

AGENDA
HARMONY CITY COUNCIL
HARMONY ECONOMIC DEVELOPMENT AUTHORITY
Some members may participate by telephone or other electronic means
Regular Meeting

February 13, 2024
7:00 P.M.

Council Room
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a) Minutes Regular
 - b) Claims and January Checks
 - c) Cash in CD
 - d) Fillmore County Subsidy Agreement
 - e) Telecommuter Forward City
5. New Business
 - a) 2024 Street Project: Approval request of Plans, Specifications, and Advertise for bids - Brett Grabau, Stantec
 - i. Discussion to set special meeting
 - b) Resolution 24-02: Utility Rates
 - c) Driveway drainage at 308 1st ST NW
 - d) Personnel Committee – Samantha Grabau yearly review
 - e) Liquor License Renewal – Kwik Trip
6. Reports
 - a) Building & Maintenance Report
 - i. WWTP Report
 - b) EDA Board
 - c) Harmony Chamber
 - d) Park Board
 - e) Library Board
 - f) Arts Board
 - g) Fire Department
 - h) Sheriff Report
7. Adjourn



January 9, 2024

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Kyle Scheevel, Jesse Grabau, Domingo Kingsley and Michael Himlie; City Clerk/Ambulance Director Samantha Grabau (arrived at 7:08 pm), Deputy Clerk Lisa Morken, and Attorney Greg Schieber. Also, present were Hannah Wingert, (Fillmore County Journal), Erica Thilges, Amy Bishop, Aaron Bishop and Kailee Arends.

PUBLIC FORUM: None

CONSENT AGENDA: Councilmember Grabau motioned to approve the consent agenda which consisted of minutes, claims and December checks, cash in CD, Samantha Grabau City Preparedness and Emergency Management training in January and February, and the annual Fillmore County Prosecutor Agreement. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

RESOLUTION 24-01 Annual Appts: Councilmember Grabau motioned to approve Resolution 24-01 Annual Appointments. Councilmember Kingsley seconded the motion. A vote was held. All in favor. Motion carried.

LAND AGREEMENT: Attorney Greg Schieber stated that construction on the bike trail will begin this spring or summer. Councilmember Grabau motioned to approve the Harmony-Preston Valley State Trail, Harmony to the Iowa state line and Niagara Cave extension cooperative construction agreement between the state of MN and the city of Harmony. Councilmember Himlie seconded the motion. A vote was held. All in favor. Motion carried.

DOWNTOWN GRANT PROGRAM: Funding for the next round of the grant will be in the budget this fall. Councilmember Grabau motioned to continue with the Downtown Grant Program 2024. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

REPORTS:

BUILDING & MAINTENANCE: Nothing new to report.

WWTP: Report is in agenda packet.

EDA: Minutes are in agenda packet. Mayor Donney motioned to approve Stuart Morem's appointment to the EDA Loan Committee. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

CHAMBER: Erica Thilges stated that two City Council members are needed to meet with EDA and Chamber to refresh communication. Councilmembers Kingsley and Scheevel volunteered to be on the subcommittee.

PARK BOARD: Nothing new to report.

ARTS BOARD: Nothing new to report.

FIRE DEPARTMENT: Nothing new to report.

SHERIFF'S REPORT: Report is in agenda packet.

LIBRARY BOARD: A new integrated library system is coming.

Councilmember Kingsley noted that there were 243 Ambulance calls in 2023.

Upon no further business, Mayor Donney adjourned the meeting.

Lisa Morken, Deputy Clerk

Mayor Steve Donney

CITY OF HARMONY
City Council Claims for Review

February 13, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	January 24 Union pension	\$445.50
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union Health Insurance	\$4,425.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800 Life insurance	\$16.00
General Fund	Life Insurance	USABLE LIFE	101421301G	\$57.20
General Fund	Computer Supplies	CATALIS PWE	Email services Jan-Dec 2024 (3)	\$315.00
General Fund	Postage	MORKEN, LISA	1/2 oz. stamps	\$4.80
General Fund	General Operating Supplies	SEACHANGE PRINT INNOVATIONS	Animal Tags	\$218.50
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Civil defense phone	\$47.08
General Fund	Cleaning Supplies	HARMONY FOODS	CC isopropel alc, 8122	\$4.58
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric Comm Center	\$2,947.23
General Fund	Furniture and Fixtures	ELAN FINANCIAL SERVICES	Sam's Club 2 six foot tables	\$150.28
General Fund	Gas Utilities	MINNESOTA ENERGY	Comm center natural gas	\$25.66
General Fund	General Operating Supplies	HARMONY FOODS	CC batteries, 8122	\$19.63
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Comm Cen - batteries, tape, dual AC charg	\$26.48
General Fund	Miscellaneous	BURGER, NANCY	Refunded payment. Baby shower cancelle	\$75.00
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer Comm Center	\$50.70
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Administration phone	\$230.58
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water Comm Center	\$33.79
General Fund	Program Services	HARMONY FOODS	Chex mix, train kits 1/20, 5395	\$56.09
General Fund	Program Services	HARMONY FOODS	Apple juice, pineapple 1/23, 5395	\$12.26
General Fund	Software Service Fees	BANYON DATA SYSTEMS	Banyon sotware support	\$543.00
General Fund	Contractual Services	BRUENING ROCK PRODUCTS, INC	1/10 snow removal, loader & truck	\$2,540.00
General Fund	Contractual Services	BRUENING ROCK PRODUCTS, INC	1/13 snow removal, loader & truck	\$4,012.50
General Fund	Repair/Maint Vehicles	HAMMELL EQUIPMENT	Snow/ice, replaced antenna	\$103.10
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Criminal legal fees 23-CR-15-835	\$238.00
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	January legal fees	\$262.50
General Fund	General Operating Supplies	CULLIGAN	Drinking water and dispenser rent	\$64.40
General Fund	Planning & Development Fees	WIDSETH SMITH NOLTING & ASSOC	City limits, City Council Meeting Comp Plan	\$1,060.00
General Fund	Contractual Services	FILLMORE COUNTY SHERIFF	2023 4th Quarter Sheriff contract	\$31,743.46
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Police phone	\$55.18
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Shop Electric	\$211.48
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Shop - Sprayer, GFI outlet	\$47.48
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent control program	\$85.20
General Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Sam's Club work table	\$26.83
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Shop phone	\$88.87

