

**CITY OF HARMONY
PARK BOARD
REGULAR MEETING**

February 10, 2025
5:30 PM

Council Room
Community Center

Call to order

Roll Call

Public Forum

Consent Agenda

- a) Minutes
- b) Claims

Old Business

- a) Bleachers for Basketball Court
 - a. Set-up Plan
- b) Splash Pad Pavilion Update
- c) Resurfacing Tennis Court/Pickle Ball Court & Rucker Court
- d) Grant for Park - Update
- e) Bike Trail extension to 1st Ave
- f) Tree program for 2025

New Business

Adjourn

MINUTES
PARK BOARD
Regular Meeting

December 9, 2024
5:32 P.M.

Council Room
Community Center

Meeting was called to order by Kelli Jo Krenzke at 5:32 p.m.

Present: Kyle Scheevel, Jesse Grabau, Kelli Jo Krenzke, Stephanie Mensink & Administrator/City Clerk Alissa Stelpflug

Absent: Miles Petree

PUBLIC FORUM: Cindy Ofstedal (Virtual)

CONSENT AGENDA: First order of business, minutes and claims were reviewed. Motion by Jesse Grabau to approve, seconded by Kyle Scheevel. No further discussion, motion carried.

OLD BUSINESS:

- a) PARK REPAIRS: Administrator Alissa Stelpflug updated board on replacement of the Mallet's for the Harmony Freenotes equipment. Alissa was able to get a 1st time replacement on all mallet's free which included 19 mallet's along with cable and hardware.
- b) BLEACHERS UPDATE: Administrator Stelpflug updated board that the Lions Club would like to donate the funds for 1 bleacher. Discussion was held about the purchase of a second one. Decision was made to just start with one, with a cement pad under the braces.
- c) CAMPGROUND GRAVEL FOR CAMPSITES: Stelpflug explained that the gravel spots will be added in the spring before the ground thaws.

NEW BUSINESS:

BRUCE BIGALK MEMORIAL PAVILLION: Cindy Ofstedal joined virtual to discuss the Bruce Bigalk Memorial Pavillion. Enos got back to her with a quote.

Nolan Lumber - \$20,000
Labor from Enos - \$19,500
Concrete - \$4,000
Landscaping - \$5,000

Totaling - \$48,500

Ofstedal is confident that she already has \$41,025 in donations already and that doesn't include if she gets something from the Harmony Community Foundation Grant that she already applied for.

Discussion was had on electricity in the pavilion and if there should be a gap of 6-12 feet between the buildings. The pavilion will be built on the south side of the existing Splash Pad building. Due to rain it may be better to have the structure not attached and a sidewalk between the two. Ofstedal expressed making the pavillian wheelchair accessible would be a great

addition. Ofstedal will be looking into that and will follow up with park board when she has it. Ofstedal also mentioned having wheelchair accessible picnic tables, she will be looking in to that as well. Scheevel mentioned looking into a ADA grant for extra funding. Grabau stated the size of the pavilion is appropriate but questioned whether it could be larger. Ofstedal said things are moving quickly and she is hoping to have a ribbon cutting event by July 4th, 2025. The board is happy with the progress and looking forward to what Ofstedal finds out.

ADDITIONAL DISCUSSION: None

Upon no further business, Kelli Jo adjourned the meeting at 6:04 p.m.

City of Harmony
Park Board Claims for Review
2024

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Tran Date	Fund	Department	Expense Description	Vendor	Comments	Amount
01/08/25	Park Fund	Parks	Other Rentals	HARMONY CONSERVATION CLUB	Portion of porta potty rental - July 4th	\$700.00
01/09/25	Park Fund	Parks	General Operating Supplies	KINGSLEY MERCANTILE	Parks- RV antifreeze, batteries, zip ties	\$51.54
01/09/25	Park Fund	Parks	Repair/Maint Other Improve	MID-AMERICA BACKFLOW PREVENTER	Backflow testing, Parks	\$175.00
01/09/25	Park Fund	Parks	Repair/Maint Land	NORBY TREE SERVICE LLC	Removed 1 Ash tree near football field,	\$600.00
01/13/25	Park Fund	Parks	Other Equipment	ELAN FINANCIAL SERVICES	Anthem Sports, bleachers for Lions Clu	\$3,393.24
01/14/25	Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric utilities	\$261.24
01/14/25	Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water utilities	\$97.93
01/14/25	Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer utilities	\$39.00
						<hr/> \$5,317.95

