

**CITY OF HARMONY  
PARK BOARD  
REGULAR MEETING**

October 13, 2025  
5:30 PM

Council Room  
Community Center

1. Call to order
2. Roll Call
3. Public Forum
4. Consent Agenda
  - a) Minutes
  - b) Claims
  - c) Budget YTD Rev-Exp
5. Old Business
  - a. Trailhead Park – Grant Opportunities Update
6. New Business
  - a. Lawn Mower Quote – Engine Repair
  - b. Run Right - Maintenance Agreement Quote

Adjourn



MINUTES  
PARK BOARD  
Regular Meeting

July 14, 2025  
5:30 P.M.

Council Room  
Community Center

Meeting was called to order by Kelli Jo Krenzke at 5:30 p.m.

Present: Kyle Scheevel, Jesse Grabau, Kelli Jo Krenzke, and Miles Petree.  
Also Present: Cindy Ofstedahl and Alissa Stelpflug (Administrator/City Clerk)

Absent: Stephanie Mensink

CONSENT AGENDA: First order of business, minutes and claims were reviewed. Motion by Jesse Grabau to approve, seconded by Miles Petree. No further discussion, motion carried.

OLD BUSINESS:

WIND NETS: Administrator Stelpflug updated Park Board that the Wind Nets had been installed back in early June. Since we didn't have enough nets to do an efficient job we ordered 3 more sets. Council Member Scheevel asked to have Brian check the bottoms of the nets to make sure they were zip tied down, because he noticed them flapping around in the wind a few weeks prior.

CARDINAL PARK PORTA POTTY: Administrator Stelpflug informed Park Board that the Handicap Porta Potty was placed by the Cardinal Park in June. Fillmore Central Schools agreed to pay for ½ of it. We will invoice them when we received the invoice from Ness Pumping Service.

SUMMER HELP UPDATE: Administrator Stelpflug expressed how pleased she was with Odean Miller and Carson Bothun's work. They are doing an excellent job and the Parks all look really good! Council Member Grabau and Scheevel also commented that the parks look good and they haven't heard any complaints.

SELVIG PARK GAZEBO – ROOF REPLACEMENT UPDATE: Council Member Grabau stated Prosper Lumber came in with the lowest bid and Council had awarded them the job. However, Allen called back the next week and said that he couldn't find anyone to do the job, so he was going to turn it down. We reached out to Nolan Lumber and Enos Hershberger and they plan to repair the roof later this summer. Stelpflug said that she talked to Enos and he plans to cover the hole soon, to ensure it doesn't get anymore damage until they come back to repair it.

TRAILHEAD PARK: Stelpflug suggested we start thinking about how we plan to raise money for the new Inclusive Park. She talked to Anne Koliha from the Harmony Community Foundation to see how the City would go about asking to be apart of Give to the Max. Anne told her she just did. Stelpflug will update board when she hears more. Grabau mentioned we should check with Smith to see what Grant opportunities they have.

BRUCE BIGALK PAVILION-FINANCE UPDATE: Administrator Stelpflug informed Park Board that they are still waiting for a bill to come in from Letterwerks and the last bill from the

Plant Lady. If those bills both come in at the budgeted amount we will be \$1,380.63 short. Cindy Ofstedahl mentioned she would go back to the Community Foundation and ask them if they could cover a bit more.

#### NEW BUSINESS:

SIDE BY SIDE DISCUSSION: Harmony Motorsports attached a quote for 2 different side by sides. A 2024 Polaris Ranger XP NorthStar for \$21,900 and a 2024 Can-Am Defender Limited for \$20,900. A motion was made by Grabau to purchase the 2024 Can-Am. A second motion was made by Scheevel. No further discussion, motion carried.

2026 BUDGET DISCUSSION: Discussion was held on 2026 Budget. Grabau mentioned the expenditure total should have been more than last year, since our levy increased by 3%, however it was less. Stelpflug said that she would reach out to Ryan with Smith Schaefer to see what it would take to correct it. Stelpflug mentioned that we need to keep in mind of any other expenses we have lined up for next year.

ELECTRIC PUSH MOWER: Stelpflug explained that it was recently brought to the City's attention that the City should be maintaining the grounds for the elevator. In the past, Ralph Beastrum was mowing it along with a few other members of the Historic Society. In the Development agreement that was signed by the City back in August 2019, stated: *City shall maintain the grounds around the grain elevator structure as necessary to comply with City ordinances and desired aesthetics.* Due to this agreement the City should be mowing but didn't have a push lawnmower. Stelpflug informed the Park the decision was made to purchase a push lawnmower and trade in the robotic mower that was currently being used at the Cancer park. Last year the robotic mower broke down a few times and cost the City over \$500 to repair. The electric push mower cost \$799 and with a \$200 trade in, the total cost was \$599.