CITY OF HARMONY
City Council Claims for Review

February 13, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Shop Water	\$17.95
General Fund	Lodging Tax	HARMONY CHAMBER OF COMMERCE	Gloria's, 2023 lodging tax	\$140.48
General Fund	Lodging Tax	HARMONY CHAMBER OF COMMERCE	Evolve, monthly lodging tax Dec 2023	\$23.25
General Fund	Lodging Tax	HARMONY CHAMBER OF COMMERCE	Country Lodge, Q4 2023 lodging tax	\$549.10
General Fund	Cleaning Supplies	KINGSLEY MERCANTILE	Visitor Center - Broom hook	\$11.29
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric Visitors Center	\$122.17
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer Visitors Center	\$23.86
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water Visitors Center	\$16.10
101 General Fund				\$51,252.56
211 Library Fund				
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio books on CD	\$105.23
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audio books on CD	\$34.84
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$88.80
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$38.61
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$124.00
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$30.74
Library Fund	Media-Books	BAKER & TAYLOR	Bbooks	\$373.19
Library Fund	Media-Books	FREDERICK, MICHAEL	8 books	\$96.00
Library Fund	Media-E-Audio	SOUTHEASTERN LIBRARIES COOP	Overdrive subscription	\$1,000.00
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$22.49
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$178.36
Library Fund	Office Accessories	DEMCO, INC	Book covers & CD cases	\$531.38
Library Fund	Office Accessories	QUILL CORPORATION	First aide kit	\$37.52
Library Fund	Office Equip	ELAN FINANCIAL SERVICES	Amazon DVD cleaning machine	\$199.99
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Amazon painting rocks, shell beads	\$55.86
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Amazon various Lego building sets	\$425.94
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Target SRP prizes, Squishies kit 5	\$19.17
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Amazon Lego Deep sea Submarine	\$82.00
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Target SRP prizes, DIY toy act. Kit	\$57.45
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Target SRP prizes, Squishies kit 10	\$39.90
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Target SRP prizes, Squishies kit 15	\$59.85
Library Fund	Program Supplies	ELAN FINANCIAL SERVICES	Target SRP prizes, Squishies kit 5	\$19.95
Library Fund	Program Supplies	HARMONY CHAMBER OF COMMERCE	HACC Visitor's Guide Ad	\$190.00
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copier maintenance fee	\$30.29
Library Fund	Software Service Fees	SOUTHEASTERN LIBRARIES COOP	Basic services & tech support	\$331.98
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Library phone	\$48.93

CITY OF HARMONY
City Council Claims for Review

February 13, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
211 Library Fund				\$4,266.47
222 Fire Fund				
Fire Fund	General Operating Supplies	KINGSLEY MERCANTILE	Fire - Dept - Batteries, slat, kerosene	\$58.42
Fire Fund	Training Fees	RIVERLAND COMMUNITY COLLEGE	Hazmat training 1/22	\$560.00
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric Fire Dept	\$328.56
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer Fire Dept	\$27.89
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire Department phone	\$99.30
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water Fire Dept	\$18.76
222 Fire Fund				\$1,092.93
223 Ambulance Fund				
Ambulance Fund	Contractual Services	EMS MANAGEMENT & CONSULTANT	33 trips coded	\$649.00
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept charges 24-9510 1/25/24	\$425.93
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Intercept charges 24-6469 1/17/24	\$356.14
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Curaplex nasal flared tips, freight	\$56.40
Ambulance Fund	Medical Supplies	EMERGENCY MEDICAL PRODUCTS	Band-aides, dressing, vomit bags, freight	\$50.41
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen	\$69.64
Ambulance Fund	Taxes, Licenses & Permits	HANSON, JORDON	EMT Recertification reimbursement	\$25.00
Ambulance Fund	Telephone	AT&T MOBILITY	Feb. Ambulance cell phone & hotspot	\$82.98
Ambulance Fund	Telephone	AT&T MOBILITY	Jan. Ambulance cell phone & hotspot	\$82.96
Ambulance Fund	Training Fees	RIVERLAND COMMUNITY COLLEGE	EMT train. Mayer, Nelson, Patch, Stelpflug	\$6,400.00
223 Ambulance Fund				\$8,198.46
251 Park Fund				
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric	\$227.56
Park Fund	Landscaping Materials	ELAN FINANCIAL SERVICES	3 net straw blankets (for grass seed)	\$287.62
251 Park Fund				\$515.18
601 Water Fund				
Water Fund	Office Accessories	ELAN FINANCIAL SERVICES	Amazon 3 ring binders, staple remover	\$38.69
Water Fund	Postage	ELAN FINANCIAL SERVICES	USPS Water sample postage	\$9.50
Water Fund	Software Service Fees	BANYON DATA SYSTEMS	Banyon sotware support	\$543.00
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	2 chlorine cylinders - water	\$20.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric pump house 1 & 2	\$1,233.61
Water Fund	General Operating Supplies	HARMONY FOODS	Bags for water samples, 8122	\$7.58
Water Fund	General Operating Supplies	HARMONY FOODS	Bags for water samples, 8122	\$11.37
Water Fund	General Operating Supplies	KINGSLEY MERCANTILE	Water dept - Magnet	\$7.99
Water Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	4 Coliform 12/2023 & 1/2024	\$95.16

CITY OF HARMONY
City Council Claims for Review

February 13, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
Water Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Water meter, freight	\$221.86
601 Water Fund				\$2,188.76
602 Sewer Fund				
Sewer Fund	Engineering Fees	DUPERON CORPORATION	Job # W3999; WWTP	\$7,500.00
Sewer Fund	Software Service Fees	BANYON DATA SYSTEMS	Banyon sotware support	\$543.00
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder WWTP	\$10.00
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	Wastewater operations & mgmt Jan	\$1,500.00
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric WWTP & Lift stations	\$1,437.07
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Samples 12/21,27; 1/3,10,17,24	\$1,605.07
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Sewer WWTP	\$2,038.33
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Sewer dialers/Lifts phone	\$245.75
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Water WWTP	\$1,343.77
602 Sewer Fund				\$16,222.99
603 Solid Waste Fund				
Solid Waste Fund	Software Service Fees	BANYON DATA SYSTEMS	Banyon sotware support	\$543.00
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC		\$8,024.30
603 Solid Waste Fund				\$8,567.30
604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$65,352.29
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Streetlights electric	\$1,083.78
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Town Clock electric	\$14.27
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric car charger	\$23.92
Electric Fund	General Operating Supplies	KINGSLEY MERCANTILE	Elec - 2 Pink tape	\$6.58
Electric Fund	Repair/Maint Other Equipment	MI ENERGY COOPERATIVE	Substation regulator panel replacement	\$2,550.46
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	2 locates; Annual Facility Op Fee	\$52.70
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repair lights west & east of school	\$206.05
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repair lights 5th St NE, 5th Ave SE	\$1,004.48
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Electric meters (2), freight	\$413.01
Electric Fund	Utility Maint Materials	MOREM ELECTRIC, INC	Streetlights stored at City Shop	\$42,849.73
Electric Fund	Dues	MMUA	Electric Uiltiy Member Dues	\$1,478.00
Electric Fund	Miscellaneous	ENERGY REBATE	Ralph Schansberg Energy Star Rebate	\$25.00
Electric Fund	Miscellaneous	ENERGY REBATE	Terry Bigalk Energy Star Rebate	\$75.00
Electric Fund	Miscellaneous	ENERGY REBATE	Larry Tonding Energy Star Rebate	\$25.00
Electric Fund	Postage	MORKEN, LISA	UB deposit paperwork postage	\$1.87
Electric Fund	Software Service Fees	BANYON DATA SYSTEMS	Banyon sotware support	\$543.00

