

**AGENDA**  
**HARMONY CITY COUNCIL**  
**HARMONY ECONOMIC DEVELOPMENT AUTHORITY**  
**Some members may participate by telephone or other electronic means**  
**Regular Meeting**

September 10, 2024  
7:00 P.M.

Council Room  
Community Center

1. Call to Order
2. Roll Call
3. Public Forum
4. Consent Agenda
  - a) Minutes Regular
  - b) Claims and August Checks
  - c) Cash in CD
  - d) Cash Balances
  - e) Budget YTD Rev-Exp
  - f) Harmony Snow and Ice Agreement
5. New Business
  - a) Stantec Pay request #4 - Brett Grabau
  - b) Leaf Vac Purchase
  - c) Administrator Work Schedule
  - d) Land Plane Purchase
  - e) Resolution 24-12- Signature update
  - f) Rezoning Ordinance Amendment – The Mactabilis Souls
  - g) Antique Mall Loan Proposal
6. Reports
  - a) Building & Maintenance Report
    - i. WWTP Report
  - b) EDA Board
  - c) Harmony Chamber
  - d) Park Board
    - i. Park Board Open Seat
  - e) Library Board
  - f) Arts Board
  - g) Fire Department
  - h) Sheriff Report
7. Adjourn



August 14, 2024

REGULAR MEETING

HARMONY CITY COUNCIL

A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Kyle Scheevel, Jesse Grabau, and Michael Himlie. Not present: Councilmember Domingo Kingsley. Also present: City Clerk/Ambulance Director Samantha Grabau, Deputy Clerk Lisa Morken, Attorney Corrine Haugen, City Engineer Brett Grabau, Terry Bigalk, Hannah Wingert (Fillmore County Journal), Erica Thilges, Kailee Arends, Jonathan Hougen, and Brad Thacher (arrived at 7:10pm).

PUBLIC FORUM: None

CONSENT AGENDA: Councilmember Grabau motioned to approve the consent agenda which consisted of minutes, claims and July checks, cash in CD, and cash balances. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

2024 STREET PROJECT PAY REQUEST: Brett Grabau, Stantec Engineering stated that all utility work is done on one side of town. Grabau requested approval of pay request #3 in the amount of \$227, 147 for Bruening Construction for work through August 8, 2024. Councilmember Grabau motioned to approve Stantec/Bruening pay request #3. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

NUISANCE PROPERTY HEARING: The property located 160 2<sup>nd</sup> Ave SE still has a lot of issues with the building. Neighbors are complaining. City Attorney Haugen said The City has three options – 1. Extend the property owners timeline, 2. Abate the issue themselves, 3. Issue a citation. Councilmember Grabau noted that issuing a citation is probably the least costly option at this point. Mayor Donney motioned to declare the property a nuisance, send another letter to the property owner and issue a citation. Councilmember Himlie seconded the motion. A vote was held. All in favor. Motion carried.

RESOLUTION 24-09 OTHER ENTERTAINMENT: Julie Lewandowski intends to host a haunted house/commercial amusement business at 570 Main Ave N. Since this business will be open more than 2 days and is not a nonprofit, City Council approval is needed. This location is currently zones as R-2 classification. The Planning & Zoning Committee will hold a public hearing September 4<sup>th</sup> to decide upon the land use change (R-2 to Commercial or Industrial). Mayor Donney motioned to pass Resolution 24-09. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

PERSONNEL COMMITTEE: The Personnel Committee recommends hiring Alissa Stelpflug as the new Administrator/Clerk. Mayor Donney stated that pay rate has not been, but it will be based on 32 hours a week. A contract will come later. Samantha Grabau's last day is August 23, 2024. Councilmember Himlie motioned to hire Alissa Stelpflug at as Administrator/Clerk, grade 10 step 1, at 32 hours per week, start date ASAP, contract to follow. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

ROOF REPAIR ESTIMATES: Tracy Riedemann of Winona Heating and Ventilation has made her annual inspection of the Visitor Center roof and Waste Water Treatment Plant roof. Each roof is showing some wear. Repair estimates have been submitted. Councilmember Himlie motioned to approve the roof repair estimates. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

LITTLE MISS HARMONY TRAILER: The Little Miss Harmony trailer is no longer being used. Councilmember Grabau motioned to advertise the sale of the Little Miss Harmony trailer by sealed bid open through October 4, 2024 at 4:30pm. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

EDA LOAN - SRH (Bee Balm): Mayor Donney motioned to approve the SRH loan request. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

EDA LOAN – GreyRock: Mayor Donney motioned to approve the GreyRock loan request. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

SMIF DONATION REQUEST: SMIF would like the City Council to consider making a donation this year. Mayor Donney noted that in the past the City has donated \$1,000 per year. Councilmember Grabau motioned to donate \$2,000 to SMIF. Councilmember Himlie seconded the motion. A vote was held. All in favor. Motion carried.

RESOLUTION 24-10 PRELIMINARY BUDGET: The preliminary budget is set at 8.5%. Mr. Bubany suggests 10%. Mayor Donney noted that he would like it lower before December. Councilmember Grabau motioned approve the preliminary budget resolution 24-10 and set the maximum levy at \$957,836. Councilmember Himlie seconded the motion. A vote was held. All in favor. Motion carried.

RESOLUTION 24-11 Historical Society: The Harmony Area Historical Society would like the City to support their grant application for an interpretive site from Southern Minnesota Initiative Foundation (SMIF). Councilmember Grabau motioned approve resolution 24-11. Councilmember Himlie seconded the motion. A vote was held. All in favor. Motion carried. Mayor Donney would like to thank Vicky Tribon for her work on this.

#### **REPORTS:**

BUILDING & MAINTENANCE: MiBroadband will allow the City to put our Vision electric meter collector on their tower. The monthly cost for having the collector meter on the tower is \$20.00. Mayor Donney motioned to proceed with the MiBroadband tower agreement. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

WWTP: Report is in agenda packet.

EDA BOARD: Minutes included in agenda packet.

CHAMBER: Back Alley Jam is August 15, 2024. Be sure to attend.

FIRE DEPARTMENT: No update.

SHERIFF'S REPORT: Report is in agenda packet.

LIBRARY BOARD: Currently bidding new printer/copier.

ARTS BOARD: Mural planning form is in the works. Postcard program is doing even better than last year. A Paint Your Pet event is being planned.

PARKS BOARD: Splash Pad is using less water than last year. The Park Board is fine with summer staff staying on to work on parks. Any other assigned work will need approval from the Personnel Committee.

Upon no further business, Mayor Donney adjourned the meeting.

Lisa Morken, Deputy Clerk

Mayor Steve Donney

**City of Harmony**  
**City Council Claims for Review**

September 10, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	Flexible Spending Account	BPAS	AUG -BPAS VEBA payment	\$132.50
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union pension	\$378.00
General Fund	HSA Contribution	FIRST SOUTHEAST BANK	AUG-AUTO PYMT FSA Contribution-TRANS	\$250.00
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance	\$4,425.00
General Fund	Social Security	INTERNAL REVENUE SERVICE	AUG- Social Security	\$5,466.38
General Fund	Federal Tax Withholding	INTERNAL REVENUE SERVICE	AUG- Federal Withholding	\$2,762.85
General Fund	Medicare	INTERNAL REVENUE SERVICE	AUG- Medicare	\$1,278.42
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	Child Support	MN CHILD SUPPORT PAYMENT CTR	AUG - Child support	\$617.00
General Fund	State Tax Withholding	MN DEPT OF REVENUE (INTERGOVT)	AUG - State withholding	\$1,408.83
General Fund	Nationwide Retirement	NATIONWIDE RETIREMENT SOLUTIO	AUG- Nationwide	\$500.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	B Michel- NCPERS Life Insurance -	\$16.00
General Fund	PERA	PERA	AUG - PERA 511800	\$5,067.38
General Fund	PERA	PERA	Late pymt - PERA 511800	\$10.00
General Fund	Health Insurance	SOUTHEAST SERVICE CO-OP	AUG - AUTO PYMT -Health Insurance	\$3,106.70
General Fund	Life Insurance	USABLE LIFE	101421301G Life Insurance	\$76.50
General Fund	Flexible Spending Account	WEX HEALTH, INC.	AUG - H S A CONTRIBUTIONS	\$795.00
General Fund	General Notices and Pub Info	FILLMORE COUNTY JOURNAL	1/4 page, full color-Chris Giesen Farewell	\$444.07
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Paper for copy machine	\$43.99
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Claims organizer	\$19.08
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Post it notes, white out	\$36.09
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	File holder, mouse	\$42.09
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	USB Expander	\$12.30
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Correction tape	\$30.76
General Fund	Postage	QUADIENT, INC.	Aug. 202 postage	\$25.00
General Fund	Repair/Maint Office Equipment	METRO SALES	August usage, Sept base charge	\$109.03
General Fund	Training Fees	BANYON DATA SYSTEMS	Software training, Payroll & FA	\$300.00
General Fund	Training Fees	ELAN FINANCIAL SERVICES	Clerk training, Open Meeting Law	\$85.00
General Fund	Training Fees	ELAN FINANCIAL SERVICES	Elected leader found. Funct.of Cities	\$114.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Civil Defense	\$41.21
General Fund	Cleaning Supplies	DALCO (IMPERIALDADE)	CC Toilet cleaner	\$16.99
General Fund	Cleaning Supplies	HARMONY FOODS	Mr Clean, 2 Lysol	\$28.76
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Comm Center electric utilities	\$1,067.20
General Fund	Gas Utilities	MINNESOTA ENERGY	Community Center gas Utilities	\$117.52
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	CC HAND SOAP	\$61.00
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	toilet paper, towels, disinfectant wipes	\$131.08

**City of Harmony**  
**City Council Claims for Review**

September 10, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	white roll towel	\$66.05
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	2 clocks, 2 locks, knife	\$378.94
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	CC maintenance fuel	\$23.40
General Fund	Other Equipment	ELAN FINANCIAL SERVICES	CC stove (invoice 1650)	\$2,034.00
General Fund	Repair/Maint Other Equipment	FIRE SAFETY USA, INC	Fire Extinguisher inspection cc	\$359.00
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	CC Replace tire tube	\$23.77
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Comm Center sewer	\$58.56
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Administration	\$294.85
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire Alarm system	\$90.74
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Comm Center water	\$37.01
General Fund	Donations to Civic Org s	SOUTHERN MINNESOTA INITIATIVE	SMIF Donation	\$2,000.00
General Fund	General Operating Supplies	HARMONY FOODS	Plates, napkins, silverware	\$11.65
General Fund	Postage	ELAN FINANCIAL SERVICES	Certified mail - nuisance	\$9.68
General Fund	Wages & Salaries	HANLON, DIANE	Election Judge training	\$60.00
General Fund	Wages & Salaries	SCHANSBERG, EILEEN	Elections Poll Pad & Omni Training online	\$60.00
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Food for Election workers	\$22.52
General Fund	General Operating Supplies	HARMONY FOODS	Snacks for election workers	\$42.34
General Fund	Advertising	FILLMORE COUNTY JOURNAL	Classified Ad - Flatbed Trailer	\$21.40
General Fund	Financial Services Fees	DAVID DROWN ASSOCIATES, INC	2023 year end, continuing disclosure	\$300.00
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	Legal advice related to Planning & Zoning	\$735.00
General Fund	Legal Notices Publishing	FILLMORE COUNTY JOURNAL	Public hearing notice, 570Main N.	\$41.85
General Fund	Legal Notices Publishing	FILLMORE COUNTY JOURNAL	Public hearing notice, Monster Bash	\$20.93
General Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Ethernet switch	\$39.83
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Police	\$68.30
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Maintenance Shop electric utilities	\$124.20
General Fund	Gas Utilities	MINNESOTA ENERGY	Shop gas Utilities	\$60.88
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Shop - Flange kit	\$7.69
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Batteries, bits, key rings	\$24.97
General Fund	Repair/Maint Bldg/Structures	PLUNKETTS PEST CONTROL, INC	Rodent Control Program	\$85.20
General Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection Shop	\$233.00
General Fund	Telephone	HARMONY TELEPHONE COMPANY	Shop	\$110.74
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Maintenance Shop water	\$19.86
General Fund	Street Maint Materials	PRESTON EQUIPMENT CO.	Streets - Rotary Cutter Clutch	\$264.29
General Fund	Lodging Tax	HARMONY CHAMBER OF COMMERCE	Evolve Lodging tax	\$135.28
General Fund	Cleaning Supplies	DALCO (IMPERIALDADE)	VC Toilet cleaner	\$16.99
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Visitor Center electric utilities	\$244.91
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	VC Hand soap	\$61.00
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	toilet paper, towels, disinfectant wipes	-\$131.08

