

**AGENDA**  
**HARMONY CITY COUNCIL**  
**HARMONY ECONOMIC DEVELOPMENT AUTHORITY**  
**Some members may participate by telephone or other electronic means**  
**Regular Meeting**

March 11th, 2025  
7:00 P.M.

Council Room  
Community Center

**Virtually Attending:**  
Michael Himlie  
Location: 116<sup>th</sup> Broadway  
New York, NY 10027

1. Call to Order
2. Roll Call – By Roll Call Vote
3. Public Forum
4. Consent Agenda
  - a) Minutes Regular
  - b) Claims and February Checks
  - c) Cash in CD
  - d) Cash Balances
  - e) MPCA Corrective Action Completed Letter
  - f) 2025 Ambulance Subsidy Contract
5. New Business
  - a) Personnel Committee – Administrator Work Schedule
6. Old Business
7. Reports
  - a) Building & Maintenance Report
    - i. WWTP Report
  - b) EDA Board
  - c) Harmony Chamber
  - d) Park Board
  - e) Library Board
  - f) Arts Board
  - g) Fire Department
  - h) Sheriff Report
8. Adjourn



A Regular Meeting of the Harmony City Council was called to order by Mayor Steve Donney. Present were Mayor Donney, Councilmembers Kyle Scheevel, Jesse Grabau, Tara Morem and Michael Himlie (virtually, via web cam). Also present were Administrator Alissa Stelpflug, Deputy Clerk Lisa Morken, Attorney Greg Schieber, Hannah Wingert (Fillmore County Journal), Terry Bigalk, Brian Michels, and Erica Thilges.

PUBLIC FORUM: None.

CONSENT AGENDA: The consent agenda consisted of minutes, claims and January checks, cash in CD, cash balances and MPCA Compliance Evaluation Inspection. Councilmember Grabau motioned to approve the Consent Agenda. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

BURKE AGREEMENT: The Fillmore County Attorney's Office drafted an agreement regarding the property at 160 2nd Avenue SE, Harmony. The agreement sets a final deadline of July 30, 2025, to either demolish or repair the property to the city's satisfaction. The agreement will also allow the city to step in for cleanup or demolition if necessary, placing a lien on the property for costs incurred, including attorney's fees if enforcement is required. Councilmember Grabau motioned to approve the agreement. Councilmember Morem seconded the motion. A vote was held. All in favor. Motion carried.

RESOLUTION 25-03: Amendment to Res. 24-17 Final Levy dollars need to be moved from the general fund to bond obligation. Mayor Donney motioned to approve Resolution 25-03. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried.

DOWNTOWN REVITALIZATION PROGRAM: Continuation to 2026. Greg Schieber stated that the EDA feels the Downtown Revitalization Program hasn't "run its course yet. Councilmember Grabau motioned to continue the Downtown Revitalization Program. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

NEW HOME REBATE PROGRAM: Continuation to 2026. Greg Schieber stated that the EDA feels the New Home Rebate Program hasn't "run its course" yet. Councilmember Grabau motioned to continue the Downtown Revitalization Program. Councilmember Morem seconded the motion. A vote was held. All in favor. Motion carried.

RESOLUTION 25-04: WWTP UV Project Open for Bid - Councilmember Grabau motioned to open the WWTP UV project for bid. Councilmember Scheevel seconded the motion. A vote was held. All in favor. Motion carried.

LIQUOR LICENSE RENEWAL: Kwik Trip Councilmember Grabau motioned to approve Kwik Trip liquor license upon submission of all required documents. Councilmember Morem seconded the motion. A vote was held. All in favor. Motion carried.

## **REPORTS:**

### BUILDING & MAINTENANCE:

WWTP: MPCA report is in the agenda packet. UV Project is moving forward

EDA BOARD: Lorena Reichert is our new CEDA representative

CHAMBER: The annual meeting was held last month. Guide books are going to print. Stardust Retro Revival is opening March 1<sup>st</sup>.

PARK BOARD: Bleachers for basketball court have been delivered. Trail Head pavilion grant has been received and the project is moving forward. Still discussing resurfacing. Looking for Trailhead Park playground equipment grant. Tree program has been approved for 2025.

LIBRARY BOARD: Elena Patterson is resigning. We would like to thank her for her service. The Library will be hiring a replacement. Mayor Donney motioned to accept Patterson's resignation. Councilmember Grabau seconded the motion. A vote was held. All in favor. Motion carried. Also, circulation review is up 6%.

ARTS BOARD: Last meeting was very brief.

FIRE DEPARTMENT: No update.

SHERIFF'S REPORT: Report is in packet.

Upon no further business, Mayor Donney adjourned the meeting.

**City of Harmony**  
**City Council Claims for Review**

March 11th, 2025\*

Fund Descr	Object of Expense	Vendor	Comments	Amount
101 General Fund				
General Fund	Union Central Pension Fund	CENTRAL PENSION FUND	Union pension ending 2/28/2025	\$391.50
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance for April-employer	\$4,605.00
General Fund	Health Insurance	I.U.O.E. LOCAL 49 FRINGE BENEF	Union health insurance for April - employe	\$90.00
General Fund	Union Dues	IUOE LOCAL #49	Union dues	\$105.00
General Fund	NCPERS Insurance	NCPERS GROUP LIFE INS	511800 Life insurance	\$16.00
General Fund	Life Insurance	USABLE LIFE	Life insurance-amt per 2/19/25 e-mail	\$14.00
General Fund	Computer Supplies	ELAN FINANCIAL SERVICES	Admin - Battery back up	\$871.00
General Fund	Envelopes and Letterhead	TULIP TREE STUDIOS, LLC	Digital Letterhead setup	\$106.05
General Fund	General Operating Supplies	1 SOURCE	date stamp	\$54.41
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Admin- Sheet protectors	\$21.66
General Fund	General Operating Supplies	FILLMORE COUNTY RESOURCE RECO	County dump fee	\$50.00
General Fund	Office Equip	ELAN FINANCIAL SERVICES	Admin - Microsoft Teams standard	\$7.00
General Fund	Office Equip	ELAN FINANCIAL SERVICES	Admin - Microsoft Team premium	\$13.42
General Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Admin - Travel for LMC training	\$265.00
General Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Admin - Travel for LMC training lunch	\$12.75
General Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	Civil Defense	\$41.56
General Fund	Building Repair Materials	ELAN FINANCIAL SERVICES	Comm Center - Snow melting mats	\$105.99
General Fund	Cleaning Supplies	KINGSLEY MERCANTILE	Sponges	\$4.58
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Comm Center electric utilities	\$3,600.76
General Fund	Gas Utilities	MINNESOTA ENERGY	CC (Community Center) gas	\$779.67
General Fund	General Operating Supplies	KINGSLEY MERCANTILE	Bucket, funnel, hose, PVC pipe, hardware,	\$83.78
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	CC - fuel	\$55.59
General Fund	Repair/Maint Bldg/Structures	HARMONY TELEPHONE CO (MI BROA	CAT.5 cable 1504 ft - Com Center	\$645.33
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Comm Center sewer	\$70.30
General Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	Adminstration	\$329.56
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Comm Center water	\$41.38
General Fund	Donations to Civic Org s	FILLMORE CENTRAL POST PROM	Post Prom donation 202F	\$100.00
General Fund	General Liability Ins	LEAGUE OF MINNESOTA CITIES	P&C deductible for Covenant #1004115	\$500.00
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Council - iPad case	\$15.88
General Fund	Postage	HARMONY POST OFFICE	12 Months PO Box #488	\$188.00
General Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Council - Travel for LMC training	\$265.00
General Fund	Travel Expenses	ELAN FINANCIAL SERVICES	Council - Travel for LMC training lunch	\$12.75
General Fund	Printed Forms	RITEWAY BUSINESS FORMS	Laser AP checks	\$333.07
General Fund	Printed Forms	ALLEGRA OF ROCHESTER	Receipt books with number	\$946.79
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Snow Plow/Skid Loader - fuel	\$105.98
General Fund	Repair/Maint Machinery/Equip	SOLBERG WELDING	Labor/Repair - Welding on plow wing shoe	\$50.00

