

**CITY OF HARMONY
PARK BOARD
REGULAR MEETING**

February 9, 2026
5:30 PM

Council Room
Community Center

1. Call to order
2. Roll Call
3. Public Forum
4. Consent Agenda
 - a) Minutes
 - b) Claims
 - c) Budget YTD Rev-Exp
5. Old Business
6. New Business
 - a. Summer Maintenance Position
 - i. Ad
 - ii. Poster
 - iii. Hiring Committee
 - b. Tree Program for 2026

Adjourn



MINUTES
PARK BOARD
Regular Meeting

October 13, 2025
5:30 P.M.

Council Room
Community Center

Meeting was called to order by Jesse Grabau at 5:30 p.m.

Present: Kyle Scheevel, Jesse Grabau, and Miles Petree.
Also Present: Alissa Stelpflug (Administrator/City Clerk)

Absent: Stephanie Mensink and Kelli Jo Krenzke

CONSENT AGENDA: First order of business, minutes and claims were reviewed. Motion by Jesse Grabau to approve, seconded by Miles Petree. No further discussion, motion carried.

OLD BUSINESS:

TRAILHEAD PARK - Administrator Stelpflug informed the Board that the Harmony Area Community Foundation has selected the City of Harmony's Trailhead Park – Inclusive Park project as this year's Give to the Max recipient. Alissa also updated the Board on various grant opportunities that Katrina with the EDA is pursuing for the Trailhead Inclusive Park, which includes:

Minnesota DNR Outdoor Recreation Grant Program

- Funding Amount: Up to \$350,000 per grant, 50% matching (total project minimum \$50,000)
- Matching Requirement: 50% local match (cash, materials, labor, equipment, donations, or combination)
- Deadline: Opens Dec 2025
- Minnesota DNR Federal Recreational Trail Program (RTP)
 - Funding Amount: Grants between \$2,500 and \$200,000 (trail projects), up to \$75,000 for equipment grants
 - Matching Requirement: 25% cash or in-kind match required
 - Deadline: Opens Dec 2025
- Minnesota DNR Regional Trail Grant Program
 - Funding Amount: \$5,000–\$300,000
 - Matching Requirement: 25% local cash match
 - Deadline: Opening Dec 2025
- Environment and Natural Resources Trust Fund (ENRTF) – via Legislative-Citizen Commission on Minnesota Resources (LCCMR)
 - Funding Amount: No specific min/max; projects may request up to \$103 million total available state-wide for 2026 proposals
 - Matching Requirement: 25% match for capital construction/restoration/land acquisition
 - Deadline: 2026 cycle RFP; open now and working on it

- Minnesota DNR Natural and Scenic Area Grant Program
 - Funding Amount: Up to \$500,000 (with 50% match)
 - Matching Requirement: 50% cash or in-kind match required
 - Deadline: Opens Dec 2025
- Land and Water Conservation Fund (LWCF) – Minnesota DNR Local Grant
 - Funding Amount: Up to 50% of eligible costs; recent awards have been capped at \$350,000 per project
 - Matching Requirement: 50% local match
 - Deadline: March 31, 2026—administered in tandem with the Outdoor Recreation Grant above
- GameTime Community Champions Playground Grant Program (2025)
 - Funding Amount: Up to 100% matching funds (qualifying systems exceeding \$75,000); up to 80% (systems \$25,000–\$75,000); lesser (65–50%) matches for other systems/purchases
 - Matching Requirement: Community or organizational match, as per schedule; payment in full or on terms (higher match on prepayment)
 - Deadline: October 17, 2025- working on finalizing
- Build it with KABOOM! Community-Built Playground Grants
 - Funding Amount: Not fixed, but covers full equipment and support for building new playgrounds or nature exploration areas (approximate value \$80,000–\$150,000 per project)
 - Matching Requirement: Significant community engagement/volunteer labor (“community build day” model); some local financial and/or in-kind commitment typically required
 - Deadline: Rolling- pending approval for location outside the metro
- U.S. Bank Foundation Community Possible Grant Program – “Play” (Arts, Culture, Places to Play)
 - Funding Amount: No fixed maximum; past “Play” category awards have ranged from \$5,000 to \$50,000+
 - Matching Requirement: None specified, but strong applications leverage other funding sources
 - Deadline: January 1–31, 2026 (Play grants window, confirmed by multiple grant calendars); LOIs from new partners also accepted on a rolling basis
- Rochester Area Foundation – Better Communities Grants
 - Funding Amount: \$2,500–\$25,000 per award
 - Matching Requirement: Not required, but preferred if leveraged with other sources
 - Deadline: Next Letter of Intent opens January 28, 2026
- Minnesota Recreation and Park Foundation (MRPF) – New Initiative Grant Program
 - Funding Amount: Up to \$4,000 per project
 - Matching Requirement: Not required
 - Deadline: Rolling/annual call for projects; contacted MRPF for next deadline
- Disability Hub MN – DHS Grant