CITY OF HARMONY
City Council Claims for Review

February 13, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
604 Electric Fund				\$115,705.14
620 Economic Development Authority				
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA phone	\$41.13
620 Economic Development Authority				\$41.13
				\$208,050.92

CITY OF HARMONY
City Council Claims for Review

February 13, 2024 Additional Claims

Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Amazon Case of file storage boxes	\$110.00
General Fund	Repair/Maint Office Equipment	METRO SALES	January contract & usage	\$92.52
General Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Best Western IC 300 training lodging	\$212.02
General Fund	Travel Expenses	GRABAU, SAMANTHA	Admin ICS-300 training mileage & meals	\$121.13
General Fund	Cleaning Supplies	DALCO	Paid invoice twice, gloves	-\$71.56
General Fund	Cleaning Supplies	DALCO	CC Toilet bowl cleaner	\$16.99
General Fund	General Operating Supplies	DALCO	CC Hand towels, WHITE ROLL WIPER	\$90.08
General Fund	General Operating Supplies	DALCO	CC Hand towels 2	\$100.44
General Fund	General Operating Supplies	DALCO	CC Toilet paper	\$51.83
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	CC maintenance fuel	\$146.47
General Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit prep & training videos	\$3,930.00
General Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Certified audit services for 2023	\$4,200.00
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Plow truck fuel	\$210.03
General Fund	Motor Fuels/Lubricants	WEX	Corey's truck fuel	\$103.13
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	Repair spreader on Corey's truck	\$960.93
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	Oil change, replaced 4 filters on the 1 ton	\$501.90
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	Paid invoice 304348 twice	-\$811.19
General Fund	Street Maint Materials	BRUENING ROCK PRODUCTS, INC	Paid invoice 303202 twice	-\$415.52
General Fund	Legal Fees	FILLMORE COUNTY ATTORNEY	Criminal legal fees 23-CR-21-596	\$190.00
General Fund	Repair/Maint Machinery/Equip	IRONSIDE TRAILER SALES & SERVI	Remove, repair replace skidloader tire	\$31.00
General Fund	Cleaning Supplies	DALCO	VC Toilet bowl cleaner	\$16.99
General Fund	General Operating Supplies	DALCO	VC Toilet paper	\$51.83
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	VC maintenance fuel	\$146.48
101 General Fund				\$9,985.50
222 Fire Fund				
Fire Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Fire truck fuel	\$145.20
222 Fire Fund				\$145.20
223 Ambulance Fund				
Ambulance Fund	Cleaning Supplies	DALCO	Paid invoice twice, sanitizer	-\$74.21
Ambulance Fund	Contractual Services	ACTIVE911, INC	Active alert subscription	\$180.00
Ambulance Fund	Dues	ELAN FINANCIAL SERVICES	EMT recertification - 3	\$75.00
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Dell return batteries	-\$12.98
Ambulance Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	OSI lithium batteries, recharable batt	\$62.04
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen	\$67.14
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel	\$274.81

CITY OF HARMONY
City Council Claims for Review

February 13, 2024 Additional Claims

Fund Descr	Object of Expense	Vendor	Comments	Amount
Ambulance Fund	Motor Fuels/Lubricants	WEX	Ambulance fuel	\$191.13
Ambulance Fund	Repair/Maint Other Equipment	STRYKER SALES CORPORATION	Repaired Lucas 2	\$420.00
Ambulance Fund	Repair/Maint Other Equipment	STRYKER SALES CORPORATION	POWER-PRO XT inspection + travel	\$310.00
Ambulance Fund	Repair/Maint Other Equipment	STRYKER SALES CORPORATION	MTS power load repair	\$160.00
Ambulance Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Amazon Wireless charger	\$24.98
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS BLS digital cert card 3	\$23.07
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS digital book DC	\$10.87
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS BLS digital cert card	\$7.69
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS cert cards pediatric first aid	\$39.75
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	Online instructor reauthorization	\$30.00
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	HIS All ages CPR + cert cards 56	\$608.72
Ambulance Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Best Western IC 300 training lodging	\$212.03
Ambulance Fund	Travel Expenses	GRABAU, SAMANTHA	Amb ICS-300 training mileage & meals	\$121.13
223 Ambulance Fund				<u>\$2,731.17</u>
251 Park Fund				
Park Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	4 STROKE FUEL	\$49.98
Park Fund	Repair/Maint Machinery/Equip	RUN RIGHT POWER LLC	Repaired bent rod on Z turn	\$25.41
Park Fund	Lodging Tax	HARMONY CHAMBER OF COMMERCE	2023 Lodging tax to Chamber (campgroun	\$85.02
251 Park Fund				<u>\$160.41</u>
601 Water Fund				
Water Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit prep & training videos	\$3,930.00
Water Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Certified audit services for 2023	\$4,200.00
601 Water Fund				<u>\$8,130.00</u>
602 Sewer Fund				
Sewer Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit prep & training videos	\$3,930.00
Sewer Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Certified audit services for 2023	\$4,200.00
Sewer Fund	Office Accessories	ELAN FINANCIAL SERVICES	Uline WWTP Desk chair	\$197.51
Sewer Fund	Travel Expenses	WHALEN, COREY	Meals at WWTP classes 2/6,7,8	\$110.00
Sewer Fund	Engineering Fees	STANTEC CONSULTING SERVICES, I	WWTP Site meeting with staff	\$362.50
Sewer Fund	Training Fees	BIGALK, TERRY	MPCA Waste Water school	\$55.00
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	MPCA WWTP Training Certification	\$56.18
Sewer Fund	Travel Expenses	BIGALK, TERRY	WW school & testing hotel	\$512.94
Sewer Fund	Travel Expenses	BIGALK, TERRY	WW school & testing mileage	\$150.08
Sewer Fund	Travel Expenses	BIGALK, TERRY	WW school & testing meals 2/5-8	\$85.00
602 Sewer Fund				<u>\$9,659.21</u>

CITY OF HARMONY
City Council Claims for Review

February 13, 2024 Additional Claims

Fund Descr	Object of Expense	Vendor	Comments	Amount
603 Solid Waste Fund				
Solid Waste Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Certified audit services for 2023	\$4,200.00
Solid Waste Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit prep & training videos	\$3,930.00
				\$8,130.00
603 Solid Waste Fund				
604 Electric Fund				
Electric Fund	Engineering Fees	STAR ENERGY SERVICES	Morem Electric solar proj. enginerring	\$135.00
Electric Fund	Motor Fuels/Lubricants	WEX	Brian's truck fuel	\$265.43
Electric Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Certified audit services for 2023	\$4,200.00
Electric Fund	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	Audit prep & training videos	\$3,930.00
				\$8,530.43
604 Electric Fund				\$47,471.92

