow people time to clean up clippings before a citation is issued.

Samantha Grabau, Ambulance Director would like to implement \$1.50 an hour of on-call pay for volunteer members. Mayor Donney asked who was on the Day Crew. Grabau replied herself, Dan Tieffenbacher and Larry Nolan. At this time, no City contribution is needed. Councilmember Sagen had questions about funding the proposed on-call pay rates. The ambulance is self-sustained. Money does not come from the City budget. Councilmember Scheevel motioned to approve the new ambulance on-call pay rates. A vote was held to approve the new ambulance on-call pay rates effective immediately. Mayor Donney and Councilmember Kingsley abstained. Councilmembers Sagen and Scheevel voted in favor. Motion carried. Administrator Swanberg noted that Harmony is fortunate to have its ambulance crew filled. Councilmember Kingsley added that being an ambulance volunteer is a big commitment. Mayor Donney added that it is going to continue to get harder to find people to join the ambulance

crew. Councilmember Scheevel noted that it is important to retain current volunteers and get new ones. It would be terrible for the City to lose its ambulance.

Ron Johnson, Fire Chief is stepping down in December 2022. Johnson would like the hourly run pay rate for the Fire Department increased from \$11.00 per man hour to \$15.00 per man hour. Johnson has also proposed a new pay rate for the Chief, Assistant Chiefs, Secretary, Training Officers, and the Civil Defense Director. All proposed wage changes would start on January 1, 2023. Fire Department wages have not increased for 13 years. Councilmember Sagen motioned to approve the new fire department pay rates. Councilmember Kingsley seconded the motion. A vote was held to approve new fire department pay rates. Councilmember Scheevel abstained. All in favor. Motion carried.

Stantec geological study was required by the MPCA. This study was not in the original budget. Mayor Donney motioned to pay the most recent Stantec invoice using money from the Wilken fund. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

Steve Lindstrom said the footings are in. The dry deck is done. We are waiting for the plumbing installation. The shelter needs to be completed for inspection can take place. All Rain Deck equipment and shelter equipment have been delivered.

Lisa Miller would like Harmony to use more holiday lights and garlands. The Chamber pays for the decorations "Main Street Lighting". The wire that could damage the light poles will not be used. Councilmember Kingsley motioned that City works put and take down holiday garland and lights. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

A flow meter at WWTP needs to be replaced. Councilmember Sagen motioned to approve the flow meter replacement (\$8,795.00). Mayor Donney seconded the motion. A vote was held. All in favor. Motion carried.

WWPT UV study has begun.

#### EDA Loan Requests –

Councilmember Sagen motioned to approve the Everybody Eats, LLC loan request for restaurant capital. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

Mayor Donney motioned to approve the On the Crunch Side loan request for tuck points and windows. Councilmember Sagen seconded the motion. A vote was held. All in favor. Motion carried.

Councilmember Kingsley motioned to approve the loan requested by Vita Partnership. Councilmember Sagen seconded the motion. A vote was held. All in favor. Motion carried.

Tin, Rust & Harmony sheriff's auction will be on September 1, 2022. Councilmember Sagen motioned to approve the NTE rate of \$24,000. Mayor Donney seconded the motion. A vote was held. All in favor. Motion carried.

Administrator Swanberg asked Council to start thinking about Comp Plan Committee members for next year. Councilmember Kingsley volunteered.

Park board will re-pave the tennis and basketball courts. Additional trees will be planted in September. Windscreens will be installed.

The Library board has been busy improving the Activities Room.

Fire Department no longer uses the 12-foot trailer. Fire Dept. would like to sell the 12-foot trailer and purchase a 20-foot trailer to store fireworks equipment. Mayor Donney motioned to sell the old trailer by sealed bid. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

Administrator Swanberg needs Budget Committee Volunteers. Councilmember Sagen and Mayor Donney volunteered.

The name of the new park is "Cardinal Park". Administrator Swanberg would like to thank all of the families that donated tables and benches.

Councilmember Sagen noted that curbing in front of Chris Morem's is sinking. Administrator Swanberg will follow up with the vendor.

Upon no further business, Mayor Donney adjourned the meeting.

Lisa Morken

Steve Donney

**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union pension	\$279.83
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Health Insurance-Union	\$3,072.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800	\$16.00
General Fund	Life Insurance	USABLE LIFE	101421301G	\$49.30
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$0.00
General Fund	General Operating Supplies	HARMONY FOODS	Coffee	\$19.98
General Fund	Miscellaneous	BA Properties	Internship grant - Comm. Foundation	-\$1,500.00
General Fund	Miscellaneous	BA Properties	Internship grant - Comm. Foundation	\$1,500.00
General Fund	Miscellaneous	BIGALK, JAN	Internship grant - Comm. Foundation	-\$500.00
General Fund	Miscellaneous	BIGALK, JAN	Internship grant - Comm. Foundation	\$500.00
General Fund	Miscellaneous	HARMONY ENTERPRISES COMPANY	Internship grant - Comm. Foundation	\$2,000.00
General Fund	Miscellaneous	HARMONY ENTERPRISES COMPANY	Internship grant - Comm. Foundation	-\$2,000.00
General Fund	Miscellaneous	HARMONY KIDS	Internship grant - Comm. Foundation	\$1,000.00
General Fund	Miscellaneous	HARMONY KIDS	Internship grant - Comm. Foundation	-\$1,000.00
General Fund	Miscellaneous	HARMONY PUBLIC LIBRARY	Internship grant - Comm. Foundation	-\$500.00
General Fund	Miscellaneous	HARMONY PUBLIC LIBRARY	Internship grant - Comm. Foundation	\$500.00
General Fund	Postage	MORKEN, LISA	Priority mail	\$8.95
General Fund	Postage	QUADIENT, INC.	Postage machine	\$25.00
General Fund	Repair/Maint Office Equipment	METRO SALES	Copy machine/printer	\$73.41
General Fund	Travel Expenses	SWANBERG, DEVIN	Drive to Crysteel to pick up truck	\$177.50
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$510.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$91.26
General Fund	Contractual Services	CUSTOM ALARM	Fire alarm monitoring	\$94.50
General Fund	Electric Utilities	CITY OF HARMONY	Comm Center electric	\$1,043.35
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$22,750.00
General Fund	General Operating Supplies	DALCO	Disinfectant wipes, can liner, hand towels	\$297.23
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Door wedges, aerator, screws	\$14.79
General Fund	Motor Fuels/Lubricants	KWIK TRIP, INC	Maintenance truck fuel	\$62.48
General Fund	Other Improvements	Nolan Lumber Company	2 keypad locks	\$390.00
General Fund	Repair/Maint Other Equipment	FIRE SAFETY USA, INC	Fire Extinguisher inspection CC	\$241.67
General Fund	Sewer Utilities	CITY OF HARMONY	Comm center sewer	\$54.15
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$181.18
General Fund	Water Utilities	CITY OF HARMONY	Comm Center water	\$35.99
General Fund	Donations to Civic Org s	BA Properties	Internship grant - Comm. Foundation	\$1,500.00
General Fund	Donations to Civic Org s	BIGALK, JAN	Internship grant - Comm. Foundation	\$500.00