**City of Harmony**  
**City Council Claims for Review**

September 10, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	toilet paper, towels, disinfectant wipes	\$328.24
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	white roll towel	-\$66.05
General Fund	General Operating Supplies	DALCO (IMPERIALDADE)	white roll towel	\$66.05
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	VC maintenance fuel	\$23.40
General Fund	Repair/Maint Other Equipment	FIRE SAFETY USA, INC	Fire Extinguisher inspection VC	\$28.00
General Fund	Repair/Maint Vehicles	IRONSIDE TRAILER SALES & SERVI	VC Replace tire tube	\$23.78
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Visitor Center sewer	\$135.02
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Visitor Center water	\$87.59
101 General Fund				\$37,804.51
201 DTED Revolving Loan Program				
DTED Revolving Loan Pr	Taxes, Licenses & Permits	FILLMORE COUNTY RECORDER	Mortgage satisfaction B. Meyer '21	\$46.00
201 DTED Revolving Loan Program				\$46.00
211 Library Fund				
Library Fund	Media-Audio	BAKER & TAYLOR	Vox books (books with audio)	\$1,032.29
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audiobooks on CD	\$229.51
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	Audiobooks on CD	\$36.49
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$135.52
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$380.91
Library Fund	Media-Books	PELANT, JEFF	Homeschool Books	\$105.00
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$23.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$29.94
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$11.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$45.73
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$93.70
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$26.24
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$104.13
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$141.82
Library Fund	Office Accessories	ELAN FINANCIAL SERVICES	Spine tape and cushion	\$75.65
Library Fund	Repair/Maint Office Equipment	CANNON FALLS LIBRARY	Copier lease	\$44.00
Library Fund	Repair/Maint Office Equipment	LOFFLER COMPANIES, INC	Copier maintenance fee	\$27.43
Library Fund	Software Service Fees	SELCO	Basic services and Tech Support	\$343.10
Library Fund	Telephone	HARMONY TELEPHONE COMPANY	Library	\$84.83
211 Library Fund				\$3,023.25

**City of Harmony**  
**City Council Claims for Review**

September 10, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
<b>222 Fire Fund</b>				
Fire Fund	General Operating Supplies	KINGSLEY MERCANTILE	Wasp killer, batteries	\$25.98
Fire Fund	Motor Fuels/Lubricants	WEX	Fire Dept fuel	\$80.71
Fire Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection FD	\$235.00
Fire Fund	Repair/Maint Machinery/Equip	HAMMELL EQUIPMENT	Fire Dept - 2 Batteries	\$358.90
Fire Fund	Training Fees	RIVERLAND COMMUNITY COLLEGE	8/26/24 LP Burn Trailer - Trraining	\$1,800.00
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Fire Dept electric utilities	\$274.00
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Fire Dept sewer	\$30.44
Fire Fund	Telephone	HARMONY TELEPHONE COMPANY	Fire	\$95.51
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Fire Dept water	\$18.41
				\$2,918.95
<b>222 Fire Fund</b>				
<b>223 Ambulance Fund</b>				
Ambulance Fund	Employer PERA	PERA	AUG - PERA 928900	\$2,829.48
Ambulance Fund	General Operating Supplies	HARMONY FOODS		\$17.18
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	Paramdic Intercept 8/10/24 call	\$347.40
Ambulance Fund	Medical Supplies	BOUND TREE MEDICAL	Probe covers, catheter control ports	\$29.15
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	OCTOBER 2024 CYLINDER RENEWAL 10/	\$470.00
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel (vehicle #411)	\$462.32
Ambulance Fund	Motor Fuels/Lubricants	WEX	Ambulance fuel	\$82.55
Ambulance Fund	Office Accessories	ELAN FINANCIAL SERVICES	File cabinet for EMS room	\$69.58
Ambulance Fund	Telephone	AT&T MOBILITY	Aug Ambulance cell phone, hot spot	\$82.95
Ambulance Fund	Training Fees	ELAN FINANCIAL SERVICES	Amb. CPR/AED cert cards	\$66.25
				\$4,456.86
<b>223 Ambulance Fund</b>				
<b>251 Park Fund</b>				
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric utilities	\$257.64
Park Fund	Equipment Parts	RUN RIGHT POWER LLC	parks - 26in schrader tube	\$10.00
Park Fund	General Operating Supplies	KINGSLEY MERCANTILE	Concrete drill bit, anchors, bulbs	\$40.99
Park Fund	General Operating Supplies	RUN RIGHT POWER LLC	Husqvarna -Titanium Line	\$12.95
Park Fund	Landscaping Materials	THE TREEHOUSE	Tree Program	\$8,179.56
Park Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	parks- mower fuel	\$11.24
Park Fund	Motor Fuels/Lubricants	WEX	Parks fuel	\$171.01
Park Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer utilities	\$39.85
Park Fund	Small Tools and Minor Equip	RUN RIGHT POWER LLC	Husqvarna - shop materials	\$33.44
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water utilities	\$1,634.71
Park Fund	Repair/Maint Other Equipment	HARMONY TELEPHONE COMPANY	Park security cameras	\$90.74



**City of Harmony**  
**City Council Claims for Review**

September 10, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
251 Park Fund				\$10,482.13
427 2024 Street Project				
2024 Street Project	Repair/Maint Other Improve	BRUENING ROCK PRODUCTS, INC	2024 Street Project pay request #4	\$390,542.39
427 2024 Street Project				\$390,542.39
428 WWTP UV PROJECT				
WWTP UV PROJECT	Engineering Fees	CHOSEN VALLEY TESTING	Engineering fees	\$800.00
WWTP UV PROJECT	Repair/Maint Other Improve	CHOSEN VALLEY TESTING	Drilling and boring services	\$1,480.00
WWTP UV PROJECT	Repair/Maint Other Improve	CHOSEN VALLEY TESTING	Utility locate	\$485.00
428 WWTP UV PROJECT				\$2,765.00
601 Water Fund				
Water Fund	MN Water Testing Fee Due	MN DEPT OF HEALTH	Water connection fee 7/1-9/30/24	\$1,462.00
Water Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Engine heater, silicone insulation sheet	\$259.97
Water Fund	Postage	ELAN FINANCIAL SERVICES	Water sample	\$39.40
Water Fund	Training Fees	ELAN FINANCIAL SERVICES	MN Rural Water Association	\$300.00
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder Water	\$10.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Pumphouse 1, 2 & 3 electric utilities	\$1,578.69
Water Fund	Gas Utilities	MINNESOTA ENERGY	Pump house gas Utilities	\$33.79
Water Fund	General Operating Supplies	KINGSLEY MERCANTILE	Concrete anchors, paint, roller, etc	\$65.93
Water Fund	Repair/Maint Other Equipment	MOREM ELECTRIC, INC	Change water tower antennae & cable	\$1,127.50
Water Fund	Training Fees	ELAN FINANCIAL SERVICES	Water backflow, cross conn. Train	\$75.00
Water Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	M70 Gallon 8-Dial HRE; 25'TT Wire; Torx	\$648.22
601 Water Fund				\$5,600.50
602 Sewer Fund				
Sewer Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	WWTP planner	\$9.50
Sewer Fund	Postage	ELAN FINANCIAL SERVICES	Return shipping on warrantied part	\$9.50
Sewer Fund	Taxes, Licenses & Permits	MN POLLUTION CONTROL AGENCY	WWTP permit modification	\$2,480.00
Sewer Fund	Training Fees	ELAN FINANCIAL SERVICES	MPCA permit application	\$597.58
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinder WWTP	\$20.00
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	WWTP operations & mgmt 08/24	\$1,500.00
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	WWTP, Lift Station 1 & 2 electric utilties	\$1,785.29
Sewer Fund	Gas Utilities	MINNESOTA ENERGY	WWTP gas Utilities	\$41.62
Sewer Fund	General Operating Supplies	HARMONY FOODS	Vegetable oil (food grade oil)	\$21.18
Sewer Fund	General Operating Supplies	KINGSLEY MERCANTILE	Fence, paint, adapter coupler, etc.	\$142.30
Sewer Fund	General Operating Supplies	KINGSLEY MERCANTILE	Hardware cloth	\$12.00
Sewer Fund	Laboratory & Testing Fees	CHOSEN VALLEY TESTING	Laboratory services	\$570.00

**City of Harmony**  
**City Council Claims for Review**

September 10, 2024

Fund Descr	Object of Expense	Vendor	Comments	Amount
Sewer Fund	Motor Fuels/Lubricants	RUN RIGHT POWER LLC	gallon 4 stroke fuel	\$24.99
Sewer Fund	Motor Fuels/Lubricants	WEX	Corey's truck fuel	\$375.66
Sewer Fund	Repair/Maint Machinery/Equip	FIRE SAFETY USA, INC	Fire Extinguisher inspection WWPT	\$128.00
Sewer Fund	Repair/Maint Other Improve	SOLBERG WELDING	Sewer - Labor/Repair	\$45.00
Sewer Fund	Repair/Maint Other Improve	TLC EXCAVATING	Repaired broken sewer plant discharge lin	\$2,850.00
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	WWTP, Lift Station 1 & 2 sewer	\$2,675.98
Sewer Fund	Telephone	HARMONY TELEPHONE COMPANY	Sewer dialers/Lifts	\$140.87
Sewer Fund	Travel Expenses	ELAN FINANCIAL SERVICES	WWTP training; hotel rooms, fee	\$388.43
Sewer Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Return hotel booking	-\$186.22
Sewer Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Return hotel booking	-\$186.22
Sewer Fund	Utility Maint Materials	CORE & MAIN, LP	2 Couplings, sewer repair	\$256.48
Sewer Fund	Utility Maint Materials	ELAN FINANCIAL SERVICES	WWTP Bolts for digester	\$40.00
Sewer Fund	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	WWTP - Mega Bugs	\$625.00
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	WWTP, Lift Station 1 & 2 water	\$1,768.49
602 Sewer Fund				<u>\$16,135.43</u>
603 Solid Waste Fund				
Solid Waste Fund	Other Equipment	ELAN FINANCIAL SERVICES	Monthly tree dump cam service	\$13.00
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	Aug garbage & recycle service	\$8,094.29
603 Solid Waste Fund				<u>\$8,107.29</u>
604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$73,752.95
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Streetlights electric utilities	\$1,093.75
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Town clock electric utilities	\$14.11
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric car chargers electric utilities	\$51.18
Electric Fund	Motor Fuels/Lubricants	WEX	Brian's truck fuel	\$138.93
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	21 Locate tickets	\$28.35
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Repaired conduit 4th St NW project	\$554.24
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Alley change over	\$4,081.47
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Moved underground, Poet	\$1,814.15
Electric Fund	Utility Maint Materials	VISION METERING, LLC	Monthly Endsight fee	\$500.00
Electric Fund	Utility Maint Materials	VISION METERING, LLC	Endsight Software	\$5,000.00
604 Electric Fund				<u>\$87,029.13</u>
620 Economic Development Authority				
Economic Development	Advertising	HARMONY CHAMBER OF COMMERCE	Photograph Harmony project	\$2,400.00
Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	GreyRock loan attorney fees and recording	\$358.50

**City of Harmony**  
**City Council Claims for Review**

**September 10, 2024**

Fund Descr	Object of Expense	Vendor	Comments	Amount
Economic Development	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	SRH (Bee Balm) loan attorney fees and re	\$381.50
Economic Development	Telephone	HARMONY TELEPHONE COMPANY	EDA	\$68.30
Economic Development	Donations to Civic Org s	HARMONY CHAMBER OF COMMERCE	Chamber 2024 budgeted funds	\$15,000.00
620 Economic Development Authority				\$18,208.30
				\$587,119.74