CITY OF HARMONY

*Check Summary Register©

January 2024

Name	Check Date	Check Amt	
10101 1st Southeast Bank-G			
803e WEX BANK	1/9/2024	\$596.88	Amb fuel
68765 GOPHER STATE ONE CALL, INC	9/13/2023	(\$33.75)	25 locate tickets
69041 First Southeast Bank	1/9/2024	\$50.00	Jackie Johnson Energy Star Rebate
69042 1 SOURCE	1/9/2024	\$139.28	Wrist rest, organizer, scissors, pens, etc
69043 ASCAP	1/9/2024	\$434.00	2024 Copyright License
69044 BAKER & TAYLOR	1/9/2024	\$1,001.57	Movie - Miracle Club
69045 BANYON DATA SYSTEMS, INC	1/9/2024	\$1,295.00	Module for Vision meter interface
69046 CANON FINANCIAL SERVICES, I	1/9/2024	\$44.00	Copier Lease
69047 Community & Economic	1/9/2024	\$9,123.50	First Quarter 2024 contract
69048 CENTER POINT LARGE PRINT	1/9/2024	\$1,711.44	Large print book subscription
69049 CENTRAL PENSION FUND	1/9/2024	\$298.24	Dec. Union Pension Fund
69050 CULLIGAN	1/9/2024	\$88.50	Drinking water and dispenser rent
69051 Custom Alarm	1/9/2024	\$150.22	Fire alarm monitorng 2024
69052 DALCO	1/9/2024	\$378.84	Hand soap, Visitor's Center
69053 DRINKWINE, JOSEPH	1/9/2024	\$104.00	NREMT testing reimbursement
69054 CARDMEMBER SERVICES	1/9/2024	\$2,450.76	Bound Tree - splint kits, mega mover, ECG pap
69055 ENVIRONMENTAL WATER SERVI	1/9/2024	\$1,500.00	WWTP Operation/Mgmt - Dec.
69056 FARM CHARM	1/9/2024	\$200.00	Social Media mgmt - Becky Jones
69057 FILLMORE COUNTY ATTORNEY	1/9/2024	\$114.50	Prosecution fees - December
69058 FILLMORE COUNTY AUDITOR OF	1/9/2024	\$50.00	2024 Special assessment fees/new
69059 FIRST INDEPENDENT BANK-RUS	1/9/2024	\$215,672.50	GO Bond 2020A Principal
69060 GOPHER STATE ONE CALL, INC	1/9/2024	\$9.45	7 Locates
69061 GRABAU, JESSE	1/9/2024	\$400.00	Park Board Meetings
69062 HARMONY CHAMBER OF COMM	1/9/2024	\$592.64	2024 Guidebook Ad
69063 HARMONY FOODS	1/9/2024	\$114.92	WWTP
69064 HARMONY PUBLIC UTILITIES	1/9/2024	\$10,243.28	Parks, electricity
69065 HARMONY TELEPHONE COMPA	1/9/2024	\$698.37	Administration
69066 HARMONY TOWNSHIP	1/9/2024	\$2,772.55	2022-2023 Gravel Road blading
69067 HAWKINS, Inc.	1/9/2024	\$3,124.78	Dechlor tablets
69068 HEGG TRUCK & TRAILER REPAI	1/9/2024	\$2,453.35	Inspected 5 firetrucks. 12.5 hours labor +
69069 HIMLIE, MICHAEL	1/9/2024	\$225.00	Arts Board Meetings
69070 I.U.O.E. LOCAL 49 FRINGE BENE	1/9/2024	\$4,260.00	Union Insurance
69071 INGRAM LIBRARY SERVICES, IN	1/9/2024	\$395.47	AudioBooks on CD
69072 IUOE LOCAL #49	1/9/2024	\$105.00	Union Dues
69073 Rodney J. Johnson	1/9/2024	\$150.00	Planning and Zoning Meetings
69074 JUNIOR LIBRARY GUILD	1/9/2024	\$1,320.62	Children's book subscription
69075 K&R EQUIPMENT	1/9/2024	\$2,967.49	2023 sludge hauling
69076 KINGSLEY MERCANTILE	1/9/2024	\$1,580.27	Relocate plumbing for washer/dryer
69077 KRENZKE, KELLI JO	1/9/2024	\$200.00	Park Board meetings
69078 KWIK TRIP, INC	1/9/2024	\$840.52	Snow/Ice, truck fuel
69079 LOFFLER Companies, Inc	1/9/2024	\$20.99	Copier Maintenance Fee
69080 LOUGH, ABIGAIL	1/9/2024	\$157.05	Utility deposit 35 1/2 1st Ave SE
69081 METRO Sales	1/9/2024	\$350.65	Contract Base - January
69082 MIENERGY COOPERATIVE	1/9/2024	\$60,421.01	Power for Resale
69083 MID-AMERICA BACKFLOW PREV	1/9/2024	\$300.00	Backflow testing, Firehall
69084 MINN MUNICIPAL UTILITIES ASS	1/9/2024	\$3,732.39	Safety Mgmt Prog- Jan, Feb, Mar 24
69085 MN DEPT OF PUBLIC SAFETY	1/9/2024	\$191.25	2009 FMC Trailer
69086 MOREM ELECTRIC, INC	1/9/2024	\$1,360.03	Water Tower Antenna for metering
69087 NCPERS Group Life Ins.	1/9/2024	\$16.00	511800
69088 Nethercut Schieber Attorneys,	1/9/2024	\$622.50	O'Connor Legal fees
69089 Erik Olson	1/9/2024	\$150.00	Planning and Zoning meetings
69090 OMMEN, LU	1/9/2024	\$225.00	Arts Board Meetings
69091 Patterson, Matthew	1/9/2024	\$50.00	Arts Board Meetings
69092 Miles Petree	1/9/2024	\$400.00	Park Board Meetings

CITY OF HARMONY

*Check Summary Register©

January 2024

Name	Check Date	Check Amt	
69093	PLUNKETTS PEST CONTROL, IN	1/9/2024	\$85.20 Rodent control program
69094	Quadient, Inc	1/9/2024	\$414.20 Postage machine rent
69095	QUALITY FLOW SYSTEMS, INC	1/9/2024	\$900.00 Service check - 2 lift stations
69096	QUILL CORPORATION	1/9/2024	\$16.98 Name plate for Teresa
69097	RICHARDS SANITATION, LLC	1/9/2024	\$8,024.30 Trash & recycle serv - Dec.
69098	RUN RIGHT POWER LLC	1/9/2024	\$80.56 Repair 2 wheel cart
69099	KYLE SCHEEVEL	1/9/2024	\$200.00 Park Board Meetings
69100	SE MN LEAGUE OF MUNICIPALIT	1/9/2024	\$50.00 SEMLM annual dues
69101	SLINDEE, LORI	1/9/2024	\$225.00 Arts Board Meetings
69102	SOUTHEASTERN LIBRARIES CO	1/9/2024	\$830.98 Tumblebook Subscription
69103	Stantec Consulting Services, I	1/9/2024	\$4,478.25 Preliminary survey, existing conditions inspectio
69104	STELPFLUG, ALISSA	1/9/2024	\$175.00 Park Board meetings
69105	STROZYK, JIMMY	1/9/2024	\$150.00 Planning and Zoning Meetings
69106	TEAM LABORATORY CHEM. COR	1/9/2024	\$2,490.00 Lift station degreaser, siphon drum pump
69107	THILGES, ERICA	1/9/2024	\$225.00 Arts Board Meetings
69108	USABLE LIFE	1/9/2024	\$57.20 101421301G
69109	UTILITY CONSULTANTS, INC	1/9/2024	\$689.52 WWTP sample dates 11/29, 12/6,13
69110	VOLUNTEER FIREFIGHTER'S	1/9/2024	\$250.00 25 Volunteer Fire Fighters benefit renew
69111	WIDSETH SMITH NOLTING & ASS	1/9/2024	\$630.00 Professional services thru 12/8, 3.5 hrs
69112	ZEP MANUFACTURING COMPAN	1/9/2024	\$94.90 Winter formula + sprayers
69113	FIRST SOUTHEAST BANK	1/9/2024	\$244,170.00 Improvement utility rev note 2021C interest
69114	GOPHER STATE ONE CALL, INC	1/9/2024	\$33.75 Replace check 68765. 25 tickets
69115	MN Public Facilities Authority	1/9/2024	\$2,685.00 2016 well note interest
69116	RUN RIGHT POWER LLC	1/9/2024	\$17.98 2 quarts premix fuel - streets
Unposted	FILLMORE CENTRAL SCHOOL	2/8/2024	\$500.00
Total Checks			\$603,293.88

