

**CITY OF HARMONY
PARK BOARD
REGULAR MEETING**

August 11, 2025
5:30 PM

Council Room
Community Center

1. Call to order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a) Minutes
 - b) Claims
5. Old Business
 - a. 2026 Budget Discussion – Preliminary Tax Levy
6. New Business

Adjourn



MINUTES
PARK BOARD
Regular Meeting

July 14, 2025
5:30 P.M.

Council Room
Community Center

Meeting was called to order by Kelli Jo Krenzke at 5:30 p.m.

Present: Kyle Scheevel, Jesse Grabau, Kelli Jo Krenzke, and Miles Petree.
Also Present: Cindy Ofstedahl and Alissa Stelpflug (Administrator/City Clerk)

Absent: Stephanie Mensink

CONSENT AGENDA: First order of business, minutes and claims were reviewed. Motion by Jesse Grabau to approve, seconded by Miles Petree. No further discussion, motion carried.

OLD BUSINESS:

WIND NETS: Administrator Stelpflug updated Park Board that the Wind Nets had been installed back in early June. Since we didn't have enough nets to do an efficient job we ordered 3 more sets. Council Member Scheevel asked to have Brian check the bottoms of the nets to make sure they were zip tied down, because he noticed them flapping around in the wind a few weeks prior.

CARDINAL PARK PORTA POTTY: Administrator Stelpflug informed Park Board that the Handicap Porta Potty was placed by the Cardinal Park in June. Fillmore Central Schools agreed to pay for ½ of it. We will invoice them when we received the invoice from Ness Pumping Service.

SUMMER HELP UPDATE: Administrator Stelpflug expressed how pleased she was with Odean Miller and Carson Bothun's work. They are doing an excellent job and the Parks all look really good! Council Member Grabau and Scheevel also commented that the parks look good and they haven't heard any complaints.

SELVIG PARK GAZEBO – ROOF REPLACEMENT UPDATE: Council Member Grabau stated Prosper Lumber came in with the lowest bid and Council had awarded them the job. However, Allen called back the next week and said that he couldn't find anyone to do the job, so he was going to turn it down. We reached out to Nolan Lumber and Enos Hershberger and they plan to repair the roof later this summer. Stelpflug said that she talked to Enos and he plans to cover the hole soon, to ensure it doesn't get anymore damage until they come back to repair it.

TRAILHEAD PARK: Stelpflug suggested we start thinking about how we plan to raise money for the new Inclusive Park. She talked to Anne Koliha from the Harmony Community Foundation to see how the City would go about asking to be apart of Give to the Max. Anne told her she just did. Stelpflug will update board when she hears more. Grabau mentioned we should check with Smith to see what Grant opportunities they have.

BRUCE BIGALK PAVILION-FINANCE UPDATE: Administrator Stelpflug informed Park Board that they are still waiting for a bill to come in from Letterwerks and the last bill from the

Plant Lady. If those bills both come in at the budgeted amount we will be \$1,380.63 short. Cindy Ofstedahl mentioned she would go back to the Community Foundation and ask them if they could cover a bit more.

NEW BUSINESS:

SIDE BY SIDE DISCUSSION: Harmony Motorsports attached a quote for 2 different side by sides. A 2024 Polaris Ranger XP NorthStar for \$21,900 and a 2024 Can-Am Defender Limited for \$20,900. A motion was made by Grabau to purchase the 2024 Can-Am. A second motion was made by Scheevel. No further discussion, motion carried.

2026 BUDGET DISCUSSION: Discussion was held on 2026 Budget. Grabau mentioned the expenditure total should have been more than last year, since our levy increased by 3%, however it was less. Stelpflug said that she would reach out to Ryan with Smith Schaefer to see what it would take to correct it. Stelpflug mentioned that we need to keep in mind of any other expenses we have lined up for next year.