**City of Harmony**  
**City Council Claims for Review**

March 11th, 2025\*

Fund Descr	Object of Expense	Vendor	Comments	Amount
General Fund	Legal Fees	NETHERCUT SCHIEBER ATTORNEYS	February 2025 Legal Services	\$230.00
General Fund	Personnel Testing	MMUA	22024 Drug & Alcohol Testing participant f	\$105.00
General Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	Police	\$41.46
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Maintenance Shop electric utilities	\$236.78
General Fund	Gas Utilities	MINNESOTA ENERGY	Shop gas	\$523.25
General Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Shop - Office furniture	\$110.91
General Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Shop - Portable shop vac	\$99.00
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Bolts, nuts	\$7.36
General Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	Shop	\$110.74
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Maintenance Shop water utilities	\$19.91
General Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Visitor Center electric utilities	\$126.78
General Fund	Gas Utilities	MINNESOTA ENERGY	VC (Visitor's Center) gas	\$501.20
General Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	VC - fuel	\$55.59
General Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Visitor Center sewer	\$32.94
General Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Cord	\$10.99
General Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Visitor Center water	\$18.67
101 General Fund				\$17,129.34
211 Library Fund				
Library Fund	General Operating Supplies	FILLMORE COUNTY RESOURCE RECO	County dump fee	\$44.50
Library Fund	Media-Audio	BAKER & TAYLOR	Vox Books	\$44.84
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBooks on CD	\$30.99
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBooks on CD	\$50.24
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBooks on CD	\$22.16
Library Fund	Media-Audio	INGRAM LIBRARY SERVICES, INC	AudioBooks on CD	\$24.80
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$27.85
Library Fund	Media-Books	BAKER & TAYLOR	Books	\$211.75
Library Fund	Media-Books	INGRAM LIBRARY SERVICES, INC	Book	\$32.49
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$18.73
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$68.95
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$71.21
Library Fund	Media-Video	BAKER & TAYLOR	Movies on DVD	\$56.98
Library Fund	Office Accessories	QUILL CORPORATION	Copy paper, Kleenex, Clorox wipes, marke	\$176.31
Library Fund	Repair/Maint Office Equipment	CANON FINANCIAL SERVICES, INC	Copier lease	\$130.78
Library Fund	Software Service Fees	SELCO	Basic fees and Tech Support	\$343.10
Library Fund	Software Service Fees	SELCO	Website hosting	\$230.00
Library Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	Library	\$49.16
211 Library Fund				\$1,634.84

**City of Harmony**  
**City Council Claims for Review**

March 11th, 2025\*

Fund Descr	Object of Expense	Vendor	Comments	Amount
222 Fire Fund				
Fire Fund	Furniture and Fixtures	ROD JOHNSON CONSTRUCTION	Labor Only-Build new steps and railing sys	\$2,400.00
Fire Fund	General Operating Supplies	Nolan Lumber Company	pine, stair treads, screws, treated lumber	\$576.83
Fire Fund	General Operating Supplies	Nolan Lumber Company	lumber for railing	\$140.82
Fire Fund	General Operating Supplies	Nolan Lumber Company	pine carsiding and beige caulk`	\$78.50
Fire Fund	General Operating Supplies	Nolan Lumber Company	credit memo 6688	-\$70.00
Fire Fund	Miscellaneous	HARMONY FIRE DEPT.	Donation put in wrong account	\$2,000.00
Fire Fund	Motor Fuels/Lubricants	WEX BANK (SINCLAIR)	Fire Dept fuel	\$255.85
Fire Fund	Repair/Maint Other Equipment	ALEX AIR APPARATUS 2 LLC	Compressor service and check	\$1,136.72
Fire Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Elbow, valve, batteries, 1/2" tap, ball valve	\$175.41
Fire Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Fire Dept electric utilities	\$292.79
Fire Fund	Gas Utilities	MINNESOTA ENERGY	Fire Dept gas	\$478.98
Fire Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Fire Dept sewer	\$36.74
Fire Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	FD	\$95.80
Fire Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Fire Dept water	\$20.98
				\$7,619.42
222 Fire Fund				
223 Ambulance Fund				
Ambulance Fund	Contractual Services	EMS MANAGEMENT & CONSULTANT	17 trips codede	\$476.00
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	2-25-2025 -INV 75292	\$340.00
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	2-14-2025 -INV 74219	\$340.00
Ambulance Fund	Medical and Dental Fees	MAYO CLINIC AMBULANCE	9-10-2024 -INV 74092	\$340.00
Ambulance Fund	Medical and Dental Fees	TRI STATE AMBULANCE SERVICE	2/17/2025 RUN #25-2835	\$250.00
Ambulance Fund	Medical Supplies	BOUND TREE MEDICAL	Curaplex Nebulizer with mask	\$178.00
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen - Amb	\$101.30
Ambulance Fund	Medical Supplies	MISSISSIPPI WELDERS SUPPLY CO	Medical oxygen - Amb	\$80.20
Ambulance Fund	Motor Fuels/Lubricants	KWIK TRIP,INC	Ambulance fuel	\$386.53
Ambulance Fund	Taxes, Licenses & Permits	DORNINK, DAN	EMT Receretification reimbursement	\$25.00
Ambulance Fund	Taxes, Licenses & Permits	GRABAU, JESSE	Reimbursement - NREMT Renewal	\$25.00
Ambulance Fund	Telephone	AT&T MOBILITY	Feb 2025 Ambulance cell phone, hot spot	\$83.11
Ambulance Fund	Training Fees	CITY OF CALEDONIA	EMT class registration - K. McIntyre	\$1,600.00
				\$4,225.14
223 Ambulance Fund				
251 Park Fund				
Park Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric utilities	\$215.01
Park Fund	General Operating Supplies	HARMONY FOODS	Bal forward from 1-25-25	\$44.14
Park Fund	Other Equipment	KIRBY BUILT SALES	Grand GTB Cash Aluminum Bench End	\$764.54
Park Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer utilities	\$41.25