AGREEMENT

For and in consideration of the promises hereinafter contained, it is hereby agreed as follows:

That Fillmore County (hereinafter referred to as County, a municipal corporation in the State of Minnesota) hereby enters into a contract with the City of Harmony (hereinafter referred to as Contractor, also a municipal corporation in the State of Minnesota).

I.

Contractor agrees to provide efficient and prompt ambulance service to all persons within their area of service in Fillmore County, Minnesota, both emergency and non-emergency, in accordance with statutory standards and regulations.

II.

The Contractor shall have not less than one licensed ambulance in service and capable of rendering efficient services, fully equipped to meet the requirements of the State of Minnesota, Department of Health, and equipped with mobile communications between the ambulance vehicles and law enforcement agencies.

III.

The Contractor shall keep and maintain the ambulance and equipment in clean and sound operating conditions at all times. Clean and sanitary bed linens shall be provided for each patient carried, and shall be changed as soon as possible after the discharge of the patient.

IV.

The Contractor agrees to provide one driver and attendant to staff said ambulance on each call. All of the attendants shall meet the minimum standards required by the State of MN. A licensed driver and an attendant shall staff the ambulance on each call.

V.

The contractor shall provide ambulance service on a twenty-four (24) hour basis, seven days per week, and shall immediately respond to all requests for service initiated by the County, all law enforcement agencies and/or Fire Departments of the County, by physicians and/or health departments of the County and by Hospitals and the Nursing Homes in the service area. Additionally, the Contractor agrees to respond immediately to all requests for service, requested by any citizen within its area of service in the County of Fillmore.

VI.

The ambulances, the ambulance garages and equipment, techniques and procedures shall be available for inspection by any authorized personnel of the County of Fillmore at all reasonable times. Upon request by such authorized personnel of the County, the Contractor shall operate or demonstrate any vehicles or equipment, techniques or procedures used by the Contractor under this Contract.

VII.

The Contractor shall maintain and pay the premiums for the following policies of insurance, which shall cover the operations hereunder during the effective period of this Contract:

- (a) Motor Vehicle Public Liability Insurance with limits of not less than One Hundred Thousand and no/100 (\$100,000.00) Dollars for bodily injury or death of one person, and Five Hundred Thousand and no/100 (\$500,000.00) dollars for bodily injury or death resulting from any one accident and for the sum of at least Fifty Thousand and no/100 (\$50,000.00) Dollars for damages to property arising from any one accident.
- (b) Workmen' s Compensation Insurance covering the employees of the Contractor.

Certificates of said policies evidencing the existence there of, shall be delivered to the County upon request.

VIII.

The Contractor guarantees that he has full legal right to render the services provided for in this contract and that he will defend, indemnify and save the County entirely harmless from any and all claims, demands, damages, actions, and/or causes of action arising or to arise against the Contractor or his employees, or the County of Fillmore by reason of the Contractor' s operations under this Contract or the contractor's use of any process, equipment, machinery or material in furnishing of the same.

IX.

In view of the character of the services to be rendered, the Contractor shall neither assign his right to this Contract, nor the rights accruing or to accrue under this contract, unless such assignment is agreed to in writing by the County.

X.

The Contractor agrees to comply with all licensing and ordinances and laws of the County and of the municipalities located therein, the State of Minnesota, the United States of America or any other governmental subdivision.

XI.

Notwithstanding the provisions of the Contract, the Contractor shall be allowed to charge and collect fair and reasonable fees from any individual, partnership or corporation from whom services are performed under this Contract. It is understood and agreed that the county is in no way responsible for the collection of these fees and charges and that this responsibility rests solely with the Contractor.

XII.

The County agrees to pay to the Contractor during the term of this agreement \$6,000.00 for the period of January 1, 2024 through December 31, 2024. The County will make one payment for a total of \$6,000.00 for this contract period. Payment shall be made when all contracts from the contractor herein and other contractors for emergency service in Fillmore County are received.

XIII.

The parties hereto agree that the terms of this Contract shall be a period of 12 months, commencing on January 1, 2024 through December 31, 2024.

XIV.

The funds paid by the County to the Contractor shall be used solely for the Contractor's ambulance service and shall not, for any reason, be used for any purposes not connected directly to said ambulance service. Contractor further agrees to furnish the county a complete itemization of how said funds were utilized for ambulance services not later than 30 days after the termination of this agreement.

In the event that any said funds were not used for ambulance services, this agreement shall be considered breached for said Contractor and any and all funds received by said Contractor under this agreement shall be returned to said County immediately.

XV.

Notwithstanding anything to the contrary, this agreement may be terminated on one hundred twenty (120) days notice in writing by either party to the other. In the event of any lack of compliance with the terms hereof on the part of the Contractor to maintain his insurance, the County shall give to the Contractor written notice of such lack of compliance and the Contractor shall have thirty (30) days within which to remedy such situation. If at the end of said thirty (30) days notice, the lack of compliance has not been remedied, this Contract may be terminated by written notice from the County to the Contractor with one hundred twenty (120) days notice. If termination occurs before the one year term specified in paragraph XIII above, the City shall keep, or the County shall pay, if not yet paid, that portion of the payments called for, under paragraph XII above, on a pro-rated basis.

XVI.

The County of Fillmore will furnish a twenty-four (24) hour answering service and dispatch service through the County Sheriff's Office. The Contractor will maintain two-way radios in said ambulance to be operated on the same frequency as the Hospital's Radio Communication Equipment, and the Contractor shall obtain all necessary licenses and certificates to operate said radios on said frequency. The County agrees to execute any consent necessary for the Contractor to obtain such licenses.

Dated at Preston, Minnesota this _____ day of _____, 2024.