**\*Check Summary Register©**

August 2024

Name	Check Date	Check Amt	
<b>10101 1st Southeast Bank-G</b>			
929e WEX HEALTH, INC.	8/6/2024	\$530.00	JUIY - HSA/VEBA
930e BPAS	8/5/2024	\$132.50	JULY -BPAS VEBA payment
931e INTERNAL REVENUE SERVICE	8/6/2024	\$10,537.97	JULY - Social Security
932e MN CHILD SUPPORT PAYMENT	8/1/2024	\$617.00	JULY - Child support
933e FIRST SOUTHEAST BANK	8/1/2024	\$250.00	JULY-FSA Contribution-AUTO TRANSFER TO
934e MINNESOTA REVENUE	8/1/2024	\$1,670.02	JULY - State withholding
935e Nationwide Retirement Solution	8/6/2024	\$500.00	JULY - Nationwide
936e PUBLIC EMPLOYEES RETIREME	8/2/2024	\$4,871.10	JULY - PERA 511800
937e PUBLIC EMPLOYEES RETIREME	8/2/2024	\$2,411.24	JULY - PERA 928900
938e SOUTHEAST SERVICE CO-OP	8/1/2024	\$3,106.70	JULY - Health Insurance
942e WEX BANK	8/9/2024	\$545.79	Corey's truck fuel
69540 BRUENING ROCK PRODUCTS, I	7/16/2024	(\$130,964.12)	24 Street proj, Stantec 193806650 #2
69622 MN Secetary of State-Notary	8/1/2024	\$120.00	NOTARY-REAPPOINTMENT - KAREN APEN
69624 BRAD MEYER CONSTRUCTION	8/6/2024	\$11,425.00	150 4TH STREET NE - material & labor
69626 Community & Economic	8/6/2024	\$5,952.00	Admin SCDP grant
69627 DECORAH MOBILE GLASS, INC	8/6/2024	\$5,679.31	50 MAIN AVE N- Windows
69630 HARMONY FOODS	8/6/2024	\$4.50	SRP treats
69631 INGRAM LIBRARY SERVICES, IN	8/6/2024	\$293.53	Audiobooks on CD
69632 KRISTIN HALVERSON BOOKS	8/6/2024	\$85.00	Storytime milage reimbursement
69633 LOFFLER Companies, Inc	8/6/2024	\$27.98	Copier maintenance fee
69634 NORSE VALLEY CONSTRUCTIO	8/6/2024	\$34,000.00	35 MAIN AVE S-furnace/ac, plumbing, doors, e
69637 SEMCAC	8/6/2024	\$1,818.75	Admin SCDP grant
69638 SEMCAC HELP PROGRAM	8/6/2024	\$700.00	HELP Program - Lead Based Paint Risk Asses
69640 APENHORST, KAREN	8/7/2024	\$14.41	Mileage to and from courthouse
69641 AT&T MOBILITY	8/7/2024	\$82.95	July Ambulance cell phone, hot spot
69642 BAKER & TAYLOR	8/7/2024	\$422.07	Books
69643 BOUND TREE MEDICAL	8/7/2024	\$255.68	Extrication collar, cold pack, wipes, etc
69644 BRUENING ROCK PRODUCTS, I	8/7/2024	\$358,111.55	24 Street proj, Stantec 193806650 #2 rep. che
69645 CALIBRATIONS AND CONTROLS,	8/7/2024	\$690.00	Semi annual verification of influent flow meter
69646 CANON FINANCIAL SERVICES, I	8/7/2024	\$44.00	Copier lease
69647 CANTON HEATING and COOLING	8/7/2024	\$1,021.21	Installed selenoids on ind. Features (randomiz
69648 CENTRAL PENSION FUND	8/7/2024	\$394.50	Union pension
69649 CULLIGAN	8/7/2024	\$84.60	July drinking water and dispenser rent, water b
69650 DAKOTA SUPPLY GROUP	8/7/2024	\$207.29	Soldering wire, paste, hand torch
69651 DALCO	8/7/2024	\$1,672.43	VC hand towels
69652 DAVID DROWN ASSOCIATES, IN	8/7/2024	\$20,650.00	Consulting Fees Street proj. bond, series 2024
69653 DEMCO	8/7/2024	\$112.51	Book tape
69654 DUPERON CORP	8/7/2024	\$7,500.00	Low Flow W/LFWC - 5% contract due start
69655 CARDMEMBER SERVICES	8/7/2024	\$1,025.73	Kids alphabet books
69656 EMS Management & Consultant, I	8/7/2024	\$784.00	28 Ambulance Trips Coded
69657 ENVIRONMENTAL WATER SERVI	8/7/2024	\$1,500.00	WWTP operations & mgmt 07/24
69658 FILLMORE COUNTY JOURNAL	8/7/2024	\$169.46	Election filing. Ran 7/16
69659 FIRST SOUTHEAST BANK	8/7/2024	\$75.00	Harmony Bucks, Energy rebate
69660 GOPHER STATE ONE CALL, INC	8/7/2024	\$43.20	32 Locate tickets
69661 HAMMELL EQUIPMENT	8/7/2024	\$23.79	Parks - Oil filter
69662 Diane Hanlon	8/7/2024	\$105.00	Election Judge, primary
69663 Jordon Hanson	8/7/2024	\$70.00	2024 trends in emergency care
69664 HARMONY FOODS	8/7/2024	\$53.83	3 cans of coffee
69665 HARMONY PUBLIC UTILITIES	8/7/2024	\$9,250.67	Electric car chargers electric utilities
69666 MiBroadband	8/7/2024	\$1,728.20	Laptop for Amb. Director
69667 HAWKINS, Inc.	8/7/2024	\$5,030.84	WWTP Bionutralizer tabs
69668 HEMENWAY, EVA	8/7/2024	\$200.00	8 Arts Board meetings 2023
69669 HJELMELAND, BRIELLE	8/7/2024	\$75.00	3 Arts Board meetings 2023
69670 I.U.O.E. LOCAL 49 FRINGE BENE	8/7/2024	\$4,425.00	Union health insurance

**\*Check Summary Register©**

August 2024

Name	Check Date	Check Amt	
69671	INGRAM LIBRARY SERVICES, IN	8/7/2024	\$47.48 Audio books on CD
69672	IUOE LOCAL #49	8/7/2024	\$105.00 Union dues
69673	KINGSLEY MERCANTILE	8/7/2024	\$679.13 Parks - Caulk
69674	KWIK TRIP,INC	8/7/2024	\$1,017.51 VC Fuel
69675	MAYO CLINIC AMBULANCE	8/7/2024	\$368.25 Paramedic intercept 24-70448
69676	MCCARTHY WELL COMPANY	8/7/2024	\$28,745.50 Replaced drop pipe, pump, motor
69677	METERING & TECHNOLOGY SOL	8/7/2024	\$4,709.26 Water meter replacements
69678	METRO Sales	8/7/2024	\$108.94 July usage, August base charge
69679	MIENERGY COOPERATIVE	8/7/2024	\$75,828.80 Power for Resale
69680	MINNESOTA ENERGY	8/7/2024	\$223.97 Shop gas utilities
69681	MINNESOTA PUMP WORKS	8/7/2024	\$10,231.00 Install washer compactor, bar screen
69682	MOREM ELECTRIC, INC	8/7/2024	\$15,130.11 WWTP new screener
69683	NCPERS Group Life Ins.	8/7/2024	\$32.00 511800 53572773
69684	Nethercut Schieber Attorneys,	8/7/2024	\$495.00 July legal service
69685	Nolan Lumber Company	8/7/2024	\$24.00 Redwood for digestor temp fix
69686	ELENA PATTERSON	8/7/2024	\$48.85 SRP supplies - tape, bags, rockss
69687	PLUNKETTS PEST CONTROL, IN	8/7/2024	\$85.20 Shop - Rodent control 7/18
69688	PRESTON EQUIPMENT CO.	8/7/2024	\$519.19 Replaced clutch on mower - split with fire
69689	Quadient, Inc	8/7/2024	\$25.00 July 2024 postage
69690	QUILL CORPORATION	8/7/2024	\$35.94 Head phones for public computers
69691	RCT Sewer & Vac	8/7/2024	\$900.00 Vac grit chamber for bar screener replacement
69692	RICHARDS SANITATION, LLC	8/7/2024	\$8,094.29 July garbage & recycle service
69693	RUN RIGHT POWER LLC	8/7/2024	\$384.48 Replaced chainsaw chain
69694	EILEEN SCHANSBERG	8/7/2024	\$105.00 Election judge, primary
69695	SILVERS, STEPHANIE	8/7/2024	\$14.74 Mileage for poll pad training
69696	SOLBERG WELDING	8/7/2024	\$144.40 Repair gate at WWTP
69697	SOUTHEASTERN LIBRARIES CO	8/7/2024	\$343.10 Basic services & tech support
69698	Stantec Consulting Services, I	8/7/2024	\$12,773.80 Construction Services 2024 Street proj
69699	TAFT	8/7/2024	\$13,000.00 GO Bond 2024A
69700	TLC EXCAVATING	8/7/2024	\$500.00 Replaced curb stop
69701	USABLE LIFE	8/7/2024	\$71.20 101421301G
69702	UTILITY CONSULTANTS, INC	8/7/2024	\$1,256.43 WWTP samples 6/26, 7/2, 10, 17
69703	VOLUNTEER FIREFIGHTER'S	8/7/2024	\$28.00 Life insurance benefit J. Drinkwine
69704	WESTRUM LEAK DETECTION, IN	8/7/2024	\$1,200.00 2024 Leak Detection Survey
69705	Community & Economic	8/7/2024	\$9,123.50 3rd Quarter economic development
69706	NETHERCUT/SCHIEBER	8/19/2024	\$25,000.00 EDA loan to Greyrock
69707	BRAD MEYER CONSTRUCTION	8/22/2024	\$9,000.00 220 4th ST NE - final - doors, windows, electric
69708	Community & Economic	8/22/2024	\$1,424.00 Admin SCDP grant
69709	GULBRANSON BUILDING RESTO	8/22/2024	\$7,475.00 50 Main Ave N-demo, wall framing, mill work, w
69710	SCHOTTS HARDWOOD FLOORS	8/22/2024	\$2,018.00 39 MAIN ST N-SAND WOOD FLOORS & REP
69711	SEMCAC	8/22/2024	\$1,350.00 Admin SCDP grant
<b>Total Checks</b>			<b>\$602,803.26</b>

# City of Harmony

## \*Cash Balances

Cash Account: 10101

September 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
<b>10101 - 1st Southeast Bank-G</b>								
101 - General Fund	(\$1,572,427.02)	\$1,150,294.93	(\$945,073.18)		(\$45,531.28)	\$44,930.27	(\$1,367,806.28)	In Balance
201 - DTED Revolving Loan Program	\$170,825.12	\$32,386.43	(\$25,121.00)		\$4,364.90		\$182,455.45	In Balance
202 - CDBG Rehab Loan Program	\$16,799.39	\$204,944.95	(\$261,211.95)		\$180.90		(\$39,286.71)	In Balance
211 - Library Fund	\$28,596.83	\$77,082.62	(\$26,910.37)		\$252.33	(\$64,933.51)	\$14,087.90	In Balance
222 - Fire Fund	\$123,537.93	\$74,838.80	(\$34,245.46)		\$5,359.49	(\$120.12)	\$169,370.64	In Balance
223 - Ambulance Fund	\$206,498.67	\$151,767.61	(\$55,058.57)		\$5,230.65	(\$73,360.18)	\$235,078.18	In Balance
251 - Park Fund	\$50,345.02	\$51,873.44	(\$30,402.87)	\$0.00	\$1,179.74	(\$19,149.63)	\$53,845.70	In Balance
261 - Arts Fund	\$15,396.68	\$4,861.12	(\$3,952.00)		\$330.18		\$16,635.98	In Balance
312 - GO Bonds, Series 2002B	\$0.00				\$0.00		\$0.00	In Balance
314 - G.O. Impr Bonds, 2010A-3rdStSW	\$0.27						\$0.27	In Balance
315 - G.O. Tax Abate Refund 2013A-CC	\$37,943.65	\$8,669.37	(\$176.00)		\$823.23		\$47,260.25	In Balance
316 - GO Tax Abatement Bonds 13B-H	(\$0.15)						(\$0.15)	In Balance
317 - GO Impr Bond-2014A-1st Ave SW	\$4,531.12				\$107.51		\$4,638.63	In Balance
318 - G.O. Bond 2021 (refi)	\$221,334.63	\$52,096.48	(\$219,768.00)		\$321.72		\$53,984.83	In Balance
319 - 2020 Street GO BOND	\$388,923.23	\$59,712.32	(\$230,404.75)		\$3,168.09		\$221,398.89	In Balance
320 - Dairyland/Wickett Const.	\$0.00				\$0.00		\$0.00	In Balance
321 - 21-A MiEnergy loan	(\$10,631.50)		(\$29,221.00)		\$0.00		(\$39,852.50)	In Balance
401 - Capital Projects Fund	\$324,897.52	\$55,003.20	(\$14,000.00)		\$8,350.15		\$374,250.87	In Balance
405 - TIF District #1	\$0.07						\$0.07	In Balance
410 - Trailhead Project	\$140.92				\$3.35		\$144.27	In Balance
418 - TIF District #5 (Antique Mall)	\$0.00				\$0.00		\$0.00	In Balance
419 - Third St SW Project	\$0.00				\$0.00		\$0.00	In Balance
420 - TIF District #6 (HECO)	(\$49.89)		(\$50.00)				(\$99.89)	In Balance
421 - First Ave SW Project	(\$0.10)						(\$0.10)	In Balance
422 - Well No 3 Project	\$0.00				\$0.00		\$0.00	In Balance
423 - 2017 Street & Utility Project	\$0.46				\$0.00		\$0.46	In Balance
424 - 2020 Street Project	(\$0.40)						(\$0.40)	In Balance
425 - Dairyland TIF 1-7	\$65,865.09	\$24,748.39			\$1,697.09		\$92,310.57	In Balance
426 - TIF 1-8 Oconnor	(\$0.36)				\$0.00		(\$0.36)	In Balance
427 - 2024 Street Project	\$0.00	\$447,522.88	(\$879,238.63)		(\$12,941.85)		(\$444,657.60)	In Balance
428 - WWTP UV PROJECT	\$0.00		(\$9,105.25)		(\$9,747.95)		(\$18,853.20)	In Balance
429 - Trail Extension 2024	\$0.00		(\$25,296.05)				(\$25,296.05)	In Balance
601 - Water Fund	\$374,958.89	\$192,075.53	(\$318,610.80)		\$8,554.42	(\$49,088.26)	\$207,889.78	In Balance
602 - Sewer Fund	(\$33,928.72)	\$200,317.40	(\$319,258.66)		(\$0.53)	(\$54,290.93)	(\$207,161.44)	In Balance
603 - Solid Waste Fund	\$43,759.99	\$85,346.23	(\$94,265.13)		\$839.66	(\$7,571.56)	\$28,109.19	In Balance
604 - Electric Fund	\$941,214.93	\$773,738.56	(\$728,206.88)		\$22,617.00	(\$22,496.87)	\$986,866.74	In Balance
605 - Storm Water Fund	\$85,917.37	\$26,816.50	(\$509.48)		\$2,312.98	(\$2,988.54)	\$111,548.83	In Balance
620 - Economic Development Authority	\$137,447.71	\$58,746.30	(\$104,003.91)		\$2,528.22	(\$1,909.24)	\$92,809.08	In Balance