- Funding Amount: Up to \$550,000 (transition, year one), up to \$3.1 million in following years (operations)
- Matching Requirement: None
- Deadline: August 1, 2026 -contacted MN disability hub to inquire about an application
- Disability Innovation Grants – Minnesota Department of Human Services
 - Funding Amount: Small grants up to \$60,000/year; large grants more than \$60,000/year
 - Matching Requirement: May vary by project
 - Deadline: Next RFP opens January 5, 2026
- Community Facilities Direct Loan & Grant Program – USDA Rural Development
 - Funding Amount: No published maximum; grants are combined with low-interest loans, terms depend on community size and project scope
 - Matching Requirement: Grant/loan mix; amount depends on demonstrated need
 - Deadline: Rolling (open year-round)- Working on finalizing
- Other resources I am checking into:
 - GameTime Playground Funding
 - Recreational Industries' National Grant
 - Inclusive Playgrounds Grant Resource Minnesota DHS Disability Services Innovation Grants:
- Small and large grants for accessible/inclusive community space development, next round opens January 2026.
- National Inclusion Project Partnership:
 - Periodic calls for proposals. ADA accessible recreation grants for \$20,000–\$75,000.
- American Academy of Dermatology Shade Structure Grant Program:
- Supports shade structures in playgrounds; annual grant program Community Heart & Soul Seed Grant Program:
- \$10,000 match grants for community-driven improvement (includes playgrounds/parks)

NEW BUSINESS:

LAWN MOWER QUOTE – ENGINE REPAIR:

A quote was received from Run Right to replace the engine in the Altoz XC610 zero-turn mower. The quote, in the amount of \$3,560.85, includes installation of a brand-new Kawasaki engine of the same model and verification that the equipment is functioning properly. The new engine comes with a three-year manufacturer's warranty. A motion was made by Jesse Grabau to accept the quote to replace the engine in the Altoz XC610 mower. The motion was seconded by Kyle Scheevel. With no further discussion, the motion carried unanimously.

RUN RIGHT – MAINTENANCE AGREEMENT QUOTE:

Administrator Stelpflug reported that she had discussed ongoing mower maintenance with Roger from Run Right, who proposed establishing an annual maintenance agreement for each summer season. The Board reviewed and discussed the proposed agreement but decided not to move forward with it at this time.

Upon no further business, Jesse Grabau adjourned the meeting at 5:49 p.m.

SUMMER MAINTENANCE WORKER CITY OF HARMONY

The City of Harmony is accepting applications for two Summer Maintenance Workers until 4:00 PM, March 20, 2026. Both are seasonal part-time positions for up to 25 hours per week, with duties of grounds keeping and general maintenance activities for the months of May-September. Must be 16 years or older. For application and further information contact: City of Harmony, 225 Third Street SW, P.O. Box 488, Harmony, MN 55939-0488. (507) 886-8122. [Email: cityoffice@harmonymn.gov](mailto:cityoffice@harmonymn.gov) or Website: www.harmonymn.gov An equal opportunity employer.



City of Harmony

WE ARE HIRING

SUMMER MAINTENANCE POSITION

POSITION RESPONSIBILITIES:

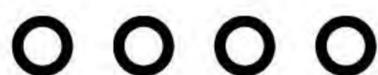
- MOWING TRIMMING, AND GROUNDSKEEPING
- BASIC EQUIPMENT AND LAWN MOWER MAINTENANCE
- WATERING FLOWERS AND MAINTAINING LANDSCAPING
- EMPTYING TRASH AND KEEPING PUBLIC AREAS CLEAN
- ASSISTING WITH ADDITIONAL MAINTENANCE TASKS AS NEEDED

Interested?

Applications are available in our office or online.

Annual application required.

PO Box 488
225 3rd Ave SW, Harmony
harmonymn.gov
507-886-8122



2025 Tree Program Details

16 Trees ordered

Total Tree Cost	\$	3,650.00
City Portion	\$	2,030.00
Resident Cost	\$	1,620.00



11080 US Hwy 63 - LeRoy, MN 55951
507-561-3785 fax 507-561-2848

Customer Name	City of Harmony (atten: Alissa Stelphug)	Date	7/14/2025
Address	225 3rd Ave SW Po Box 488	Saleman	Todd
City/State/Zip	Harmony, MN 55939		

Quantity	Description	Price	Total Price
5	Autumn Blaze Maple	235.00	\$ 1,175.00
3	Fall Fiesta Maple	250.00	\$ 750.00
2	Burgandy Belle Maple	220.00	\$ 440.00
2	Royal Red Maple	255.00	\$ 510.00
1	Whitespire Birch	185.00	\$ 185.00
2	Greenspire Linden	185.00	\$ 370.00
1	Royal Rain Drop Crab	220.00	\$ 220.00
	Subtotal		\$ 3,650.00
	Tax		\$ 269.19
	Total Due		\$ 3,919.19

Thank You!

www.treehousetlandscaping.com
facebook.com/the treehouse landscape and garden center



February 3, 2026

City of Harmony
225 3rd Ave SW PO Box 488
Harmony, MN 55944

Re: 2026 Tree Planting

Estimate Includes: Planting of bare root or container trees around city of Harmony. Install hard wood mulch around base of all planted trees. Below price includes planting and mulching.