CITY OF HARMONY

FILLMORE COUNTY BOARD OF COMMISSIONERS

By: _____
Mayor

By: _____
Chairman

Clerk

Fillmore County Auditor/Treasurer

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Chris Giesen, CEDA	Meeting Date: February 13, 2024	Agenda Item No. 4e
Agenda Section: Consent	Item: Telecommuter Forward City Program	
BACKGROUND: Attached is the program info/resolution for the Telecommuter Forward! Program the EDA is recommending the city join, on advice of MiBroadband (formerly Harmony Telephone Company). The program simply highlights our support of telecommuting and our availability of fiber optic broadband. There is no cost but we will be highlighted in state efforts to promote broadband/remote work/telecommuting opportunities.		
ATTACHMENTS: HTC Telecommuter Application		
COUNCIL ACTION REQUESTED: Approve and support being a telecommuter city as attached.		



Telecommuter Forward! Community Application Form & Model Resolution

Any political subdivision (city, township, or county) in Minnesota that supports and commits to promote the availability of telecommuting options is eligible for the Telecommuter Forward! Community Certification and may apply through the Office of Broadband Development. The political subdivision must demonstrate compliance with the statutory requirements under [Minn. Stat. § 116J.9923](#). The Office of Broadband Development has created a model resolution, which is available below, that satisfies the minimum statutory requirements to assist communities in this effort.

Please submit this completed form and your community’s Telecommuter Forward! resolution via email to: deed.broadband@state.mn.us

POLITICAL SUBDIVISION	
Name of Political Subdivision	Harmony Economic Development Authority
Address	225 3 rd Ave SW
Address	PO Box 488
City	Harmony
Zip	55939
Web Address	www.harmony.mn.us
SINGLE POINT OF CONTACT	
Name	Chris Giesen
Title	EDA Coordinator
Email	Chris.giesen@cedausa.com
Phone	507-886-2846

For more information about the application process for Telecommuter Forward! Certification or for any questions about the Telecommuter Forward! Community Model Resolution, please contact the Office of Broadband Development at deed.broadband@state.mn.us or 651-259-7610.

**RESOLUTION 24-03
IN SUPPORT OF TELECOMMUTING OPPORTUNITIES
AND
TELECOMMUTER FORWARD CERTIFICATION**

AT A MEETING OF THE City of Harmony HELD AT 7 p.m. on February 13, 2024,

RESOLUTION - IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND
TELECOMMUTER FORWARD! CERTIFICATION;

WHEREAS, City of Harmony supports and commits to promote the availability of telecommuting options;

WHEREAS, City of Harmony hereby appoints Chris Giesen as the single point of contact for coordinating telecommuting opportunities within the City of Harmony including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professionals to develop common goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to the City of Harmony.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the City of Harmony to support telecommuting opportunities for the City of Harmony in its application for Telecommuter Forward! Community certification.

Dated: _____

Resolution No. 24-02

**A RESOLUTION MODIFYING A SCHEDULE OF FEES AND CHARGES FOR
VARIOUS SERVICES FOR THE CITY OF HARMONY, MINNESOTA**

WHEREAS, the City Council of the City of Harmony has adopted the Minnesota Basic Code as it has been amended and supplemented to be its city code and that the code permits the city to adopt and modify by resolution a schedule of fees and charges for various services,

NOW THEREFORE the City Council of the CITY OF HARMONY, MINNNEOTA, ordains:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this resolution. All citations below are to various sections of the city code unless otherwise indicated.

(See Attached Schedule)

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:
Voting against the Resolution:
Abstained from Voting:
Absent from Voting:

Motion carried and resolution adopted this 13th day of February 2024.

Steve Donney, Mayor

ATTEST:

Samantha Grabau, City Clerk

**City of Harmony
Utility Rates
2024 Rates**

		Current Rate	Increase	Proposed Rate
WATER				
W-1	General Water Service			
	Base Charge	\$ 12.75	\$ 1.25	\$ 14.00
	Usage/gallon	0.00578	\$ 0.000220	\$ 0.00600
W-2	Unmetered Water Service All Customers	\$ 41.00		\$ 41.00
W-3	Disconnection/Turn-On Fee	\$ 50.00		\$ 50.00
W-4a	Seasonal Turn-on fee	\$ 25.00		\$ 25.00
W-5	Water Meter Testing Fee	\$ 100.00		\$ 100.00
W-6	Water Meter (1st meter free)	\$ 250.00		\$ 250.00
W-7	Bulk Water			
	Base Charge	\$ 75.00		\$ 75.00
	Usage/gallon	\$ 0.00578		\$ 0.00578
	Delivery/person	\$ 25.00		\$ 25.00
SEWER				
S-1	General Sanitary Sewer Service			
	Base Charge	\$ 20.00	\$ 5.00	\$ 25.00
	Usage/gallon	\$ 0.000887	\$ 0.00002	\$ 0.000907
S-2	Unmetered Sewer Service All Customers	\$ 63.00		\$ 63.00
S-3	Extra Connections (per connection)	\$ 10.00		\$ 10.00
SOLID WASTE				
SW-2	Recycling	\$ 6.10		\$ 6.10
SW-1	Refuse	\$ 13.75		\$ 13.75
STORM WATER				
SS-1	Storm Sewer (started June 2009)			
	Residential Customers	\$ 4.00	\$ 1.00	\$ 5.00
	Commercial & Industrial Customer	\$ 8.00	\$ 1.00	\$ 9.00
	School, Church, & Large Customer	\$ 10.50	\$ 1.00	\$ 11.50

***Assessment for delinquent bills will add a \$50 administrative cost

		Current Rate	Increase	Proposed Rate
ELECTRIC				
E-1	Residential Electric Service			
	Base Charge	\$ 9.00		\$ 9.00
	Usage/kWh (peak)	\$ 0.13545		\$ 0.13545
	Usage/kWh	\$ 0.11277		\$ 0.11277
E-3	Dual Fuel Service			
	Base charge	\$ 5.50		\$ 5.50
	Summer/kWh	\$ 0.10248		\$ 0.10248
	Winter/kWh	\$ 0.07854		\$ 0.07854
E-2	Commercial Electric Service (1-Phase)			
	Base Charge	\$ 12.75		\$ 12.75
	Usage/kWh (peak)	\$ 0.12978		\$ 0.12978
	Usage/kWh	\$ 0.10710		\$ 0.10710
E-12	Commercial Electric (3-Phase)			
	Base Charge	\$ 15.25		\$ 15.25
	Usage/kWh (peak)	\$ 0.12978		\$ 0.12978
	Usage/kWh	\$ 0.10710		\$ 0.10710
E-9	Large Customer Service			
	Base Charge	\$ 70.00		\$ 70.00
	Demand/kW	\$ 10.00		\$ 10.00
	Usage/kWh (peak)	\$ 0.08547		\$ 0.08547
	Usage/kWh	\$ 0.06825		\$ 0.06825
E-5	Private Outdoor Lighting Monthly	\$ 8.00		\$ 8.00
E-7	Municipal Outdoor Lighting			
	Usage/kWh (peak)	\$ 0.11141		\$ 0.11141
	Usage/kWh	\$ 0.08915		\$ 0.08915
E-8	Municipal Pumping			
	Base Charge	\$ 13.00		\$ 13.00
	Usage/kWh (peak)	\$ 0.11141		\$ 0.11141
	Usage/kWh	\$ 0.08490		\$ 0.08490
E-9	Disconnection/Turn-on Fee	\$ 50.00		\$ 50.00
E-9a	Seasonal Turn-on Fee	\$ 25.00		\$ 25.00
E-11	Electric Meter (1st meter free)	\$ 75.00		\$ 75.00

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Samantha Grabau	Meeting Date: February 13, 2024	Agenda Item No. 5c
Agenda Section: New Business	Item: Harstad driveway drainage	
BACKGROUND: The homeowner at 308 1 st ST NW contacted the City regarding the pooling of water and poor drainage of her driveway to the west. City Engineer, Brett Grabau, and Utility Superintendent, Brian Michel, were consulted. As this is an unimproved street, it is homeowner responsibility for repairs. The homeowner agreed and asked that the City assist with contractor coordination and repair. Once bids are received, homeowner will be consulted and work completed if approved.		
ATTACHMENTS: None		
COUNCIL ACTION REQUESTED: Approve passthrough repair and billing for drainage work at 308 1 st ST NW.		