# City of Harmony

## \*Cash Balances

Cash Account: 10101

September 2024

Fund	2024 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
621 - Heritage Grove	\$0.00						\$0.00	In Balance
851 - Sanderson Memorial Trust Fund	\$0.00						\$0.00	In Balance
902 - Long Term Debt Account Group	\$0.37						\$0.37	In Balance
<b>10411 - 4M</b>								
101 - General Fund	\$1,514,907.11	\$55,148.80					\$1,570,055.91	In Balance
604 - Electric Fund	\$0.00						\$0.00	In Balance
	<u>\$3,136,804.83</u>	<u>\$3,787,991.86</u>	<u>(\$4,354,089.94)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$250,978.57)</u>	<u>\$2,319,728.18</u>	

**City of Harmony**  
**\*Budget YTD Rev-Exp©**

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Current Period: September 2024

	2024 YTD Budget	2024 YTD Amt	September MTD Amt	2024 YTD Balance	% of Budget
<b>Fund 101 General Fund</b>					
<b>Revenues</b>	\$865,100.00	\$1,134,512.26	\$0.00	-\$269,412.26	131.14%
<b>Expenditures</b>	\$776,270.00	\$587,335.04	\$14,437.35	\$188,934.96	75.66%
<b>Gain/(Loss)</b>	\$88,830.00	\$547,177.22	(\$14,437.35)	(\$458,347.22)	615.98%
<b>Revenue</b>					
	\$31,615.00	\$0.00	\$0.00	\$31,615.00	0.00%
<b>Assessments</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Charges for Service</b>	\$10,270.00	\$10,755.12	\$0.00	(\$485.12)	104.72%
<b>Fines</b>	\$875.00	\$376.63	\$0.00	\$498.37	43.04%
<b>Grants</b>	\$45,597.00	\$0.00	\$0.00	\$45,597.00	0.00%
<b>Intergovernmental</b>	\$18,000.00	\$22,302.13	\$0.00	(\$4,302.13)	123.90%
<b>LGA</b>	\$379,993.00	\$210,258.00	\$0.00	\$169,735.00	55.33%
<b>License &amp; Permits</b>	\$6,500.00	\$6,726.70	\$0.00	(\$226.70)	103.49%
<b>Miscellaneous</b>	\$6,250.00	\$20,852.79	\$0.00	(\$14,602.79)	333.64%
<b>Taxes</b>	\$356,000.00	\$263,240.89	\$0.00	\$92,759.11	73.94%
<b>Transfers</b>	\$10,000.00	\$600,000.00	\$0.00	(\$590,000.00)	6000.00%
<b>Total Revenue</b>	\$865,100.00	\$1,134,512.26	\$0.00	(\$269,412.26)	131.14%
<b>Expenditure</b>					
<b>Administration</b>	\$130,100.00	\$143,762.66	\$4,289.81	(\$13,662.66)	110.50%
<b>Animal Control</b>	\$2,365.00	\$277.43	\$0.00	\$2,087.57	11.73%
<b>Civil Defense</b>	\$3,150.00	\$548.37	\$41.21	\$2,601.63	17.41%
<b>Community Center</b>	\$120,485.00	\$73,130.11	\$4,788.87	\$47,354.89	60.70%
<b>Community Development</b>	\$18,015.00	\$88,079.56	\$0.00	(\$70,064.56)	488.92%
<b>Community Events</b>	\$11,500.00	\$13,118.53	\$2,000.00	(\$1,618.53)	114.07%
<b>Council</b>	\$9,830.00	\$1,885.14	\$141.33	\$7,944.86	19.18%
<b>Elections</b>	\$2,200.00	\$244.12	\$64.86	\$1,955.88	11.10%
<b>Financial Administration</b>	\$20,450.00	\$16,531.68	\$321.40	\$3,918.32	80.84%
<b>Fire Department</b>	\$24,500.00	\$0.00	\$0.00	\$24,500.00	0.00%
<b>Ice &amp; Snow Removal</b>	\$46,965.00	\$14,587.57	\$0.00	\$32,377.43	31.06%
<b>Legal Services</b>	\$9,500.00	\$5,687.00	\$0.00	\$3,813.00	59.86%
<b>Other Financing Uses</b>	\$83,500.00	\$0.00	\$0.00	\$83,500.00	0.00%
<b>Personnel Administration</b>	\$3,350.00	\$1,664.54	\$0.00	\$1,685.46	49.69%
<b>Planning and Zoning</b>	\$1,650.00	\$6,217.73	\$797.78	(\$4,567.73)	376.83%



**City of Harmony**  
**\*Budget YTD Rev-Exp©**

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Current Period: September 2024

	2024 YTD Budget	2024 YTD Amt	September MTD Amt	2024 YTD Balance	% of Budget
<b>Police Department</b>	\$126,170.00	\$158,582.41	\$108.13	(\$32,412.41)	125.69%
<b>Public Works Buildings</b>	\$29,970.00	\$19,778.96	\$666.54	\$10,191.04	66.00%
<b>Streets</b>	\$82,925.00	\$24,316.62	\$264.29	\$58,608.38	29.32%
<b>Tourism Programs</b>	\$5,000.00	\$2,672.50	\$135.28	\$2,327.50	53.45%
<b>Unallocated Expenditures</b>	\$7,600.00	\$0.00	\$0.00	\$7,600.00	0.00%
<b>Visitor Center</b>	\$37,045.00	\$16,250.11	\$817.85	\$20,794.89	43.87%
<b>Total Expenditure</b>	(\$776,270.00)	(\$587,335.04)	(\$14,437.35)	(\$188,934.96)	75.66%
<b>Total Fund 101 General Fund</b>	\$88,830.00	\$547,177.22	(\$14,437.35)	(\$458,347.22)	615.98%

July 1, 2024

Mayor Steve Donney  
225 3<sup>rd</sup> Avenue SW, P. O. Box 488  
Harmony, MN 55939

RE: Proposed Agreement No. 1056787  
City of Harmony  
State Funds  
State cost compensation for snow and ice removal work performed by the local on T.H. 139.

Dear Mr. Donney:

Transmitted herewith is a proposed agreement with the City of Harmony. This agreement provides for payment by the State to the City of Harmony for snow and ice removal performed by the City on the Trunk Highway.

Kindly present this agreement to the City Council for their approval and execution, which includes signatures of the City Council authorized City officers. Also required is a resolution passed by the City Council authorizing its officers to sign the agreement on its behalf. A suggested form of such resolution is enclosed.

Please email the signed copies of the agreement and resolution, once they have been executed by the City. A copy will be returned to the City of Harmony when fully executed.

Any questions or concerns please feel free to contact me.

Sincerely,

Kyle Lake  
ADE – Operations Rochester

cc: Craig Lenz File

# CITY OF HARMONY

## RESOLUTION

IT IS RESOLVED that the City of Harmony enter into MnDOT Agreement No. 1056787 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City for the State's share of the costs of the snow and ice removal on Trunk Highway No. 139 from Trunk Highway No. 52 to 3rd Street within the corporate City limits.

IT IS FURTHER RESOLVED that the Mayor and the \_\_\_\_\_  
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

## CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Harmony at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2024

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type or Print Name)

\_\_\_\_\_  
(Title)

STATE OF MINNESOTA  
JOINT POWERS AGREEMENT  
FOR NON-PROFESSIONAL/TECHNICAL SERVICES

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (“State”) and the City of Harmony acting through its City Council (“Governmental Unit”).

**Recitals**

1. Minnesota Statutes §471.59 authorizes State and Governmental Unit to enter into this Agreement.
2. State is in need of snow removal on portions of Trunk Highway 139 within the city limits of Harmony.
3. Governmental Unit represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of State.

**Agreement**
**1. Term of Agreement; Survival of Terms; Incorporation of Exhibits**

- 1.1. **Effective Date:** This Agreement will be effective on July 1, 2024 or the date State obtains all required signatures under Minnesota Statutes Section §16C.05, subdivision 2, whichever is later. The Governmental Unit must not begin work under this Agreement until this Agreement has been fully executed and the Governmental Unit has been notified by State’s Authorized Representative to begin work.
- 1.2. **Expiration Date:** This Agreement will expire on June 30, 2029, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. **Survival of Terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 6. Liability; 7. State Audits; 8. Government Data Practices; 9. Intellectual Property Rights; and 10. Venue.
- 1.4. **Exhibits:** Exhibits A is attached and incorporated into this Agreement.

**2. Scope of Work and Deliverables**

- 2.1. The Governmental Unit will: Provide forces to perform snow and ice removal operations on portions of Trunk Highway 139 within the City Limits of Harmony, from Trunk Highway No. 52 to 3<sup>rd</sup> Street for a distance of 0.74 lane miles. The City will perform work in accordance with the “Standard Terms” contained in Exhibit A.

**3. Payment**

- 3.1. Consideration. State will pay for all services performed by the Governmental Unit under this Agreement as follows:

Total Obligation. The total obligation of State for all compensation and reimbursements to Governmental Unit will not exceed \$18,539.89.

FY	Lane mile	Lane Mile Cost	Total Expense	% Increase
<b>2024</b>	<b>0.74</b>	\$4,502.04		
2025	0.74	\$4,682.12	\$3,464.77	4%
2026	0.74	\$4,869.41	\$3,603.36	4%
2027	0.74	\$5,015.49	\$3,711.46	3%
2028	0.74	\$5,165.95	\$3,822.81	3%
2029	0.74	\$5,320.93	\$3,937.49	3%
<b>Total Agreement Amount</b>			<b>\$18,539.89</b>	

- 3.2. Compensation. State will pay the Governmental Unit on a Fiscal Year Lump Sum basis with invoices submitted no later than June 1 of that particular Fiscal Year.
- 3.3. Terms of Payment
  - 3.3.1. Invoices. The Governmental Unit must submit invoices for payment. The Governmental Unit will submit invoices for payment in accordance with the following schedule: Yearly and before June 1 of that particular fiscal year.
  - 3.3.2. State's Payment Requirements. State will promptly pay all valid obligations under this Agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving the Governmental Unit's invoices for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify the Governmental Unit within 10 days of discovering the error. After State receives the corrected invoice, State will pay the Governmental Unit within 30 days of receipt of such invoice.
  - 3.3.3. Invoice Package Submittal. The Governmental Unit must submit the signed invoice for review and payment, to the State's Project Manager. Invoices will not be considered "received" within the meaning of Minnesota Statutes §16A.124 until the signed documents are received by State's Project Manager.
    - i. Each invoice must contain the following information: MnDOT Agreement Number, the Governmental Unit invoice number (sequentially numbered), the Governmental Unit billing and remittance address, if different from business address, and the Governmental Unit signature attesting that the invoiced services and costs are new and that no previous charge for those services and goods has been included in any prior invoice.