ELECTRIC PUSH MOWER: Stelpflug explained that it was recently brought to the City's attention that the City should be maintaining the grounds for the elevator. In the past, Ralph Beaström was mowing it along with a few other members of the Historic Society. In the Development agreement that was signed by the City back in August 2019, stated: *City shall maintain the grounds around the grain elevator structure as necessary to comply with City ordinances and desired aesthetics.* Due to this agreement the City should be mowing but didn't have a push lawnmower. Stelpflug informed the Park the decision was made to purchase a push lawnmower and trade in the robotic mower that was currently being used at the Cancer park. Last year the robotic mower broke down a few times and cost the City over \$500 to repair. The electric push mower cost \$799 and with a \$200 trade in, the total cost was \$599.

OTHER BUSINESS: Petree mentioned a few campers came into Crunchy's and said that they were having power issues at the campground. They were saying there wasn't enough power. Administrator Stelpflug said that she would check into it. Board Member Grabau informed the Board that he has been working with Letterwerks on the new aluminum sign for the Selvig park.

Upon no further business, Kelli Jo adjourned the meeting at 6:15 p.m.

City of Harmony
Park Board Claims for Review
2025

08/08/25 4:11 PM

Page 1

Tran Date	Fund	Department	Expense Description	Vendor	Comments	Amount
08/08/25	Park Fund	Parks	Equipment Parts	WHALEN, COREY	Decals for Can Am	\$20.00
08/12/25	Park Fund	Parks	Worker s Comp Insurance Prem	LMC	Parks - Workers Compensation Ins	\$228.19
08/12/25	Park Fund	Parks	General Operating Supplies	ELAN FINANCIAL SERVICES	BM - WD Electronics compatible w/202	\$599.48
08/12/25	Park Fund	Parks	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	BM - Amazon - Duraskin Backboard Saf	\$196.05
08/12/25	Park Fund	Parks	Small Tools and Minor Equip	ELAN FINANCIAL SERVICES	AS -Microsoft 365 Business Standard- a	\$792.48
08/12/25	Park Fund	Parks	Electric Utilities	HARMONY PUBLIC UTILITIES	Parks electric utilities	\$547.11
08/12/25	Park Fund	Parks	Water Utilities	HARMONY PUBLIC UTILITIES	Parks water utilities	\$1,927.05
08/12/25	Park Fund	Parks	Sewer Utilities	HARMONY PUBLIC UTILITIES	Parks sewer utilities	\$42.48
08/12/25	Park Fund	Parks	Motor Fuels/Lubricants	WEX BANK (SINCLAIR)	Summer Mower & SidexSide Fuel	\$152.25
08/12/25	Park Fund	Recreation	Repair/Maint Other Equipment	HARMONY TELEPHONE CO (MI BROADB	Splash Pad - Security Cameras	\$90.74
08/12/25	Park Fund	Parks	Motor Fuels/Lubricants	KWIK TRIP,INC	Summer help - parks fuel	\$263.16
						<hr/> \$4,858.99

(([Act Year]='2025' and [period] in (8)) and ([Tran Nbr] like '[2]*')) and (((Fund="251")))

City of Harmony
***Budget YTD Rev-Exp©**

08/08/25 12:30 PM

Page 8

Current Period: August 2025

	2025 YTD Budget	2025 YTD Amt	August MTD Amt	2025 YTD Balance	% of Budget
Fund 251 Park Fund					
Revenues	\$111,095.00	\$109,356.36	\$277.62	\$1,738.64	98.43%
Expenditures	\$91,160.00	\$113,398.80	\$4,838.99	-\$22,238.80	124.40%
Gain/(Loss)	\$19,935.00	(\$4,042.44)	(\$4,561.37)	\$23,977.44	-20.28%
Revenue					
	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Charges for Service	\$2,500.00	\$5,137.37	\$0.00	(\$2,637.37)	205.49%
Intergovernmental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous	\$4,378.00	\$58,610.49	\$277.62	(\$54,232.49)	1338.75%
Taxes	\$91,217.00	\$45,608.50	\$0.00	\$45,608.50	50.00%
Transfers	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
Total Revenue	\$111,095.00	\$109,356.36	\$277.62	\$1,738.64	98.43%
Expenditure					
Other Financing Uses	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
Parks	\$73,560.00	\$108,023.30	\$4,748.25	(\$34,463.30)	146.85%
Recreation	\$11,500.00	\$5,375.50	\$90.74	\$6,124.50	46.74%
Tourism Programs	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Total Expenditure	(\$91,160.00)	(\$113,398.80)	(\$4,838.99)	\$22,238.80	124.40%
Total Fund 251 Park Fund	\$19,935.00	(\$4,042.44)	(\$4,561.37)	\$23,977.44	-20.28%