**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Donations to Civic Org s	HARMONY ENTERPRISES COMPANY	Internship grant - Comm. Foundation	\$2,000.00
General Fund	Donations to Civic Org s	HARMONY KIDS	Internship grant - Comm. Foundation	\$1,000.00
General Fund	Donations to Civic Org s	HARMONY PUBLIC LIBRARY	Internship grant - Comm. Foundation	\$500.00
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$923.00
General Fund	General Operating Supplies	HARMONY FOODS		\$21.64
General Fund	Program Services	DOWE, BETTY	Golden Happenings Harmony dollars	\$200.00
General Fund	Program Services	WARNER, CHARLIE	Golden Hap. Music prog 8/24	\$50.00
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	MMA membership dues	\$30.00
General Fund	Dues	LEAGUE OF MINNESOTA CITIES	LMC membership dues	\$1,341.00
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Meal for Election Workers	\$44.17
General Fund	General Operating Supplies	HARMONY FOODS	Election worker's meal	\$33.61
General Fund	General Operating Supplies	HARMONY FOODS	Election worker's meal	\$27.10
General Fund	Property Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$1,926.00
General Fund	Repair/Maint Vehides	CRYTEEL TRUCK EQUIPMENT	Repair boss sander, replace pintle chain	\$949.66
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Case 23-CR-22-343, 23-CR-22-344	\$203.50
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Council meeting, DG dev, vacating 2nd Av	\$750.00
General Fund	General Operating Supplies	CULLIGAN	Drinking water	\$92.60
General Fund	Uniforms	WHALEN, COREY	Uniform allowance - work boots.	\$255.99
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$0.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$41.56
General Fund	Electric Utilities	CITY OF HARMONY	Shop electric	\$132.47
General Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$74.79
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$2,267.00
General Fund	General Operating Supplies	HARMONY FOODS	SWAN alcohol, toilet paper	\$8.58
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Box of screws	\$11.99
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent control	\$84.00
General Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection Shop	\$257.64
General Fund	Small Tools and Minor Equip	RUN RIGHT POWER LLC	Spark plugs fo shop saw	\$7.80
General Fund	Small Tools and Minor Equip	RUN RIGHT POWER LLC	Sharpen chainsaw chain and replace bar	\$99.24
General Fund	Small Tools and Minor Equip	RUN RIGHT POWER LLC	Replaced air filter on concrete saw	\$103.29
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$44.95
General Fund	Water Utilities	CITY OF HARMONY	Shop water	\$21.02
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$1,380.00
General Fund	Sign Materials	HI-VIZ SAFETY	Car Charger sign	\$54.00
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	3/4" Class A road rock	\$474.96
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$2,435.00
General Fund	Electric Utilities	CITY OF HARMONY	Visitor center electric	\$233.49
General Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$48.32

**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$1,897.00
General Fund	General Operating Supplies	DALCO	2M roll can liner	\$73.91
General Fund	General Operating Supplies	DALCO	Hand towels, Toilet paper	\$212.14
General Fund	General Operating Supplies	HARMONY FOODS	Batteries	\$21.96
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Blue salt, Allen wrench, Corks, screws	\$30.12
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Maintenace truck fuel	\$62.48
General Fund	Repair/Maint Other Equipment	FIRE SAFETY USA, INC	Fire Extinguisher inspection VC	\$25.77
General Fund	Sewer Utilities	CITY OF HARMONY	VisitorCenter Sewer	\$60.77
General Fund	Water Utilities	CITY OF HARMONY	Visitor center wter	\$40.36
Fund 101 General Fund				<u>\$52,146.45</u>
Fund 211 Library Fund				
Library Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$275.00
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio books on CD	\$288.88
Library Fund	Media-Books	AMAZON CAPITAL SERVICES	Replacement books	\$90.94
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$493.82
Library Fund	Media-Books	ELAN FINANCIAL SERVICES	Fifty Sandwihes - Books	\$14.00
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$379.22
Library Fund	Office Accessories	AMAZON CAPITAL SERVICES	Desk organizer with drawers	\$34.19
Library Fund	Office Accessories	ELAN FINANCIAL SERVICES	Glue for book repairs - COVER ONE	\$66.90
Library Fund	Office Equip	AMAZON CAPITAL SERVICES	Microsoft Office Pro 2021	\$120.04
Library Fund	Office Equip	NEWEGG	Library laptop with 3 year warranty	\$1,931.67
Library Fund	Program Supplies	AMAZON CAPITAL SERVICES	Craft supplies, books for Storyhour	\$739.21
Library Fund	Program Supplies	DEMCO, INC	Storage tubs for Activies Room	\$75.96
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Lakeshore - Activies room supplies	\$428.59
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Lakeshore - Activies room supplies	\$118.97
Library Fund	Program Supplies	HARMONY FOODS	Treats for Jolly Pops	\$17.86
Library Fund	Program Supplies	PATTERSON, ELENA	Activities room décor	\$209.37
Library Fund	Repair/Maint Furniture/Fixture	AMAZON CAPITAL SERVICES	Clock, shelf organizer, curtain rods, chairs	\$707.52
Library Fund	Repair/Maint Furniture/Fixture	DEMCO, INC	File cabinet for new circ desk	\$629.05
Library Fund	Repair/Maint Furniture/Fixture	PATTERSON, ELENA	Colored rocker with ramp	\$394.00
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copir maintenance fee	\$43.10
Library Fund	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic services & Tech support	\$605.02
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$51.43
Fund 211 Library Fund				<u>\$7,758.74</u>
Fund 222 Fire Fund				