**4. Agreement Personnel**

- 4.1. State's Authorized Representative will be:

Name/Title: Kyle Lake / Assistant District Engineer  
Address: 2900 48<sup>th</sup> Street NW, Rochester, MN 55901  
Telephone: 507-286-7510  
E-Mail: kyle.lake@state.mn.us

State's Authorized Representative, or his/her successor, will monitor the Governmental Unit's performance and has the authority to accept or reject the services provided under this Agreement.

- 4.2. State's Project Manager will be:

Name/Title: Andrew Fishbach / Maintenance Superintendent  
Address: 2900 48<sup>th</sup> Street NW, Rochester, MN 55901  
Telephone: 507-286-7575  
E-Mail: andrew.fishbach@state.mn.us

State's Project Manager, or his/her successor, has the responsibility to monitor the Governmental Unit's performance and progress. State's Project Manager will sign progress reports, review billing statements, make recommendations to State's Authorized Representative for acceptance of the Governmental Unit's goods or services and make recommendations to State's Authorized Representative for certification for payment of each Invoice submitted for payment.

- 4.3. The Governmental Unit's Authorized Representative will be:

Name/Title: Steve Donney / Mayor  
Address: 225 3<sup>rd</sup> Avenue SW, P.O. Box 488, Harmony, MN 55939  
Telephone: 507-886-2304  
E-Mail: [stdonney2002@yahoo.com](mailto:stdonney2002@yahoo.com)

**5. Assignment, Amendments, Waiver and Contract Complete**

- 5.1. Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 5.2. Amendments. Any Amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the Original Agreement, or their successors in office.
- 5.3. Waiver. If State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to subsequently enforce it.
- 5.4. Contract Complete. This Agreement contains all prior negotiations and agreements between State and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

**6. Indemnification**

- 6.1. In the performance of this Agreement by the Governmental Unit, or the Governmental Unit's agents or employees, the Governmental Unit must indemnify, save, and hold harmless State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by State, to the extent caused by the Governmental Unit's: 1) Intentional, willful, or negligent acts or omissions; or 2) Actions that give rise to strict liability; or 3) breach of contract or warranty.
- 6.2. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of State's sole negligence. This clause will not be construed to bar any legal remedies the Governmental Unit may have for State's failure to fulfill its obligation under this Agreement.
- 6.3. Government Unit and State agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of State is governed by the provisions of Minn. Stat. Sec. 3.736. Government Unit is a "municipality" as that term is used in Minn. Stat. Chapter 466, therefore, its liability is governed by the provisions of Chapter 466. Government Unit's liability hereunder shall not be limited to the extent of insurance carried by or provided by Government Unit, or subject to any exclusion from coverage in any insurance policy.

**7. State Audits**

- 7.1. Under Minnesota Statutes §16C.05, subdivision 5, the Governmental Unit's books, records, documents and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

**8. Government Data Practices**

- 8.1. The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by the Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or State.

**9. Intellectual Property Rights**

- 9.1. Intellectual Property Rights. State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks and service marks in the Works and Documents created and paid for under this Agreement. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes and disks conceived, reduced to practice, created or originated by the Governmental Unit, its employees, agents and subcontractors, either individually or jointly with others in the performance of this Agreement. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs,

negatives, designs, drawings, specifications, materials, tapes, disks or other materials, whether in tangible or electronic forms, prepared by the Governmental Unit, its employees, agents or subcontractors, in the performance of this Agreement. The Documents will be the exclusive property of State and the Governmental Unit upon completion or cancellation of this Agreement must immediately return all such Documents to State. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Governmental Unit assigns all right, title and interest it may have in the Works and the Documents to State. The Governmental Unit must, at the request of State, execute all papers and perform all other acts necessary to transfer or record State's ownership interest in the Works and Documents.

## 9.2. Obligations

9.2.1. Notification. Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Governmental Unit, including its employees and subcontractors, in the performance of this Agreement, the Governmental Unit will immediately give State's Authorized Representative written notice thereof, and must promptly furnish State's Authorized Representative with complete information and/or disclosure thereon.

9.2.2. Representation. The Governmental Unit must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of State, and that neither the Governmental Unit, nor its employees, agents nor subcontractors retain any interest in and to the Works and Documents. The Governmental Unit represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 6, the Governmental Unit will indemnify, defend, to the extent permitted by the Attorney General, and hold harmless State, at the Governmental Units expense, from any action or claim brought against State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Governmental Unit will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Governmental Unit's or State's opinion is likely to arise, the Governmental Unit must, at State's discretion, either procure for State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of State will be in addition to and not exclusive of other remedies provided by law.

## 10. Venue

10.1. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## 11. Termination; Suspension

11.1. Termination. State or the Commissioner of Administration may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the Governmental Unit.

11.2. Termination for Insufficient Funding. State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. State must provide the Governmental Unit notice of the lack of funding within a reasonable time of State's receiving that notice.

11.3. Suspension. State may immediately suspend this Agreement in the event of a total or partial government shutdown due to failure to have an approved budget by the legal deadline. Work performed by the

Governmental Unit during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

**12. Additional Provisions**

12.1. NONE

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**Governmental Unit**

The Governmental Unit certifies that the appropriate person(s) have executed the contract on behalf of the Governmental Unit as required by applicable articles, bylaws, resolutions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE ENCUMBRANCE VERIFICATION**

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

By: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract # \_\_\_\_\_

SWIFT Purchase Order # \_\_\_\_\_

**COMMISSIONER OF TRANSPORTATION**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_

Date: \_\_\_\_\_

## **EXHIBIT A – STANDARD TERMS**

### **STANDARD TERMS FOR ROADWAY MAINTENANCE**

1. The Other Agency will perform roadway maintenance in accordance with the specifications and guidelines in the current "MnDOT Maintenance Manual."
2. Unless otherwise provided in this Agreement, the Other Agency is not required to perform extraordinary maintenance or reconstruction. The Other Agency should notify MnDOT immediately if it becomes aware of any maintenance, not covered by this Agreement that should be addressed immediately to prevent the risk of serious injury to the public.
3. The Other Agency will perform traffic control in accordance with Minnesota Manual on Uniform Traffic Control Devices.

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**City of Harmony**  
**\*VendorTransactions©**

	Comments	Proj	Batch Name	Invoice	-----Checks-----	Refer	Po Nbr	Amount
<b>Vendor</b>	1826 MN DOT							
<b>2024</b>								
6 June	Cash Receipt R 101-42100-36290 Miscellaneous Revenue MN ST MMB DEPOSIT- DOT STATEWIDE RADIO COMMUNICATION		24 06MNDOT				26182	\$6.00
6 June	Cash Receipt R 101-42100-36290 Miscellaneous Revenue MN ST MMB DEPOSIT- DOT STATEWIDE RADIO COMMUNICATION		24 06MNDOT				26182	\$187.22
6 June	Cash Receipt R 101-43125-34312 Snow & Ice Control Fees FY24 - SNOW & ICE REMOVAL		24 06MNDOT 1634				26180	\$3,331.51
6 June	Cash Receipt R 101-43125-34312 Snow & Ice Control Fees FY24 - SNOW & ICE REMOVAL		24 06MNDOT 1634				26180	\$3,331.51
6 June	Cash Receipt R 101-43125-34312 Snow & Ice Control Fees FY24 - SNOW & ICE REMOVAL		24 06MNDOT 1634				26180	(\$3,331.51)
6 June	Cash Receipt R 101-42100-36290 Miscellaneous Revenue MN ST MMB DEPOSIT- DOT STATEWIDE RADIO COMMUNICATION		24 06MNDOT				26182	(\$6.00)
							0	
							0	
					<b>Total</b>	<b>2024</b>		<b>\$3,518.73</b>
		<b>Vendor</b>	1826	MN DOT				<b>\$3,518.73</b>



Owner: City of Harmony, 225 3rd Ave. SW, Harmony, MN 55939	Date: September 6, 2024
For Period: 08/09/2024 to 09/06/2024	Request No: 4
Contractor: Bruening Rock Products, Inc. 900 Montgomery St., Decorah, IA 52101	

CONTRACTOR'S REQUEST FOR PAYMENT  
2024 STREET AND UTILITY IMPROVEMENTS  
STANTEC PROJECT NO. 193806650

SUMMARY

1	Original Contract Amount		\$ 1,497,505.99
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 1,497,505.99
5	Value Completed to Date		\$ 830,884.56
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 830,884.56
8	Less Retainage 5%		\$ 41,544.22
9	Subtotal		\$ 789,340.34
10	Less Amount Paid Previously		\$ 398,797.95
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>4</u>		<u>\$ 390,542.39</u>

Recommended for Approval by:  
STANTEC

  
\_\_\_\_\_

Approved by Contractor:  
BRUENING ROCK PRODUCTS, INC.

\_\_\_\_\_

Approved by Owner:  
CITY OF HARMONY

\_\_\_\_\_

Specified Contract Completion Date:  
Sub.: September 21, 2024/ Final: June 14/2025

\_\_\_\_\_

Date:

\_\_\_\_\_

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
PART 1 - SANITARY SEWER:						
1	REMOVE / ABANDON SANITARY SEWER PIPE	LF	795	2.00	795	\$1,590.00
2	REMOVE SANITARY SEWER MANHOLE	EA	5	1000.00	5	\$5,000.00
3	ADJUST FRAME AND RING CASTING (SANITARY)	EA	2	900.00	0	\$0.00
4	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	6	500.00	6	\$3,000.00
5	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	1200.00	1	\$1,200.00
6	CORE DRILL CONNECTION TO EXISTING SANITARY SEWER MANHOLE	EA	1	1200.00	1	\$1,200.00
7	6" DUMP STATION RISER WITH COVER	EA	1	2000.00	1	\$2,000.00
8	4' DIAMETER SANITARY MH, INCL R-1642-B CSTG, I&I B/	EA	6	5000.00	6	\$30,000.00
9	8" PVC SANITARY SEWER, SDR 35	LF	1045	46.25	1,045	\$48,331.25
10	4" THICK POLYSTYRENE INSULATION	SY	24	75.00	24	\$1,800.00
11	8" CIPP REHABILITATION	LF	945	60.00	945	\$56,700.00
12	SANITARY SEWER PIPE CLEANING (CIPP)	LF	945	4.00	945	\$3,780.00
13	CIPP PRELINER	LF	945	5.20	0	\$0.00
14	CHEMICAL GROUT SERVICE LINE (5-FEET)	EA	17	600.00	0	\$0.00
15	TELEVISIONING SANITARY SEWER	LF	1045	3.75	0	\$0.00
16	IMPROVED PIPE FOUNDATION	LF	1045	4.00	0	\$0.00
TOTAL PART 1 - SANITARY SEWER:						\$154,601.25
PART 2 - WATER MAIN:						
17	REMOVE / ABANDON WATER MAIN PIPE	LF	1795	5.00	1795	\$8,975.00
18	REMOVE HYDRANT	EA	5	750.00	5	\$3,750.00
19	REMOVE GATE VALVE AND BOX	EA	7	600.00	7	\$4,200.00
20	ADJUST GATE VALVE & BOX	EA	2	500.00	0	\$0.00
21	CONNECT TO EXISTING WATER MAIN	EA	9	2500.00	9	\$22,500.00
22	SOLID ROCK EXCAVATION	CY	65	10.00	65	\$650.00
23	YARD HYDRANT	EA	1	1000.00	1	\$1,000.00
24	6" GATE VALVE AND BOX	EA	12	2650.00	12	\$31,800.00
25	10" GATE VALVE AND BOX	EA	2	5000.00	2	\$10,000.00
26	HYDRANT	EA	5	8200.00	5	\$41,000.00
27	6" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE	LF	2540	35.00	2540	\$88,900.00
28	10" C900 PVC WATER MAIN, DR 18 INCL. TRACER WIRE	LF	215	65.50	215	\$14,082.50
29	DUCTILE IRON FITTINGS	LB	1100	14.50	1100	\$15,950.00
30	IMPROVED PIPE FOUNDATION	LF	2755	4.00	0	\$0.00
31	TEMPORARY WATER SERVICE	LS	1	15000.00	1	\$15,000.00
TOTAL PART 2 - WATER MAIN:						\$257,807.50
PART 3 - SERVICES:						
32	8"x4" PVC WYE, SDR 35	EA	15	200.00	15	\$3,000.00
33	8"x6" PVC WYE, SDR 35	EA	1	300.00	1	\$300.00
34	4" PVC, SDR 26 SERVICE PIPE	LF	495	33.75	495	\$16,706.25
35	6" PVC, SDR 26 SERVICE PIPE	LF	55	50.00	55	\$2,750.00
36	IMPROVED PIPE FOUNDATION	LF	550	2.00	0	\$0.00
37	CONNECT TO EXISTING SEWER SERVICE	EA	15	300.00	15	\$4,500.00
38	CONNECT TO EXISTING WATER SERVICE	EA	21	400.00	21	\$8,400.00
39	1.25" FORCEMAIN CORPORATION STOP	EA	1	500.00	1	\$500.00
40	1.25" FORCEMAIN CURB STOP & BOX	EA	1	1000.00	1	\$1,000.00
41	1.25" SERVICE SADDLE	EA	1	350.00	1	\$350.00
42	1.25" HDPE FORCEMAIN PIPE	LF	35	22.50	35	\$787.50
43	1" CURB STOP AND BOX	EA	22	1000.00	22	\$22,000.00
44	1" CORPORATION STOP	EA	22	450.00	22	\$9,900.00
45	1" SERVICE SADDLE	EA	22	350.00	22	\$7,700.00