**City of Harmony**  
**City Council Claims for Review**

March 11th, 2025\*

Fund Descr	Object of Expense	Vendor	Comments	Amount
Park Fund	Sign Materials	ELAN FINANCIAL SERVICES	Parks - Bikes Yeild... Sign	\$55.98
Park Fund	Sign Materials	ELAN FINANCIAL SERVICES	Parks - No Motorized Vehicle sign	\$31.34
Park Fund	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water utilities	\$100.51
251 Park Fund				<u>\$1,252.77</u>
428 WWTP UV PROJECT				
WWTP UV PROJECT	Engineering Fees	STANTEC CONSULTING SERVICES, IN	UV diinfection -Engineer, Proj Mgmt & Sen	\$1,396.00
428 WWTP UV PROJECT				<u>\$1,396.00</u>
601 Water Fund				
Water Fund	MN Water Testing Fee Due	MN DEPT OF HEALTH	Comm Water Supply Serv Con Fee 1/1/25-	\$1,462.00
Water Fund	Taxes, Licenses & Permits	ELAN FINANCIAL SERVICES	MN DNR Water permits	\$509.65
Water Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Chlorine cylinders	\$20.00
Water Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Pumphouse 1, 2 & 3 electric utilities	\$1,246.28
Water Fund	Gas Utilities	MINNESOTA ENERGY	Pump house 1 gas	\$59.61
Water Fund	Gas Utilities	MINNESOTA ENERGY	Pump house 2 gas (-.95)	\$0.00
Water Fund	Management Fees	MMUA	SAFETY MGMT PROG OCT, NOV & DEC 20	\$1,244.13
Water Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Water - Back flow preventer valves	\$48.96
Water Fund	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	Water - Case for locate flags	\$14.50
Water Fund	Small Tools and Minor Equip	KINGSLEY MERCANTILE	Brass valve, velcro strips, cable ties	\$22.77
Water Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Torx Seal Screws Qty 9	\$983.84
Water Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Wall Mounts Qty 7	\$1,243.22
601 Water Fund				<u>\$6,854.96</u>
602 Sewer Fund				
Sewer Fund	Chemicals and Chem Products	HAWKINS WATER TREATMENT GROU	Bionutralizer tabs	\$2,994.75
Sewer Fund	Contractual Services	ENVIRONMENTAL WATER SERVICES	Wastewater operations & mgmt	\$1,500.00
Sewer Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	WWTP, Lift Station 1 & 2 electric utilities	\$1,535.05
Sewer Fund	Gas Utilities	MINNESOTA ENERGY	WWTP gas (-1089.70)	\$0.00
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Total Coliform 1.2025 & 2.2025	\$98.96
Sewer Fund	Laboratory & Testing Fees	UTILITY CONSULTANTS, INC	Sample dates 12.26.24 and 1.2,8,15,22,2	\$2,142.37
Sewer Fund	Management Fees	MMUA	SAFETY MGMT PROG OCT, NOV & DEC 20	\$1,244.13
Sewer Fund	Sewer Utilities	HARMONY PUBLIC UTILITIES	WWTP, Lift Station 1 & 2 sewer	\$2,191.75
Sewer Fund	Small Tools and Minor Equip	DAKOTA SUPPLY GROUP	8" macro hp coupling 2, sewer saddle tee	\$2,068.85
Sewer Fund	Telephone	HARMONY TELEPHONE CO (MI BROA	Sewer dialers, lifts, water tower monitor	\$273.09
Sewer Fund	Travel Expenses	ELAN FINANCIAL SERVICES	WWTP - Training and testing (3 days)	\$515.16
Sewer Fund	Utility Maint Materials	KINGSLEY MERCANTILE	Submersable pump, 50 ft hose, pipe insula	\$167.96
Sewer Fund	Utility Maint Materials	TEAM LABORATORY CHEM. CORP.	Lift station degreaser	\$2,460.00

**City of Harmony**  
**City Council Claims for Review**

March 11th, 2025\*

Fund Descr	Object of Expense	Vendor	Comments	Amount
Sewer Fund	Water Utilities	HARMONY PUBLIC UTILITIES	WWTP, Lift Station 1 & 2 water	\$1,330.68
602 Sewer Fund				<u>\$18,522.75</u>
603 Solid Waste Fund				
Solid Waste Fund	Motor Fuels/Lubricants	WEX BANK (SINCLAIR)	Corey's Truck fuel	\$158.49
Solid Waste Fund	Other Equipment	ELAN FINANCIAL SERVICES	Tree dump camera service	\$13.00
Solid Waste Fund	Refuse/Garbage Disposal	RICHARDS SANITATION, LLC	FEBRUARY garbage & recycling service	<u>\$8,111.21</u>
603 Solid Waste Fund				<u>\$8,282.70</u>
604 Electric Fund				
Electric Fund	Electric Power for Resale	MI ENERGY COOPERATIVE	Power for Resale	\$65,857.30
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Streetlights electric utilities	\$406.85
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Town clock electric utilities	\$14.27
Electric Fund	Electric Utilities	HARMONY PUBLIC UTILITIES	Electric car chargers electric utilities	\$17.14
Electric Fund	Management Fees	MMUA	SAFETY MGMT PROG OCT, NOV & DEC 20	\$1,244.14
Electric Fund	Motor Fuels/Lubricants	WEX BANK (SINCLAIR)	Brian's truck fuel	\$78.92
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	Nov 2024 locates	\$17.55
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	Dec 2024 locates	\$10.80
Electric Fund	Repair/Maint Other Improve	GOPHER STATE ONE CALL, INC	Jan 2025 locates	\$50.00
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Street Lights 12-26-24 & 2-26-25	\$3,140.54
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	New Photo Eye for Lights on 139	\$79.16
Electric Fund	Repair/Maint Other Improve	MOREM ELECTRIC, INC	Lights Picked Up	\$43.80
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Torx Seal Screws Qty 9	\$983.84
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Wall Mounts Qty 7	\$1,243.22
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Electric meters Qty 8	\$1,583.84
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Torx Seal Screws Qty 9	-\$983.84
Electric Fund	Utility Maint Materials	METERING & TECHNOLOGY SOLUTIO	Wall Mounts Qty 7	-\$1,243.22
Electric Fund	Utility Maint Materials	VISION METERING, LLC	Monthly Endsight fee - JAN 2025	\$500.00
Electric Fund	General Operating Supplies	ELAN FINANCIAL SERVICES	Electric - Case for locate flags	\$14.49
Electric Fund	Postage	ELAN FINANCIAL SERVICES	Electric - Postage	\$21.80
Electric Fund	Taxes, Licenses & Permits	MN DEPT OF COMMERCE	4th QTR Fiscal YR 2025 Indirect Assessme	<u>\$67.20</u>
604 Electric Fund				<u>\$73,147.80</u>
620 Economic Development Authority				
Economic Development	Telephone	HARMONY TELEPHONE CO (MI BROA	EDA	<u>\$54.46</u>
620 Economic Development Authority				<u>\$54.46</u>