**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fire Fund	Dues	VOLUNTEER FIREFIGHTER S BENEFI	Volunteer Firefighter benefits for Ryan Ma	\$14.00
Fire Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$1,897.00
Fire Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Fire Truck fuel	\$59.99
Fire Fund	Motor Fuels/Lubricants	WEX	Fire Dept fuel	\$62.99
Fire Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection FD	\$231.03
Fire Fund	Training Fees	RIVERLAND COMMUNITY COLLEGE	Firefighter1 & 2, Hazmat training	\$2,740.00
Fire Fund	Training Fees	RIVERLAND COMMUNITY COLLEGE	Survival trailer. Threen hour training.	\$1,100.00
Fire Fund	Electric Utilities	CITY OF HARMONY	Fire Dept electric	\$265.84
Fire Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$48.32
Fire Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$3,482.00
Fire Fund	Sewer Utilities	CITY OF HARMONY	Fire Dept sewer	\$25.77
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$45.82
Fire Fund	Water Utilities	CITY OF HARMONY	Fire Dept water	\$17.28
Fund 222 Fire Fund				\$9,990.04
Fund 223 Ambulance Fund				
Ambulance Fund	Auditing and Acct g Services	TRI STATE AMBULANCE SERVICE	22-17800 intercept fee	\$250.00
Ambulance Fund	Financial Services Fees	EXPERT BILLING, LLC	17 runs billed	\$493.00
Ambulance Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$521.00
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Personalized pencils	\$55.98
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Digital Cert cards - Harmony Kids	\$13.81
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Slips, Trips & Falls LFL	\$65.70
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Digital Cert cards - One Block at a Time	\$60.65
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Digital Cert cards - One Block at a Time	-\$60.65
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	Suction cup for LUCAS 2 & 3, Coloimetric C	\$393.41
Ambulance Fund	Medical Supplies	ELAN FINANCIAL SERVICES	Epinephrine, Glucagon, Nitroglycerin	\$421.00
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Dynarex transparent tape	\$12.29
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Purple nitrile gloves	\$182.30
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Airway set, pen lights, trans tape	\$55.18
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Oxygen	\$71.54
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel	\$460.84
Ambulance Fund	Motor Fuels/Lubricants	WEX	Ambulance fuel	\$318.26
Ambulance Fund	Office Accessories	ELAN FINANCIAL SERVICES	500 personalized Bic pens	\$195.78
Ambulance Fund	Telephone	VERIZON WIRELESS	Mobile and hot spot Ambulance Service	\$48.18
Ambulance Fund	Program Supplies	ELAN FINANCIAL SERVICES	Digital Cert cards - One Block at a Time	\$60.65
Fund 223 Ambulance Fund				\$3,618.92
Fund 251 Park Fund				



**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Park Fund	Buildings and Structures	WIESER BROTHERS	Retainage	\$8,222.86
Park Fund	Buildings and Structures	WIESER BROTHERS	Park, picnic & restroom	\$32,419.81
Park Fund	Chemicals and Chem Products	NUTRIEN AG SOLUTIONS	Weed killer for Parks	\$187.28
Park Fund	Electric Utilities	CITY OF HARMONY	Trailhead park restroom	\$182.98
Park Fund	Electric Utilities	CITY OF HARMONY	Electricity - parks	\$201.43
Park Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$2,205.00
Park Fund	General Operating Supplies	DALCO	Trash cans	\$760.34
Park Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Wind screen	\$339.96
Park Fund	General Operating Supplies	HARMONY FOODS	Batteries	\$8.37
Park Fund	General Operating Supplies	KINGSLEY MERCANTILE	Poncho, Bushing, hook	\$23.77
Park Fund	Motor Fuels/Lubricants	WEX	Fuel for mower	\$436.39
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Straightened mower rim and replaced tube	\$42.86
Park Fund	Repair/Maint Machinery/Equip	SOLBERG WELDING	Installed deck plate at playground	\$702.37
Park Fund	Sewer Utilities	CITY OF HARMONY	Sewer parks	\$12.50
Park Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Eye protection, ear plugs, safety glasses	\$41.52
Park Fund	Water Utilities	CITY OF HARMONY	Water - parks	\$53.68
Park Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$0.00
Fund 251 Park Fund				\$45,841.12
Fund 401 Capital Projects Fund				
Capital Projects Fund	Buildings and Structures	CANTON HEATING & COOLING, LLC	8/23-8/26 labor Splash Pad	\$3,960.00
Capital Projects Fund	Buildings and Structures	CANTON HEATING & COOLING, LLC	Donated labor - Splash Pad	-\$1,960.00
Capital Projects Fund	Buildings and Structures	CANTON HEATING & COOLING, LLC	Shelter labor, permit, inspections 6/21-9/9	\$11,511.00
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	1/2 SCH80 PVC SXS 9 ELL	\$30.00
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	Return merch. Credit	-\$1,298.80
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	11/2 PEX X FPT PROPEX LF BRS ADPT	\$952.11
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	27 ADH SEAL INSULATION TUBOFIL	\$62.40
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	25 ADH SEAL INSULATION TUBOLIT	\$141.96
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	GRAB BAR, SATIN SS GRAB BARS	\$144.79
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	2 EG EXT HINGED SPLIT PIPE CLAMP	\$19.44
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	LF BRZ BALL VLV, HINGED SPLIT PIPE CL	\$984.73
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	3/4X20 L HARD COP TUBE	\$112.60
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	6x4 CI X PVC C PLG FERNCO, J-HOOK	\$132.33
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	6 PLN RISER CLAMP 261	\$20.43
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	Universal pipe	\$155.00
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	1/2 x 100 AQPEX TUBE, 1/2 PEX FPT PRO	\$395.88
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	Plumbing supplies	\$229.93
Capital Projects Fund	Buildings and Structures	FIRST SUPPLY LLC	6 PL/CI X COP/ST QWIK CAP TEST CAP FE	\$19.33