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
46	1" TYPE "K" COPPER WATER SERVICE	LF	785	39.50	785	\$31,007.50
	TOTAL PART 3 - SERVICES:					<u>\$108,901.25</u>
	PART 4 - STORM SEWER:					
47	ADJUST FRAME AND RING CASTING (STORM MANHOLE)	EA	1	500.00	0	\$0.00
48	ADJUST FRAME AND RING CASTING (CATCH BASIN)	EA	3	1100.00	0	\$0.00
49	CONNECT TO EXISTING STORM SEWER STRUCTURE	EA	1	1000.00	1	\$1,000.00
50	BLIND TIE / CONNECT TO EXISTING STORM SEWER PIPE	EA	1	1500.00	1	\$1,500.00
51	SALVAGE AND REINSTALL CMP APRON	EA	1	250.00	1	\$250.00
52	2'x3' CATCH BASIN, INCL R-3290-VB CSTG AND CONC ADJ RINGS	EA	4	3000.00	4	\$12,000.00
53	4' DIAM. CBMH, INCL R-3290-VB CSTG AND CONC ADJ RINGS	EA	1	5000.00	1	\$5,000.00
54	4" DRAINTILE WITH DRAINAGE AGGREGATE AND FABRI	LF	180	20.00	180	\$3,600.00
55	12" RCP PIPE, CLASS III	LF	160	50.99	157	\$8,005.43
56	18" RCP PIPE, CLASS III	LF	500	55.75	489	\$27,261.75
	TOTAL PART 4 - STORM SEWER:					<u>\$58,617.18</u>
	PART 5 - STREET IMPROVEMENTS:					
57	MOBILIZATION	LS	1	39301.10	0.75	\$29,475.83
58	TRAFFIC CONTROL (COMPLETE)	LS	1	5000.00	0.75	\$3,750.00
59	CLEAR AND GRUB TREE	EA	2	650.00	2	\$1,300.00
60	REMOVE CONCRETE CURB AND GUTTER	LF	2250	3.00	2250	\$6,750.00
61	RECLAIM BITUMINOUS PAVEMENT	SY	10255.4	2.00	10255.4	\$20,510.80
62	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	574.56	3.00	100	\$300.00
63	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	350	9.53	200	\$1,906.00
64	REMOVE CONCRETE SIDEWALK	SY	110	10.00	10	\$100.00
65	REMOVE CONCRETE FLUME	SY	85	10.00	85	\$850.00
66	SAWING CONCRETE PAVEMENT	LF	325	6.00	200	\$1,200.00
67	SAWING BITUMINOUS PAVEMENT	LF	800	5.00	600	\$3,000.00
68	COMMON EXCAVATION (P)	CY	5680	7.50	3976	\$29,820.00
69	SALVAGE AND STOCKPILE EXISTING AGGREGATE BASE (EV)	CY	1130	10.00	100	\$1,000.00
70	TOLERANCE AND SHAPE EXISTING AGGREGATE BASE FOR PAVING	SY	2915	1.50	0	\$0.00
71	SUBGRADE EXCAVATION (EV)	CY	1162.5	7.50	0	\$0.00
72	SUBGRADE CORRECTION (CV)	CY	1162.5	17.50	0	\$0.00
73	GEOTEXTILE FABRIC, TYPE V	SY	10450	2.00	7315	\$14,630.00
74	AGGREGATE BASE, CLASS 5 (CV)	CY	2325	30.00	1162	\$34,860.00
75	CLASS 2 MODIFIED AGGREGATE BASE (CV)	CY	3225	30.00	1612	\$48,360.00
76	PLACE SALVAGED CLASS 7 AGGREGATE BASE (CV)	CY	290	10.00	290	\$2,900.00
77	CLASS 2 SHOULDERING AGGREGATE (CV)	CY	55	40.00	0	\$0.00
78	CLASS 2 TOLERANCING AGGREGATE (CV)	CY	85	40.00	0	\$0.00
79	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) (2" THICK)	SY	12480	13.00	0	\$0.00
80	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) (1.5" THICK)	SY	12480	10.25	0	\$0.00
81	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,B) (2" THICK) (TH 52 PAVING)	SY	925	19.25	0	\$0.00
82	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) (1.5" THICK) (TH 52 PAVING)	SY	315	24.00	0	\$0.00
83	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) (3" THICK) (DRIVEWAY) (2-LIFTS)	SY	495	40.00	0	\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
84	BITUMINOUS MATERIAL FOR TACK COAT (P)	GAL	670	0.05	0	\$0.00
85	PREPARATION OF BITUMINOUS NON WEAR FOR WEAR COURSE PAVING	LS	1	6000.00	0	\$0.00
86	B618 CONCRETE CURB AND GUTTER	LF	3265	24.00	1735	\$41,640.00
87	B618 CONCRETE CURB AND GUTTER REPAIR	LF	170	50.00	0	\$0.00
88	4" THICK CONCRETE SLOPE PAVING	SY	20	80.00	0	\$0.00
89	4" THICK CONCRETE SIDEWALK	SY	35	50.00	0	\$0.00
90	6" THICK RESIDENTIAL CONCRETE DRIVEWAY PAVEMENT	SY	240	70.95	5	\$354.75
91	6" THICK CONCRETE DUMP STATION PAD	SY	7.11	100.00	0	\$0.00
92	7" THICK COMMERCIAL CONCRETE DRIVEWAY PAVEMENT	SY	285	74.00	0	\$0.00
93	AGGREGATE DRIVEWAY RESTORATION	SY	1200	5.00	0	\$0.00
94	TOPSOIL BORROW (CV)	CY	530	22.50	0	\$0.00
95	TURF RESTORATION (COMPLETE)	LS	1	6500.00	0	\$0.00
96	EROSION CONTROL BMP'S	LS	1	11000.00	0.75	\$8,250.00
	TOTAL PART 5 - STREET IMPROVEMENTS:					<u>\$250,957.38</u>
	TOTAL PART 1 - SANITARY SEWER:					\$154,601.25
	TOTAL PART 1 - WATER MAIN:					\$257,807.50
	TOTAL PART 3 - SERVICES:					\$108,901.25
	TOTAL PART 4 - STORM SEWER:					\$58,617.18
	TOTAL PART 5 - STREET IMPROVEMENTS:					<u>\$250,957.38</u>
	WORK COMPLETED TO DATE:					<u>\$830,884.56</u>

PROJECT PAYMENT STATUS

OWNER CITY OF HARMONY  
 STANTEC PROJECT NO. 193806650  
 CONTRACTOR BRUENING ROCK PRODUCTS, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/01/2024	06/05/2024	40,686.40	2,141.38	42,827.78
2	06/06/2024	07/12/2024	130,964.12	9,034.23	180,684.75
3	07/13/2024	08/08/2024	227,147.43	20,989.36	149,787.31
4	08/09/2024	09/06/2024	390,542.39	41,544.22	830,884.56

Material on Hand

Total Payment to Date		\$789,340.34	Original Contract	\$1,497,505.99
Retainage Pay No.	4	41,544.22	Change Orders	
Total Amount Earned		\$830,884.56	Revised Contract	\$1,497,505.99





# BRUENING ROCK PRODUCTS, INC.

900 MONTGOMERY STREET, P.O. BOX 127  
DECORAH, IOWA 52101  
(563) 382-2933

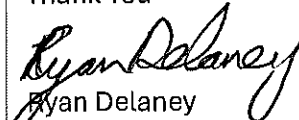
September 10<sup>th</sup>, 2024

Harmony Council  
225 3<sup>rd</sup> Ave SW  
Harmony, MN 55939

This Letter acts as a request to extend the project time on the 2024 Street and Utility Improvements project. We are looking to extend the contract time to Friday the 4<sup>th</sup> of October.

The weather this year has not be very cooperative and some extras have delayed our completion. We encountered some delays on our temporary water, and extra service work was also added. We anticipate paving the streets the week of the 23<sup>rd</sup> of September with cleanup and seeding following the next week.

Thank You

  
Ryan Delaney  
Project Manager

**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>Alissa Stelpflug</b>	Meeting Date: <b>September 10, 2024</b>	Agenda Item No. <b>5b</b>
Agenda Section: <b>New Business</b>	Item: <b>Leaf Vac Discussion</b>	
<b>BACKGROUND:</b> Looking to purchase a new 2022 Spartan pro Leaf Vac for \$107,000		
<b>ATTACHMENTS:</b> See attached photos		
<b>COUNCIL ACTION REQUESTED:</b> Requesting approval of new leaf vac.		

2022 Spartan Pro 15 Yard self-contained leaf vac- (Has NOT been titled, still has the original MSO/MCO).

- 74HP Kubota diesel (5 hours on engine)
- Hydraulic Up/Down but manual swing- Does have the option to lock the pick-up tube in place.
- Clean out door
- Elbow liner
- Manual clutch engagement
- Electric brakes
- One year factory warranty on the machine- but does not have engine warranty
- **PRICE- \$107,000**







**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>Alissa Stelpflug</b>	Meeting Date: <b>September 10, 2024</b>	Agenda Item No. <b>5c</b>
Agenda Section: <b>New Business</b>	Item: <b>Administrator Work Schedule</b>	
<b>BACKGROUND:</b> Requesting up to 40 hours a week to accommodate training and onboarding adequately.		
<b>ATTACHMENTS:</b> None		
<b>COUNCIL ACTION REQUESTED:</b> Approve up to 40 hours a week as needed for the first 6 months for training purposes.		

**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>Alissa Stelpflug</b>	Meeting Date: <b>September 10, 2024</b>	Agenda Item No. <b>5d</b>
Agenda Section: <b>New Business</b>	Item: <b>Land Plane Purchase</b>	
<b>BACKGROUND:</b>  Purchase of a new 84" land plane for skid loader and trade-in of bush hog grader from the tractor. New land plane cost would be approximately \$1,500 and trade in for bush hog grader was \$500. So total cost would be \$1,000.		
<b>ATTACHMENTS:</b> None		
<b>COUNCIL ACTION REQUESTED:</b> Approve purchase and trade-in		

Resolution No. 24-12

**A RESOLUTION MAKING APPOINTMENTS TO CERTAIN POSTS AND OFFICES  
OF THE CITY OF HARMONY FOR THE YEAR 2024**

BE IT HEREBY RESOLVED that the persons and firms named on the attached Appendix A be and are hereby appointed to their respective posts or offices for the City of Harmony, Fillmore County, Minnesota, for the term of one year (unless otherwise stated in said Exhibit A) beginning January 1, 2024.

The foregoing resolution was introduced and moved for adoption by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Voting for the Resolution:  
Voting Against the Resolution:  
Abstained from Voting:  
Absent:

Motion carried and resolution adopted this 10<sup>th</sup> day of September 2024.