**City of Harmony**  
**City Council Claims for Review**

March 11th, 2025\*

Fund Descr	Object of Expense	Vendor	Comments	Amount
				\$140,120.18

# City of Harmony

03/03/25 1:05 PM

Page 1

## \*Check Summary Register©

February 2025

Name	Check Date	Check Amt	
<b>10101 1st Southeast Bank-G</b>			
1051e	WEX BANK	2/11/2025	\$556.42 Brian's truck fuel
1070e	BPAS	2/6/2025	\$132.50 BPAS VEBA payment
1071e	FIRST SOUTHEAST BANK	2/3/2025	\$250.00 AUTO PYMT FSA Contribution-TRANSFER T
1072e	INTERNAL REVENUE SERVICE	2/4/2025	\$10,006.52 MEDICARE TAX
1073e	MN CHILD SUPPORT PAYMENT	2/5/2025	\$617.00 Child support
1074e	MINNESOTA REVENUE	2/5/2025	\$1,570.77 MN State withholding
1075e	Nationwide Retirement Solution	2/6/2025	\$500.00 Nationwide
1076e	PUBLIC EMPLOYEES RETIREME	2/5/2025	\$5,338.19 PERA 511800
1077e	PUBLIC EMPLOYEES RETIREME	2/5/2025	\$2,621.00 PERA 928900
1078e	SOUTHEAST SERVICE CO-OP	2/3/2025	\$4,263.40 Automatic pymt - Health Insurance
1079e	WEX HEALTH, INC.	2/6/2025	\$662.50 H S A CONTRIBUTIONS
1080e	INTERNAL REVENUE SERVICE	2/4/2025	\$66.30 SOCIAL SECURITY TAX
1081e	FIRST SOUTHEAST BANK	2/5/2025	\$400,000.00 CD purchased #30000298
1082e	PSN	2/4/2025	\$573.80 PSN payment service
1083e	MN DEPT OF REVENUE	2/18/2025	\$7,020.00 MN Sales Tax Due-Library
70157	AMERICAN AMBULANCE ASSOCI	2/11/2025	\$262.50 2025 American Amb Assoc dues
70158	ANCOM TECHNICAL CENTER	2/11/2025	\$80.00 Pager belt clips - 5
70159	BANYON DATA SYSTEMS, INC	2/11/2025	\$2,790.00 Banyon software support
70160	BROSSARD, BOBBI	2/11/2025	\$157.95 38 Main Ave Utility deposit refund
70161	CANTON FIRE DEPT	2/11/2025	\$75.00 TF fire 1.50
70162	CENTRAL PENSION FUND	2/11/2025	\$381.00 Union pension
70163	CHOSEN VALLEY TESTING	2/11/2025	\$2,780.00 Engineering analysis report
70164	DAKOTA SUPPLY GROUP	2/11/2025	\$5,867.31 Curb box6, curb box lid 12, ball curb 10
70165	DALCO	2/11/2025	\$63.00 Nitrile gloves
70166	EMS Management & Consultant, I	2/11/2025	\$420.00 15 trips coded
70167	FILLMORE COUNTY AUDITOR O	2/11/2025	\$50.00 2025 Special assessment set up for 2024 Stre
70168	HARMONY FOODS	2/11/2025	\$44.15 Folgers k cups
70169	MiBroadband	2/11/2025	\$984.69 Admin phone
70170	HAWKINS, Inc.	2/11/2025	\$4,433.38 Chlorine cylinders
70171	I.U.O.E. LOCAL 49 FRINGE BENE	2/11/2025	\$4,695.00 Union health insurance
70172	IUOE LOCAL #49	2/11/2025	\$105.00 Union dues
70173	KWIK TRIP, INC	2/11/2025	\$753.06 Ambulance fuel
70174	NCPERS Group Life Ins.	2/11/2025	\$16.00 511800 Life insurance
70175	USABLE LIFE	2/11/2025	\$42.40 101421301G Life insurance
70176	VISION METERING, LLC	2/11/2025	\$500.00 VM - Endsight - Monthly Fee
70177	BRAD MEYER CONSTRUCTION	2/6/2025	\$11,000.00 SCDP Pay Request #16
70178	SEMCAC	2/6/2025	\$1,650.00 Admin SCDP Grant
70179	AT&T MOBILITY	2/11/2025	\$83.11 Jan Ambulance cell phone, hot spot
70180	BAKER & TAYLOR	2/11/2025	\$719.53 Books
70181	CANON FINANCIAL SERVICES, I	2/11/2025	\$130.78 Copier lease contract
70182	CHATFIELD PUBLIC LIBRARY	2/11/2025	\$16.00 Book
70183	CLIA LABORATORY PROGRAM	2/11/2025	\$248.00 Certificate fee/2 year clia license
70184	CULLIGAN	2/11/2025	\$57.90 Jan drinking water and dispenser rent, water b
70185	DAKOTA SUPPLY GROUP	2/11/2025	\$242.48 SS cotter pin stationary
70186	DALCO	2/11/2025	\$108.00 CC cleaning gloves
70187	CARDMEMBER SERVICES	2/11/2025	\$3,593.63 Helicopter Landing sign
70188	ENVIRONMENTAL WATER SERVI	2/11/2025	\$1,500.00 Wastewater operations & mgmt
70189	FORESIGHT FARMS	2/11/2025	\$157.95 Utility deposit refund 415 Main Ave
70190	DEB FRYE	2/11/2025	\$72.58 Utility deposit less final bill
70191	HAMMELL EQUIPMENT	2/11/2025	\$93.05 Replaced O ring on boom
70192	HARMONY CHAMBER OF COMM	2/11/2025	\$1,750.36 Country Lodge, Evolve, Elevated Homestay, GI
70193	HARMONY PUBLIC UTILITIES	2/11/2025	\$13,141.40 Parks electric utilities
70194	INGRAM LIBRARY SERVICES, IN	2/11/2025	\$32.98 Books
70195	IRONSIDE TRAILER SALES	2/11/2025	\$263.00 Oil and filter change Brian's truck