**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 401 Capital Projects Fund				\$15,613.13
Fund 601 Water Fund				
Water Fund	MN Water Testing Fee Due	MN DEPT OF HEALTH	Water connection fee - Quarterly	\$1,462.00
Water Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$6,284.00
Water Fund	Postage	ELAN FINANCIAL SERVICES	Water sample	\$32.20
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine EPA REG	\$284.63
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinders	\$30.00
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinders	\$20.00
Water Fund	Contractual Services	WESTRUM LEAK DETECTION, INC	Leak detection contract	\$800.00
Water Fund	Electric Utilities	CITY OF HARMONY	Pumphouse 1-3 electric	\$1,171.40
Water Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$19.33
Water Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$19.33
Water Fund	General Operating Supplies	HAWKINS WATER TREATMENT GROU	Vacuum reg, 10PPD W-rate valve	\$1,533.00
Water Fund	General Operating Supplies	KINGSLEY MERCANTILE	Batteries, sprayer end	\$21.98
Water Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	AccuVac ampules, hach flouride	\$171.10
Water Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Male conector, pack of 10 USABlueBook	\$17.49
Water Fund	Small Tools and Minor Equip	UTILITY LOGIC	GFG Micro IV single gas detector	\$760.00
Water Fund	Small Tools and Minor Equip	UTILITY LOGIC	Shipping cost for quote 12236	\$30.78
Fund 601 Water Fund				\$12,657.24
Fund 602 Sewer Fund				
Sewer Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$8,440.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Bionutralizer tabs	\$3,031.50
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	August WWPT certification contract	\$1,500.00
Sewer Fund	Electric Utilities	CITY OF HARMONY	WWTP elec	\$1,659.04
Sewer Fund	Gas Utilities	MINNESOTA ENERGY	Gas utilities	\$205.80
Sewer Fund	General Operating Supplies	HARMONY FOODS	Toilet paper	\$10.99
Sewer Fund	General Operating Supplies	WHALEN, COREY	Uniform allowance - work boots.	-\$255.99
Sewer Fund	General Operating Supplies	WHALEN, COREY	Uniform allowance - work boots.	\$255.99
Sewer Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection WWPT	\$68.66
Sewer Fund	Repair/Maint Machinery/Equip	QUALITY FLOW SYSTEMS, INC	Waste water liftstarter	\$900.00
Sewer Fund	Repair/Maint Vehicles	SOLBERG WELDING	Remove truck leaf box and door	\$70.00
Sewer Fund	Sewer Utilities	CITY OF HARMONY	WWTP sewer	\$2,025.10
Sewer Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Green feed tube, rain gaguge, magnet	\$288.03
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$161.11
Sewer Fund	Water Utilities	CITY OF HARMONY	WWTP water	\$1,335.44
Fund 602 Sewer Fund				\$19,695.67

**CITY OF HARMONY**  
**City Council Claims for Review**

09/13/2022

Fund Descr	Object of Expense	Vendor	Comments	Amount
Fund 603 Solid Waste Fund				
Solid Waste Fund	Motor Fuels/Lubricants	RICHARDS SANITATION, LLC	Fuel surcharge	\$216.55
Solid Waste Fund	Motor Fuels/Lubricants	WEX	Corey's truck fuel	\$233.26
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Trash & recyc serv Aug	<u>\$7,761.15</u>
Fund 603 Solid Waste Fund				<u>\$8,210.96</u>
Fund 604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$67,450.02
Electric Fund	Electric Utilities	CITY OF HARMONY	Streetlights - electric	\$105.84
Electric Fund	Electric Utilities	CITY OF HARMONY	Town clock - electric	\$13.55
Electric Fund	Electric Utilities	CITY OF HARMONY	Car chargers	\$57.28
Electric Fund	Miscellaneous	YEAGER, MICHELLE	Overpaid utilities	\$309.53
Electric Fund	Motor Fuels/Lubricants	WEX	Brian's truck fuel	\$110.53
Electric Fund	Repair/Maint Other Equipment	MI ENERGY COOPERATIVE	Repaired transformaer outage 8/31.	\$687.50
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	81 TICKETS	\$109.35
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	8/22 streetlights - 5	\$202.50
Electric Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	HotStart Engine heater - 2	\$239.56
Electric Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$6,620.00
Electric Fund	Taxes, Licenses & Permits	MN DEPT OF COMMERCE	Quarterly assessment - 2nd	<u>\$40.27</u>
Fund 604 Electric Fund				<u>\$75,945.93</u>
Fund 605 Storm Water Fund				
Storm Water Fund	Property Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	<u>\$845.00</u>
Fund 605 Storm Water Fund				\$845.00
Fund 620 Economic Development Authority				
Economic Development	Property Ins	LEAGUE OF MINNESOTA CITIES	Property & Liability insurance premium	\$0.00
Economic Development	Telephone	GOVOFFICE LLC	Annual hosting fee	\$660.00
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	Telephone	\$44.43
Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Jones, foreclosure, Crunch loan prep, Vita l	<u>\$3,010.60</u>
Fund 620 Economic Development Authority				<u>\$3,715.03</u>
				<u>\$256,038.23</u>