<u>Description</u>	<u>Cost/Unit</u>
Autumn Blaze Maple 1 1/4"	245.00
Burgundy Belle Maple 1"	235.00
Royal Red Maple 1 1/4"	265.00
Fall Fiesta Sugar Maple 1"	250.00
Emerald Lustre Maple 1"	225.00
Northern Red Oak #10 (6')	295.00
White Spire Birch Clump 7'	215.00
Heritage Birch Clump 7'	215.00
Greenspire Linden 1"	185.00
Ivory Silk Japanese Lilac Tree 1"	245.00
Princeton Elm #10 1"	225.00

Flowering Crab Spring Snow 1"	225.00
Flowering Crab Prairie Fire 1"	225.00
Flowering Crab Royal Rain Drops 1"	225.00
Ginko Tree #10 contianer	395.00
Kentucky Coffee Tree #10 container	280.00

Note: If there are requested trees not listed, please contact me for availability and price.

* Trees are guaranteed for one year from date of planting. All trees planted will receive root stimulator, wood mulch around base, and watered.

If you have any questions or would like to order trees to be planted, feel free to contact me at 507-561-3785.

Thank you,

Todd Ihrke
 The Treehouse Landscape & Garden Center
 11080 Hwy 63 LeRoy, MN 55951 * Office 507-567-2848 * Fax 507-561-2848
www.treeouselandscaping.com

CITY OF HARMONY

To: Harmony Residents

Subject: City of Harmony 2026 Tree Program

The City of Harmony is pleased to offer the 2026 Tree Program. All trees available through this program are of high quality, well-branched, and provided either potted or as bare root at the time of planting. The listed price includes planting of either bare root or container trees, as well as the installation of hardwood mulch around the base of each planted tree. Each tree is carefully fertilized, mulched, and watered after planting and comes with a one-year guarantee.

The City of Harmony will cover 50% of the cost for trees planted within the boulevard. To qualify, trees must be planted within 12 to 25 feet of the curb and cannot be placed beneath power lines. The City is responsible for maintaining clearance around power lines, while the maintenance and care of trees remain the responsibility of the property owner.

If you wish to purchase a tree for planting outside of the boulevard, you may still order at the full list price. Orders, along with payment, must be submitted by **May 15th 2026**.

Quantity	Description	List Price	Blvd Price
	Autumn Blaze Maple 1 ¼”	\$ 245.00	\$ 122.50
	Burgundy Belle Maple 1”	\$ 235.00	\$ 117.50
	Royal Red Maple 1 ¼”	\$ 265.00	\$ 132.50
	Fall Fiesta Sugar Maple 1”	\$ 250.00	\$ 125.00
	Emerald Lustre Maple 1”	\$ 225.00	\$ 112.50
	Northern Red Oak #10 (6’)	\$ 295.00	\$ 147.50
	White Spire Birch Clump 7’	\$ 215.00	\$ 107.50
	Heritage Birch Clump 7’	\$ 215.00	\$ 107.50
	Greenspire Linden 1”	\$ 185.00	\$ 92.50
	Ivory Silk Japanese Lilac Tree 1”	\$ 245.00	\$ 122.50
	Princeton Elm #10 1”	\$ 225.00	\$ 112.50
	Flowering Crab Spring Snow 1”	\$ 225.00	\$ 112.50
	Flowering Crab Prairie Fire 1”	\$ 225.00	\$ 112.50
	Flowering Crab Royal Rain Drops 1”	\$ 225.00	\$ 112.50
	Ginko Tree #10 Container	\$ 395.00	\$ 197.50

NAME: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

The City of Harmony will reach out via email or phone to give further instructions before the delivery and planting date. Checks should be made payable to the City of Harmony.

Dear Resident,

Thank you for participating in this year's tree planting program. We're pleased to inform you that the tree delivery is scheduled for **July 11th, 2025**.

Order Details:

- **Service Address:** XXXXXXXX
- **Number of Trees Ordered:** 1
- **Planting Location:** Boulevard

To ensure smooth and accurate planting, please follow the instructions below:

1. **Mark Your Planting Location:**

Clearly mark the desired location for your tree on your property using a flag, or stake. Please ensure the spot is accessible and free of any obstacles.

- **If trees are to be planted in the boulevard**, they must be placed **between 12 and 25 feet from the curb** and **cannot be located beneath overhead power lines**.
- **Need a marker?** White flags are available for pickup at the City Office during regular business hours.

2. **Deadline for Marking:**

All planting locations must be marked by **12:00PM July 7th, 2025**. This will allow The Treehouse to verify placements and prepare for planting.

3. **Utility Locates:**

The City of Harmony will coordinate all necessary underground utility locates prior to planting. Please do not contact utility services yourself regarding this.

If you have any questions or special instructions regarding your planting site, feel free to reach out by replying to this email or contacting us directly.

Thank you for helping us green our community!

Alissa Stelpflug
City Administrator
(507)886-8122