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Personnel Committee	Meeting Date: February 13, 2024	Agenda Item No. 5d
Agenda Section: New Business	Item: Yearly Review and employment contract	
BACKGROUND: Yearly review of Samantha Grabau as Administrator/Clerk-Treasurer and Harmony Ambulance Director. Samantha has been doing an excellent job in her role with the City of Harmony this last year. Personnel Committee is recommending Samantha be placed at a grade 10, step 3 and adjusting her hire date to reflect January when she was officially placed as Administrator/Clerk-Treasurer and Harmony Ambulance Director by Council. Recommending an employment agreement as has been done with prior Administrator/Clerk-Treasurer positions.		
ATTACHMENTS: Employment agreement		
COUNCIL ACTION REQUESTED: Approve employment agreement and wage as recommended by the Personnel Committee.		

City of Harmony, Fillmore County, Minnesota Employment Agreement

AGREEMENT made this 13th day of February, 2024, by and between the CITY OF Harmony, a Minnesota municipal corporation ("Employer"), and Samantha Grabau ("Employee").

The parties agree as follows:

1. **POSITION.** Employer agrees to employ Employee as its Administrator/City Clerk-Treasurer. Employee agrees to serve as Administrator/City Clerk-Treasurer in accordance with state statutes, City ordinances and the Code of Ethics of the International and Minnesota City/County Management Associations, and to perform such other legally permissible and proper duties and functions as the City Council shall from time-to-time assign.
2. **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, authorized by State law.
3. **SALARY.** Employer shall pay Employee starting February 13, 2024 for Administrator/City Clerk-Treasurer/Ambulance Director compensation at grade 10, step 3 and Employee Administrator/Clerk-Treasurer compensation will account for 80% of the day-to-day work completed, 20% will account for day-to-day ambulance administration. Employee adjusted hire date shall be reflective of January when employee was appointed to Administrator/City Clerk-Treasurer/Ambulance Director. Employer and Employee agree that an initial performance review will be conducted on Employee after six (6) months and annually thereafter. The Employer agrees to consider an increase in compensation to the Employee dependent upon the results of the performance evaluation.
4. **PAID TIME OFF (PTO).** Employee shall accrue PTO in accordance with the City's personnel policies.
5. **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other non-union employees.
6. **GENERAL INSURANCE.** Employer shall provide Employee the same group hospital, medical, dental, life and disability insurance benefits as provided to all other non-union employees.
7. **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement.
11. **PROFESSIONAL DEVELOPMENT.** Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional development of

Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member. Employee shall use good judgment in his/her outside activities so he/she will not neglect his primary duties to the Employer.

12. **CIVIC CLUB MEMBERSHIP.** Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer; and at Employer's expense.

14. **GENERAL EXPENSES.** Employer shall reimburse Employee reasonable miscellaneous job-related expenses which it is anticipated Employee will incur from time to time when provided appropriate documentation.

15. **HOURS OF WORK.** It is understood the position of Administrator/City Clerk-Treasurer requires attendance at evening meetings and occasionally at weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional expenditures of time. It is further understood that Employee may absent herself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours.

16. **TERMINATION BENEFITS.** In the event Employee is terminated by the Employer during such time that Employee is willing and able to perform the duties of City Clerk-Treasurer, then in that event, Employer agrees to pay Employee at the time of receipt of his/her last paycheck a lump sum cash payment equal to one (1) month aggregate salary and to continue to provide and pay for the benefits set forth above for a period of one (1) month following termination. However, in the event Employee is terminated because of his/her malfeasance in office, gross misconduct, conviction for a felony, or conviction for an illegal act involving personal gain to Employee, then Employer shall have no obligation to pay the termination benefits.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee or Employee resigns following a formal suggestion by Employer that he/she resign, then Employee may, at his option, be deemed to be "terminated" on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns his/her position with Employer, Employee agrees to give the Employer thirty (30) days advance notice. If Employee voluntarily resigns his/her position with Employer, there shall be no termination pay due to Employee.

17. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise

interfere with the right of Employee to resign at any time from his/her position with Employer, subject only to the provisions of this Agreement.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and Personnel Committee Member, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:
CITY OF HARMONY

EMPLOYEE:

BY: _____
Its Mayor

AND

Its Personnel Committee Member

Environmental Water Services



Operations &
Maintenance



Water & Wastewater
Services

City Of Harmony

Monthly Council Report

Reporting for the Month of January 2024

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Filled in and helped with WWTP Duties.
- 6.) Trained Corey on completing the Discharged Monitoring Report
- 7.) Conducted Monthly TRC Bench sheet Corey / Rick.
- 8.) Responded to email Duperon regarding compactor.
- 9.) Tested Digester for Balance Corey / Rick.
- 10.) Reviewed lab reports.

Harmony EDA Minutes

February 1, 2024
7:30 AM

Community Center
Council Room

Present: Steve Donney, Greg Schieber, Michael Himlie, and Stuart Morem

Also Present: Dwight, Luhmann, Jacqui VanMinsel, Becky Jones, Amy Bishop, Aaron Bishop, Erica Thilges, Allan Dahl, Will Giesen, Sam Grabau, and Chris Giesen

The regular and annual meetings were called to order at 7:30 AM by Steve Donney.

Minutes

The board reviewed the minutes of the January 4, 2024 meeting. Motion by Himlie, second by Schieber to approve the minutes as presented. Motion carried unanimously.

Financial Reports & Claims

There was no loan schedule to review due to the meeting falling on the first of the month and payment receipts were not yet available. Staff will forward the schedule to the board when available. There were no payment claims.

New Home Construction Digital Marketing Strategy for 2024

Giesen presented a proposal to renew the new home construction rebate digital marketing strategy for 2024. This effort started in mid 2023 as a pilot project; Becky Jones of Farm Charm provided social media management services. Last year's project budget was not to exceed \$2,450 for services and ad purchases, which was not fully utilized. In Addition, the city preliminarily received a \$500 grant for 2023 project costs through Dairyland Power and MiEnergy. The purpose of the effort is to promote home construction and new subdivision development to increase the number of available lots in the community.