(([Act Year]='2025' and [period] in (1)) and ([Tran Nbr] like '[2]*')) and (((Fund="251")))

City of Harmony
Park Board Claims for Review
2024

02/06/25 3:23 PM

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Tran Date	Fund	Department	Expense Description	Vendor	Comments	Amount
02/05/25	Park Fund	Parks	Repair/Maint Bldg/Structures	KINGSLEY MERCANTILE	Parks - 60 valves 6 3/4 brass	\$99.48
02/11/25	Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric utilities	\$289.74
02/11/25	Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water utilities	\$97.93
02/11/25	Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer utilities	\$78.00
						<hr/> \$565.15

(([Act Year]='2025' and [period] in (2)) and ([Tran Nbr] like '[2]*')) and (((Fund="251")))

City of Harmony

Expenditure Worksheets

February 2025

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comments
251 Park Fund								
45100 Recreation								
251-45100-211	General Operating Supplies	\$981.09	\$0.00	\$134.42	\$0.00	\$0.00	\$0.00	
251-45100-318	Program Services	\$0.00	\$0.00	\$12.40	\$0.00	\$0.00	\$0.00	
251-45100-361	General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45100-363	Automotive Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45100-408	Repair/Maint Other Equipment	\$0.00	\$0.00	\$1,387.21	\$0.00	\$0.00	\$0.00	
251-45100-490	Donations to Civic Org s	\$4,453.74	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$0.00	
45100 Recreation		\$5,434.83	\$11,500.00	\$1,534.03	\$11,500.00	\$0.00	\$0.00	