City of Harmony

\*Check Summary Register©

February 2025

Name	Check Date	Check Amt	
70196	KINGSLEY MERCANTILE	2/11/2025	\$2,905.11 FD- Replace refridgerator
70197	METERING & TECHNOLOGY SOL	2/11/2025	\$20,079.49 Dual receiver Comm. Electric meters - 42
70198	METRO SALES	2/11/2025	\$116.51 Feb base rate; Jan useage
70199	MIENERGY COOPERATIVE	2/11/2025	\$69,680.46 Power for Resale
70200	MINNESOTA ENERGY	2/11/2025	\$4,232.55 WWTP gas
70201	MINN MUNICIPAL UTILITIES ASS	2/11/2025	\$7,595.65 Safety Mgmt Prog Jan, Feb & Mar 2025
70202	MN CITIZENS FOR THE ARTS	2/11/2025	\$25.00 2025 MN Citizens for the Arts Membership
70203	MN FIRE SERVICE CERTIFICATI	2/11/2025	\$543.00 Firefighter I and II cert exams Costigan, Drinkw
70204	MOREM ELECTRIC, INC	2/11/2025	\$874.79 Sewer plant outlet
70205	Nethercut Schieber Attorneys	2/11/2025	\$567.50 City Council mtg
70206	NEWEGG	2/11/2025	\$45.48 WebCam
70207	MARK & SUE OLINGER	2/11/2025	\$60.40 Pizza, candy, apples , ribbon
70208	OTC BRANDS, INC	2/11/2025	\$359.39 4TH of July parade supplies
70209	PLUNKETTS PEST CONTROL, IN	2/11/2025	\$85.20 Rodent Control Program, Shop
70210	Quadient, Inc	2/11/2025	\$72.65 Post meter equipment rent
70211	RCT Sewer & Vac	2/11/2025	\$950.00 Cleared plugged sewer line to WWTP
70212	RICHARDS SANITATION, LLC	2/11/2025	\$8,132.27 January garbage & recycling service
70213	RIVERLAND COMMUNITY COLLE	2/11/2025	\$560.00 Hazmat Refresher 1/27/25
70214	SOUTHEASTERN LIBRARIES CO	2/11/2025	\$1,343.10 Overdrive suscription
70215	SmithSchafer	2/11/2025	\$5,000.00 2024 annual audit, general purpose
70216	Stantec Consulting Services IN	2/11/2025	\$31,133.50 UV diinfection Engineer & Proj Mgmt
70217	STELPFLUG, ALISSA	2/11/2025	\$177.80 Travel to/from LMC elected leaders fund
70218	WHALEN, COREY	2/11/2025	\$242.84 Meals \$60, Mileage WWTP school
500951e	Monthly ACH	2/28/2025	\$34,092.73
<b>Total Checks</b>			<b>\$682,415.01</b>

# City of Harmony

## \*Cash Balances

Cash Account: 10101

March 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
<b>10101 - 1st Southeast Bank-G</b>								
101 - General Fund	(\$1,388,859.99)	\$117,082.55	(\$525,497.09)	\$0.00	(\$15,945.73)	\$21,047.87	(\$1,792,172.39)	In Balance
201 - DTED Revolving Loan Program	\$144,467.56	\$11,978.05			\$862.24		\$157,307.85	In Balance
202 - CDBG Rehab Loan Program	\$15,730.19		(\$26,680.00)		\$4.07		(\$10,945.74)	In Balance
211 - Library Fund	\$44,004.81	\$9,092.56	(\$8,539.46)		\$164.24	(\$17,308.54)	\$27,413.61	In Balance
222 - Fire Fund	\$123,595.00	\$15,023.60	(\$15,194.91)		\$714.75	(\$249.37)	\$123,889.07	In Balance
223 - Ambulance Fund	\$309,479.01	\$35,527.03	(\$16,520.57)		\$1,714.27	(\$23,148.96)	\$307,050.78	In Balance
251 - Park Fund	\$107,702.00	\$3,453.24	(\$7,160.65)		\$590.76	(\$104.17)	\$104,481.18	In Balance
261 - Arts Fund	\$17,022.18		(\$847.50)		\$91.47		\$16,266.15	In Balance
312 - GO Bonds, Series 2002B	\$0.00				\$0.00		\$0.00	In Balance
314 - G.O. Impr Bonds, 2010A-3rdStSW	\$0.27						\$0.27	In Balance
315 - G.O. Tax Abate Refund 2013A-CC	\$39,956.00				\$227.52		\$40,183.52	In Balance
316 - GO Tax Abatement Bonds 13B-H	(\$0.15)						(\$0.15)	In Balance
317 - GO Impr Bond-2014A-1st Ave SW	\$143.79				\$0.81		\$144.60	In Balance
318 - G.O. Bond 2021C	\$88,934.74	\$252.34	(\$110,821.00)		\$0.00		(\$21,633.92)	In Balance
319 - 2020 Street GO BOND	\$377,269.33	\$16.32	(\$217,732.25)		\$908.51		\$160,461.91	In Balance
320 - Dairyland/Wickett Const.	\$0.00				\$0.00		\$0.00	In Balance
321 - 21A & 21B MiEnergy loan	(\$19,146.75)		(\$27,998.00)		\$0.00		(\$47,144.75)	In Balance
401 - Capital Projects Fund	\$386,010.69	\$30,000.00			\$2,368.90		\$418,379.59	In Balance
405 - TIF District #1	\$0.07						\$0.07	In Balance
410 - Trailhead Project	\$145.71				\$0.83		\$146.54	In Balance
418 - TIF District #5 (Antique Mall)	\$0.00				\$0.00		\$0.00	In Balance
419 - Third St SW Project	\$0.00				\$0.00		\$0.00	In Balance
420 - TIF District #6 (HECO)	(\$49.89)						(\$49.89)	In Balance
421 - First Ave SW Project	(\$0.10)						(\$0.10)	In Balance
422 - Well No 3 Project	\$0.00				\$0.00		\$0.00	In Balance
423 - 2017 Street & Utility Project	\$0.46				\$0.00		\$0.46	In Balance
424 - 2020 Street Project	(\$0.40)						(\$0.40)	In Balance
425 - Dairyland TIF 1-7	\$52,024.24				\$296.25		\$52,320.49	In Balance
426 - TIF 1-8 Oconnor	(\$0.36)				\$0.00		(\$0.36)	In Balance
427 - 2024 Street Project	(\$48,181.46)	\$21,391.32	(\$100,946.40)				(\$127,736.54)	In Balance
428 - WWTP UV PROJECT	(\$86,060.83)		(\$56,986.00)				(\$143,046.83)	In Balance
429 - Trail Extension 2024	(\$25,296.05)						(\$25,296.05)	In Balance
601 - Water Fund	\$152,457.09	\$55,705.13	(\$33,109.56)		\$885.84	(\$15,535.00)	\$160,403.50	In Balance
602 - Sewer Fund	(\$148,303.37)	\$83,561.70	(\$52,467.94)		\$0.00	(\$17,224.83)	(\$134,434.44)	In Balance
603 - Solid Waste Fund	\$24,500.74	\$25,452.34	(\$27,964.86)		\$124.70	(\$3,604.59)	\$18,508.33	In Balance
604 - Electric Fund	\$952,851.49	\$248,738.55	(\$247,701.10)		\$5,444.84	(\$9,846.02)	\$949,487.76	In Balance
605 - Storm Water Fund	\$113,981.47	\$9,459.05	(\$867.97)		\$665.96	(\$1,457.67)	\$121,780.84	In Balance
620 - Economic Development Authority	\$156,987.61		(\$303.38)		\$879.76	(\$986.37)	\$156,577.62	In Balance