For 2024, the proposed cost is not to exceed \$2,900 which includes up to \$500 for ad purchases on social media and 48 weeks of social media services. This year's focus would be expanding upon the pilot program and incorporate the new city's website to collect and farm information to target interested developers, real estate investors, and other such investors to not only continue building homes in Harmony but market the opportunity to develop new subdivisions which usually takes longer and is riskier in small markets like Harmony. The information gathered would be utilized to reach out and develop awareness, interest, and relationships. Possibly a community tour/familiarization event could be held too, depending on success. Giesen said he would look into another grant like last year. Himlie suggested committing to 6 months to see how the effort goes. The board discussed. Motion by Donney, second by Schieber to approve 6 months of digital marketing services at the quoted rate of \$50 per week and up to \$500 in digital ad purchases for the new home rebate program and subdivision development marketing. Motion carried unanimously.

Telecommuter Forward! Certification: Harmony Telephone Request

Jacqui VanMinsel of MiBroadband was present to request the board's consideration of being certified under the State of Minnesota's Telecommuter Forward! program. This program highlights cities as supportive and ready for telecommuter opportunities and

involves listing a point of contact for the community, adopting a resolution of support, and being listed on the state program's website for the public. There is no cost. The board discussed. Motion by Schieber, second by Morem to recommend that the city council adopt the proposed resolution and join the certification program. Motion carried unanimously.

VanMinsel updated the board on other activities, noting that Harmony Telephone Company was recently rebranded as MiBroadband.

Bike Trail Extension: Land Acquisition Update

Giesen and Schieber gave an update on the two small additional parcels needed for acquisition to accommodate the state bike trail design. They reported that they have made a verbal agreement with the two landowners and that they were very supportive of helping the project. Final details are being worked out with one of the landowners but it was recommended to have the board request that city council approve the two purchases once agreements are finalized in the coming weeks. Giesen noted that the Harmony Area Community Foundation has funding available for the bike trail project and that the city would sell this additional property back to the State of Minnesota once the project is completed, reimbursing the city and community foundation with the proceeds of the sale to the state. Motion by Himlie, second by Schieber to recommend that city council approve purchase agreements to acquire additional parcels related to the bike trail, once they are finalized. Motion carried unanimously.

Eden Renewables Solar Project: Update

Giesen reported that the solar field developer intends to present their project to the board at the March meeting. At such time, they will also likely present a preliminary development agreement for review that would allow the developer to proceed with a feasibility study and limit the board's ability to negotiate for a similar project for a period of time while the study is being completed. The agreement is currently being reviewed by staff and city attorney. Giesen noted that there are additional considerations for this project and that he has invited representatives from MiEnergy and the city's utility committee to attend the March meeting to discuss additional details and questions.

Chamber of Commerce Report

Erica Thilges and Amy Bishop were present to give the chamber report. They gave an update on current projects and events, reporting that the annual meeting was a success and that they were able to fill a vacant board seat recently. Bishop discussed the year to date financials. Giesen noted that the planned joint chamber/city/EDA meeting needs to be rescheduled due to scheduling conflicts for participants. He will be reaching out to participants later today to find an alternate date.

Development Agreement Compliance

Dwight Luhmann, special attorney representing the board in enforcing the development agreement with Jeff O'Connor on the Twin City Trimmers project, was present to discuss the current status and next steps in the situation. He noted that the board could choose to close the meeting to the public to discuss pending litigation. The board declined to close the meeting.

Luhmann gave an update on communications to date, noting that issues regarding parking in the industrial park were a particular sticking point in the matter for Mr. O'Connor. Given the uncertainties, cost, and time involved with taking any case to trial Luhmann

recommended making one last attempt to discuss a possible resolution. The board discussed at length. Consensus of the board was to enforce the development agreement but agreed that a settlement conference within the next two weeks was advisable in case there was an acceptable resolution that could be obtained. Motion by Donney, second by Morem to have Luhmann arrange a settlement conference as soon as possible within the next two weeks, having Schieber, board chair Kerry Kingsley, and Giesen attend with Luhmann. Motion carried unanimously.

Consensus of the board was to have Luhmann immediately proceed with next steps of the case if the appointed board representatives don't see a speedy resolution to guarantee the construction of the proposed building.

2024 Goals & Objectives

Donney tabled the discussion of 2024 goals and objectives to the March meeting.

Prospects/Community Update

Giesen gave a brief update on prospects.

Schieber left the meeting at 9:34 AM.

There was no other business.

Hearing no objections, Donney adjourned the meeting. The meeting adjourned at 9:35 AM.

The next regular meeting is scheduled for March 7, 2024 at 7:30 AM at the Community Center.

**CITY OF HARMONY
CITY COUNCIL**

**AGENDA ITEM
COVER SHEET**

Originating Staff: Park Board Request	Meeting Date: February 13, 2024	Agenda Item No. 6d
Agenda Section: Reports	Item: Summer Help Request	
BACKGROUND: The Park Board met on Monday, February 12, 2024, at their regular meeting. Summer help was discussed. In 2023, two summer help positions were had and all of the park/city projects completed. It is felt that one summer help position is needed this year.		
ATTACHMENTS: None		
COUNCIL ACTION REQUESTED: Request approval to advertise for summer help for 2024.		

FILLMORE COUNTY SHERIFF



Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff
LANCE BOYUM Chief Deputy
901 Houston St. NW
PRESTON, MN 55965-1080

Tel: 507-765-3874
Emergency Dial 911
Fax: 507-765-2703

Date: February 1, 2024
To: Harmony City Council
From: Jason Harmening, Deputy Sheriff
John DeGeorge, Fillmore County Sheriff
Re: February 2024 Monthly Council Report

Calls for Service / Patrol Activity:

Reported Date	Title	Street Name
2024-01-03	Lost and Found	MAIN AVE
2024-01-04	MAARC	MAIN AVE
2024-01-04	Crash	MAIN AVE
2024-01-05	School Call	MAIN AVE
2024-01-09	Child Protection	3rd Ave
2024-01-09	Ambulance	MAIN AVE
2024-01-10	Ambulance	MAIN AVE
2024-01-13	Parking Complaint	
2024-01-15	Information	MAIN AVE
2024-01-16	Assist	CENTER ST
2024-01-17	Parking Complaint	1ST AVE
2024-01-17	Animal Complaint	1st ST
2024-01-20	Ambulance	Main Ave
2024-01-22	MAARC	MAIN AVE
2024-01-24	Parking Complaint	1ST AVE
2024-01-25	Traffic	HWY 52
2024-01-26	Civil	2ND AVE
2024-01-28	Traffic	HWY 52
2024-01-28	Traffic	HWY 52

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2024-01-29	Suspicious Activity	1st Ave
2024-01-30	Juvenile Complaint	MAIN AVE
2024-01-30	MAARC	MAIN AVE
2024-01-31	Information	3RD AVE
2024-01-31	Information	3RD AVE
2024-01-31	Traffic	HWY 52
2024-01-31	Fraud/Scam	1st Ave
2024-01-31	Animal Complaint	1st Ave