City of Harmony Expenditure Worksheets

February 2025

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comments
45200 Parks								
251-45200-101	Wages & Salaries	\$24,698.09	\$18,000.00	\$22,576.79	\$19,850.00	\$29.94	\$0.00	
251-45200-121	Employer PERA	\$503.05	\$900.00	\$688.24	\$1,210.00	\$2.25	\$0.00	
251-45200-122	Employer Social Security	\$1,357.80	\$1,000.00	\$1,272.43	\$1,175.00	\$1.75	\$0.00	
251-45200-123	Employer Medicare	\$317.57	\$250.00	\$297.59	\$250.00	\$0.41	\$0.00	
251-45200-131	Employer Paid Health	\$2,428.86	\$2,800.00	\$2,309.63	\$1,850.00	\$7.69	\$0.00	
251-45200-133	Employer Paid Life	\$20.99	\$25.00	\$18.24	\$25.00	\$0.03	\$0.00	
251-45200-151	Worker's Comp Insurance Prem	\$1,187.00	\$2,000.00	\$1,135.43	\$800.00	\$0.00	\$0.00	
251-45200-201	Office Accessories	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-203	Printed Forms	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	
251-45200-211	General Operating Supplies	\$981.24	\$1,000.00	\$1,982.69	\$2,000.00	\$51.54	\$0.00	
251-45200-212	Motor Fuels/Lubricants	\$1,697.42	\$1,750.00	\$2,174.80	\$2,250.00	\$0.00	\$0.00	
251-45200-216	Chemicals and Chem Products	\$1,061.10	\$500.00	\$2,022.49	\$2,050.00	\$0.00	\$0.00	
251-45200-221	Equipment Parts	\$22.15	\$500.00	\$1,643.04	\$1,700.00	\$0.00	\$0.00	
251-45200-223	Building Repair Materials	\$795.26	\$1,000.00	\$773.14	\$1,000.00	\$0.00	\$0.00	
251-45200-225	Landscaping Materials	\$9,925.80	\$2,500.00	\$9,759.94	\$2,500.00	\$0.00	\$0.00	
251-45200-226	Sign Materials	\$27.30	\$500.00	\$95.47	\$200.00	\$0.00	\$0.00	
251-45200-228	Cleaning Supplies	\$18.16	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	
251-45200-240	Small Tools and Minor Equip	\$590.34	\$750.00	\$983.43	\$1,000.00	\$0.00	\$0.00	
251-45200-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-308	Training Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-322	Postage	\$0.00	\$25.00	\$4.14	\$0.00	\$0.00	\$0.00	
251-45200-331	Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-341	Advertising	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	
251-45200-352	General Notices and Pub Info	\$50.64	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	
251-45200-361	General Liability Ins	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-362	Property Ins	\$3,942.72	\$3,500.00	\$4,772.00	\$5,250.00	\$0.00	\$0.00	
251-45200-363	Automotive Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-381	Electric Utilities	\$2,951.64	\$2,700.00	\$2,830.47	\$2,900.00	\$550.98	\$0.00	
251-45200-382	Water Utilities	\$12,200.00	\$13,000.00	\$4,968.03	\$5,000.00	\$195.86	\$0.00	
251-45200-384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-385	Sewer Utilities	\$197.65	\$500.00	\$284.16	\$300.00	\$117.00	\$0.00	
251-45200-401	Repair/Maint Land	\$1,000.00	\$2,000.00	\$1,262.12	\$1,500.00	\$600.00	\$0.00	
251-45200-402	Repair/Maint Bldg/Structures	\$177.56	\$1,500.00	\$372.62	\$500.00	\$99.48	\$0.00	
251-45200-403	Repair/Maint Other Improve	\$663.84	\$1,500.00	\$1,424.36	\$1,500.00	\$175.00	\$0.00	
251-45200-404	Repair/Maint Machinery/Equip	\$3,352.81	\$1,500.00	\$1,493.89	\$1,500.00	\$0.00	\$0.00	
251-45200-418	Other Rentals	\$0.00	\$500.00	\$0.00	\$500.00	\$700.00	\$0.00	
251-45200-437	Taxes, Licenses & Permits	\$206.00	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	

City of Harmony Expenditure Worksheets

February 2026

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comments
251-45200-490	Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-510	Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-520	Buildings and Structures	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	
251-45200-530	Other Improvements	\$5,899.50	\$10,000.00	\$247.40	\$10,000.00	\$0.00	\$0.00	
251-45200-580	Other Equipment	\$16,584.69	\$5,000.00	\$832.94	\$5,000.00	\$3,393.24	\$0.00	
251-45200-721	Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-724	Transfer to Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45200 Parks		\$92,859.18	\$78,950.00	\$66,225.48	\$73,560.00	\$5,925.17	\$0.00	



**We hereby bid to complete the following:
Resurface 2 outdoor tennis courts.**

- *Surface Inspection and Cleaning:*
 - Court will be cleaned thoroughly to remove all dirt and residue from the surface.
 - Clear entire court of debris.
 - Power wash all loose materials and debris from every part of the surface.
**Note: this process will take an on site water supply*
- *Court Inspection:*
 - Chips, Cracks, Dings- These areas will be repaired with portland and binder filler, applying pressure with a tool, such as a putty knife or trowel. This is done to insure that material comes in contact with all surfaces of the crack or void. The filler will be allowed to set a minimum of one hour. If material shrinks below grade level, material will be reapplied in the same manner and allowed to set.
- *Surfacing/Resurfacing:*
 - Apply two squeegee coats of Acrylic Resurfacer (ACR) will be applied in strict accordance with the SportMaster product specifications and guidelines. Surface coats will be applied at the manufacturer's recommended rates per square yard for each coat.
- *Painting*
 - Apply two squeegee coats of SportMaster Color-plus Acrylic Tennis Court Paint in strict accordance with the SportMaster product specifications and guidelines. Acrylic paint coats will be applied at the manufacturer's recommended rates per square yard for each coat.
- *Line the courts using white USTA approved line paint.*
 - **Colors to be dark green and red with white lines**
 - **Yellow pickleball lines**