# City of Harmony

## \*Cash Balances

Cash Account: 10101

March 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers	Journal Entries	Payroll JEs	Balance	
621 - Heritage Grove	\$0.00						\$0.00	In Balance
851 - Sanderson Memorial Trust Fund	\$0.00				\$0.01		\$0.01	In Balance
902 - Long Term Debt Account Group	\$0.37						\$0.37	In Balance
<b>10411 - 4M</b>								
101 - General Fund	\$1,597,270.07	\$11,983.62					\$1,609,253.69	In Balance
318 - G.O. Bond 2021C	\$108,443.50						\$108,443.50	In Balance
604 - Electric Fund	\$0.00						\$0.00	In Balance
	<u>\$3,097,079.04</u>	<u>\$678,717.40</u>	<u>(\$1,477,338.64)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$68,417.65)</u>	<u>\$2,230,040.15</u>	

February 27, 2025

The Honorable Steve Donney  
Mayor, City of Harmony  
PO Box 488  
Harmony, MN 55939-0488

RE: February 3, 2025 Letter of Warning - Completion of Corrective Action  
Harmony Wastewater Treatment Plant, Harmony, Fillmore County  
NPDES/SDS Permit Number MN0022322

Dear Mayor Donney:

This letter acknowledges that the City of Harmony (Regulated Party) has completed the corrective action described in the Minnesota Pollution Control Agency's (MPCA) February 3, 2025 Letter of Warning (LOW).

On February 12, 2025, the Regulated Party submitted a response to the LOW. Based upon this information, the MPCA staff has determined that the corrective action contained in the LOW has been completed.

The LOW and the Regulated Party's response will remain on record at the MPCA. The response does not preclude the MPCA from taking further action with respect to the violations listed in the LOW.

If you have any questions, please contact Carolle Ternus at 507-206-2659 or [carolle.ternus@state.mn.us](mailto:carolle.ternus@state.mn.us).

Thank you for your attention to this matter and your cooperation in fulfillment of the requirements.

Sincerely,

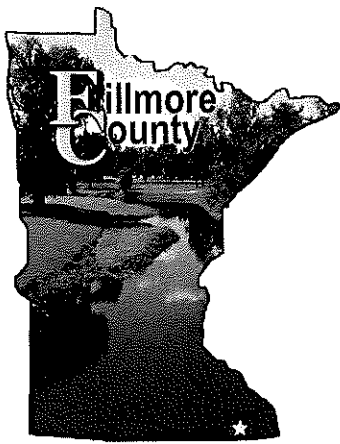
*Carolle Ternus*

*This document has been electronically signed.*

Carolle Ternus  
Environmental Specialist  
Municipal Division

CT:cac

cc: Rick Whitney, Environmental Water Services (electronic)  
Paul Kimman, MPCA  
Mark Hugeback, MPCA  
Activity ID NON20250001 @ 3416



Fillmore County  
Auditor/Treasurer's Office  
PO Box 627  
Preston, MN 55965

February 10th, 2025

TO: Fillmore County City Emergency Services

SUBJECT: 2025 Ambulance Subsidy Contracts

I am enclosing two copies of this proposed agreement for your signature. Both copies should be returned to this office.

The proposed 2025 subsidy will amount to \$6,000.00 for each Ambulance Service and will be paid in one payment after the signed contracts are returned with the itemization of how the ambulance funds were used for the last contract period of January 1, 2024 through December 31, 2024.

When all the contracts are received from Chatfield, Harmony, Preston City on behalf of Lanesboro, Mabel, Preston, Rushford City and Spring Valley, contracts will be submitted to the Fillmore County Commissioners for final approval and authorization of payment.

The Fillmore County Board requested that the Fillmore County Ambulance Services be notified that the Ambulance Service must request any appropriation for 2026 by July 15, 2025.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads 'Andrea Bjortomt'.

Andrea Bjortomt  
Account Technician  
Fillmore County Auditor/Treasurer's Office  
(507) 765-3811

## AGREEMENT

For and in consideration of the promises hereinafter contained, it is hereby agreed as follows:

That Fillmore County (hereinafter referred to as County, a municipal corporation in the State of Minnesota) hereby enters into a contract with the City of Harmony (hereinafter referred to as Contractor, also a municipal corporation in the State of Minnesota).

### I.

Contractor agrees to provide efficient and prompt ambulance service to all persons within their area of service in Fillmore County, Minnesota, both emergency and non-emergency, in accordance with statutory standards and regulations.

### II.

The Contractor shall have not less than one licensed ambulance in service and capable of rendering efficient services, fully equipped to meet the requirements of the State of Minnesota, Department of Health, and equipped with mobile communications between the ambulance vehicles and law enforcement agencies.

### III.

The Contractor shall keep and maintain the ambulance and equipment in clean and sound operating conditions at all times. Clean and sanitary bed linens shall be provided for each patient carried, and shall be changed as soon as possible after the discharge of the patient.