## CITY OF HARMONY

09/09/22 3:18 PM

Page 1

## \*Check Summary Register©

August 2022

Name	Check Date	Check Amt	
<b>10101 1st Southeast Bank-G</b>			
67684 RTC, INC	6/15/2022	(\$450.00)	Jet line open for waste pre heater, 5/6
67685 RUN RIGHT POWER LLC	6/15/2022	(\$3,339.60)	Spark plug
67778 Abdo	7/29/2022	\$830.45	State Auditor City Reporting Form
67779 AMAZON CAPITAL SERVICES	7/29/2022	\$272.38	Replacement books
67780 BAKER & TAYLOR	7/29/2022	\$526.98	Movies on DVD
67781 BAKKEN, BONNIE	7/29/2022	\$170.00	Election Judge
67782 CANON FINANCIAL SERVICES, I	7/29/2022	\$44.00	Copier lease
67783 CENTRAL PENSION FUND	7/29/2022	\$252.00	Pension
67784 CHOSEN VALLEY TESTING	7/29/2022	\$1,852.00	Excavation evaluation, concrete testing, procter
67785 CITY OF HARMONY	7/29/2022	\$9,198.57	Streellights
67786 CROELL REDI-MIX	7/29/2022	\$221.60	Waste water sidewalk repair
67787 CULLIGAN	7/29/2022	\$88.70	Drinking water and dispenser rent
67788 Custom Alarm	7/29/2022	\$94.50	Fire alarm monitoring, fire alarm
67789 ALLAN DAHL	7/29/2022	\$10,000.00	New home rebate 160 Wickette Dr
67790 DAKOTA SUPPLY GROUP	7/29/2022	\$191.20	Electronic module for urinal
67791 DALCO	7/29/2022	\$622.26	Handsoap
67792 DECORAH AUTO CENTER	7/29/2022	\$175.66	Full service, check over, cabin filter
67793 DECORAH MOBILE GLASS, INC	7/29/2022	\$242.00	Replaced transmitter on VC door
67794 CARDMEMBER SERVICES	7/29/2022	\$1,503.62	Stamped envelopes
67795 EMERGENCY MEDICAL PRODUC	7/29/2022	\$114.78	Suction canisters, tubing, sharps cont., airway s
67796 BRAYDEN ENGEN	7/29/2022	\$40.80	Gas for mower
67797 ENVIRONMENTAL WATER SERVI	7/29/2022	\$3,000.00	June WWTP Certification
67798 EXPERT BILLING, LLC	7/29/2022	\$522.00	18 Ambulance runs billed
67799 Express Pressure Washers, Inc	7/29/2022	\$117.50	Replace foamer on pressure washer
67800 FILLMORE COUNTY JOURNAL	7/29/2022	\$257.37	Notice of Hearing on Vacatin, 2nd Ave SW
67801 FIRST SOUTHEAST BANK	7/29/2022	\$25.00	Harmony Dollars for Energy Star rebate
67802 FIRST SUPPLY LLC	7/29/2022	\$2,803.85	Air ceiling diffuser, PVC
67803 FIRST SYSTEMS TECHNOLOGY,	7/29/2022	\$1,320.00	Annual verification of pump 1,2,3 flow meters
67804 GENERATION X CONSTRUCTION	7/29/2022	\$5,125.00	Excavations, install basins and 2 foot sand bas
67805 GOPHER STATE ONE CALL, INC	7/29/2022	\$18.90	
67806 HAMMELL EQUIPMENT	7/29/2022	\$154.35	Hardware BLT M10X60, M10N, M10FW
67807 Diane Hanlon	7/29/2022	\$150.00	Election Judge Irain, Primary elect. Coverage
67808 HARMONY FOODS	7/29/2022	\$32.24	Golden Happenings - Lysol, Fantastik, Clorox
67809 HARMONY TELEPHONE COMPA	7/29/2022	\$661.74	August phone bill
67810 HAWKINS, Inc.	7/29/2022	\$3,331.00	Bionutralizer tabs, Freight
67811 KAY HIMLIE	7/29/2022	\$20.49	SRP supplies
67812 I.U.O.E. LOCAL 49 FRINGE BENE	7/29/2022	\$4,035.00	Union health insurance
67813 INGRAM LIBRARY SERVICES, IN	7/29/2022	\$173.15	Audio Books on CD
67814 IUOE LOCAL #49	7/29/2022	\$105.00	Union dues
67815 KINGSLEY MERCANTILE	7/29/2022	\$430.87	Paint for Library window wall
67816 KWIK TRIP, INC	7/29/2022	\$659.06	Ambulance fuel
67817 LEAGUE OF MINNESOTA CITIES	7/29/2022	\$5,243.99	SW Admin 2021/2022 Workers comp ins audit
67818 LOFFLER Companies, Inc	7/29/2022	\$50.23	Copier maintenance fee
67819 ANN LYONS	7/29/2022	\$112.50	Primary Election
67820 METRO Sales	7/29/2022	\$98.93	Color copies
67821 MIENERGY COOPERATIVE	7/29/2022	\$70,313.93	Power for Resale
67822 MOREM ELECTRIC, INC	7/29/2022	\$51,497.46	Parts only MINRLAC 1B STL COND HGR
67823 MN Public Facilities Authority	7/29/2022	\$80,460.00	2016 Well note. GO Bond
67824 NCPERS Group Life Ins.	7/29/2022	\$16.00	511800
67825 Nethercut Schieber Attorneys,	7/29/2022	\$240.00	Council mtg prep, review ord, new cannabis law
67826 NORBY TREE SERVICE LLC	7/29/2022	\$2,800.00	Remove 3 trees, ground stump, clean up
67827 ELENA PATTERSON	7/29/2022	\$109.19	Activities Room supplies
67828 PLUNKETTS PEST CONTROL, IN	7/29/2022	\$82.00	Rodent control
67829 PRESTON AUTO PARTS	7/29/2022	\$11.97	April payment lost in mail. Serv. Fees.