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comments
---------	-------------	-------------------	-------------------	----------------	----------------------	---------------	-------------------	----------

251 Park Fund**45100 Recreation**

251-45100-211	General Operating Supplies	\$981.09	\$0.00	\$186.42	\$0.00	\$16.37	\$0.00	
251-45100-318	Program Services	\$0.00	\$0.00	\$12.40	\$0.00	\$0.00	\$0.00	
251-45100-361	General Liability Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45100-363	Automotive Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45100-408	Repair/Maint Other Equipment	\$0.00	\$0.00	\$1,387.21	\$0.00	\$345.67	\$0.00	
251-45100-490	Donations to Civic Org s	\$4,453.74	\$11,500.00	\$0.00	\$11,500.00	\$5,013.46	\$0.00	

45100 Recreation

\$5,434.83	\$11,500.00	\$1,586.03	\$11,500.00	\$5,375.50	\$0.00
------------	-------------	------------	-------------	------------	--------

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comments
45200 Parks								
251-45200-101	Wages & Salaries	\$24,698.09	\$18,000.00	\$21,722.79	\$19,850.00	\$12,538.73	\$0.00	
251-45200-121	Employer PERA	\$503.05	\$900.00	\$688.24	\$1,210.00	\$630.26	\$0.00	
251-45200-122	Employer Social Security	\$1,357.80	\$1,000.00	\$1,272.43	\$1,175.00	\$771.06	\$0.00	
251-45200-123	Employer Medicare	\$317.57	\$250.00	\$297.59	\$250.00	\$180.35	\$0.00	
251-45200-131	Employer Paid Health	\$2,428.86	\$2,800.00	\$2,309.63	\$1,850.00	\$2,218.79	\$0.00	
251-45200-133	Employer Paid Life	\$20.99	\$25.00	\$18.24	\$25.00	\$18.35	\$0.00	
251-45200-151	Worker s Comp Insurance Prem	\$1,187.00	\$2,000.00	\$1,238.43	\$800.00	\$980.32	\$0.00	
251-45200-201	Office Accessories	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-203	Printed Forms	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	
251-45200-211	General Operating Supplies	\$981.24	\$1,000.00	\$1,982.69	\$2,000.00	\$3,345.91	\$0.00	
251-45200-212	Motor Fuels/Lubricants	\$1,697.42	\$1,750.00	\$2,174.80	\$2,250.00	\$998.12	\$0.00	
251-45200-216	Chemicals and Chem Products	\$1,061.10	\$500.00	\$2,022.49	\$2,050.00	\$104.98	\$0.00	
251-45200-221	Equipment Parts	\$22.15	\$500.00	\$1,643.04	\$1,700.00	\$857.66	\$0.00	
251-45200-223	Building Repair Materials	\$795.26	\$1,000.00	\$773.14	\$1,000.00	\$0.00	\$0.00	
251-45200-225	Landscaping Materials	\$9,925.80	\$2,500.00	\$9,759.94	\$2,500.00	\$4,020.00	\$0.00	
251-45200-226	Sign Materials	\$27.30	\$500.00	\$95.47	\$200.00	\$1,275.36	\$0.00	
251-45200-228	Cleaning Supplies	\$18.16	\$250.00	\$0.00	\$250.00	\$11.70	\$0.00	
251-45200-240	Small Tools and Minor Equip	\$590.34	\$750.00	\$983.43	\$1,000.00	\$2,714.76	\$0.00	
251-45200-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-308	Training Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-322	Postage	\$0.00	\$25.00	\$4.14	\$0.00	\$2.12	\$0.00	
251-45200-331	Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-341	Advertising	\$0.00	\$100.00	\$0.00	\$100.00	\$2.00	\$0.00	
251-45200-352	General Notices and Pub Info	\$50.64	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	
251-45200-361	General Liability Ins	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-362	Property Ins	\$3,942.72	\$3,500.00	\$6,223.00	\$5,250.00	\$0.00	\$0.00	
251-45200-363	Automotive Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-381	Electric Utilities	\$2,951.64	\$2,700.00	\$3,169.47	\$2,900.00	\$1,977.59	\$0.00	
251-45200-382	Water Utilities	\$12,200.00	\$13,000.00	\$5,164.03	\$5,000.00	\$3,484.72	\$0.00	
251-45200-384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-385	Sewer Utilities	\$197.65	\$500.00	\$401.16	\$300.00	\$249.91	\$0.00	
251-45200-401	Repair/Maint Land	\$1,000.00	\$2,000.00	\$1,262.12	\$1,500.00	\$800.00	\$0.00	
251-45200-402	Repair/Maint Bldg/Structures	\$177.56	\$1,500.00	\$372.62	\$500.00	\$5,344.48	\$0.00	
251-45200-403	Repair/Maint Other Improve	\$663.84	\$1,500.00	\$1,599.36	\$1,500.00	\$1,162.83	\$0.00	
251-45200-404	Repair/Maint Machinery/Equip	\$3,352.81	\$1,500.00	\$1,493.89	\$1,500.00	\$2,346.39	\$0.00	
251-45200-418	Other Rentals	\$0.00	\$500.00	\$700.00	\$500.00	\$700.00	\$0.00	
251-45200-437	Taxes, Licenses & Permits	\$206.00	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	
251-45200-490	Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-510	Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-520	Buildings and Structures	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$44,645.49	\$0.00	
251-45200-530	Other Improvements	\$5,899.50	\$10,000.00	\$247.40	\$10,000.00	\$0.00	\$0.00	
251-45200-580	Other Equipment	\$16,584.69	\$5,000.00	\$4,225.94	\$5,000.00	\$16,641.42	\$0.00	