OTHER BUSINESS: Petree mentioned a few campers came into Crunchy's and said that they were having power issues at the campground. They were saying there wasn't enough power. Administrator Stelpflug said that she would check into it. Board Member Grabau informed the Board that he has been working with Letterwerks on the new aluminum sign for the Selvig park.

Upon no further business, Kelli Jo adjourned the meeting at 6:15 p.m.

**City of Harmony**  
**Park Board Claims for Review**  
2025

10/10/25 9:19 AM

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Tran Date	Fund	Department	Expense Description	Vendor	Comments	Amount
10/03/25	Park Fund	Parks	Chemicals and Chem Products	CONSOLIDATED ENERGY COMPANY	Anti freeze for Splash Pad	\$896.70
10/06/25	Park Fund	Parks	Equipment Parts	PRESTON EQUIPMENT CO.	side x side gear grips, side mirror kit	\$197.49
10/07/25	Park Fund	Parks	Cleaning Supplies	KINGSLEY MERCANTILE INC	Lime away, wasp spray	\$13.98
10/08/25	Park Fund	Recreation	Repair/Maint Other Equipment	RUN RIGHT POWER LLC	Sharpened blades, cleaned deck, pin, o	\$229.21
10/14/25	Park Fund	Parks	Motor Fuels/Lubricants	KWIK TRIP,INC	Parks - fuel	\$176.59
10/14/25	Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric utilities	\$597.99
10/14/25	Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water utilities	\$610.02
10/14/25	Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer utilities	\$42.04
10/14/25	Park Fund	Parks	Motor Fuels/Lubricants	WEX BANK (SINCLAIR)	Summer Mower & SidexSide Fuel	\$2.00
10/14/25	Park Fund	Recreation	Repair/Maint Other Equipment	HARMONY TELEPHONE CO (MI BROADB	Splash Pad - Security Cameras (Credit	-\$84.69
						<hr/> \$2,681.33

(([Act Year]='2025' and [period] in (10)) and ([Tran Nbr] like '[2]\*')) and (((Fund="251")))

**City of Harmony**  
**\*Budget YTD Rev-Exp©**

10/10/25 9:27 AM

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Current Period: October 2025

	2025 YTD Budget	2025 YTD Amt	October MTD Amt	2025 YTD Balance	% of Budget
<b>Fund 251 Park Fund</b>					
Revenues	\$111,095.00	\$111,395.46	\$0.00	-\$300.46	100.27%
Expenditures	\$91,160.00	\$136,575.77	\$2,681.33	-\$45,415.77	149.82%
Gain/(Loss)	\$19,935.00	(\$25,180.31)	(\$2,681.33)	\$45,115.31	-126.31%
<b>Revenue</b>					
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Charges for Service	\$2,500.00	\$6,483.11	\$0.00	(\$3,983.11)	259.32%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous	\$4,378.00	\$59,303.85	\$0.00	(\$54,925.85)	1354.59%
Taxes	\$91,217.00	\$45,608.50	\$0.00	\$45,608.50	50.00%
Transfers	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Total Revenue	\$111,095.00	\$111,395.46	\$0.00	(\$300.46)	100.27%
<b>Expenditure</b>					
Other Financing Uses	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Parks	\$73,560.00	\$130,894.50	\$2,536.81	(\$57,334.50)	177.94%
Recreation	\$11,500.00	\$5,681.27	\$144.52	\$5,818.73	49.40%
Tourism Programs	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Total Expenditure	(\$91,160.00)	(\$136,575.77)	(\$2,681.33)	\$45,415.77	149.82%
Total Fund 251 Park Fund	\$19,935.00	(\$25,180.31)	(\$2,681.33)	\$45,115.31	-126.31%

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**FW: lawn mower engine replacement quote**

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**From** City of Harmony <cityoffice@harmonymn.gov>  
**Date** Mon 9/29/2025 3:34 PM  
**To** Alissa Stelpflug <alissa@harmonymn.gov>

Please call Roger at Run Right (507) 884-1932

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**From:** City of Harmony  
**Sent:** Thursday, September 25, 2025 4:29 PM  
**To:** Brian Michel <publicworks@harmonymn.gov>  
**Subject:** FW: lawn mower engine replacement quote

Please see below.