## CITY OF HARMONY

09/09/22 3:18 PM

Page 2

## \*Check Summary Register©

August 2022

Name	Check Date	Check Amt	
67830	PRESTON EQUIPMENT CO.	7/29/2022	\$1,565.37 U-joint with shaft and shield
67831	QUILL CORPORATION	7/29/2022	\$2,048.72 Marker boards for Activities Room
67832	RCT Sewer & Vac	7/29/2022	\$550.00 Clean inlet trenches to plant. Dispose of debris
67833	RICHARDS SANITATION, LLC	7/29/2022	\$8,072.70 Trash and recycling service
67834	RUN RIGHT POWER LLC	7/29/2022	\$760.66 Oil
67835	S&M CONTROLS, INC	7/29/2022	\$3,215.00 Replaced water tower level processor.
67836	EILEEN SCHANSBERG	7/29/2022	\$150.00 Primary Election
67837	STEVEN SCRABECK	7/29/2022	\$1,084.80 Refund of overpayment
67838	SHORT ELLIOT HENDRICKSON, I	7/29/2022	\$1,920.00 WWTF UV Study
67839	SILVERS, STEPHANIE	7/29/2022	\$240.00 Election Judge train, Primary Elec. Coverage
67840	SOUTHEAST LIBRARY SYSTEM	7/29/2022	\$1,111.02 Basic fees and Tech Support
67841	SOUTHEAST SERVICE CO-OP	7/29/2022	\$300.00 2022-23 membership
67842	SURETY WATERPROOFING	7/29/2022	\$104,360.00 Downtown Revit. Grant Prog.
67843	SWANBERG, DEVIN	7/29/2022	\$55.00 Mileage 7/26, 7/29, 8/8, 8/9 22 miles each
67844	TEAM LABORATORY CHEM. COR	7/29/2022	\$3,144.00 Lift station degreaser, Mega bugs + freight
67845	TORGERSON-OSTBY	7/29/2022	\$2,167.15 Playground pathway, rubber tiles
67846	U CARE MINNESOTA	7/29/2022	\$495.40 Refund of overpayment - # 411048
67847	USABLE LIFE	7/29/2022	\$49.30 101421301G
67848	UTILITY CONSULTANTS, INC	7/29/2022	\$992.60 Two Coliform tests, 7/20
67849	UTILITY LOGIC	7/29/2022	\$6,762.23 Charging cradle for G450 pump, battery pack
67850	Verizon Wireless	7/29/2022	\$48.28 Ambulance hot spot & cell service
67851	VIS PLUMBING	7/29/2022	\$315.00 Repair air conditioning 6/28/22
67852	WHV, INC	7/29/2022	\$5,100.00 Seal up roof ridge cap
67853	Stantec Consulting Services, I	8/29/2022	\$14,728.74 City Engineer, Permitting, MPCA correspond.
Unposted	VITA PARTNERSHIP, LLC	9/9/2022	\$19,361.61
	<b>Total Checks</b>		<b>\$435,228.20</b>



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as a common voice for municipal utilities

[mmua.org](http://mmua.org)

August 19, 2022

Dear Valued Member,

Your support and participation in MMUA's Safety Management Program over the years is very much appreciated. It is our hope to continue to serve you for many years to come.

As I'm sure you're aware, MMUA as a staff and with oversight from the Board of Directors, have been reviewing our programs and services. We have conducted surveys of the membership, held our annual reviews with participants in each of the regions, and just finished holding two Zoom meetings where we presented our redesigned "Safety Management Program 2.0."

The 2.0 program features three service tiers. Each tier offers a defined level of service over a specified number of days. For those who select tier 2 or tier 3 there is even greater flexibility. You can select from a variety of programming to best meet your needs, as well as purchase additional days of service if desired.

Included please find the following:

1. Safety Management Program 2.0 Service Proposal, which include the price you are currently paying and the price for the equivalent service in 2022-23
2. Overview of Safety Management Program Tiers
3. Safety Management Program Tier Structure / Safety Management Program Fee Structure
4. Safety Management Program Training Options (Classic and Technical)

Please review the information and return the Safety Management Program 2.0 Service Proposal to Larry Pederson at MMUA before September 23.

Safety management contracts are for the period October 1, 2022-September 30, 2023. Contracts will be invoiced at the new rates beginning on October 1, 2022.

As always, we appreciate your prompt response. If you have questions, please contact me at 612-802-8474 or Karleen Kos at 763-746-0701.

Sincerely,

A handwritten signature in black ink that reads "Mike Willetts".

Mike Willetts  
Director of Training & Safety  
Cell: 612.802.8474  
[mwilletts@mmua.org](mailto:mwilletts@mmua.org)

A handwritten signature in black ink that reads "Karleen Kos".