### IV.

The Contractor agrees to provide one driver and attendant to staff said ambulance on each call. All of the attendants shall meet the minimum standards required by the State of MN. A licensed driver and an attendant shall staff the ambulance on each call.

### V.

The contractor shall provide ambulance service on a twenty-four (24) hour basis, seven days per week, and shall immediately respond to all requests for service initiated by the County, all law enforcement agencies and/or Fire Departments of the County, by physicians and/or health departments of the County and by Hospitals and the Nursing Homes in the service area. Additionally, the Contractor agrees to respond immediately to all requests for service, requested by any citizen within its area of service in the County of Fillmore.

### VI.

The ambulances, the ambulance garages and equipment, techniques and procedures shall be available for inspection by any authorized personnel of the County of Fillmore at all reasonable times. Upon request by such authorized personnel of the County, the Contractor shall operate or demonstrate any vehicles or equipment, techniques or procedures used by the Contractor under this Contract.



VII.

The Contractor shall maintain and pay the premiums for the following policies of insurance, which shall cover the operations hereunder during the effective period of this Contract:

- (a) Motor Vehicle Public Liability Insurance with limits of not less than One Hundred Thousand and no/100 (\$100,000.00) Dollars for bodily injury or death of one person, and Five Hundred Thousand and no/100 (\$500,000.00) dollars for bodily injury or death resulting from any one accident and for the sum of at least Fifty Thousand and no/100 (\$50,000.00) Dollars for damages to property arising from any one accident.
- (b) Workmen' s Compensation Insurance covering the employees of the Contractor.

Certificates of said policies evidencing the existence thereof, shall be delivered to the County upon request.

VIII.

The Contractor guarantees that he has full legal right to render the services provided for in this contract and that he will defend, indemnify and save the County entirely harmless from any and all claims, demands, damages, actions, and/or causes of action arising or to arise against the Contractor or his employees, or the County of Fillmore by reason of the Contractor' s operations under this Contract or the contractor' s use of any process, equipment, machinery or material in furnishing of the same.

IX.

In view of the character of the services to be rendered, the Contractor shall neither assign his right to this Contract, nor the rights accruing or to accrue under this contract, unless such assignment is agreed to in writing by the County.

X.

The Contractor agrees to comply with all licensing and ordinances and laws of the County and of the municipalities located therein, the State of Minnesota, the United States of America or any other governmental subdivision.

XI.

Notwithstanding the provisions of the Contract, the Contractor shall be allowed to charge and collect fair and reasonable fees from any individual, partnership or corporation from whom services are performed under this Contract. It is understood and agreed that the county is in no way responsible for the collection of these fees and charges and that this responsibility rests solely with the Contractor.

XII.

The County agrees to pay to the Contractor during the term of this agreement \$6,000.00 for the period of January 1, 2025 through December 31, 2025. The County will make one payment for a total of \$6,000.00 for this contract period. Payment shall be made when all contracts from the contractor herein and other contractors for emergency service in Fillmore County are received.

XIII.

The parties hereto agree that the terms of this Contract shall be a period of 12 months, commencing on January 1, 2025 through December 31, 2025.

XIV.

The funds paid by the County to the Contractor shall be used solely for the Contractor's ambulance service and shall not, for any reason, be used for any purposes not connected directly to said ambulance service. Contractor further agrees to furnish the county a complete itemization of how said funds were utilized for ambulance services not later than 30 days after the termination of this agreement.

In the event that any said funds were not used for ambulance services, this agreement shall be considered breached for said Contractor and any and all funds received by said Contractor under this agreement shall be returned to said County immediately.

XV.

Notwithstanding anything to the contrary, this agreement may be terminated on one hundred twenty (120) days notice in writing by either party to the other. In the event of any lack of compliance with the terms hereof on the part of the Contractor to maintain his insurance, the County shall give to the Contractor written notice of such lack of compliance and the Contractor shall have thirty (30) days within which to remedy such situation. If at the end of said thirty (30) days notice, the lack of compliance has not been remedied, this Contract may be terminated by written notice from the County to the Contractor with one hundred twenty (120) days notice. If termination occurs before the one year term specified in paragraph XIII above, the City shall keep, or the County shall pay, if not yet paid, that portion of the payments called for, under paragraph XII above, on a pro-rated basis.

XVI.

The County of Fillmore will furnish a twenty-four (24) hour answering service and dispatch service through the County Sheriff's Office. The Contractor will maintain two-way radios in said ambulance to be operated on the same frequency as the Hospital's Radio Communication Equipment, and the Contractor shall obtain all necessary licenses and certificates to operate said radios on said frequency. The County agrees to execute any consent necessary for the Contractor to obtain such licenses.

Dated at Preston, Minnesota this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF HARMONY

FILLMORE COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Fillmore County Auditor/Treasurer

**CITY OF HARMONY  
CITY COUNCIL**

**AGENDA ITEM  
COVER SHEET**

Originating Staff: <b>Alissa Stelpflug</b>	Meeting Date: <b>March 11, 2025</b>	Agenda Item No. <b>5a</b>
Agenda Section: <b>New Business</b>	Item: <b>Personnel Committee – Administrator Work Schedule</b>	
<b>BACKGROUND:</b> I respectfully request to continue working up to 40 hours per week to support audit preparation, training, and advancements in our electric meter technology.		
<b>ATTACHMENTS:</b>		
<b>COUNCIL ACTION REQUESTED:</b> The Personnel Committee recommends approving Alissa to work up to 40 hours per week as needed until the completion of the audit, at which point the necessity of continued hours will be re-evaluated.		

# Environmental Water Services



Operations &  
Maintenance



Water & Wastewater  
Services

## City Of Harmony

### Monthly Council Report

Report for the Month of February 2025

- 1.) Completed DMR no limit exceedances.
- 2.) Completed rounds, checks and process control.
- 3.) Conducted MLSS checks.
- 4.) Checked biological activity under microscope.
- 5.) Covered rounds for Corey on weekend.
- 6.) Reviewed Harmony MPCA conclusion letter from Carolle Ternus.
- 7.) Spoke with John Friel regarding prebid meeting location and Gas meter.
- 8.) Met with Corey regarding coverages while he was out.
- 9.) Conducted rounds and checks as required while Corey was out.
- 10.) Followed up with questions for Minnesota Energy Resources for UV.
- 11.) Reviewed lab reports.