\_\_\_\_\_  
Steve Donney, Mayor

ATTEST:

\_\_\_\_\_  
Alissa Stelpflug, City Administrator



Exhibit A

CITY OF HARMONY  
 2024 APPOINTMENTS  
 (1 year term unless otherwise noted)

Position	Held In 2023	Appointed For 2024
Mayor Pro-Tem .....	Kingsley .....	Kingsley
Street & Utilities Committee .....	Scheevel, Grabau .....	Scheevel, Grabau
Personnel Committee.....	Kingsley, Donney .....	Kingsley, Donney
Building Committee .....	Scheevel, Grabau .....	Scheevel, Grabau
Budget Committee .....	Donney, Kingsley .....	Donney, Kingsley
EDA Board .....	Steve Donney (12/31/2024) .....	Steve Donney
.....	Michael Himlie.....	Michael Himlie
Planning Commission .....	Jesse Grabau (12/31/2024) .....	Jesse Grabau
(5 members, 4 year terms)		
Park Board .....	Jesse Grabau (12/31/2024) .....	Jesse Grabau
(5 members, 3 year terms).....	Kyle Scheevel (12/31/2026) .....	Kyle Scheevel
Arts Board .....	Michael Himlie (12/31/2026) .....	Michael Himlie
(7 members, 3 year terms).....	Eva Hemenway.....	Eva Hemenway
.....	Brielle Hjemeland.....	Brielle Hjemeland
Library Board .....	Michael Himlie .....	Michael Himlie
(7 members, 3 year terms) .....		
Fire Relief Board .....	Steve Donney .....	Steve Donney
City Attorney.....	Nethercut Schieber Attorneys...Nethercut Schieber Attorneys	
City Assessor .....	Fillmore County.....	Fillmore County
Official Newspaper .....	Fillmore County Journal.....	Fillmore County Journal
Official Depository .....	First Southeast Bank.....	First Southeast Bank
.....	MN Money Market Fund .....	MN Money Market Fund
Approved Signatories.....	Steve Donney .....	Steve Donney
.....	Samantha Grabau.....	Alissa Stelpflug
.....	Lisa Morken .....	Lisa Morken
.....	Domingo Kingsley .....	Domingo Kingsley

**ORDINANCE NO. 118**

**AN ORDINANCE AMENDING ORDINANCE NO. 86 ADOPTED ON NOVEMBER 4, 1975, AND TITLED “ZONING ORDINANCE.”**

WHEREAS, the Planning and Zoning Commission received a request to rezone the above property from R-2 to Industrial as the existing zoning did not support the future use of this property and is abutted by the existing industrial zone.

WHEREAS, the Planning and Zoning Commission found that the City of Harmony Comprehensive Plan supports this change and recommends a zoning reclassification to the legal property described above.

**The City Council of Harmony, Minnesota ordains:**

**Section 1.** Ordinance No. 86 adopted on November 4, 1975, and titled “Zoning Ordinance” is amended reclassify the below legal property from R-2 to Industrial:

Outlot 1, except the South 135.00 Feet thereof, Auditor’s Addition of the City of Harmony, in the Southwest Quarter of the Southwest Quarter (SW<sup>1</sup>/<sub>4</sub> SW<sup>1</sup>/<sub>4</sub>) of Section 11, Township 101, North, Range 10 West, Fillmore County, Minnesota.

See attached Exhibit A for the amended map.

**Section 2.** This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Harmony, Minnesota this 10<sup>th</sup> day of September, 2024.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

## Summary of City of Harmony Zoning Ordinance Amendment

On September 10, 2024, the City Council for the City of Harmony, Minnesota (the “City”) adopted a Zoning Ordinance Amendment to reclassify a legal property from R-2 to Industrial as described herein;

Outlot 1, except the South 135.00 Feet thereof, Auditor’s Addition of the City of Harmony, in the Southwest Quarter of the Southwest Quarter (SW¼ SW¼) of Section 11, Township 101, North, Range 10 West, Fillmore County, Minnesota.

This Zoning Ordinance Amendment shall become effective after publication of this Summary of Ordinance. A copy of the entire Zoning Ordinance will be available for review at Harmony City Hall during regular office hours. This Zoning Ordinance has been adopted pursuant to Minn. Stat. Sec. 462.357.

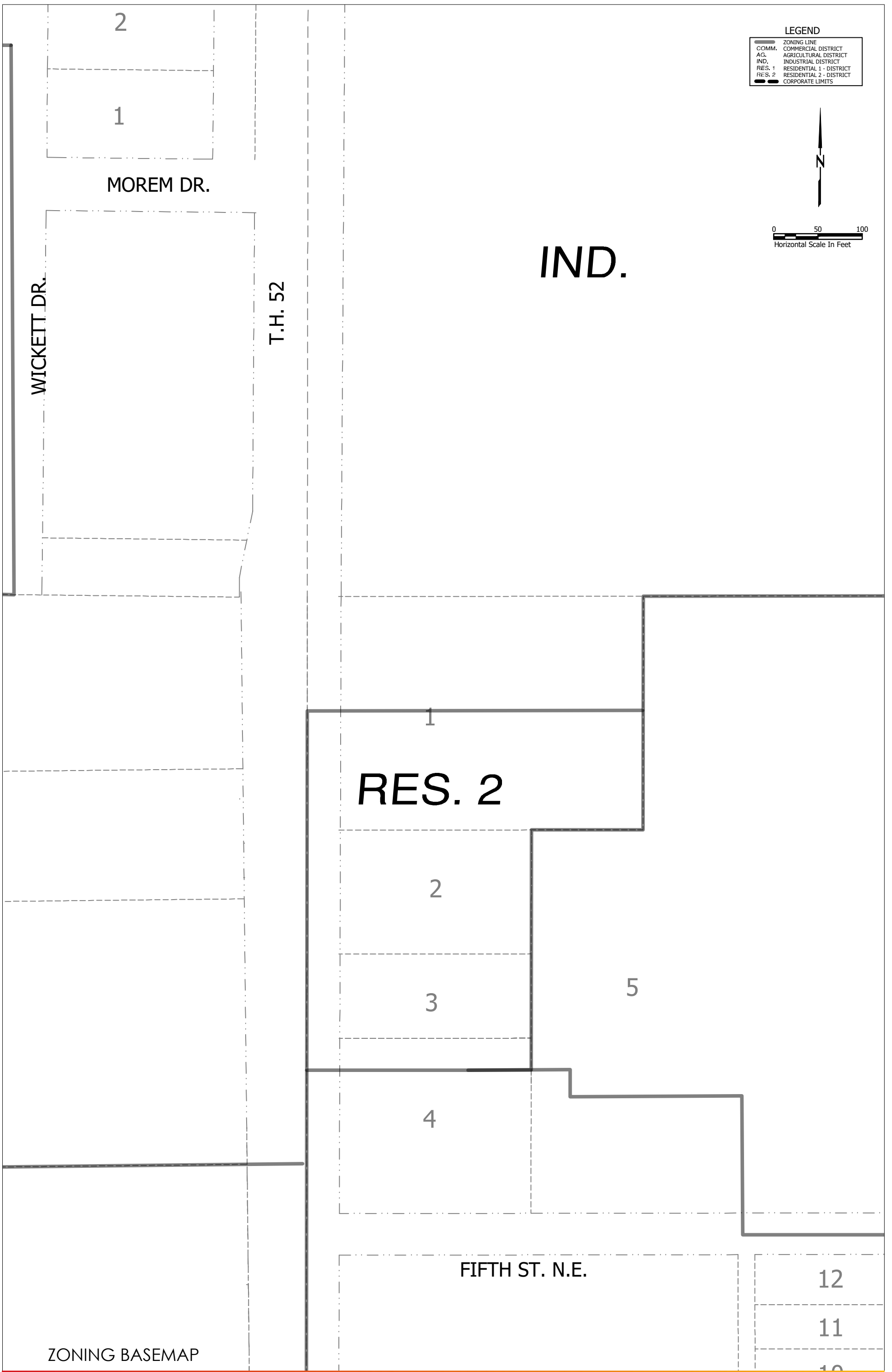
Attest, Alissa Stelpflug, City Administrator, City of Harmony, Minnesota

LEGEND

---	ZONING LINE
---	COMMERCIAL DISTRICT
---	AGRICULTURAL DISTRICT
---	INDUSTRIAL DISTRICT
---	RES. 1 - DISTRICT
---	RES. 2 - DISTRICT
---	CORPORATE LIMITS



0 50 100  
Horizontal Scale In Feet



Plot Date: 09/09/2024 - 2:04pm  
Drawing name: V:\1938\resource\CLIENTS\Harmony\Basemapping\2024\update\Harmony Basemap\_2024.update.dwg  
Xref:

ZONING BASEMAP

CITY OF HARMONY

FIGURE 4

DATE: SPRING 2024



# CERTIFICATE OF SURVEY

PART OF THE NW1/4 SW1/4 & PART OF THE SW1/4 SW1/4  
OF SEC. 11, T101N, R10W, CITY OF HARMONY, FILLMORE CO., MN

NW COR. SW1/4  
SEC. 11, T101N,  
R10W, FILLMORE  
CO., MN  
FD. SPIKE & DISK

SURVEY REQUESTED  
BY  
REUBEN HERSHBERGER  
HARMONY, MN

1.79 ACRES

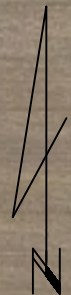
0.60 ACRES

0.74 ACRES

0.49 ACRES

0.39 AC.

LINE	BEARING	DISTANCE
L1	S 89°46'48" E	38.02'
L2	S 89°46'48" E	139.41'
L3	S 00°25'33" W	25.00'
L4	S 89°46'48" E	38.45'
L5	S 89°46'48" E	158.41'
L6	S 00°25'33" W	135.00'
L7	S 89°46'48" E	90.74'
L8	S 89°46'48" E	81.90'
L9	N 89°46'48" W	12.00'
L10	S 89°46'48" E	44.24'



SCALE: 1" = 100'

- DENOTES 1/2" CAPPED IRON PIPE SET
- DENOTES IRON FOUND

NOTE:  
SEE ATTACHED  
LEGAL DESCRIPTIONS &  
ACCESS EASEMENT DESC.

NOTE: ALL BEARINGS ARE  
BASED ON FILLMORE CO.  
NAD 83 HARN (1996 ADJ.)

CURVE	ARC	RADIUS	DELTA ANGLE	CHORD BRG.	CHORD
C1	302.00'	57445.42'	0°18'04"	S 00°55'50" W	302.00'
C2	115.00'	57445.42'	0°06'53"	N 00°23'21" E	115.00'
C3	129.00'	57445.42'	0°07'43"	S 00°16'03" W	129.00'
C4	135.00'	57445.42'	0°08'05"	N 00°08'09" E	135.00'

CERTIFICATE OF SURVEY

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

JEROME R. SCHWARZ

LICENSE NO. 13810 DATE: 8-13-24 SHEET 1 OF 8

PT. OF BEG.  
1.79 AC. PARCEL  
PT. OF BEG.  
0.60 AC. PARCEL  
PT. OF BEG.  
20' ACCESS EASE.  
DESCRIBED SIDELINE

PT. OF BEG.  
0.74 AC. PARCEL  
PT. OF BEG.  
0.49 AC. PARCEL  
PT. OF BEG.  
15' ACCESS EASE.  
DESCRIBED SIDELINE

SW COR. SW1/4  
SEC. 11, T101N,  
R10W, FILLMORE  
CO., MN  
COR. FALLS ON  
MANHOLE, USED  
COORDS FROM  
MNDOT

AUDITOR'S SUBD.  
HARMONY, MN

SW1/4 SW1/4  
11-101-10

NW1/4 SW1/4  
11-101-10

PT. OF BEG.  
1.79 AC. PARCEL  
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SW1/4 SW1/4  
11-101-10