Karleen Kos  
Chief Executive Officer  
Direct: 763.746.0701 / Cell: 813.675.7589  
[kkos@mmua.org](mailto:kkos@mmua.org)



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MMUA Safety Management Program 2.0  
Service Proposal

City/Utility	Population	# of Days	2021-22 Annual Cost	2022-23 Annual Cost
Harmony	1,026	1	\$10,200.00	\$14,219.00

Number of days per month: 1

Based on number of days and the service we have been providing, your service level is tier 2

*So that we can promptly prepare your service contract for 2022-23, please complete the following section.*

Please indicate your preference:

Continue with the same level of service for 2022-23

If you would like to change your level of service, please indicate here:

INCREASE number of days  
Indicate how many more days: \_\_\_\_\_

DECREASE number of days  
Indicate how many fewer days: \_\_\_\_\_

Please note: Your regional safety coordinator will continue to work with you on your specific training topics. If your request exceeds or falls outside of your tier limitations, MMUA will work with you and provide a cost proposal and scheduling options.

Safety management contracts are for the period October 1, 2022-September 30, 2023. Contracts will be invoiced at the new rates beginning on October 1, 2022.

Return this form to Larry Pederson by September 23.

Thank you!

Larry Pederson, Director of Finance  
3131 Fernbrook Lane North, Suite 200  
Plymouth, MN 55447  
[lpederson@mmua.org](mailto:lpederson@mmua.org)  
Fax - 763-551-0459



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## Overview of Safety Management Program 2.0 Tiers

In FY 2022-23, MMUA is introducing a new tiered safety program model. This updated system builds on the core safety programming for which MMUA has been known and adds components that will allow communities/utilities to choose the level of service they want. Fees will be based on the tier chosen, the size of the community/workforce, and the required on-site days.

### Tier 1 – Compliance Program

This is our most basic offering, designed to give you the tools needed to help achieve compliance.

**What is the same:** In the Tier 1 Compliance Program, a dedicated safety professional is assigned to your community/utility. Your safety coordinator will work with you and your team as a mentor, to assist in working towards compliance of OSHA/MNOSHA and other applicable regulations. They have access to a full team of safety experts to help them ensure you get the right information and experience when and where you need it.

**What is different:** Your safety coordinator is on-site six (6) times per year rather than twelve (12) times per year. Additional fees apply for courses/trainings not included in tier 1. Accident/incident investigations and support for OSHA inspections are also available and due to their specialized nature are billed at an enhanced rate.

### Tier 2 – Competence Program

This program builds on tier 1 offering greater flexibility, with a focus on building a strong safety culture and increasing your team's competence.

**What is the same:** The Tier 2 Competence Program is MMUA's classic offering. A dedicated safety professional is assigned to your community/utility and will be on your site at least twelve (12) times per year. In addition to ensuring your operation is progressing toward compliance of OSHA/MNOSHA and other applicable regulations. Your safety coordinator will focus on training in areas that are important for your specific operational needs and the professional development requirements of the individuals on your team for enhanced competency. Accident investigations and support for OSHA inspections continue to be included at no additional charge.

**What is different:** You can identify your most-pressing training needs and choose up to five (5) additional topics/programs you would like covered in a given year. Should you decide more is needed, additional training or consultation sessions can be scheduled for an additional fee at a discounted rate. If your safety coordinator is qualified to deliver the services you request, s/he will do so. If not, we will draw from another qualified member of our team to visit your community and deliver the added training



Resolution 22-13

**A RESOLUTION CERTIFYING THE PRELIMINARY PROPERTY TAX LEVY TO  
THE COUNTY AUDITOR IN 2022 FOR TAXES PAYABLE IN 2023**

BE IT RESOLVED, by the council of the City of Harmony, Fillmore County, Minnesota that the following sums, be and hereby are, proposed to be levied upon the taxable property in the City of Harmony, County of Fillmore, State of Minnesota, in the year 2022, for taxes payable in 2023, for the following purposes:

LEVY PURPOSE	LEVY
General Fund	313,455
Library Fund	101,225
Fire Fund	47,000
Parks Fund	82,000
Arts Fund	6,500
Economic Development Authority Fund	112,750
General Obligation Improvement Bonds, Series 2017A-Various Streets	81,300
General Obligation Tax Abatement Bonds, Series 2013A-Community Center/General Tax Levy	17,000
General Obligation Improvement Bonds, Series 2020A	71,000
Total Tax Capacity Levies	832,185

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the Resolution:  
Voting Against the Resolution:  
Abstained from Voting:  
Absent:

Motion carried and resolution adopted this 13<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Steve Donney, Mayor

ATTEST:

\_\_\_\_\_  
Devin Swanberg, Administrator

Environmental  
Water Services



Operations &  
Maintenance

Water & Wastewater  
Services

# City Of Harmony

Monthly Council Report

Reporting for the Month of August 2022

- 1.) Completed DMR no limit exceedances
- 2.) Continued assisting with rounds and process control.
- 3.) Conducted MLSS checks Corey/Rick
- 4.) Checked biological activity under microscope Corey/Rick
- 5.) Conducted testing on digester and digester is at 7.19 PH great shape Rick/Corey
- 6.) Contacted Brendan with SHE concerning UV system expecting information by 9-16-2022 at the latest. Rick/Corey
- 7.) Morem installed the new heat controller for the sludge pump Perry programed.
- 8.) Decanting of the solids storage tank Corey.

## **Harmony EDA Minutes**

DRAFT

September 1, 2022  
7:30 AM

Community Center  
Council Room

Present: Kerry Kingsley, Steve Donney, Steve Sagen, and Greg Schieber

Also Present: Amy Bishop, Aaron Bishop, Lisa Miller, Erica Thilges, Becky Jones, Roxanne Johnson, Mark Bishop, Michael Himlie, Cindy Ofstedal, Vicky Tribon, Devin Swanberg, and Chris Giesen

The regular meeting was called to order at 7:32 AM by Kerry Kingsley.