MINUTES  
HARMONY ECONOMIC DEVELOPMENT AUTHORITY  
Regular & Annual Meeting

March 6, 2025  
7:30 AM

Community Center  
Council Room

Present: Kerry Kingsley, Stuart Morem, Kyle Scheevel, Greg Schieber  
Present Virtually: Michael Himlie, Location: 116<sup>th</sup> Broadway, New York, NY 10027

Also Present: Alissa Stelpflug (City Administrator), Lorena Reichert (CEDA), Erica Thilges and Amy Bishop (Harmony Area Chamber of Commerce)

The regular and annual meetings were called to order at 7:30 AM by Kerry Kingsley.

### **Annual Report**

Reichert updated the board that she is still compiling the information for the annual report and will present it at the next regularly scheduled meeting.

### **Annual Program Review**

The board reviewed the guidelines of the Business Subsidy Policy, the Revolving Loan Fund, The Commercial Rehabilitation Loan Program, the New Construction & Rehab Home Rebate, and the Downtown Revitalization Program. Upon review, the board requested Reichert to amend the guidelines of the Downtown Revitalization Program to include the information from the Frequently Asked Questions document of the program to ensure that all pertinent program information is in one place. Additionally, Kingsley requested that additional information about the requirements listed in the contracts of the Downtown Revitalization Program also be researched by Reichert and presented at the next meeting. Himlie recommended that if changes to the program are to be considered, that the downtown businesses be contacted to get their opinions on the process. Amy Bishop was asked of her experience with the program and said that the current expectations of the program are adequate considering the time and investment it takes to renovate a historic building that was vacant 50 years prior to their owning of the building.

### **Minutes**

The board reviewed the minutes of the January 2, 2025 Meeting, the January 6, 2025 Meeting, and the February 6, 2025 Meeting. Motion by Schieber, second by Scheevel to approve the minutes of all meetings as presented. Motion carried unanimously.

### **Chamber of Commerce Report**

Erica Thilges and Amy Bishop were present to give the Chamber Report and Chamber Financial Report. Thilges informed the board that the Chamber will be requesting the first half of the budgeted money for the Chamber. Reichert confirmed that this will not require a vote from the board. Thilges gave several updates on upcoming community events. The Stardust Retro Revival Grand Opening last Saturday and had record attendance for a ribbon cutting event. The Chamber is holding planning meetings for the 4<sup>th</sup> of July event and folks are welcome to join the meetings to

help. The 4<sup>th</sup> of July planning meetings are on the last Wednesday of each month at 6 p.m. at Harmony Spirits. Amy Bishop noted that the financial report does not include the last 2 days of the month in order to accommodate including the report in the EDA meeting packet.

### **Financial Reports and Claims**

The loan portfolio was reviewed. Reichert reported that she has been unable to contact Mr. Barrett to let him know about the remaining amount of his revolving loan being forgiven.

### **Industrial Park Discussion**

Reichert reported that a business has expressed interest in Lot 3, Block 1, Second Addition of the Industrial Park. The lot does not currently have sanitary sewer, so it is uncertain the amount of investment is required to connect that lot to that and any other required infrastructure. The board requested that staff contact the city engineer to inquire about costs to connect infrastructure to Lot 3, Block 1, Second Addition and price the lot appropriately based off of that information. Stelpflug reported that the city engineer reviewed Lot 1, Block 1, Second Addition and believed that no additional dirt work is needed for development that is beyond normal preparation for an industrial building tasked to a future landowner.

### **New Home Rebate**

This agenda item will be discussed at a later date due to a request by the applicant.

### **Semi Annual Development Agreement Compliance Review**

Discussion coincided with the Annual Program Review discussion of the Downtown Revitalization Program.

### **Prospects / Community Update**

Reichert reached out to all current prospects to let them know that she is now the economic development contact. Reichert submitted an application to the Taylor Family Farms Foundation for a grant to update the Trailhead Park Playground.

### **Bike Trail Project Update**

The DNR is planning to begin tree removal, likely the first week of March, along the second phase of the Harmony-Preston Valley State Trail corridor extension. Dirt work will start as the frost goes out.

Hearing no objections, Kingsley adjourned the meeting. The meeting adjourned at 9:28 AM.

The next regular meeting is scheduled for April 3, 2025.

/s/ Lorena Reichert

Lorena Reichert

Community and Economic Development Specialist

lorena.reichert@cedausa.com

March 7, 2025

# FILLMORE COUNTY SHERIFF



## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

Date: March 5, 2025  
 To: Harmony City Council  
 From: Leif Erickson, Deputy Sheriff  
 John DeGeorge, Fillmore County Sheriff  
 Re: February 2025 Monthly Council Report

**Calls for Service / Patrol Activity:**

Reported Date	Title	Street Name
2025-02-01	Traffic	MAIN ST
2025-02-02	Animal Complaint	5th ST
2025-02-04	Suspicious Activity	MAIN AVE
2025-02-04	Information	MAIN AVE
2025-02-04	911 Hang Up	MAIN AVE
2025-02-05	Ambulance	MAIN AVE
2025-02-07	Mental Health	1ST AVE
2025-02-07	Fires	1ST AVE
2025-02-10	Transport	MAIN AVE
2025-02-11	Criminal Damage to Property	Main Ave
2025-02-13	Parking Complaint	1st AVE
2025-02-14	Civil	MAIN AVE
2025-02-14	Crash	5th St
2025-02-15	Civil	3RD AVE
2025-02-15	911 Hang Up	2ND AVE
2025-02-16	Ambulance	MAIN AVE
2025-02-16	Parking Complaint	1st Ave
2025-02-17	Criminal Sexual Conduct	MAIN AVE
2025-02-18	Information	MAIN AVE

# FILLMORE COUNTY SHERIFF



## Office of the FILLMORE COUNTY SHERIFF

JOHN DEGEORGE Sheriff  
LANCE BOYUM Chief Deputy  
901 Houston St. NW  
PRESTON, MN 55965-1080

Tel: 507-765-3874  
Emergency Dial 911  
Fax: 507-765-2703

2025-02-18	Welfare Check	MAIN AVE
2025-02-18	Traffic	MAIN AVE
2025-02-20	Parking Complaint	1ST AVE
2025-02-20	Civil	4TH ST
2025-02-20	Civil	4TH ST
2025-02-20	Training	3rd AVE
2025-02-20	Fraud/Scam	NIAGARA CT
2025-02-21	Ambulance	MAIN AVE
2025-02-23	Terroristic Threats	3rd Ave
2025-02-23	Alarm	CENTER ST
2025-02-25	Ambulance	2nd Ave
2025-02-25	Ambulance	4th ST
2025-02-26	Ambulance	MAIN ST
2025-02-27	Civil	6th ST
2025-02-27	Alarm	CENTER ST