NW1/4 SW1/4  
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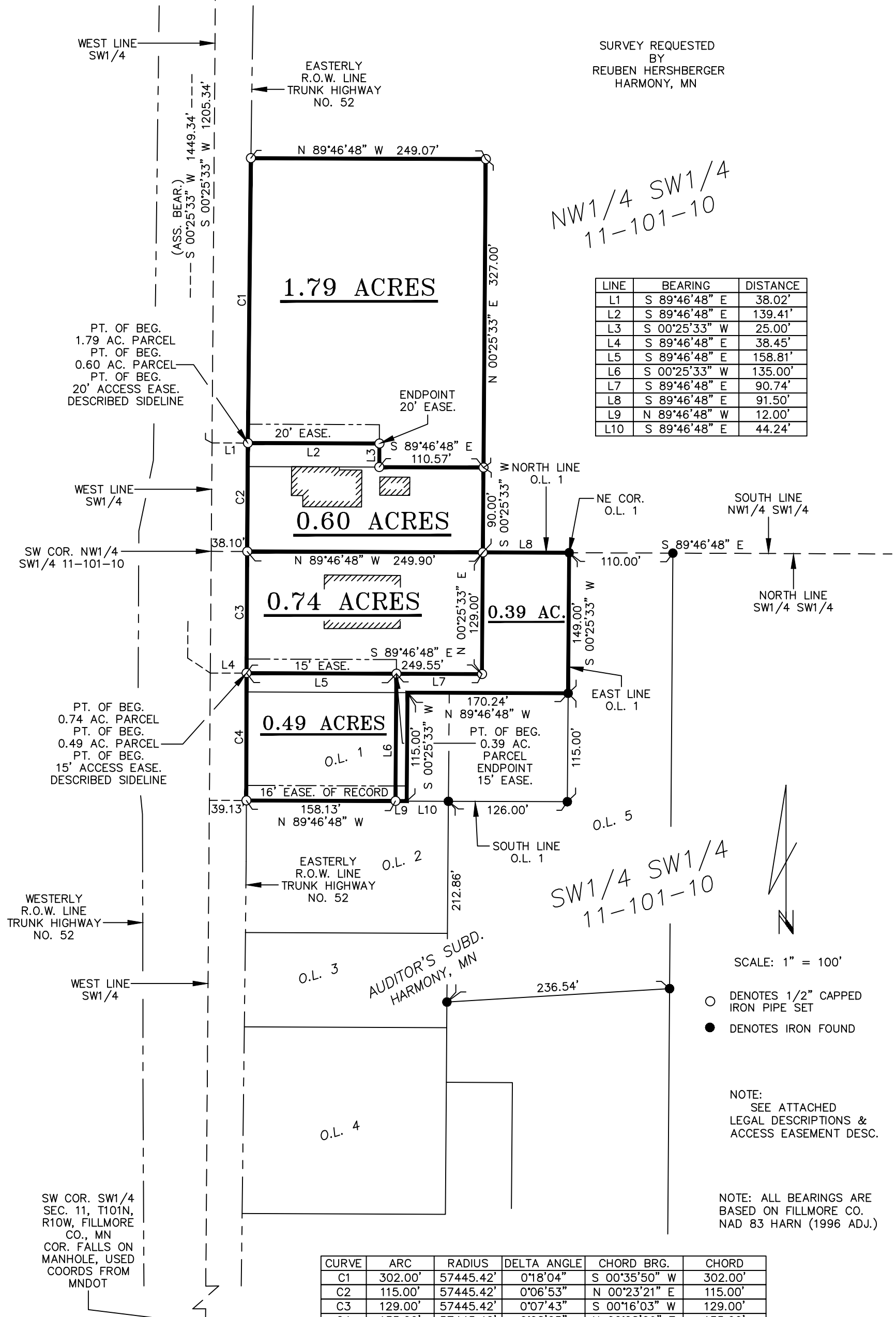


# CERTIFICATE OF SURVEY

PART OF THE NW1/4 SW1/4 & PART OF THE SW1/4 SW1/4  
OF SEC. 11, T101N, R10W, CITY OF HARMONY, FILLMORE CO., MN

NW COR. SW1/4  
SEC. 11, T101N,  
R10W, FILLMORE  
CO., MN  
FD. SPIKE & DISK

SURVEY REQUESTED  
BY  
REUBEN HERSHBERGER  
HARMONY, MN



LINE	BEARING	DISTANCE
L1	S 89°46'48" E	38.02'
L2	S 89°46'48" E	139.41'
L3	S 00°25'33" W	25.00'
L4	S 89°46'48" E	38.45'
L5	S 89°46'48" E	158.81'
L6	S 00°25'33" W	135.00'
L7	S 89°46'48" E	90.74'
L8	S 89°46'48" E	91.50'
L9	N 89°46'48" W	12.00'
L10	S 89°46'48" E	44.24'

CURVE	ARC	RADIUS	DELTA ANGLE	CHORD BRG.	CHORD
C1	302.00'	57445.42'	0°18'04"	S 00°35'50" W	302.00'
C2	115.00'	57445.42'	0°06'53"	N 00°23'21" E	115.00'
C3	129.00'	57445.42'	0°07'43"	S 00°16'03" W	129.00'
C4	135.00'	57445.42'	0°08'05"	N 00°08'09" E	135.00'

**CERTIFICATE OF SURVEY**

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

JEROME R. SCHWARZ \_\_\_\_\_ LICENSE NO. 13810 DATE: 8-13-24 SHEET 1 OF 8

# **REVOLVING LOAN FUND**

Loan Proposal (as requested by applicant)

Applicant: TBD Vintage  
605 Main Ave N  
Harmony, MN 55939

Monica Thilges Cochran  
541-521-6470

Loan Terms: Amount of Loan: \$40,000  
Rate: 6.75% APR fixed (same as loans approved last month)  
Term: 10 years (120 payments)

Purpose: To purchase and renovate the building located at 605 Main Ave N (former Wheelers) and provide start up working capital for a new antique mall.

The EDA's loan proceeds will be used to pay for:

Demolition	\$ 5,000
<u>Working Capital</u>	<u>\$ 35,000</u>
Total	\$ 40,000

Security:

- 2<sup>nd</sup> mortgage on real estate financed.
- Personal guarantee from borrower.

Uses of Funds:	Land Acquisition	\$225,000
	Demolition	\$ 8,000
	Site Improvements	\$235,700
	Equipment/Fixtures	\$ 51,860
	Working Capital	\$ 35,000
	<u>Fees/Legal/Other</u>	<u>\$ 27,900</u>
	Total:	\$583,460

Sources of Funds:	Owner Equity:	\$ 90,000	(15%)
	Bank Loan:	\$453,460	(77%)
	<u>EDA Loan:</u>	<u>\$ 40,000</u>	<u>(8%)</u>
	Total:	\$583,460	(100%)

Repayment: Fully amortized at 120 monthly payments of \$459.30. All payments will first be credited towards outstanding interest and the balance towards principal. The loan may be prepaid in whole or in part without penalty or premium.

First payment to be scheduled approximately 45 days after first draw.

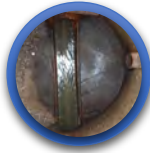
Payments are to be made by ACH, per guidelines.

Closing Date: On or around October 1, 2025.

# Environmental Water Services



Operations &  
Maintenance



Water & Wastewater  
Services

## City Of Harmony

### Monthly Council Report

Reporting for the Month of August 2024

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Covered rounds for Corey on weekend.
- 6.) Attended UV kickoff meeting
- 7.) Registered with Corey Biosolid refresher
- 8.) Reviewed Bar screen issues Corey and Jason Minnesota Pump.
- 9.) Conducted rounds and checks as required while Corey was out.
- 10.) Reviewed lab reports.



# Harmony EDA Minutes

September 5th, 2024  
7:30 AM

Community Center  
Council Room

Present: Kerry Kingsley, Steve Donney, Greg Schieber, Michael Himlie, and Stuart Morem

Also Present: Ron Zeigler, Erica Thilges, Monica Thilges Cochran, Alissa Stelpflug, Alex Miner, Klayton Miner, Cyndi Ofstedal, Jill Huffman, Meghan Gill, and Chris Giesen

The regular meeting was called to order at 7:30 AM by Kerry Kingsley.

## **Minutes**

The board reviewed the minutes of the August 1, 2024 meeting. Motion by Himlie, second by Donney to approve the minutes as presented. Motion carried unanimously.

## **Financial Reports & Claims**

The Chamber of Commerce requested its bi-annual funding - \$15,000 invoice. The Chamber of Commerce also requested \$2,400 for the Photograph Harmony project per the EDA's previous approval. Giesen reported that the latest updated loan schedule was from 8/28/2024, but that there is nothing of note that would cause discrepancy in the week gap. No issues were anticipated. No new home rebates had been made or claimed. Motion by Schieber, second by Himlie to approve payment of the claims as presented. Motion carried unanimously.

## **Loan Request: TBD Vintage**

Giesen reviewed a request to fund a \$40,000 loan to TBD Vintage. Chris noted that the typical maximum loan is usually \$25,000 but because of the need and scope of the project, \$40,000 was requested. Owner Monica Thilges Cochran was present to discuss any questions. The request would fund approximately 8% of the cost needed for repairs at 605 Main Ave N, for the parking lot, handicap-accessibility, and revitalization of the pre-existing building, particularly the entrance. Once repairs are adequately performed on the property, a vintage mall will be opened in the space, complimenting the pre-existing New Generations of Harmony Vintage mall as a sister business. Cochran noted that there are vendors lined up to occupy the mall. Owner equity and bank loan would cover the remaining expenses. The loan committee had reviewed the particulars of the request and recommended approval. Loan terms requested were a 10-year term and 6.75% fixed interest rate. Motion by Morem, second by Donney to approve the loan as requested. Motion carried unanimously.

## **Land Sale: Miners Underground - Industrial Park Land Sale**

Giesen reviewed a request for a purchase of 2.4 acres of land to Miners Underground to build an industrial building located on Lot 2 Block 2 of Harmony Industrial Park 1st addition, as well as Lot 2 Block 1 Harmony Industrial Park 2nd addition. Owners Klayton Miner and Chris Miner were present to discuss any questions. K. Miner noted that this business headquarters would be the base of operation for about 20 employees. The board discussed the implications of options for purchase of the land and how best the timing would work for the building to be finished by the end of the year in anticipation of

operations beginning in this new headquarters by spring. The lot as priced is listed at \$100,000. The board discussed the merits of reducing the lot price in lieu of creating a new TIF district for the project would have a similar net effect on the cost of the lot for the developer and the total revenue collected for the lot sale by the EDA. The buyers wished to begin construction in October of this year which would be problematic for starting a new TIF district given the length of time it takes to establish. Consensus of the board was to inquire as to whether the existing TIF district for this property could be utilized, and if so, along with the startup and administrative cost savings the board was willing to consider a cash-out-of-pocket sale price of \$50,000. This was agreeable to the buyers as well.

Motion by Donney, second by Kingsley to call for a public hearing at the October 3, 2024 EDA meeting to consider the land sale, direct the city attorney to draft a purchase agreement for consideration, out of pocket sale price of the desired lots of \$50,000, to utilize existing TIF to the extent possible, and to require substantial completion of the proposed building by December 31, 2025. Motion carried unanimously.

### **Chamber of Commerce Report**

Erica Thilges was present to give the chamber report. The last Back Alley Jam in August was a success, and there was discussion on ideas for how it will look next year. Upcoming planning was discussed, with planning for fall and winter events being underway. The Photograph Harmony project first round of photos have been posted to the Chamber of Commerce Facebook page and are available for use of Harmony-related marketing. The rest of the photos taken will be posted within the next month. The board reviewed the latest financial report.

### **Prospects/Community Update**

Giesen reported that multiple businesses had been in touch with him recently to discuss expansion opportunities.

The Downtown Revitalization Program is open to applications and is being discussed with applicable businesses. The applications are due 11/1/2024 and will be presented at the following EDA meeting on 11/7/2024.

Giesen gave an update on the current status of the bike trail, including bidding on the second phase of construction and ordering of signage for the intown connection route.

Giesen thanked all for a wonderful past 15 years and wishes all well.

There was no other business.

Hearing no objections, Kingsley adjourned the meeting. The meeting adjourned at 8:37 AM.

The next regular meeting is scheduled for October 3, 2024 at 7:30 AM at the Community Center.

# FILLMORE COUNTY SHERIFF



## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

Date: September 1, 2024  
 To: Harmony City Council  
 From: Jason Harmening, Deputy Sheriff  
 John DeGeorge, Fillmore County Sheriff  
 Re: September 2024 Monthly Council Report

**Calls for Service / Patrol Activity:**

Reported Date	Title	Street Name
2024-08-01	Assist	MAIN AVE
2024-08-05	Assist	MAIN AVE
2024-08-05	Road Information	MAIN AVE
2024-08-06	Special Events	3rd AVE
2024-08-07	Civil	2ND AVE
2024-08-07	Assist	1ST AVE
2024-08-07	Traffic	HWY 52
2024-08-07	Traffic	HWY 52
2024-08-08	Papers	3RD AVE SE
2024-08-09	Mental Health	1ST AVE
2024-08-11	911 Hang Up	4TH AVE
2024-08-12	Traffic	HWY 52
2024-08-12	Terroristic Threats	
2024-08-12	Fraud/Scam	CENTER ST
2024-08-13	Mental Health	1ST AVE
2024-08-15	Ordinance or Code Violation	2ND AVE
2024-08-16	Criminal Damage to Property	MAIN AVE
2024-08-17	Ambulance	3rd Ave
2024-08-18	Assist	5th St

# FILLMORE COUNTY SHERIFF



## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

2024-08-23	Funeral Escort	MAIN AVE
2024-08-24	Animal Complaint	2nd Ave
2024-08-26	Traffic	HWY 52
2024-08-26	Traffic	HWY 52
2024-08-26	Traffic	HWY 52
2024-08-26	Traffic	HWY 52
2024-08-28	Traffic	HWY 52
2024-08-29	Crash	1ST AVE
2024-08-30	Civil	2ND AVE