### **Minutes**

The board reviewed the minutes of the July 28, 2022 and August 11, 2022 meetings. Motion by Sagen, second by Schieber to approve the minutes as presented. Motion carried unanimously.

### **Financial Reports & Claims**

The board reviewed the loan portfolio. Schieber reported that the settlement of the Tin Rust & Harmony loan had been accepted as approved and a payoff was received. Giesen reported that all loans were current.

Giesen noted that the Chamber of Commerce had only requested \$27,000 of the \$28,000 budgeted for their annual stipend. He reported that the chamber is now requesting the remaining \$1,000 budgeted for 2022.

Motion by Donney, second by Sagen to approve the financial report and payment of \$1,000 to the Harmony Area Chamber of Commerce as requested. Motion carried unanimously.

### **Hammel House & Co. Development Agreement Question**

Giesen reviewed a memo regarding a question on the Hammel House & Co development agreement related to the Walnut Farms subdivision and the recent listing of the lots with a professional real estate agent. Roxanne Johnson was present, representing the developer as their real estate agent. Giesen noted that the question was merely a matter of clarifying the understanding of responsibilities, especially around the issue of keeping the deferred assessments assigned to lots as security for the agreement. The board discussed at length. There was a concern that the deferred assessments would cause an issue for a buyer if the assessments could not be removed prior to purchase. Consensus of the board was that modification of the development agreement wasn't needed. It was also agreed that since penalty payments have been made in the past, technically those lots could have their deferred assessments released. However, since it was unknown which and when lots would sell or build and the need to secure the agreement, it was agreed that at the request of the developer, the development agreement would allow the board to release such assessments on specific lots that were "paid off" so to speak. For illustrative

purposes, it was said that as of today, there have been two penalty payments made – so up to two lots could have their assessment released if requested, resolving potential issues with closing a sale. Further it was agreed that ultimately that one qualified house must be built each year regardless of this clarification and that the developer is ultimately responsible for any penalty payments. There would be nothing preventing the developer from creating secondary agreements to make sure lot buyers also build a qualified home, but the board was not in favor of becoming involved in such third party/secondary agreements. It was reaffirmed that per the development agreement the new home rebate program would not apply to any of the lots within the subdivision until the termination of the agreement as a whole.

### **Bike Trail Project**

Giesen gave an update on the bike trail project. The construction project has been designed but issues with culverts and possible erosion control remain to be resolved. The DNR still plans to bid the project around Thanksgiving and award the bids the first part of December. The board encouraged reaching out to possible bidders to ensure a good response. It was noted that in the event that no bids are received or not acceptable, the bonding dollars could be at risk to be lost entirely at the end of the year. To prevent losing the dollars, the DNR could award the funds to the city to manage the project and construct the trail to their specifications. Giesen noted there were still many unknowns but gave the board a preview of a possible agreement to make such an arrangement between the DNR and city. The project budget was also discussed. It was noted that the segment between town and the cave was now estimated to cost \$1.7M to construct but only \$1.4M remained available. It was noted that in the event not enough funds are available, a series of alternate bids Vicky Tribon and Mark Bishop were present to give additional thoughts and comments on the project status. The board asked staff to request a meeting with our local state legislators to get their advice on the current project status and thoughts for possible funding for any shortfalls. Consensus of the board was that if the DNR is only financially able to construction a portion of the trail at this time, we should prioritize the city to highway 30 segment which would at least bring people from town to a paved surface that could get them to the cave for the time being. Staff is to follow up with the DNR and keep everyone posted on the project status.

### **Digital Marketing**

The board reviewed draft documents for the upcoming digital marketing campaign approved at a prior meeting. The focus is to promote the new home rebate program. The board discussed running digital social media ads in the SE MN/La Crosse/Rochester/Twin Cities area to start and review results to refine and possible expand the effort in the future. Consensus was to move forward with the project as approved previously.

### **New Home Rebate Program Updates**

The board continued discussion on a possible refresh of the new home rebate program, including creating additional award brackets for higher valued homes. This would result in possibly higher rebate amounts too. This would reflect the rising value and costs of homes and keep the rebate amounts attractive for potential buyers. The board agreed that the suggested amounts put forward by Donney seemed reasonable and logical. Staff will

put together a clean version of Donney's suggestions and bring back for further discussion next month.

#### **Chamber of Commerce Report**

Amy Bishop was present to give the chamber report. She noted that director Melissa Vander Plas had recently resigned the position and the board was in the process of interviewing for a new director. Erica Thilges was appointed to fill the remainder of Andy Batstone's chamber board seat. Becky Jones is assisting the chamber with social media. Related to events and projects, Bishop reported that they recently wrapped up the summer Alley Jam concert series, have Taste of the Trail approaching, and that the chamber is planning various beautification and signage projects. Additionally, the chamber is going to fix a broken sign at the visitor's center and are not hosting holiday fest this year in the traditional format. Wrapping up the report Bishop noted that they are reviewing the results of a recent member survey, considering a membership rate increase to assist with increasing costs and services, are working to recruit new volunteers.

#### **Prospects/Community Update**

Kingsley inquired about the status of the Dollar General project. Swanberg reported that he did not have any new updates as no additional information had been reported to the city for some time. He noted that the city process is completed but that there may be some unresolved questions between private landowners.

Kinglsey inquired about the status of the Twin City Trimmers project in the industrial park. Giesen reported that in a recent conversation with the owner, the intention was still to get the building enclosed by the end of the year and finish the inside over the winter. He noted that because of supply chain issues and pricing, the project was slightly delayed from the original timeline but still on track to begin soon. He will follow up and keep members posted.

There was no other business.

Hearing no objections, Kingsley adjourned the meeting. The meeting adjourned at 9:53AM.

The next regular meeting is scheduled for October 6, 2022 at 7:30 AM at the Community Center.