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**From:** Run Right Power Equipment <[support@runrightpower.com](mailto:support@runrightpower.com)>  
**Sent:** Thursday, September 25, 2025 1:31 PM  
**To:** City of Harmony <[cityoffice@harmonymn.gov](mailto:cityoffice@harmonymn.gov)>  
**Subject:** lawn mower engine replacement quote

This is the quote on replacing the engine with a brand new engine of the same brand, Kawasaki. It will be going in the Altoz XC610 zero turn mower. Quote installed and working; \$3560.85 There would be a manufacturers warranty on this engine of three years.

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**Dane Holdeman**  
**Roger Holdeman**  
**Run Right Power Equipment**  
235 Main Ave N.  
Harmony, MN 55939  
(507) 884-1932  
[support@runrightpower.com](mailto:support@runrightpower.com)

*Please note the new email address for Run Right Power Equipment is [support@runrightpower.com](mailto:support@runrightpower.com). Please save our new email address in your contacts and use it for all future communications.*

# CITY OF HARMONY – LAWN EQUIPMENT SERVICE AGREEMENT

Effective Dates: January 1, 2026 – December 31, 2026

This Service Agreement ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between:

**City of Harmony**, a municipal government, located at **225 3rd Ave SW**, hereinafter referred to as the "Client,"

**AND**

**Run Right Power Equipment**, a professional lawn equipment service provider, located at **235 Main Ave N**, hereinafter referred to as the "Service Provider."

## 1. Scope of Services

The Service Provider agrees to provide comprehensive maintenance services for the Client's lawn equipment for the calendar year 2026, including but not limited to:

### Equipment Covered

- One (1) Altoz 72-inch Zero-Turn Mower
- One (1) Altoz 60-inch Zero-Turn Mower

All prices listed below include parts and labor, and apply per mower.

### Full Service (Pre-Season Maintenance)

Includes oil change, replacement of spark plug, air and fuel filters, blade sharpening and balancing, deck cleaning, battery and electrical inspection, belt and pulley inspection, tire pressure check, hydraulic oil/filter change, lubrication of all grease fittings, and air nozzle cleaning.

**Price:** \$310.00 per mower

### Transmission Oil & Filter Service

Required every 400 operating hours. Both Client mowers are currently due for this service.

**Price:** \$275.00 per mower

After this, service required approximately every two years.

### Monthly Service

Includes oil and filter change, air filter check, transmission oil check, blade sharpening, deck cleaning, belt and pulley inspection, lubrication of grease fittings, and cleaning with air nozzle.

**Price:** \$190.00 per mower

### Bimonthly Service

Includes oil level checks, cleaning with air nozzle, blade inspection and sharpening as needed, and general condition check.

**Price:** \$85.00 per mower

### **Weekly Service**

Includes oil level checks and air nozzle cleaning.

**Price:** \$25.00 per mower

### **Additional Notes**

- Equipment will be maintained to a high safety and performance standard.
- A planned maintenance schedule will be coordinated for convenience.
- Pickup service available as needed — **\$15.00** per trip.
- Any repairs exceeding **\$500.00** will require Client approval.
- Repairs not included in service pricing.
- Service Provider will use Client-owned parts when available.
- Service Provider will promote proper equipment operation practices.

### **Additional Equipment**

#### **Trimmer Heads**

- Reload and inspect trimmer heads — **\$15.00 per load**
- Replace worn or broken heads as needed (parts billed separately)

#### **Battery-Powered Walk Mower**

- Blade sharpening every 30 operating hours or bi-monthly — **\$9.00** (if blade removed by operator)
- Annual inspection, cleaning, lubrication, and sharpening — **\$60.00**

## **2. Service Schedule**

Routine maintenance will be performed at the Service Provider's facility unless otherwise arranged.

Preferred service day: **Tuesday** (other days available).

Invoices issued monthly, due within **30 days** of receipt.

## **3. Term and Termination**

Effective January 1, 2026 through December 31, 2026.

Either party may terminate with **30 days' written notice**.

Client responsible for payment of all completed services up to termination date.

## **4. Insurance and Liability**

Service Provider shall maintain general liability and worker's compensation insurance.

Service Provider is responsible for any damage to Client's equipment caused by negligence or failure to follow standard procedures.

## **5. Governing Law**

This Agreement is governed by the laws of the State of Minnesota.

Any disputes shall be resolved in the appropriate courts of Fillmore County.

## 6. Entire Agreement

This Agreement constitutes the full and complete understanding between both parties and supersedes prior discussions or understandings.

Any modification must be in writing and signed by both parties.

## 7. Signatures

### City of Harmony

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Run Right Power Equipment

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_