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comments
251-45200-721	Transfer to General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-724	Transfer to Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45200 Parks		\$92,859.18	\$78,950.00	\$71,845.48	\$73,560.00	\$108,023.30	\$0.00	

Account	Description	Prior Year Amt	Last Yr Budget	Last Yr Amt	Current Yr Budget	YTD Amount	Next Yr Budget	Comment
251 Park Fund								
251-45100-34141	Concessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-31010	Current Ad Valorem Taxes	\$81,999.64	\$88,560.00	\$88,560.00	\$91,217.00	\$45,608.50	\$0.00	
251-45200-33651	Park Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-34301	Labor & Equipment Fees	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-34501	Camping Fees	\$2,833.41	\$2,500.00	\$2,369.31	\$2,500.00	\$3,508.06	\$0.00	
251-45200-34509	Park Material Sales	\$5,640.00	\$0.00	\$3,055.00	\$0.00	\$1,629.31	\$0.00	
251-45200-34520	Park Equipment Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-36210	Interest Earnings	\$680.00	\$0.00	\$1,766.19	\$1,778.00	\$2,424.06	\$0.00	
251-45200-36216	WC Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-45200-36230	Donations	\$0.00	\$2,500.00	\$2.95	\$2,500.00	\$56,182.00	\$0.00	
251-45200-36290	Miscellaneous Revenue	\$229.45	\$100.00	\$2,445.00	\$100.00	\$4.43	\$0.00	
251-45200-39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-49000-39201	Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251-49000-39204	Transfer from Capital Project	\$33,000.00	\$13,000.00	\$38,300.00	\$13,000.00	\$0.00	\$0.00	
251-49000-39206	Transfer from Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
251 Park Fund		\$124,532.50	\$106,660.00	\$136,498.45	\$111,095.00	\$109,356.36	\$0.00	