- **Total for resurfacing 2 full size tennis courts price includes all materials and labor: \$22,000.00**
- **Resurface one full basketball court (concrete) \$9,500.00**
- Total for both projects \$31,500.00**

Notes:

Water will need to be provided for SurfacePro on site.



January 1, 2025

City of Harmony, MN
225 3rd Ave SW
Harmony, MN 55939

Re: 2025 Tree Planting

Estimate Includes: Planting of bare root or container trees around city of Harmony, MN. Install hard wood mulch around base of all planted trees. Below price includes planting and mulching.

<u>Description</u>	<u>Cost/Unit</u>
Autumn Blaze Maple 1"	235.00
Burgundy Belle Maple 1"	220.00
Royal Red Maple 1 1/4"	255.00
Fall Fiesta Sugar Maple 1"	250.00
Emerald Lustre Maple 1"	190.00
 Northern Red Oak #10 (6')	 285.00
 White Spire Birch Clump 7'	 185.00
Heritage Birch Clump 7'	185.00
 Greenspire Linden 1"	 185.00
 Ivory Silk Japanese Lilac Tree 1"	 230.00
 Princeton Elm #10 1"	 225.00

Flowering Crab Spring Snow 1"	220.00
Flowering Crab Prairie Fire 1"	220.00
Flowering Crab Royal Rain Drops 1"	220.00
Ginko Tree #10 container	375.00
Kentucky Coffee Tree #10 container	280.00

Note: If there are requested trees not listed, please contact me for availability and price.

* Trees are guaranteed for one year from date of planting. All trees planted will receive root stimulator, wood mulch around base, and watered.

If you have any questions or would like to order trees to be planted, feel free to contact me at 507-561-3785.

Thank you,

Todd Ihrke
 The Treehouse Landscape & Garden Center
 11080 Hwy 63 LeRoy, MN 55951 * Office 507-567-2848 * Fax 507-561-2848
www.treehouselandscaping.com

CITY OF HARMONY

To: Harmony Residents

From: City of Harmony

Subject: Tree Program

At the May city council meeting, the City of Harmony agreed to provide a tree boulevard program. Below is a list of the trees available for order. Please fill in the quantity of each tree if you would like to order. Due to limited availability, please indicate first and second choice in the event that your first selection is not available. Trees must be planted within 12'-25' of the curb to qualify for boulevard trees. Trees cannot be planted underneath power lines. The City of Harmony will pay for half of the cost of trees if they are planted within the boulevard. If you desire a tree, but it will not be planted within the boulevard, you can still order them and pay the list price. Payment along with form must be returned with this order by June 3, 2024, if you intend to order trees.

Quantity	Description	List Price	Blvd Price
_____	1" Autumn Blaze Maple	\$190	\$95
_____	1" Fall Fiesta Sugar Maple	\$190	\$95
_____	1" Burgundy Bell Maple	\$200	\$100
_____	1-1/4" Royal Red Maple	\$230	\$115
_____	1" Greenspire Linden	\$150	\$75
_____	Oak Tree – White, Burr, Red, Heritage	\$230	\$115
_____	White Crab Apple (spring snow)	\$190	\$95
_____	Pink Crab Apple (prairie fire or royal raindrops)	\$190	\$95
_____	Tree planting for you (per tree)	\$85	\$85

NAME: _____

ADDRESS: _____

PHONE: _____

Please do not hesitate to contact the City of Harmony should you have any questions. Checks should be made payable to the City of Harmony.

****Reminder: Gopher State One call utility locates should be completed prior to planting trees.****